

Encanto Neighborhood Community Planning Group



ENCANTO NEIGHBORHOODS COMMUNITY PLANNING GROUP

MINUTES OF MEETING

**Jacobs Center, 404 Euclid Avenue, San Diego, CA 92114, Community Room,
May 15, 2017 7:00 p.m. – 8:30 p.m.**

Seat	Member	Present	Seat	Member	Present
Alta Vista	Marry Young	Y	At-Large	Brian Pollard	Y
Chollas View	Ardelle Matthews	Y	At-Large	Kwame Oates	Y
Emerald Hills	Vacant		At-Large	Khalada Salaam-Al	Y
Encanto	Steve Ward	Y	At-Large	Vacant	
O'Farrell	Kenneth Malbrough	Y	At-Large	Vacant	
Lincoln Park	Leslie Dudley	Y	At-Large	Vacant	
Valencia Park	Monte Jones	Y	At-Large	Vacant	
Broadway Heights	Andrea Hill		At-Large	Vacant	
City Dept.	Name	Here?	Dept.	Name	Here?
Planning		N/A	4 th District	Mathew Gordon	N
Mayor's Office	Darnisha Hunter	N			

Number of Visitors: 12 Sign-in sheet on file: Y

1. Call to order & Introductions

7:00pm meeting called to order

2. Adoption of the agenda

Motion: Steve Ward made the motion. Seconded by Ardelle Matthews, approved unanimously.

3. Review and approval of minutes;

March 2017: Motion made: Steve Ward motioned, seconded by Khalada unanimous.

April 2017: Motion Made: Oates motioned, seconded by Ardelle Matthews. Unanimous approval with additional change to year 2016 to 2017, and date on the last page.

4. Communications from the public:

- a. Gladys Knight from Rosemount; Community Almanac and she wanted to know why the 4th District is not in the Almanac. She was incensed that we were not in the Almanac. Ken responded at the end of the (Public Comments) section.
- b. Leslie: Bank account Impact fees at the end of March over 1 million dollars, net 260,000.00. Mini parks are being funded from the DIF Fees. Note the 2017 list has not been advertised.
- c. Joanne Fields: Covering the name change of the Planning Group taking pictures, and covering the Diamond Street Festival in August 2017.

Encanto Neighborhood Community Planning Group



5. Chairs Report:

Response to Almanac

6. Staff Reports:

Mayor's Office: (Darnisha Hunter): N/A

Fourth Council District: (Mathew Gordon): N/A

79th State Assembly (Shirley Weber), LaShae Collins; N/A

California State District 39 (Tony Atkins), (Chevelle Newell-Tate):

Constituents center, DMV Franchise Tax Board, EDD issues, paid family leave issues, etc. Offer resources. Interested in assisting the Veterans, Homeless Population.

City Reports: (Bobby Mondeti): N/A

Civic SD: (Sherry Brooks):

Ouchi Courtyards in May. May 16 grand opening 45 affordable housing units. And ground floor retails. Also wanted to announce the "Lunch and Learns" with Reese Jarrett. She passed around a flyer for the events in the neighborhoods.

JCNI: (Richard Seges):

Discussions on most of the properties owned by JCNI. Most Real Estate deals are confidential so he cannot speak of the deals that are pending. New Mexican Restaurant opening in Market Creek Plaza.

Transition of assets is starting now for the organization, we have asked for a summary as we have had in the past.

7. Subcommittee Report:

Election Committee:

Presenters: Khalada Salaam Ali, Leslie Dudley and Kathleen Macleod

Conducted the election, subcommittee did a wonderful job May 15, 2017 Special Meeting Minutes. (See committee notes and recommendations attached to the end of the minutes)

8. Action Items:

- a. Appoint a qualified board member to the "at large" seat that remains open (Motion to table this item so we can elect them next month and the position will be left open for one month. And we will re-visit. Candidate could not make the meeting.

b. By Laws update:

- i. Name change update to Chollas Valley Community Planning Group if the name of the Planning area remains The Encanto Planning area.
- ii. Membership meeting requirements change from 3 meetings to 2 meetings. Discussion about the requirements was conducted. Motion made by Khalada Salaam seconded by Steve Ward, 5 opposed 4 in favor,
- iii. Outreach/Recruitment Committee (subcommittee) added to our subcommittee standing committee suggestion. Steve makes motion to "May have a standing outreach/recruitment committee seconded by Ardelle Matthews. 7 In favor 2 against (Dudley and Jones).

Encanto Neighborhood Community Planning Group



9. **Informational Items:** None

10. **Adjournment:**

Meeting ended at 8pm Marry Young motioned and seconded by Monte Jones, Unanimous.

