



Rancho Bernardo Community Planning Board
 12463 Rancho Bernardo Road #523, San Diego, CA 92128
www.rbplanningboard.com

April 19, 2018, 7:00 PM
Meeting Minutes

Bernardo Heights Community Center
16150 Bernardo Heights Parkway (Off of Avenida Venusto), San Diego, CA 92128

2018 RB PLANNING BOARD									
P = present		A = absent			ARC = arrived after roll call				
Sonny Googins	P	Patrick Vincent	P	Benjamin Wier	P	Gary Long	P		
Thomas Lettington	P	Dan Grobee	P	Merle Watson	P	Mike Lutz	P		
Terry Norwood	P	Sherry Guthrie	P	Robin Kaufman	P				
Mel Zadeh	P	Donna Perry	P	Ruth Coddington	P			Total Seated	17
Scott Hall	A	Kyle Turner	P	Vicki Touchstone	P			Total in Attendance	16

ITEM #1 **Call to Order/Roll Call:** Election Committee Chair Gary Long called the meeting to order at 7:00 PM. A quorum was met with 16 of 17 members present at roll call.

ITEM #2 **Seat New Members:** Newly elected/appointed members were seated as follows:
District A: Sonny Googins, Thomas Lettington
District B: Patrick Vincent
District C: Dan Grobee
District D: Sherry Guthrie and Donna Perry (2-year terms) and Kyle Turner and Benjamin Wier (1-year terms)
District E: Robin Kaufman
District F: Vicki Touchstone
District G: Mike Lutz

ITEM #3 **Non-agenda public comment (3 minutes per speaker):** Members of the audience introduced themselves. Joel Doss, Jeff Patrick (who left at 7:15 PM), and Qua Winn.

ITEM #4 **Government Staff Reports:** Justin Garver updated the Board on progress of the 2018-19 budget process. CIP budget is largest the City has ever had for capital improvement projects. Justin offered to follow-up on light issues in District D “The Trails” at request of Donna Perry and current street work occurring on Carmel Ranch Road and Carmel Mountain at the request off Terry Norwood. Member Lettington suggested it would be beneficial if members could have access to planned street striping prior to work being completed. For more information on street repairs, you can go online at “streets.sandiego.gov”.

ITEM #5 **Smart Growth & Land Use Priorities:** Keryna Johnson, representing Councilmember Georgette Gomez, presented information relating to Smart Growth & Land Use Priorities. Ms. Johnson reviewed the City’s process relating to Committees providing comment and recommendations to the Council for final action. Ms. Johnson provided the Board with a handout of the Committee’s Work Plan and how it is prioritized. Noted that affordable housing is a priority.

ITEM #6 **Request Community Members to Identify Themselves if Interested in Appointment to Open Vacancies in Districts C and F and Appoint Qualifying Candidates:** Joel Doss expressed an interest in representing District C (Oaks North). Mr. Doss met the requirements to be appointed.

Motion Vicki Touchstone, second Dan Grobee to appoint Joel Doss to serve on the Board representing District C. The motion carried unanimously 16-0-0,

ITEM #7 **Election of Officers:** Election of Officers as follows:

Motion Sherry Guthrie, second Mike Lutz nominating Robin Kaufman for Chair. Motion passed Unanimously 16-0-0.

Note: At this time Gary Long turned over running this meeting to newly elected chair Robin Kaufman.

Motion Sonny Googins, second Robin Kaufman nominating Sherry Guthrie for Vice-Chair. Motion passed unanimously 16-0-0.

Motion Robin Kaufman, second Gary Long nominating Mike Lutz for Secretary. Motion passed unanimously 16-0-0.

Motion Sherry Guthrie, second Terry Norwood nominating Gary Long for Treasurer. Motion passed unanimously 16-0-0.

ITEM #8 **Modification and Adoption of Agenda:** In accordance with the Board’s Bylaws that states:

“Article VI, Section 2, (viii): ACTION ON AGENDA ITEMS: An item not noticed on the agenda may be added if either two-thirds of the voting members of a community planning group, or every member if less than two-thirds of the voting members of the community planning group are present, determine by a vote that there is a need to take an immediate action, but only if the need for action came to the attention of the planning group subsequent to the agenda being posted.” Motion Robin Kaufman, second Sherry Guthrie to add Discuss and Vote to Prepare a Letter to the City in Response to the Public Notice for the Preparation of an Environmental Impact Report and Scoping Meeting for the Junipers Project as agenda item #9 c. The motion passed unanimously 16-0-0.

ITEM #9 **Administrative Items:**

- a. Approve March 21, 2018 Meeting Minutes: Motion Gary Long, second Dan Grobee to approve the minutes as amended by adding Dan Grobee’s name as elected member for District C in agenda item #8. Motion passed 12-0-4 with newly seated members abstaining that included Thomas Lettington, Patrick Vincent, Kyle Turner, and Benjamin Wier.
- b. Approve Treasurer’s Report: Motion Gary Long, second Dan Grobee to approve the Treasurer’s Report reflecting a current balance of \$380.23 in the Board’s account and \$500 in City funds. \$500 reimbursement has been submitted to the City. The motion passed unanimously 16-0-0.
- c. Discuss and Vote to Prepare a Letter to the City in Response to the Public Notice for the Preparation of an Environmental Impact Report and Scoping Meeting for the Junipers Project: It was noted that members Thomas Lettington, Vicki Touchstone, and Patrick Vincent attended the Scoping Meeting. Member Lettington provided a handout with specifics of the project. Following discussion, motion Robin Kaufman, second Vicki Touchstone to prepare a letter to the City addressing concerns as follows:
(INPUT WORDING OF LETTER PREPARED BY VICKI) (streets, traffic, safety, etc.)

