

# SAN YSIDRO COMMUNITY PLANNING GROUP

## PUBLIC NOTICE OF ELECTIONS (March 16, 2020)

An election will be held for eight (8) of the fifteen (15) seats on the San Ysidro Community Planning Group. The term is four (4) years, ending in April 2024. The election is on Monday, March 16, 2020. The poll opens at 5:30 p.m and closes at 6:30 p.m.

The polling place is at: San Ysidro School District Governing Board Room, 4350 Otay Mesa Road (north of Beyer Blvd) in San Ysidro.

The SYCPG was formally recognized in 1967 by the City Council of the City of San Diego to make recommendations to the City Planning Commission, City Council, City staff, and other governmental agencies on land use matters, specifically concerning the preparation of, adoption of, implementation of, or amendment to, the General Plan and/or the *San Ysidro Community Plan*. The SYCPG also advises on other land use matters as requested by the City of San Diego, other governmental agencies, or other interested persons.

The community plan boundaries are generally described as: starting at the intersection of I-905 and I-5; southeast along I-5 to Dairy Mart Road; south to Camino De La Plaza, Tijuana River Levee, and International border; east to the top of the mesa hillsides; northwest to the intersection of I-805 and I-905; west along I-905 to its intersection with I-5.

**TO VOTE IN THE ELECTION:** must be a General Member who is: (1) at least 18 years of age; AND (2) a property owner, or designee of the property owner; OR (3) a resident; OR (4) a local businessperson or not-for-profit with a business address in the community and employees or operators of the business at that address. **Eligibility must be verified by the Election Subcommittee.**

**TO BE A CANDIDATE FOR ELECTION** a person who is not already a General Member must be verified as attending one of the last 12 meetings as of February 24, 2020 and have a Membership application on file by the February 24, 2020 regular meeting.

At the SYCPG regular meeting on February 24, 2020, qualified candidates will be announced. Other nominations will be considered at that time only if qualification can be determined. Thereafter, nominations will be closed, and the ballot finalized for the March election.

Regular monthly meetings, generally lasting up to 2 hours, are held on the third Monday of each month starting at 5:30 p.m.

A boundary map (Exhibit A), General Membership application (Exhibit B), and Election Procedures (Exhibit C) are available at the website:

<http://www.sandiego.gov/planning/community/pdf/bylaws/sybylaws.pdf>

### FOR MORE INFORMATION:

Chairman: Michael Freedman: (619) 690-3833 (michaelf@cox.com)

Secretary: Jennifer Goudeau: (760) 942-3437 (jgoudeau@barobgroup.com)

City of San Diego Planner: Michael Prinz: (619) 533-5931 ([MPrinz@sandiego.gov](mailto:MPrinz@sandiego.gov))

Also visit: <http://www.sandiego.gov/planning/community/cpg/>

# SAN YSIDRO COMMUNITY PLANNING GROUP

## **ADVISORY FOR CANDIDATES FOR ELECTION IN MARCH 2020**

Here are the requirements that must be met on or before February 24, 2020 for all persons who intend run for a seat on SYCPG at the March 16, 2020 election.

- Be at least 18 years of age
- Be a Property Owner, Resident, Local Business Person or Not-For-Profit located within the Community Plan area
- *Application for General Membership* on file or completed and verified at the February 24, 2020 SYCPG meeting. If it is a new *Application*, proof of eligibility will be needed
- Attended at least one of the last 12 SYCPG meetings [Sept 2018 and January 2020] as documented on sign-in sheet or as determined by the Secretary

Proof of eligibility includes, among others that may be accepted

California Drivers License

Lease, rental agreement or rent receipt

Most recent utility bill

Deed to real property

Property tax bill

Current business license

# SAN YSIDRO COMMUNITY PLANNING GROUP

## NOTICE OF REGULAR MEETING

### Location:

San Ysidro School District Education Center  
4350 Otay Mesa Road [north of Beyer Blvd]  
in San Ysidro, California

**Monday, February 24, 2020 at 5:30 p.m.**

Chairman: Michael Freedman (619) 690-3833 [messages only]

City Planner: Michael Prinz (619) 533-5931

Except for Public Comment, Items Appearing in This Agenda May Be Acted Upon  
Without Further Notice as Allowed by the Brown Act [California Gov. Code, §54950 et.seq.]

**1. Call to Order, Introduction, and Roll Call**

**2. Agenda & Minutes**

**a. Approval of the Published Agenda.**

**b. Approval of Minutes.** Regular Meeting of January 27, 2020

**3. Public Comment on Matters Not on the Agenda.**

Any person may address the SYCPG regarding matters which are not shown in this Agenda. Comments and inquiries must be related to the SYCPG purposes (City Council Policy 600-24). The Chair can limit comment to a set amount of time per item, or per speaker. The "Brown Act," a State law, does not allow any discussion of, or action to be taken on, items not properly noticed to the public.

