

TAC Ad Hoc Virtual Meeting

(Updated: May 27, 2020)



Development
Services

Agenda

Announcements

Discussion/Action/Informational

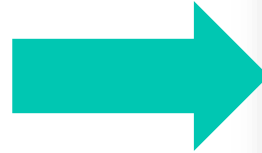
1. **Update on DSD Operations during COVID-19: Greg Hopkins (20 Minutes)**
 - Potential Reopening Plans
2. **#DigitalDSD Status Update: Elyse Lowe (20 Minutes)**
3. **DSD's New BluePrint Subcommittee Reports (20 Minutes)**
 - Communication: Rimah Khouri-Velez/Scott Robinson
 - Policy: Gary Geiler/Michelle Sokolowski
 - Process/Organizational Effectiveness: Edric Doringo/Kelly Charles
 - Technology: Leslie Sennett
4. **Future Agenda Items**

Adjourn | Next meeting: May 27, 2020

- ✓ **COVID-19 Restriction Protocols Remain in Place**
- ✓ **New Requirements as of May 1**
 - DSD staff must wear masks within 6 feet of another person, including inside City facilities
 - Masks are required for customers entering 1st floor COB and 3rd Floor bridge access
- ✓ **Future public access limited to 3rd Floor**
 - Plexiglass will be installed on the 3rd floor for customer-facing booths
 - Records staff will be located on the 3rd Floor
- ✓ **Continue virtual meetings, conference calls, email and plan drop off/pick up until COVID-19 restrictions lifted**
- ✓ **Re-opening date has not been announced**



- **Plan Submittals & Issuance Update - Paper and Digital**
- **Plan Pick Up Update**
- **Project Review Comments Available to Customers Online – visit OpenDSD**
- **Payments & Online Payments**
 - Surcharge for fees paid online
 - Drop box safe
- **Effective July 1, 2020 new increased fees will be implemented**
 - 6.2% (2.7% CPI + 3.5% approved by Council)



<https://opensd.sandiego.gov/web/approvals/>

OpenDSD Approval Search Invoice Search Maps

Approval Search

ID Search Address Search

Customers can search DSD's permit information for projects submitted from 2003-current, except for the following permits submitted after January 16, 2018 are located at <https://aca.accela.com/SANDIEGO/Default.aspx>:

- Code Enforcement Cases
- News Rack Permit
- Residential Rooftop-Mounted Solar Photovoltaic (PV) Permit
- Simple Permit -MEP Permit (No-plan Mechanical, Electrical and Plumbing permits)
- Traffic Control Permit
- Transportation Permit

Approval/Project search allows the public to search by project number or approval number (permit number). Use Address Search to search by a specific address. Searching by map is available by selecting the Map pull down menu above.

Approval ID

Or

Project ID

Search Clear

➤ New Online Permitting Launched on May 4

- First two weeks, over 1,000 electronic submittal received
- **What's New:**
 - Announced Construction Changes re-submitted electronically will be processed online - Requires applicant to **scan** in original
 - New customer online form to get help finding project status
- **What's Next:**
 - Continue asking for feedback to improve customer experience
 - **Transition to 100-percent digital on July 1 (Target date)**
 - Complete the implementation of full cloud-based electronic review later this year

