



THE CITY OF SAN DIEGO

M E M O R A N D U M

DATE: March 26, 2020

TO: City of San Diego Cannabis Permittees

FROM: Elyse Lowe, Development Services Department Director

SUBJECT: Cannabis Essential Services- Temporary Curbside Pickup for Outlets

The City of San Diego, County of San Diego, and the State of California are operating in a declared state of emergency because of COVID-19. On March 19, 2020, Governor Gavin Newsom issued Executive Order N-33-20 directing all residents to stay at home. The order allowed businesses and workers for essential businesses to continue to operate, subject to social distancing and other precautions. On March 20, 2020, the California Department of Public Health listed “cannabis retailers” and “workers supporting cannabis retail” as essential workforce.

The State Bureau of Cannabis Control (BCC), as temporary relief pursuant to the Governor’s emergency declaration regarding the COVID-19 outbreak, is now waiving BCC regulations for 30 days for licensed cannabis retailers to deliver orders to customers waiting in their vehicles to promote social distancing for the good of both consumers and employees. BCC is allowing this deviation from their regulations temporarily as part of their emergency disaster relief powers. In California, retailers in Oakland, San Jose, Sebastopol, Alameda County, Santa Clara County, Santa Cruz County, and Los Angeles are all delivering to customers in their vehicles temporarily.

The DSD Cannabis Program, upon receiving BCC’s permission and the curbside pickup conditions that BCC approved, will issue notices to eligible cannabis outlets that it will exercise its discretion to not enforce the sections of the City Code prohibiting cannabis curbside pickup for the period authorized by BCC. DSD Cannabis Program will also provide a list of best practices for curbside pickup cannabis transactions that storefront dispensaries are strongly urged to follow. Please be advised that DSD Cannabis Program will be inspecting to ensure that curbside pickup is in compliance with the approved conditions.

Cannabis retailers in San Diego can deliver to customers parked in their parking lot safely using the following steps:

- Customers will place orders online and select delivery to the parking lot. Customers will select an available pickup time and provide a description of their vehicle and license plate number.
- At their pickup time, customers will arrive at the parking lot and wait in designated spots as close to the store's entrance as possible. These spots will be well lit, covered by security cameras, and watched by an armed guard.
- The retailer and customers will communicate over text message or the phone that the customer is ready.
- The retailer will send an employee with the order, under the watch of the guard, and the exchange will occur.

These temporary measures will be allowed for the duration of the public health emergency, or until revoked by the Director. For questions, please email dsdcannabisinfo@sandiego.gov.

Elyse W. Lowe
Director



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TO ENSURE A SAFE AND SECURE CURBSIDE PICKUP SERVICE, CANNABIS OUTLETS ARE STRONGLY ADVISED TO:

1. Limit curbside pickup to one transaction at a time.
2. Do not bring cannabis products out from behind the secured area unless they have been purchased by a customer.
3. Have security present at each transaction.
4. Ensure all transactions are in direct view of an exterior surveillance camera.
5. Ensure all transactions are recorded by video surveillance.
6. Do money drops in your safe every five curbside pickup transactions.
7. Close curbside pickup at dusk, if possible.
8. Ensure that all other State and local regulations pertaining to cannabis retail and other permit conditions are strictly followed.
9. Implement measures to reduce risk of infection from COVID-19 for dispensary staff and customers, including:
 - Maintaining safe distance between individuals;
 - Wiping down packaging with disinfectant before handing to customers;
 - Frequent disinfecting of packaging counters, cash registers, and other routinely used areas; and
 - Frequent handwashing for curbside workers.

For additional information please visit our website at www.sandiego.gov/development-services and www.sandiego.gov/cannabis