**4. Docket Items:**

**a. CicloSDias** (Sylvie Fronek, SD Bicycle Coalition). On Sunday, April 26th, 2020 from 10am to 3pm we will be collaborating with San Ysidro to host a *CicloSDias Open Streets Event*. Open Streets offer an amazing opportunity to bring communities together to celebrate their community in a healthy, interactive, environmentally friendly and supportive way. People are encouraged to ride bikes, walk, skate, roll, dance, walk dogs in the open streets, enjoying local businesses, interactive educational stations and entertainment, and take time together to explore their neighborhood up close. This event is supported by the SY Chamber of Commerce, Casa Familiar, MTS, City of San Diego, Office of Councilmember Vivian Moreno, Alianza por Movilidad Activo (TJ), Borderview YMCA, RLA, Smart Border Coalition, Bicis Disidentes, Peninsula Bikes. Please attend an upcoming planning meeting (2nd Tuesday from 1pm-2pm at the Civic Center, 212 W. Park Ave, and 4th Tuesdays from 6pm-7pm at the Civic Center) or volunteer for our route clean-up day on April 25th.

**b. San Diego Forward: The 2021 Regional Plan** (Jennifer Williamson, SANDAG). SANDAG will present for discussion a vision for the future of our region's transportation system through the 5 *Big Moves* – key strategies that will enhance connectivity, increase safety and sustainability, and improve quality of life. The 5 *Big Moves* outline a path forward that builds upon existing

# SAN YSIDRO COMMUNITY PLANNING GROUP

infrastructure, with Complete Corridors, Flexible Fleets, Transit Leap, Mobility Hubs, the Next Operating System (Next OS) aiming to provide travelers with transportation choices that are competitive with the car for every trip in the region. Visit [SDForward.com/5BigMoves](http://SDForward.com/5BigMoves) to learn more.

**c. San Diego Community Power** (Matthew Vasilakis, Climate Action Campaign). Letter of Support. This year the City of San Diego will negotiate a new Franchise Agreement with SDG&E for the City's electric and gas distribution systems. A broad, community-based coalition is working with residents to get the best deal to ensure a transparent and public process, help lower rates and protect customers, and build lasting partnerships to secure a safe and resilient energy system for all.

*[Previous action: 7/24/2017: Approved Letter of Support for "Community Choice Energy" (11-0-0)]*

**d. SDG&E Franchise Agreement Renewal.** (Vanessa Mapula Garcia, SDG&E Regional Public Affairs). Update and overview of process regarding the upcoming Franchise Agreement renewal with the City of San Diego which will sunset in January 2021.

## 5. Communications, Announcements and Special Orders

### a. Members of the Public

### b. Elected Officials and Public Servants.

- (1) Carlos Lacarra, San Diego Police Department
- (2) Eric Young, Mayor Faulconer's Representative
- (3) Chris Gris, Council District 8 Vivian Moreno Representative
- (4) Lucero Chavez, State Assembly District 80 Lorena Gonzalez Representative
- (5) Other Representatives in attendance.

### c. Chairman.

(1) Elections will be held on March 16, 2020. All the details are in SYCPG Bylaws Exhibit "C" attached.

- (2) Proposed meeting dates April 2020 to March 2021

### d. Board Members

## 6. Subcommittee Reports

**a.** Election Subcommittee. Reporting the candidates already qualified for the March 2020 election, consider and validate any other candidates present, select ballot positions for all qualified candidates, and conduct all other required measures for the March 2020 election. Validated candidates may address the public at this time.

## 7. Representative's Reports

- a.** SY Smart Border Coalition – (Aguirre)
- b.** Community Planners Committee – (Meza)
- c.** Otay Mesa Planning Group - (Lopez)

## 8. Adjournment.

**SAN YSIDRO COMMUNITY PLANNING GROUP**

Minutes from JANUARY 27, 2020

1. **Call to order:** At 5:36 p.m. Chairman Michael Freedman called meeting to order.

**Roll Call: Present:** M. Aguirre; M. Chavarin; C. Clark; D. Flores; M. Freedman; J. Goudeau; R. Lopez; B. Meza; A. Orendain (5:43 PM); A. Perez; A. Reynoso (6:28 PM); J. Wells; A. Zermeno.  
**Absent:** F. Castaneda

Quorum of 11 present at Call to Order, Item #2a, 2.b.

Quorum of 12 present for 4.a, 4.b.

Quorum of 13 present for 4.c, 4.e, 4.e, 4.f, 4.g, 4.h.

2. **Agenda & Minutes**

a. **Approval of Published Agenda:** A motion was made by R. Lopez and seconded by D. Flores to approve the “REVISED 2” version of the Agenda as Published. Motion Passed (11-0-0). Yes: M. Aguirre; M. Chavarin; C. Clark; D. Flores; M. Freedman; J. Goudeau; R. Lopez; B. Meza; A. Perez; J. Wells; A. Zermeno. No: None. Abstain: None.

b. **Approval of Minutes: Minutes of 11/18/19** - A Motion was made by J. Wells and seconded by C. Clark to approve the Minutes of November 18, 2019 as published. Motion Passed (11-0-0). Yes: M. Aguirre; M. Chavarin; C. Clark; D. Flores; M. Freedman; J. Goudeau; R. Lopez; B. Meza; A. Perez; J. Wells; A. Zermeno. No: None. Abstain: None.