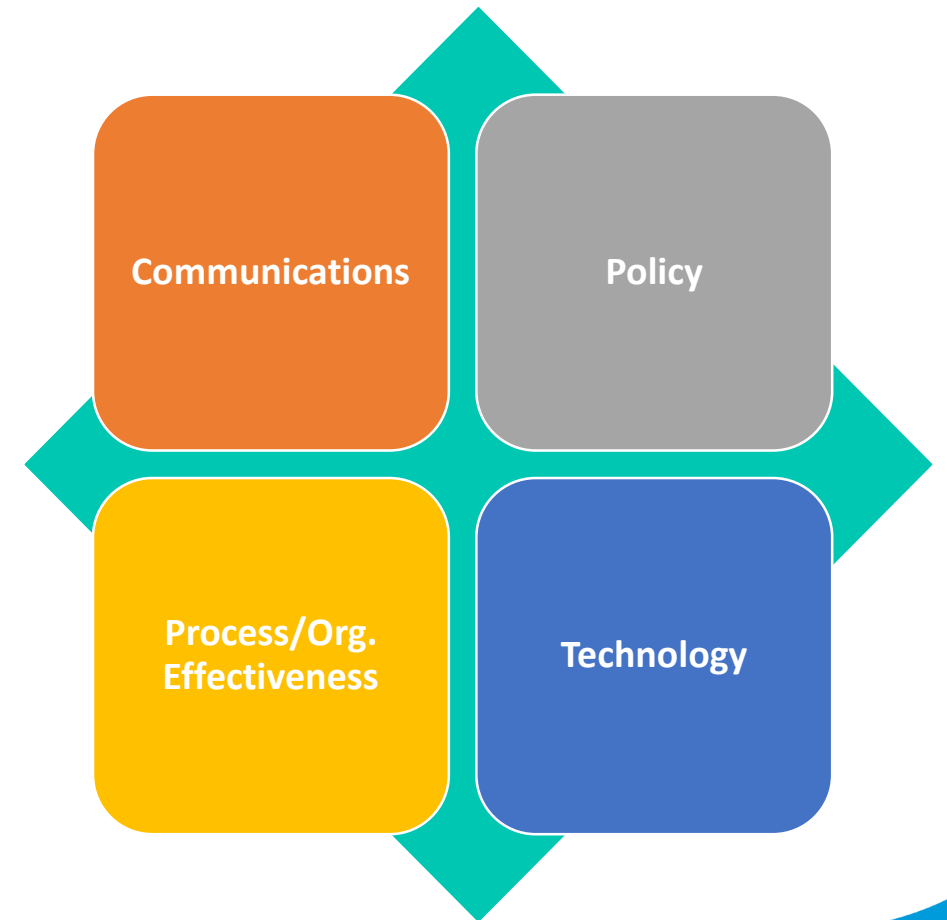




DSD'S New Blue Print

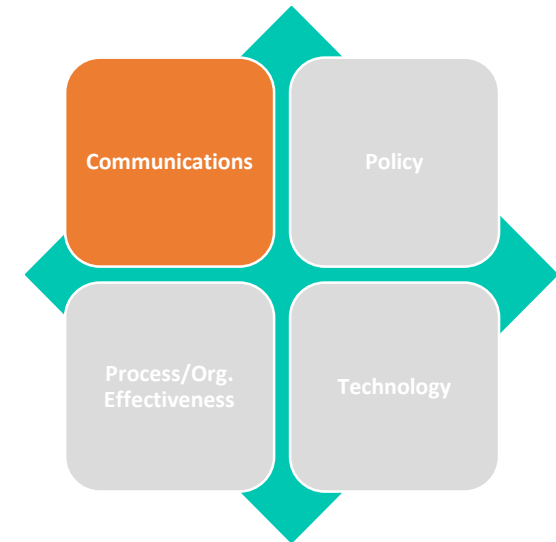
What is the New Blue Print ?

- More than 130 ideas (Big and Small)
- Leverage technology and adapt to changing conditions (COVID-19)
- Four DSD teams that are implementing the ideas



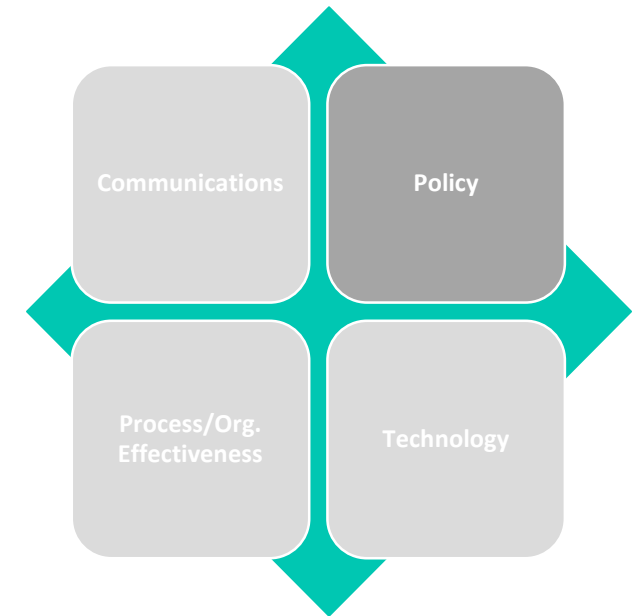
- **Purpose:** The Communications committee is focused on developing and implementing ideas that improve DSD communication with internal and external stakeholders
- **Goal:** Generate new ideas that utilizes communication strategies, tactics and tools to improve communications
- **Benefits:** Better communication with employees and customers, provide greater access to public information and reduce the delay in receiving important updates
- **Highlights:**
 - Constant Contact
 - Internal Employee Newsletter
 - The Construction Insider

