



CITY OF SAN DIEGO – 101 Ash St., SAN DIEGO, CA 92101

PUBLIC NOTICE

Date: Saturday, Jan. 18, 2020

Subject: Temporary Closure of Development Services Center at 101 Ash St.

The Development Services Center at 101 Ash St. will be closed for business starting on Tuesday, Jan. 21, with all services conducted by the Development Services Department (DSD) at this location being temporarily suspended, moved or provided online until further notice. Please check our website or email notification for the latest available information.

The temporary closure will remain in place for the safety of employees and customers after a recent inspection by the County found a pea-sized amount of fire-proofing material containing asbestos in an area not accessible to customers. The inspection results came after more than 235 air-monitoring tests at this facility since August confirmed that air quality was safe for occupants. Out of an abundance of caution, City leadership made the decision to temporarily close the building until effective mitigation efforts are completed.

Appointments

Appointments scheduled for the week of Jan. 20 will be cancelled and rescheduled to a future date. Please visit the [DSD website](#) or [subscribe to receive DSD email notifications](#) for future updates.

During the temporary relocation of DSD staff, some development permit services will be suspended until further notice. These include:

- Submittal of new discretionary permits
- Submittal of new ministerial permits
- Submittal of preliminary reviews

Services will be restored to full operation as quickly as possible. Please visit the [DSD website](#) or [subscribe to receive DSD email notifications](#) for future updates.

Building Permit Application Expirations

Building permit applications that were set to expire between Dec. 24, 2019, and Feb. 28, 2020, may be extended. Please check our website or email notification for additional information.

Ridgehaven Office

Business as usual will be conducted at the Ridgehaven Office, located at [9601 Ridgehaven Court, Suite 220](#). The office is open Monday to Friday, 7 a.m. to 11:30 a.m. and 12:30 p.m. to 3 p.m. Services that are always offered include:

- **Simple (No-plan Mechanical, Electrical, Plumbing) Permits:** Customers can apply in person at the Ridgehaven Office without an appointment. It is preferred that customers apply and pay for these permits [online](#), which can be made 24 hours a day.
- **Mobile Home Installation and Addition Permits**
- **Special Inspector/Lab/Agency Registration**
- **Meet with Inspectors:** Meet with inspectors on a walk-in basis without an appointment, Monday through Friday, between 7:45 a.m. and 8:15 a.m. To schedule an appointment with an inspector, use the online DSD [Staff Directory](#). Appointments are highly recommended.

24/7 Online Services

- **Solar Photovoltaic (PV) Projects:** Roof-mounted solar PV plans can be submitted [online](#).
- **Code Enforcement Investigations:** Inspectors and compliance are continuing active investigations. New requests for investigations can be submitted [online](#).
- **Zoning-** Open Counter Zoning Portal can help you with all of your zoning needs <https://business.sandiego.gov>.

Public Hearings and Appeals

All hearings including the Hearing Officer, Planning Commission and Historic Resources Board will processed as scheduled. During the closure, appeals will be filed at the Office of the City Clerk, 202 C St., 2nd floor.

Email Updates

Visit www.sandiego.gov/dsd-email to receive important notices and operations updates via email.