3. **Public Comment on Matters Not on the Agenda:** NONE.

4. **Docket Items:**

a. **SDG&E Franchise Agreement Renewal.** (Warren Reis, SDG&E Regional Public Affairs). Update and overview of process regarding the upcoming Franchise Agreement renewal with the City of San Diego which will sunset in January 2021. **INFORMATION ONLY.**

b. **San Diego Community Power.** (Tyson Siegle, Climate Action Campaign) Letter of Support. This year the City of San Diego will negotiate a new Franchise Agreement with SDG&E for the City’s electric and gas distribution systems. A broad community-based coalition is working with residents to get the best deal to ensure a transparent and public process, help lower rates and protect customers and build lasting partnership to secure a safe and resilient energy system for all. (Previous action: 7/24/2017: Approved Letter of Support for “Community Choice Energy” 11-0-0) **INFORMATION ONLY.**

c. **County of San Diego Assessment on Projects to Improve Water Quality in the Tijuana River Valley.** (Crystal Benham, County of San Diego Parks & Recreation). Overview and status update on the County of San Diego Needs and Opportunities Assessment for projects that could be implemented to address cross-border flow of sewage, trash and sediment in the Tijuana River Valley. Copies of SB507 a State Senate Bill sponsored by Senator Ben Hueso were attached and distributed with the Agenda. **INFORMATION ONLY.**

**d. MTS Elevate SD 2020** (David Flores, Casa Familiar). Presenting a recommendation for “No Support” for an MTS half-cent increase in sales tax. This is to show “No Confidence” representation for San Ysidro investment and environmental social justice for the MTS Elevate SD 2020 plan. A final vote of the MTS Board for Elevate SD 2020 will be in March/April 2020. **A Motion was made by A. Perez and seconded by A. Orendain to send a letter of “No Support” of the half-cent increase in sales tax, similar to Casa Familiar’s letter to MTS dated 12/10/2019, a copy was distributed with Agenda. Motion Passed (12-0-1). Yes: M. Aguirre; M. Chavarin; C. Clark; M. Freedman; J. Goudeau; R. Lopez; B. Meza; A. Orendain; A. Perez; A. Reynoso; J. Wells; A. Zermeno. No: None. Abstain: D. Flores.**

**e. Del Sur Boulevard Parking Improvements.** (David Flores, Casa Familiar). Casa Familiar is working with Council District 8 office to improve the Villa Nueva day care 15-minute parking violations and provide more integrated pick up/drop off and parking relief. The analysis conducted by the City would generally be on both sides of Del Sur between Beyer Blvd. and Caithness Drive. City study suggests allowing 3-minute and diagonal parking. **INFORMATION ONLY.**

**f. Beyer Park Update.** (No Presentation–City of San Diego Information Item – Darren Genova). The Beyer Park project has been working through the SDP/CEQA process with the Development Services Department. The project was resubmitted for a final MSCP review in December and this review should be completed by the end of January 2020. At that point, they can begin preparing the CEQA document for public review. This process public review takes 30 days and is expected to be completed by the end of March 2020. At that time, scheduling for the GDP for Park and Rec board approval can begin. Once the P&R board approval has been obtained, the construction document phase will begin. **INFORMATION ONLY.**

**g. Special Event Permit – Living Rooms Ribbon Cutting Ceremony.** (No Presentation – City of San Diego Information Item – Theresa Millette). Special Event Permit for a ribbon cutting ceremony and celebration that would occur from 10 AM until 11:30 AM on February 18, 2020. Noise associated with the event activities would occur between 9 AM and 12 PM on February 18, 2020. The ceremony would include a speaker system for speeches/announcement, and a sound amplification would occur from 9:15 AM until 11 AM. A road closure would be associated with this event and would occur on W. Hall Avenue between Cypress Drive and Cottonwood Road from 9 AM until 12 PM. On February 18, 2020, set up would occur from 9 AM until 10 AM, the vent would occur from 10 AM until 11:30 AM and dismantling 11:30 AM until 12 PM. **INFORMATION ONLY.**

**5. Communications, Announcements and Special Orders:**

**a. Members of the Public:** None

**b. Elected Officials and Public Servants:**

1. **Officer Carlos Lacarra (San Diego Police Department):**

(a) Promotions for SDPD were held. Moves to personnel will be soon.

(b) A DUI/Drug arrest and multi-vehicle accident occurred on January 24<sup>th</sup> on Dairy Mart Road at the I-5 overpass.

2. **Eric Young (Mayor Faulconer’s Rep):** Not present.

