



NOTICE

DEVELOPMENT SERVICES DEPARTMENT

CITY OF SAN DIEGO - 1222 FIRST AVENUE, M.S. 501, SAN DIEGO, CALIFORNIA 92101

DATE: May 5, 2015

SUBJECT: Submittal Requirements Update – June 2015

The Land Development Manual Volume 1, Chapter 1, Project Submittal Requirements have been updated. The new version will become effective on June 8, 2015. Submittals prepared using the January 2014 version of the Project Submittal Requirements will be accepted up to the effective date. A copy of the revised version of the [Project Submittal Requirements](#) can be found at our website.

Highlights of significant changes to the submittal requirements include:

- Building Construction Plan requirements for townhomes have been changed to remove mechanical and plumbing plan requirements (Section 2A)
- Submittal requirements for fire alarm and fire sprinkler plans have been moved to Information Bulletins: Information Bulletin 137, “How to Obtain a Permit for Fire Alarm Systems” and Information Bulletin 139, “How to Obtain a Permit for Fire Sprinkler Systems” (Section 2)
- Building Construction Plan sheet size and page limits have been clarified (Section 2)
- Water Quality Technical Reports are now required at the time of Building Construction Plan submittal for all priority development projects as listed on the Storm Water Requirements Applicability Checklist (DS-560) (Sections 2A and 2)
- Added reference to Professional Certification for Discretionary Completeness Review process (Section 4)
- Clarified that Title Reports may be dated within six months (previously required three months) and requesting submittal on USB Flash Drive or CD (Sections 4 and 5)
- Added reference to on-line payment options through OpenDSD (Sections 2, 2A, 3, 4, 5, and 6)