



CITY OF SAN DIEGO – 1222 FIRST AVE., SAN DIEGO, CA 92101

PUBLIC NOTICE

Date: May 18, 2020

Subject: Week of May 18 Summary of Department Operational Changes in Response to COVID-19

As the impact of the COVID-19 pandemic is continuously evolving, the Development Services Department (DSD) is adjusting how it provides essential City services to customers. DSD operational changes are fluid and may be updated again in the near future, but help ensure the health, safety and well-being of customers and employees of essential businesses. DSD sends weekly process update [emails to subscribed customers](#) to keep stakeholders informed of the latest news.

Customers are encouraged to visit sandiego.gov/dsd-covid19 to keep updated on the latest changes. Here is a summary of this week's service changes:

- **In its First Two Weeks, More than 1,000 Applications Processed Online:** Since the #DigitalDSD move to online permitting began earlier this month, DSD has received more than 1,000 applications electronically. While paper submittals will still be accepted, there will be a gradual transition towards all-electronic permitting. The slow phase-out of paper submittals will provide flexibility for customers and plan reviewers. Customers are encouraged watch the [instructional video](#) and review the [User Guide](#) to learn how to submit new projects electronically for faster processing.
- **Express Service is Reinstated:** Customers may elect to have plans processed with timelines 1.5 times faster than standard timelines. There is a fee associated with Express review. Please note paper submittals have a 3 to 4 day delay for set up and processing due to COVID 19 staffing issues; thus, customers are encouraged to submit electronically.

- **Local Amendments to the 2019 California Building Standards Code Effective May 9, 2020:** Local amendments to the 2019 California Building Standards Code (CBSC) have been approved and adopted into San Diego Municipal Code Chapter 12 and Chapter 14. The 2019 CBSC applies to project applications deemed complete on or after Jan. 1, 2020. The approved local amendments are effective May 9, 2020, and update the existing City regulations for consistency with the 2019 CBSC. [Learn more.](#)
- **Plan Retention Policy:** As a reminder, a maximum 15-day plan retention policy for items in [Plan Pick-up and Will Call](#) will be reinstituted on Monday, May 18, 2020. Remember, masks are required for in person business. No Mask, No Service. Customers must use email notifications and appointments are recommended for plan pick up.
- **Updated Small Cell Supplemental GIS Tool:** Launched in Dec. 2018, the [Small Cell Supplemental GIS tool](#) is used by wireless carriers to view, evaluate and secure locations on City properties and within the right-of-way, facilitating the deployment of current 4G and 5G services citywide. A recent update provides the ability to research non-secured utilities within the public right-of-way remotely. Users can now perform utility research within the right-of-way, including fiber-optic, gas, water and sewer lines and infrastructure, among others. [Watch a quick overview video](#) showcasing the update to the GIS tool.

COVID-19 Information

Stay informed about COVID-19 by visiting the [City's COVID-19 Information page](#), the [Center for Disease Control website](#) and the [County of San Diego Health and Human Services](#) website.

Email Updates

Visit sandiego.gov/dsd-email to keep up-to-date with DSD via email.