3. **Chris Gris (Vivian Moreno's Office, District 8)**
    - a. Parks & Rec is finalizing plan to repurpose the former SY Library building as either a teen center or to expand the senior center.
    - b. A community clean-up will be held sometime in April.
    - c. MTS Elevate SD 2020 will be held at February 1<sup>st</sup>, at 9 AM at SDMTS building, 12<sup>th</sup> & Imperial.
  4. **Lucero Chavez (State Assembly District 80 Lorena Gonzalez Representative):**
    - a. Assembly Member Gonzalez has sponsored several bills, including a requirement for schools to provide voter registration, and restoring permission for pedi-cabs with electric assist.
    - b. Accepting applications for Women & Girls of the Year.
  5. **Other Representatives in attendance:** None
- c. **Chairman:**
1. Elections will be held on March 16, 2020. All the details are in SYCPG Bylaws Exhibit "C". Current members whose terms are expiring at the end of March 2020 are: R. Lopez, M. Aguirre, F. Castaneda, M. Chavarin, Casa Familiar (*Business*), A. Orendain, A. Reynoso, and one vacancy.
  2. G. Ortiz will replace D. Flores representing Casa Familiar seat on the SYCPG Board.
  3. A Neighborhood Town Hall will be held on January 28<sup>th</sup> at 6 pm at the Border View YMCA. Sponsored by the SD Union Tribune.
  4. The letter to California Air Resources Board to support a grant application by IQ Air Foundation and the SY School District authorized at the 11/18/19 meeting was sent.
- d. **Board Members:**
1. **J. Wells:**
    - a. SYCC has an opening for 2 positions, please refer all interested parties to J. Wells at the SY Chamber of Commerce.
    - b. The SY POE is officially completed. SYCC/Smart Border Coalition held a celebration event recognizing Community Leaders contributions to the project. A Certificate of Recognition was presented to Michael Freedman was recognized for his leadership and a Founding Member.
6. **Subcommittee Reports:**
- a. **Election Subcommittee.** As required by the Bylaws, the Chairman established the Election Subcommittee with the following members: J. Goudeau, J. Wells, A. Zermeno and B. Meza.
7. **Representative's Reports:**
- a. **SY POE Expansion & Reconfiguration** (Aguirre): No Report. No longer active since the project is completed.
  - b. **SY Smart Border Coalition** (Flores): By acclamation, M. Aguirre was appointed as the new representative replacing D. Flores. Issues: "Wild Catting", UBER/LYFT and MTS.
  - c. **Community Planners Committee** (Meza): No Report.
  - d. **Otay Mesa Planning Group** (Lopez): Meeting cancelled.
8. **Adjournment** – Meeting Adjourned at 8:26 p.m.

Next Regular Meeting February 24, 2020.

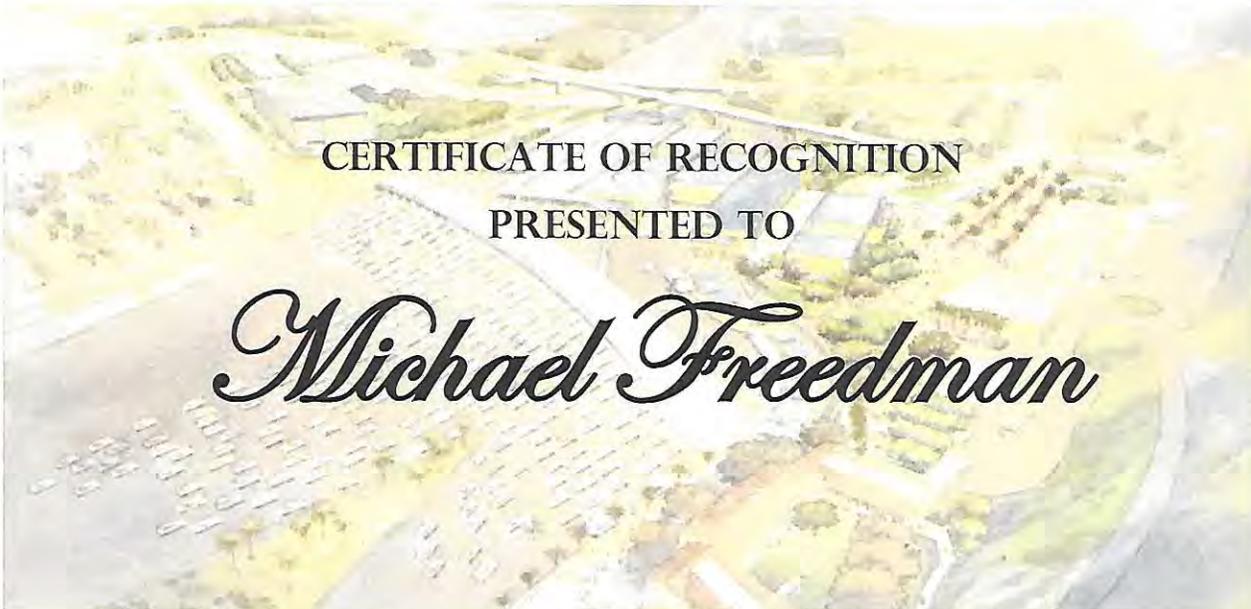
Minutes submitted by J. Goudeau, Secretary

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**San Ysidro**  
**SMART BORDER COALITION**  
producing results since 2007

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CERTIFICATE OF RECOGNITION  
PRESENTED TO

*Michael Freedman*

THE SAN YSIDRO SMART BORDER COALITION THANKS YOU FOR YOUR LEADERSHIP.

