



CITY OF SAN DIEGO – 1222 FIRST AVE., SAN DIEGO, CA 92101

# PUBLIC NOTICE

---

**Date: Wednesday, Jan. 22, 2020**

**Subject: Reopening of Development Services Center at 1222 First Ave.**

---

The Development Services Department (DSD) will reopen for all services at the City Operations Building, located at [1222 First Ave.](#), on Friday, Jan. 24, 2020.

## **Expanded Business Hours**

To expedite customer service and reduce impacts caused by the temporary closure of the Development Services Center at 101 Ash St., DSD will temporarily expand hours for business for walk-in customers and scheduled appointments. The temporary expanded hours from Friday, Jan. 24 to Friday, Feb. 14 will be:

### **Monday - Friday**

7 - 11:30 a.m.

12:30 - 4 p.m.

### **Saturday\***

8 a.m. - 12:00 p.m.

- If you do not have an appointment, you will not be seen if you arrive after 3 p.m. To schedule an appointment, call 619-446-5300.
- Services provided on Saturday, Jan. 25, will be by appointment only. Additional Saturday hours may be posted next week. Please check our website for future notices.

## **Building Permit Application Expirations**

Building permit applications that were deemed complete between June 20, 2018, and Jan. 24, 2020, will be granted an additional 30 days toward building permit application expiration dates due to the unforeseen department closures. Please check with DSD staff overseeing your application for more information about application expirations.

### Cancelled Appointments

All cancelled appointments from Tuesday, Jan. 21, through Wednesday, Jan. 23, will be rescheduled. If your appointment was cancelled, DSD staff will contact you to reschedule your appointment to a convenient time. This may include meeting on Saturday, Jan. 25, between 8 a.m. and noon.

### Deferred Fire Submittal

In order to provide enhanced customer services and to reduce wait times, all deferred fire submittals will be set up on the 4<sup>th</sup> floor until further notice. Please check in on the 3<sup>rd</sup> floor.

### Ridgehaven Office

The Ridgehaven office has remained open. Services that are always offered include:

- **Simple (No-plan Mechanical, Electrical, Plumbing) Permits:** Customers can apply in person at the Ridgehaven Office without an appointment. It is preferred that customers apply and pay for these permits [online](#), which can be made 24 hours a day.
- **Mobile Home Installation and Addition Permits**
- **Special Inspector/Lab/Agency Registration**
- **Meet with Inspectors:** Meet with inspectors on a walk-in basis without an appointment, Monday through Friday, between 7:45 a.m. and 8:15 a.m. To schedule an appointment with an inspector, use the online DSD [Staff Directory](#). Appointments are highly recommended.

### 24/7 Online Services

- **Solar Photovoltaic (PV) Projects:** Roof-mounted solar PV plans can be submitted [online](#). Solar PV permits have been issued during the temporary closure.
- **Code Enforcement Investigations:** Inspectors and Code Compliance Officers are continuing active investigations. New requests for investigations can be submitted [online](#).
- **Zoning:** The Open Counter Zoning Portal can help you with all your zoning needs [business.sandiego.gov](http://business.sandiego.gov).

### Public Hearings

All hearings – including the Hearing Officer, Planning Commission and Historic Resources Board – will proceed as scheduled.

### Email Updates

Visit [sandiego.gov/dsd-email](http://sandiego.gov/dsd-email) to receive important notices and operations updates via email.