The motion passed unanimously 16-0-0.

ITEM #10 **Appointment of Subcommittee Chairs:** Appointments as follows:

Motion Robin Kaufman, second Gary Long to appoint Vicki Touchstone as Chair of Development Review and Regional Issues. The motion passed unanimously 16-0-0.

Motion Robin Kaufman, second Gary Long to appoint Robin Kaufman as Traffic and Transportation Chair. The motion passed unanimously 16-0-0.

ITEM #11 **Appointment of Subcommittee Resident Members:** All subcommittees may have resident members as long as the resident members do not hold a majority of positions on the subcommittees. The resident members are appointed by the Chair and approved by the full board membership present. No resident members appointed at this time.

ITEM #12 **Appointment of Liaisons:** The following appointments were made and unanimously approved by the Board 16-0-0.
 Community Council: Robin Kaufman
 Community Planners Committee (CPC): Vicki Touchstone
 Recreation Council: Robin Kaufman
 San Dieguito River Park: Donna Perry
 San Pasqual/Lake Hodges Planning Group: Open
 SANDAG: Terry Norwood
 Commercial Representative: Kyle Turner

ITEM #13 **Annual Chair Report:** Motion Sonny Googins, second Ruth Coddington to accept the outgoing Chair’s Annual Report as presented and forward it to the City. The motion passed unanimously 16-0-0.

ITEM #14 **RB Alive Update:** RB Alive is scheduled for Sunday, June 3rd. Members will be given the opportunity to sign up to man the Board’s booth at the May meeting. Terry Norwood will research and present t-shirts costs at the May meeting. Members can choose to purchase them or not.

ITEM #15 **Sub-Committee Reports:**
 Development Review..... The committee will meet the first Tuesday of May, 6:00 PM
 Regional Issues..... The committee will meet the first Tuesday of May, 7:00 PM
 Traffic & Transportation..... No meeting planned at this time.
 Election Ad Hoc Procedure Development Ad Hoc Committee: To be appointed

ITEM #16 **Liaison Reports:**
 Community Council.....Robin Kaufman (Report attached)*
 Community Planners Committee (CPC)..... Vicki Touchstone: No report.
 Recreation Council Robin Kaufman (Report attached)*
 SANDAG..... Terry Norwood provide a website link to members
 San Dieguito River Park None
 San Pasqual/Lake Hodges Planning Group.... None
 Commercial Representative None

ITEM #17 **OLD BUSINESS ITEM:** Sonny Googins commended all those that were acknowledged at the Hats Off to Volunteers event.

ITEM #18 **NEW BUSINESS:** None

STANDING COMMITTEE MEETINGS:

<u>Administrative Committee</u> RB Swim & Tennis Club – Ceramics Room	<u>Traffic & Transportation Committee</u> First Monday of each Month, 6:00 PM RB Swim & Tennis Club – Ceramics Room
<u>Development Review Committee</u> First Tuesday of each Month, 6:00 PM RB Swim & Tennis Club – Ceramics Room,	<u>Regional Issues Committee</u> First Tuesday of each Month, 7:00 PM RB Swim & Tennis Club – Ceramics Room

ADJOURNMENT: The meeting was adjourned by Dan Grobee/Gary Long at 9:00 PM.

Respectfully submitted, Michael Lutz, Secretary

***RB Community Council Summary**

- the Council was recognized as an official partner with Live Well San Diego and was presented with a proclamation from the San Diego County Board of Supervisors naming April 5, 2018 as Rancho Bernardo Community Council day.
- the Council presented the official winning new flags that residents in the community designed. The winners received certificates of appreciation and gifts. The flags are presently on display in the children's area of the RB library. They will be on display at the Council's RB Alive booth. Winners will also be in the July 4th parade with their flags.
- the Council approved a letter to the Palomar College Board of Directors in regard to the campus sign.
- the Council approved the date for the annual community wide Safety Fair and also the first annual salute to first responders BBQ immediately following the Safety Fair (September 29th).
- the Council approved a new art design for one of our utility boxes.
- the Council approved a new student member.

***Recreation Council Summary**

- the Council reviewed the price and location of additional security cameras
- the Council received updates from staff on the lights that have been out in the park, outdoor basketball damage and incidents in the park.
- the Council approved an election chair.
- the Council approved to donate back the permit funds for the Zombie run fundraiser for VOAD.
- the Council approved last minute adjustments to the FY 2019 budget.
- the Council took time to recognize Cathy Lawler, Area Director as she retired the end of the month. Cake and wine glasses were given to Cathy with her initials on them. The Council also approved \$700 for a tree to be planted at the park in recognition of Cathy's dedication to our community.
- the Council approved the dates and movies for the annual summer Movies in the Park.
- a presentation was given to the Council in regard to a potential music festival in the park.