AS THE CHAIR OF THE SAN YSIDRO COMMUNITY PLANNING GROUP, WE WOULD LIKE TO SPECIFICALLY RECOGNIZE YOU AMONG FOUNDING MEMBERS OF THE SAN YSIDRO SMART BORDER COALITION, ESTABLISHED IN 2007.

THE SAN YSIDRO SMART BORDER COALITION WAS ABLE TO ENSURE THE PROJECT WAS IMPROVED FOR PEDESTRIANS, FOR OUR BINATIONAL REGION AND FOR SAN YSIDRO.

WE COULD NOT HAVE DONE THIS WITHOUT YOUR LEADERSHIP.

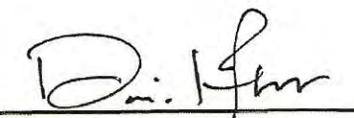
PRESENTED AT THE COMMUNITY CELEBRATION OF  
THE SAN YSIDRO LAND PORT OF ENTRY EXPANSION AND RENOVATION PROJECT COMPLETION

12/17/2019



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JASON M-B WELLS  
EXECUTIVE DIRECTOR  
SAN YSIDRO CHAMBER OF COMMERCE  
COALITION CO-LEAD



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DAVID FLORES  
COMMUNITY DEVELOPMENT DIRECTOR  
CASA FAMILIAR  
COALITION CO-LEAD

# SAN YSIDRO COMMUNITY PLANNING GROUP

## ATTENDANCE RECORD

APRIL 2019 - MARCH 2020

	APR 2019	MAY 2019	JUN 2019	JUL 2019	AUG 2019	SEP 2019	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	MEETINGS MISSED
AGUIRRE	P		P	P	P	A		P		P			1
CASTANEDA	P		P	P	A	P		A		A			3
CHAVARIN	P		A	A	P	A		P		P			3
CLARK	P		P	P	P	P		P		P			NONE
FLORES	P		A	P	P	P		P		P			1
FREEDMAN	P		P	P	P	P		P		P			NONE
GOUDEAU	P		P	P	P	P		P		P			NONE
JACOBO	P		P	P	A	A		A					VACANT
LOPEZ	P		P	A	P	P		P		P			1
MARTINEZ	P												RESIGNED
MEZA	P		P	A	P	A		P		P			2
ORENDAIN	P		P	P	P	P		P		P			NONE
PEREZ	P		P	P	P	P		A		P			1
REYNOSO						P		P		P			NONE
WELLS	P		P	P	P	P		A		P			1
ZERMENO	A		P	A	P	P		A		P			3
VACANT													VACANT
<p><b>CITY COUNCIL POLICY 600-24 &amp; SYCPG BYLAWS REQUIRE THAT A SEAT <u>MUST</u> BE DECLARED VACATED WHEN THERE ARE:</b></p> <p><b>3 <u>CONSECUTIVE</u> ABSENCES, <u>OR</u></b></p> <p><b>4 <u>TOTAL</u> ABSENCES BETWEEN APRIL 2019 AND MARCH 2020</b></p> <p><b>Note: Adjourned Meetings and Special Meetings are not counted for attendance purposes.</b></p>													