- 28 - Number of Ideas
- 18 - Ideas Implemented and in Progress



- **Purpose:** Committee focused on policy changes that improve coordination with other departments, outside agencies and customers
- **Goal:** Generate new ideas that consider policy changes and updates that improve the services provided by DSD
- **Benefits:** Update policies, consider new policies that impact operations and mitigate the impact and implement new policy changes to reduce cost, time and improve efficiency
- **Highlights:** Screen shot demo of the Parcel Information Check List

- 35 - Number of Ideas
- 23 - Ideas Implemented or in progress



DSD'S New Blue Print – Policy – Screen Shot Demo

City of San Diego
Development Services
1223 First Ave., MS-302
San Diego, CA 92101

FORM
Parcel Information DS-302
JANUARY 2019

This Parcel Information is an important tool that will assist you in determining the City of San Diego's planning, zoning, and/or building regulations that apply to your project. Additional information is referenced in the Land Development Manual [Project Submittal Requirements, Section 1](#) (Guide to Project Submittal Process). By evaluating this information **PRIOR** to designing your project, you can avoid mistakes early in the process, save time, and reduce processing costs. The information below can be obtained with staff assistance, at the self help computers on the 3rd floor of the Development Services Department or by emailing the request to DSD-Parcel@sandiego.gov. **NOTE:** Project Submittal Requirements (Sections 2-6) require all completed information below to be on the plans.

Project Address: _____ Assessor Parcel Number: _____

Base Zone: _____ Planned District (if Applicable): _____

Overlays (check all that apply):

<input type="checkbox"/> Airport Approach	<input type="checkbox"/> Mission Trails Design District
<input type="checkbox"/> Airport Influence Area (AIA)	<input type="checkbox"/> Mobilehome Park
<input type="checkbox"/> (CUPD) Facility-Deficient Neighborhoods	<input type="checkbox"/> Parking Impact
<input type="checkbox"/> Clairemont Mesa Height Limit	<input type="checkbox"/> Prime Industrial Land
<input type="checkbox"/> Coastal Height Limit	<input type="checkbox"/> Promise Zone
<input type="checkbox"/> Coastal (State) <input type="checkbox"/> Coastal (City)	<input type="checkbox"/> Residential Tandem Parking
<input type="checkbox"/> Community Plan Implementation (A)	<input type="checkbox"/> Sensitive Coastal
<input type="checkbox"/> Community Plan Implementation (B)	<input type="checkbox"/> Transit Area
<input type="checkbox"/> Fire Brush Zones 300' Buffer	<input type="checkbox"/> Transit Priority Area
<input type="checkbox"/> Fire Hazard Severity Zone	<input type="checkbox"/> Urban Village
<input type="checkbox"/> First Public Road-Way	<input type="checkbox"/> No Overlay Zones

Environmentally Sensitive Lands: Does the project site contain or is it adjacent to any site that contains any of the following Environmentally Sensitive Lands as identified in [Municipal Code Section 113.0103](#)?

<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Sensitive Biologic Resources	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Sensitive Coastal Bluffs
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Steep Hillside	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> 100-Year Floodplain
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Coastal Beaches		

Historic District: ☐ Yes ☐ No (If Yes, Name: _____) Designated Historic: ☐ Yes ☐ No

Geologic Hazard Categories: _____ Earthquake Fault Buffer? ☐ Yes ☐ No (Yes = Hazard Category 12)

Airports: [FAA Part 77 Notification Area](#) ☐ Yes ☐ No (If Yes, see [Information Bulletin 520](#), Federal Aviation Administration Notification and Evaluation Process)

Printed on recycled paper. Visit our web site at www.sandiego.gov/development-services.
Upon request, this information is available in alternative formats for persons with disabilities.

[Reset Button](#)

DS-302 (01-19)

Map View | Features Intersecting with Principal Parcel

Street Address	APN	Owner Name	Site Address	Owner Case Of	Owner Street Address	Owner City	State	Owner Zip	Fract Interest
760-213-1500 SAN DIEGO CIVIC THEATRE	050 C ST SAN DIEGO CA	PUBLIC AGENCY						00000	100
760-213-6157 GOLDEN VOICE LLC	202 C ST SAN DIEGO CA				2050 SPORTS ARENA BLVD	SAN DIEGO	CA	92110	100
539-433-3000 CITY OF SAN DIEGO	0A ST							00000	100
760-213-1500 TAVACKOLU FARIDEH AND FARIDEH FARAHANI (DBA CITY CAFE)	202 C ST SAN DIEGO CA				8544 VIA MALLORCA RD	LA JOLLA	CA	92037	100
760-213-1600 CITY OF SAN DIEGO	1225 3RD AVE CA							00000	100
760-213-8200 GARRETT JENNY (DBA JA)	202 C N ST				P O BOX 7324	SAN DIEGO	CA	92167	100