Election Committee Notes and Recommendations MINUTES OF Special Election” MEETING

Jacobs’ Center, 404 Euclid Avenue, San Diego, CA 92114, Community Room
May 15, 2017 6:00 p.m. – 7:00 p.m.

4. Action Item: Seats and Officers Election.

The March Election was rescheduled for May 15, 2017 with approval of Mathew Gordon, San Diego Planning Department. The election was organized and run by the Election Subcommittee: Chair: Khalada Salaam-Al, acting Membership Secretary: Leslie Dudley and Member: Kathleen MacLeod

- a. Kathleen MacLeod and Khalada Salaam-Al **met with several community groups to recruit new members and candidates.** All members collaborated and approved written materials, calls and contacts.
- b. The Election Subcommittee wrote a **new 2017 Election Notice** posted April 3, 2017.
- c. Temporary Membership Secretary Leslie Dudley created **two new application forms for board candidates and new members,** since the old application did not compile with new regulations. The forms were printed and placed next to the visitors’ sign-in sheets, and should be available for the public at all future meeting.
- d. Mrs. Dudley developed a **new process for accepting applications and proof of eligibility by email,** as well as **provided applicants with confirmation.** In addition, she **sent recruiting emails to all visitors** on ENCPG sign-in sheets.
- e. All candidates met the requirements before the “Special Election,” which reduced the election meeting time and insured that proof of eligibility was verified. Records are available.

4. Incumbents and new candidates were given three minutes to describe their background, experiences, skills and desire to serve on the Board before the ballots were voted on.

5. Seat Election Slate and Results: The Election Subcommittee passed out ballots and counted the results. They were given to Recording Secretary Brian Pollard and announced by Chairperson Kenneth Malbrough. A majority of recorded “yes” votes elected the candidates.

Encanto Neighborhood Community Planning Group



Seat	Term	Candidate	Terms Served	Elected
1. Alta Vista	2 years 2017-2019	Marry Young	5 (10 years) *	Y
2. Emerald Hills	1 year 2016-2108	none	N/A	N/A
3. Encanto	2 years 2017-2019	Steve Ward	2 ½ (5 years)	Y
4. O'Farrell	2 years 2017-2019	Kenneth Malbrough	3 (6 years)	Y
5. Valencia Park	2 years 2017-2019	Monte Jones	2 (4 years)	Y
6. At-Large	2 years 2017-2019	Brian Pollard	2 ½ (5 years)	Y
7. At-Large	2 years 2017-2019	Kwame Oates	1 (2 years)	Y
8. At-Large	2 years 2017-2019	Henry Foster III	0	Y
9. At-Large	2 years 2017-2019	Karina Velazquez	0	Y
10. At-Large	1 year 2016-2018	none	N/A	N/A
11. At-Large	1 year 2016-2018	none	N/A	N/A
12. At-Large	1 year 2016-2018	none	N/A	N/A

*Note: *Mary Young served five terms although the limit is four terms. "...The planning group will actively seek new members to the extent feasible. If not enough new members are found to fill all vacant seats the planning group may retain some members who have already served for 8-consecutive yrs to continue on the planning group without a break in service. Refer to "CP 600-24" Article III, Section 4 for further clarification."

6. Officers Election Slate and Results: After the first election, there was an open discussion and call for nominations to run as write-ins. Those who had already applied for were on the ballot.

Officers*	Term	Candidate	Elected
1. Chairperson	1-year	Kenneth Malbrough	Y
2. Vice Chairperson	1-year	Kwame Oates	Y
3. Corresponding Secretary	1-year	Steve Ward	Y
4. Recording Secretary	1-year	Brian Pollard	Y

*Note: **Two other elected officers** were listed on applications and members had applied for "Finance Secretary" which is listed in ENCPG Bylaws, and "Membership Secretary" which is not listed in ENCPG Bylaws. The Chairperson decided not to include them on the current ballot, but first these new officers, "Will be discussed at our next meeting we have been functioning just fine." ENCPG had never had and still does not have a "Finance Secretary."

ENCPG is without an **elected "Membership Secretary"** that other planning groups have. They would to work year-round to recruit and process new general membership applications. Only general members of ENCPG can run for board seats. To develop future board members it is important to increase the general membership long before elections. To follow new City Council rules it is vital to insure that proof of eligibility for members are done correctly and records maintained.

7. Voters (14) fourteen:

ENCPG Board Members: Marry Young, Ardelle Matthews, Steve Ward, Kenneth

Encanto Neighborhood Community Planning Group



Malbrough, Leslie Dudley, Monte Jones, Andrea Hill, Brian Pollard, Kwame Oates and Khalada Salaam-Al. **ENCPG General Members:** Henry Foster III, Karina Velazquez and Kathleen MacLeod. **Public:** Roxanne Girard. *(met attendance and residences requirements, no general membership form on file.)