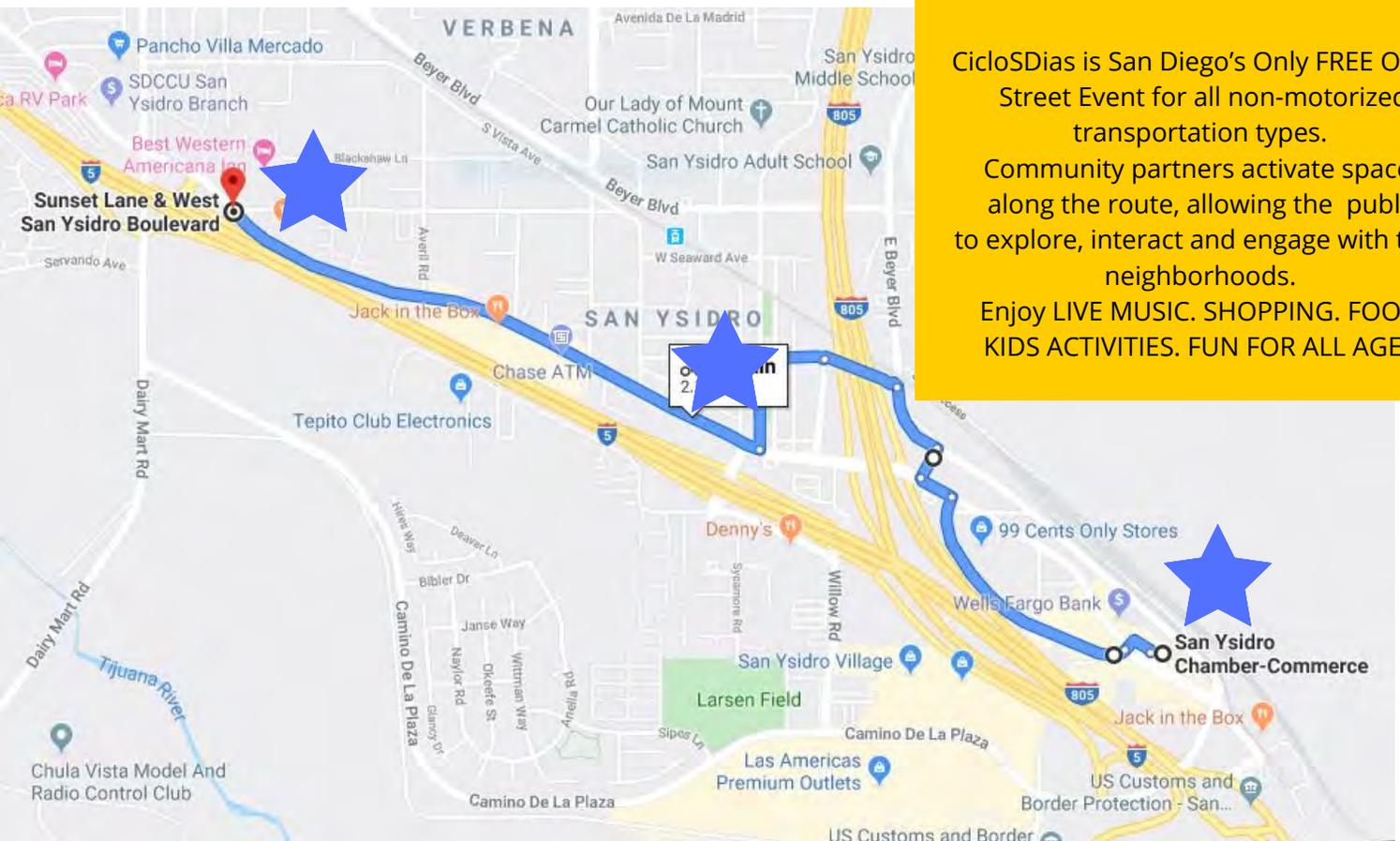
# SAN YSIDRO SUNDAY 3/29/20

10am-3pm

CicloSDias is San Diego's Only FREE Open-Street Event for all non-motorized transportation types.

Community partners activate spaces along the route, allowing the public to explore, interact and engage with their neighborhoods.

Enjoy LIVE MUSIC. SHOPPING. FOOD. KIDS ACTIVITIES. FUN FOR ALL AGES!



## Proposed Hub Locations

- **San Ysidro Community Park**  
E. Park Ave @ E. Hall Ave
- **San Ysidro Chamber of Commerce**  
663 E. San Ysidro Blvd

**Walk - Bike - Skate - Stroll**

★ **The Process** ★

- **Select a date and route: 3/29/20**
- **Get route approval from MTS**
- **Submit Event Permit to City of SD**
- **Identify artists, vendors, entertainment, hub locations**
- **Get porta potty service, traffic control, security, EMS, etc**
- **Advertise and promote**
- **Get volunteers**

**Walk - Bike - Skate - Stroll**

(ISSUE DATE: FEBRUARY 17, 2020)

# SAN YSIDRO COMMUNITY PLANNING GROUP

## SCHEDULE OF REGULAR MEETINGS

SUBJECT TO CHANGE

### APRIL 2020 - MARCH 2021

MONDAY	APRIL 20, 2020	REGULAR MEETING
MONDAY	MAY 18, 2020	REGULAR MEETING
MONDAY	JUNE 15, 2020	REGULAR MEETING
MONDAY	JULY 20, 2020	REGULAR MEETING
MONDAY	AUGUST 17, 2020	REGULAR MEETING
MONDAY	SEPTEMBER 21, 2020	REGULAR MEETING
MONDAY	OCTOBER 19, 2020	REGULAR MEETING
MONDAY	NOVEMBER 16, 2020	REGULAR MEETING
MONDAY	DECEMBER 21, 2020	<b>ADJOURNED MEETING</b> (Unless announced)
MONDAY	JANUARY 25, 2021	REGULAR MEETING
MONDAY	FEBRUARY 22, 2021	REGULAR MEETING
MONDAY	MARCH 15, 2021	REGULAR MEETING

Items to be included in the Agenda must be received by the Monday prior to the meeting date.

