

**CITY OF SAN DIEGO
MILLS ACT AGREEMENT APPLICATION**

Applications are accepted between January 1st and March 31st of each year; applications must be received by March 31st to be processed the same calendar year.

Applicant Name: _____

Address of Designated Property: _____

Date of Designation (*must be designated by December 31st of the previous year*): _____

Parcel Number: _____ HRB Site Number: _____

Mailing Address: _____

Email: _____ Phone Number: _____

Original Use of Property: _____ Current Use: _____

- Attach a check made payable to the City Treasurer for \$471.00 (This fee is a processing fee, and is non-refundable)
- Attach a description of the historical characteristics of the property. Excerpts from the documents supporting listing of the property on the City of San Diego's Register of Historical Resources may be used for this purpose. Include current 4"x6" color photos of all elevations and character defining features of the structure and any outbuildings.
- Attach a description of any alterations/additions/modifications that have been completed on the structure(s).
- Attach a Grant Deed, including a legal description of the property.
- Attach paperwork that establishes authority of signer(s) if property is held in a Trust, Corporation or Partnership.
- Attach an explanation of the manner in which the proposed contract will promote preservation of the historic property. Include cost estimates from qualified contractors. Include a tentative schedule of restoration and maintenance activities to be undertaken consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties (or those that have been completed for historical designation) that ensures the continued historical characteristics of the structure remain in good repair. Applications will not be processed if it cannot be demonstrated that the tax savings will or have been invested in the historic property.

Proposed Improvements (attach additional sheets as necessary):

Contract Year	Scope of Work (attach cost estimates)	Estimated Cost
<i>i.e. year 1</i>	<i>Repair wood windows by ABC Wood Window Repair Co.</i>	<i>\$2400</i>

Signature of Property Owner

Date

Signature of Property Owner

Date

For City Purposes Only: Estimated Tax Savings: \$ _____ per year