



**COUNCIL PRESIDENT PRO TEM BARBARA BRY
DISTRICT 1, CITY OF SAN DIEGO**

MEMORANDUM

DATE: March 19, 2018
TO: Kris Michell, Chief Operating Officer
FROM: Council President Pro Tem Barbara Bry *Barbara Bry*
RE: 101 Ash Street, San Diego, 92101 (the former Sempra building—APNs 533-424-11-00 and 533-424-14-00)

On October 17, 2016, the City Council voted to approve a lease-to-own agreement for 101 Ash Street with a commencement date of January 1, 2017. \$5 million dollars in tenant improvements to retrofit the first two and top three floors was included in the agreement. Staff presented on the record that the occupancy date was estimated to be July 1, 2017.

With the ongoing delay of having City staff relocate to 101 Ash Street and the subsequent relocation of staff from 1010 Second Avenue, I am respectfully requesting response to the following questions:

- Why did the relocation to 101 Ash Street not take place on or around July 1, 2017?
- Has the \$5 million dollars been used for tenant improvements? If not, what is the timeline to utilize those funds?
- What specific tenant improvements are being proposed?
- What is the current timeline to relocate staff to 101 Ash Street?
 - Will the City take a phased approach since most of the building appears to be ready for occupancy?
- What is the projected cost to relocate staff to 101 Ash Street?
- What is the to-date cost of relocating staff from 1010 Second Avenue?
 - What are the ongoing costs associated with this relocation?
- Why weren't City staff relocated from 1010 Second Avenue to 101 Ash Street?

cc: Mayor Kevin Faulconer
Honorable Councilmembers