### MEETING LOCATION

San Ysidro School District Education Center - Governing Board Meeting Room  
4350 Otay Mesa Road (north of Beyer Blvd) San Ysidro, California

**MEETINGS START AT 5:30 P.M.**

### CONTACT INFO:

**MICHAEL FREEDMAN, CHAIRMAN (619) 690-3833**

**MICHAEL PRINZ, CITY OF SAN DIEGO PLANNER (619) 533-5931**

# SAN YSIDRO COMMUNITY PLANNING GROUP

April 2020–March 2021 (United States)

ISSUED 2/17/2020  
Subject to Revision



## April 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## May 2020

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## June 2020

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## July 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## August 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## September 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## October 2020

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## November 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## December 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	ADJOURNED	ADJOURNED	ADJOURNED	ADJOURNED	25	26
27	28	29	30	31		

## January 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## February 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

## March 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

<b>Apr 12, 2020</b> • Easter Sunday <b>Apr 13, 2020</b> • Easter Monday <b>Apr 15, 2020</b> • Tax Day <b>May 5, 2020</b> • Cinco de Mayo <b>May 10, 2020</b> • Mother's Day <b>May 25, 2020</b> • Memorial Day <b>Jun 21, 2020</b> • Father's Day	<b>Jul 3, 2020</b> • 'Independence Day' observed <b>Jul 4, 2020</b> • Independence Day <b>Sep 7, 2020</b> • Labor Day <b>Oct 12, 2020</b> • Columbus Day (Most regions) <b>Oct 31, 2020</b> • Halloween <b>Nov 3, 2020</b> • Election Day <b>Nov 11, 2020</b> • Veterans Day	<b>Nov 26, 2020</b> • Thanksgiving Day <b>Nov 27, 2020</b> • Black Friday <b>Dec 24, 2020</b> • Christmas Eve <b>Dec 25, 2020</b> • Christmas Day <b>Dec 31, 2020</b> • New Year's Eve <b>Jan 1, 2021</b> • New Year's Day <b>Jan 18, 2021</b> • Martin Luther King Jr. Day	<b>Feb 1, 2021</b> • First Day of Black History Month <b>Feb 14, 2021</b> • Valentine's Day <b>Feb 15, 2021</b> • Presidents' Day (Most regions) <b>Mar 17, 2021</b> • St. Patrick's Day
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EXHIBIT "C"  
ELECTION PROCEDURES

A. AUTHORITY

The procedures in this Exhibit "C" include all of the requirements contained in Article V, and Article VIII, Section 1(e) of the bylaws, and the *"Administrative Guidelines for Implementation of Council Policy 600-24: Standard Operating Procedures and Responsibilities of Recognized Community Planning Groups"* provides general guidance for the election process. Where revisions to the procedures in those documents conflict or are inconsistent with the procedures in this Exhibit "C", the revisions shall take precedence and shall have the same effect as if this Exhibit "C" were amended to conform to those referenced procedures, except where options to the procedures are permitted.

B. ELECTION SUBCOMMITTEE

1. No later than January of an election year, the Chairperson shall establish an Election Subcommittee of at least three (3) but no more than five (5) persons not standing for election. The subcommittee may include "eligible community members" so long as the majority of the subcommittee are elected members. A subcommittee chairperson shall be responsible for the conduct of the committee's business.

2. The subcommittee shall:

- select a subcommittee chairperson
- solicit "eligible community members" to become candidates
- develop and implement a process for the promotion of the March election
- prepare a sample ballot for distribution with the Public Notice of Election
- prepare the two official ballots with names randomly placed for the March election
- supervise the election process
- review each voter's qualification (see paragraph "D")
- cross-check eligible voters with the master membership list
- issue one (1) official ballot for each qualified voter
- tabulate the ballots
- determine the legality of all ballots cast
- convey the results of the election to the SYCPG Chairperson
- collect and seal all ballots cast, defaced, replaced or disqualified

3. At the February meeting, the Election Subcommittee shall present to the planning group a complete list of interested candidates collected up to that point in time. Development and promotion of "slates" of candidates is contrary to the intent of Council Policy 600-24 and is not allowed. Candidates may be added at the February meeting. The February SYCPG agenda may docket as an information item a "Candidate Forum." The SYCPG Chairperson may limit the time for each candidate to speak. Candidates failing to participate in a "Candidate Forum" shall no longer be considered.

4. The Elections Subcommittee shall be disbanded twenty-four (24) hours after the election is final unless a challenge is filed in accordance with the Challenge Criteria herein.

#### C. CANDIDATE REQUIREMENTS

1. Must be at least 18 years of age, and
2. Must be an “eligible community member” (Art. III, Sect. 2):
  - property owner, who is an individual identified as the sole or partial owner of record, or their designee, of a real property (either developed or undeveloped), within the community planning area, or
  - resident, who is an individual whose primary address of residence is an address in the community planning area, or
  - local business person, who is a local business or not-for-profit owner, operator, or designee at a non-residential real property address in the community planning area.

and,

3. Must have an *Application for General Membership* on file with the Secretary, and
4. Must have attended at least one of the SYCPG’s last 12 meetings prior to the February regular meeting preceding the election, documented by the Secretary. A candidate may be added at the February regular meeting provided the candidate can establish eligibility.

