



**Rancho Bernardo Community Planning Board**  
 12463 Rancho Bernardo Road #523, San Diego, CA 92198  
[www.rbplanningboard.com](http://www.rbplanningboard.com)

**December 19, 2019, 7:00 PM**  
**Meeting Minutes**

**Seven Oaks Community Center**  
**16789 Bernardo Oaks Drive, San Diego, CA 92128**

<u><b>2020 RB PLANNING BOARD</b></u>									
<b>P = present</b>		<b>A = absent</b>			<b>ARC = arrived after roll call</b>				
Dan Grobee	P	Patrick Vincent	A	Benjamin Wier	P	Gary Long	P		
Thomas Lettington	P	David Wilson	P	Robin Kaufman	P	Mike Lutz	P		
Terry Norwood	P	Mark Huettinger	P	Vicki Touchstone	P	Jenny Yu	P		
Hugh Rothman	P	Joni Edelman	P					<b>Total Seated</b>	<b>14</b>
								<b>Total in Attendance</b>	<b>13</b>

**ITEM #1 Call to Order/Roll Call:** Meeting called to order at 7:00PM by Robin Kaufman, Chair.

**ITEM #2 Chair remarks:** Robin Kaufman made a few general comments and reminded the board members to take City’s CPG survey.

**ITEM #3 Non-agenda public comment (3 minutes per speaker):** No comments from the public.

**ITEM #4 Government Staff Reports:** Monique Tello, Councilman Kersey’s representative, reminded the board to take the City’s CPG survey. She made comment to water Christmas trees and urged the board to spread that information. She commented on the increased minimum wage to \$13.00/hr begins in January with more information on the City’s website. For any traffic concerns, she advised to report those to the “Get it Done” app.

**ITEM #5 Modification and Adoption of Agenda:** Benjamin Wier made a motion to accept the agenda and Hugh Rothman seconded. The motion passed 13-0-0.

**ITEM #6 Administrative Items:**

- a. Approve November, 2019 Meeting Minutes: Benjamin Wier made a motion to accept the minutes and Hugh Rothman seconded. The motion passed 12-0-1 with Thomas Lettington abstaining due to absence from the November meeting.
- b. Approve Treasurer’s Report: Gary Long made a motion to accept the report of \$500 in the city account and \$322.95 in our account and Mike Lutz seconded. Motion passed 13-0-0.

**ITEM #7 Update to the City's Housing Element of the General Plan for 2021 to 2029**

The Planning Department has issued a draft update to the City's Housing Element of the General Plan for 2021 to 2029. The focus of this update is increasing the availability of housing in San Diego. Comments are due December 20, 2019. More information is available at <https://www.sandiego.gov/planning/genplan/housingelementupdate>. Vicki Touchstone presented on comments for a letter addressing the concerns that the board has with the draft update. Thomas Lettington suggested that verbiage be added addressing sea level rising and the surrounding areas. Joni Edelman suggested

adding verbiage for fire safety. Vicki Touchstone made a motion to create the letter and Terry Norwood seconded. Motion passed 13-0-0.

**ITEM #8 Election Update and Expenditures**

Gary Long suggested that the application form be updated along with a proposal for a not-to-exceed expenditure of \$100.00 for supplies related to the upcoming election. Gary Long made a motion to accept and Robin Kaufman seconded. Motion passed 13-0-0.

**ITEM #9 Website Update**

Gary Long, Chair of the website ad hoc, announced no update or upcoming meetings related to the website.

**ITEM #10 Sub-Committee Reports:**

- Development Review..... Benjamin Wier/Gary Long
- Regional Issues..... Vicki Touchstone
- Traffic & Transportation..... Robin Kaufman
- Election Ad Hoc.....Gary Long

**ITEM #11 Liaison Reports:**

- Community Council..... Robin Kaufman (Report attached) \*
- Community Planners Committee (CPC)..... Vicki Touchstone
- Recreation Advisory Board..... Robin Kaufman (Report attached) \*
- SANDAG..... Terry Norwood
- San Dieguito River Park .....
- San Pasqual/Lake Hodges Planning Group.... David Wilson
- Commercial Representative .....

**ITEM #12 OLD BUSINESS ITEM:** None.

**ITEM #13 NEW BUSINESS:** None.

**ADJOURNMENT:**

Robin Kaufman made a motion to adjourn the meeting and Joni Edelman seconded. Motion passed 13-0-0. Meeting adjourned 8:19PM. Respectfully submitted by Benjamin Wier.

**STANDING COMMITTEE MEETINGS:** Regular meeting dates & times for committees will be set.

<p><b><u>Administrative Committee</u></b> The Monday 10 days prior to Regular Meeting, 6 PM High Country West Community Center</p>	<p><b><u>Traffic &amp; Transportation Committee</u></b> 6: First Monday of each month, 6 PM High Country West Community Center</p>
<p><b><u>Development Review Committee</u></b> First Tuesday of each month, 6 PM Rancho Bernardo Library</p>	<p><b><u>Regional Issues Committee</u></b> First Tuesday of each month, 7 PM Rancho Bernardo Library</p>

### **RB Community Council Summary**

- the Board approved the annual FY21 Maintenance Assessment District (MAD) budget
- the Board approved bylaw updates
- the Board approved the formation of a Foundation
- the Board approved a new Government Relations/Utilities subcommittee chair
- the Board said good-bye to the two student members. Student members serve January through December
- the Board reviewed items purchased for Fire Station #33
- the Board reviewed last minute details for the annual hot cocoa with Santa/snow days in the park event (December 7).
- the Board reviewed information for the upcoming Mardi Gras fun run (February 23)
- the Board reviewed information for the upcoming Earth Day Fair (April 4)
- the Public Safety subcommittee announced all the items purchased for Fire Station #33 via funds from the annual safety fair and the items still on the station's wish list  
(<https://www.sandiegouniontribune.com/pomeroado-news/rancho-bernardo/story/2019-12-04/locals-can-play-santa-for-rancho-bernardos-firefighters-by-filling-wish-list>)

### **RB Recreation Advisory Board Summary**

The Board did not meet this month.