5. Council Policy 600-24 requires that elected members shall, to the extent possible, be representative of the various geographic sections of the community, and diversified community interests. Not-for-profits that are representative of the diversified community interests can be included among the elected members of the SYCPG. The governing body or chief executive must designate in writing the person who will be their candidate. An *Application for General Membership* will be required from the designee indicating the organization and its address in the community.

#### D. VOTER REQUIREMENTS

1. Must be an “eligible community member” (see C.1, 2, 3 and 5, above). (Attendance at a meeting per C.4. is NOT a requirement for voting eligibility).
2. Eligibility must be established prior to the March election or at the time of voting.
3. Must be on the Master Membership List maintained by the Secretary, or identity and eligibility can be verified at the time of voting by the Election Subcommittee.
4. Must present proof of identity at the polling location. The following are some of the documents that may be used to prove eligibility:
  - California driver’s license or identification card
  - lease, rental agreement or rent receipt
  - most recent utility bill
  - deed to real property
  - property tax bill
  - current Business License
  - letterhead document stating that you have been selected by the member not-for-profit as its voting representative
  - any other documents or materials that the Election Subcommittee may deem acceptable

## E. BALLOTS AND VOTING

1. Voting shall be by secret written ballot.
2. Proxy, mail-in, and/or write-in balloting shall not be permitted.
3. Candidates with less than eight (8) consecutive years of service shall be seated in order of the plurality of total qualified votes cast.
4. If there are any seats remaining, they shall be filled, in order of plurality, by candidates with more than eight (8) consecutive years of service, provided first that they receive at least a two-thirds majority of the total qualified votes cast. The number of individuals serving more than eight (8) consecutive years shall in no case exceed twenty-five percent (25%) of the voting committee membership.
5. Any remaining open seats shall be declared vacant, and the procedures for vacancies in Article IV shall apply, but not earlier than the next regular meeting.
6. Sample and official ballots shall clearly identify:
  - which seats individual candidates are running for
  - how many candidates can be selected
  - any limitations on which candidates the various categories of “eligible community members” can vote for
  - which candidates must receive a two-thirds (2/3rds) majority vote due to service beyond eight consecutive years
7. Only members of the Election Subcommittee shall handle and count the ballots. The tabulation shall include:
  - the total number of ballots cast
  - the number of illegal ballots
  - the number of disqualified ballots
  - the total qualified ballots counted
  - the number of total qualified votes cast for each candidate by name
  - the percentage of the total qualified votes cast for each candidate by name

## F. POLLS

1. Polls shall be located so as to be accessible to the general public and to persons with physical limitations.
2. In general, the poll location should be at the same place and time as the SYCPG holds its regular meetings, unless circumstances warrant a change in location or time. Another location or additional locations or times shall be announced in the March agenda.
3. All polls shall be operated on the same day, but may stagger times.
4. Where more than one polling place/time is necessary, additional procedures regarding the handling and transportation of ballots and other procedures relating to the election process shall be developed by the Election Subcommittee with the advice and assistance of City staff and the City Attorney.
5. The polling place(s) and time(s) shall be posted at each location at least 72 hours prior to the opening of a polling location.
6. The SYCPG should not permit "electioneering" within 100 feet of the polling place(s).

## G. ELECTION RESULTS AND REPORTING

1. The Election Subcommittee will present the results to the SYCPG Chairman.
2. At the conclusion of the March meeting, the Chairperson will announce the election results. The election then becomes final unless a challenge is filed within a 24-hour period after the announcement. See H below.
3. The Chairperson is responsible for preparing, certifying and forwarding an election report to the City.
4. Newly elected members shall be seated in April at the start of the regular meeting in order to allow their full participation as elected members at that meeting.
5. The sealed ballots shall be retained by the chairperson of the Elections Subcommittee for a period of sixty (60) days.

## H. CHALLENGE CRITERIA

1. A challenge to the election results must be filed with the chairperson of the Election Subcommittee in writing within twenty-four (24) hours of the counting of the ballots and announcing the result in order to allow enough time to resolve the issue. The Election Subcommittee should discuss the challenge to determine if there is any substance provided by the individual filing the challenge and whether: either there is no substance to the challenge and the election results can be certified, new members can be seated in April, and a ratification vote of the Subcommittee's findings can be placed on the April agenda for a majority vote of the voting members of the community planning group; OR, whether there is substance to the challenge and the SYCPG officers should discuss with the Subcommittee the appropriate resolution, including declaring a seat vacant and determining how to fill it, or declaring a new election is needed.
2. The Election Subcommittee chairperson shall within ten (10) business days prepare a written appraisal of the challenge and submit any documents to City staff or City Attorney as appropriate.
3. If it is determined that a recount of the ballots cast is required, then the Election Subcommittee chairperson will submit the sealed ballots to City staff or City Attorney, as applicable, for an independent recount or other disposition.
4. If a challenge is found to be valid, then City staff or the City Attorney should advise options that could cure the challenge.