DSD'S New Blue Print – Policy – Screen Shot Demo

Parcel Information Checklist

Development Services Department

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Find address or place

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W.A.St

W.B.St

W.C.St

W.E.St

W.F.St

W.G.St

W.H.St

W.I.St

W.J.St

W.K.St

W.L.St

W.M.St

W.N.St

W.O.St

W.P.St

W.Q.St

W.R.St

W.S.St

W.T.St

W.U.St

W.V.St

W.W.St

W.X.St

W.Y.St

W.Z.St

A.St

B.St

C.St

D.St

E.St

F.St

G.St

H.St

I.St

J.St

K.St

L.St

M.St

N.St

O.St

P.St

Q.St

R.St

S.St

T.St

U.St

V.St

W.St

X.St

Y.St

Z.St

117.167 32.713 Degrees

200ft

Eri Community Maps Contributors, San Diego Unified Port District, SanGIS, BuildingFootprintUSA, Esri, HERE, Garmin, SafeGraph, II

About

About the Parcel Information Checklist Viewer

Enter your Address or Assessor's Parcel Number (APN) into the search box in the upper left hand corner. The format will be 10 digits without any dashes (-)

Due to the large number of GIS features being indexed, allow up to **1 minute** for search results to load.

If your search result does not land within a Parcel, you've most likely landed adjacent to your intended location. Click on your intended Parcel for search results. (Sometimes it lands in the ROW)

For assistance with confirming your intended location, use the Base Map Gallery located in the upper right hand corner to view satellite imagery.

If you are unable to locate an Address or APN through the search window, pan and zoom to your intended location and click on the Parcel

Where more than one Parcel exists at a location, cycle through the various Parcels using the < > arrows located in the upper right hand corner of the pop-up window. Cycling through Parcels will not change search results.

To expand the pop-up window, use the expand icon located in the upper right hand corner of the pop-up window.

Search results can be copied and pasted directly from the pop-up window.

If you are unable to obtain search results, submitted Parcel Information Checklists are available [here](#). Please allow up to **XXX Days** for processing

sandiego.gov



sandiego.gov

DSD'S New Blue Print – Policy – Screen Shot Demo

Parcel Information Checklist Development Services Department

(1 of 2) Find address or place

Site Location

Address	2404 E BROADWAY
Assessor's Parcel Number (APN)	5342721900
Yes:	
Lots	MAP 792 Block No Lot No A GOLDEN HILL
City Council District	3
City Owned Parks	No
City Owned Real Property (COP)	None
CDE School Site	No

Planning Area

Community Plan Area (CPA)	GREATER GOLDEN HILL
Specific Plan Area (SPA)	No
Prime Industrial Land (PIL)	None
Proposition A Lands (PAL)	No
San Diego Promise Zone (SDPZ)	No
Central Urbanized Planned District (CUPD)	No

Base Zone

Zone Designation	RM-1-1
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Overlay Zones

Airport Approach Overlay Zone (AAOZ)	No
Airport Environs Overlay Zone (AEOZ)	None
Coastal Overlay Zone (COZ)	No
Coastal Overlay Zone First Public Roadway (COZFPR)	No
Coastal Height Limit Overlay Zone (CHLOZ)	No
Sensitive Coastal Overlay Zone (SCOZ)	No
Mobile Home Park Overlay Zone (MHPOZ)	No
Parking Impact Overlay Zone (PIOZ)	No
Residential Tandem Parking Overlay Zone (RTPOZ)	Yes
Transit Area Overlay Zone (TAOZ)	Yes
Urban Village Overlay Zone (UVOZ)	No
Mission Trails Design District (MTDDOZ)	No
Clairemont Mesa Height Limit Overlay Zone (CMHLOZ)	No
Community Plan Implementation Overlay Zone (CPIOZ)	No
Airport Land Use Compatibility Overlay Zone (ALUCOZ)	None

Transportation

Parking Standards Transit Priority Area (PSTPA)	Yes
Transit Priority Area (TPA)	Yes
Affordable Housing Parking Demand	High

Airports

ALUCP Airport Influence Area (AIA)	Yes San Diego International Airport - Review Area 2
ALUCP Noise Contours (CNEL)	No
ALUCP Safety Zone	No
FAA Part 77 Noticing Area	Yes SDIA - Lindbergh Field//125 to 130 feet elevation above sea level // 11000 to 11500 feet horizontal distance from runway North Island NAS//221 to 226 feet elevation above sea level // 19500 to 20000 feet horizontal distance from runway

Zoom to

200m

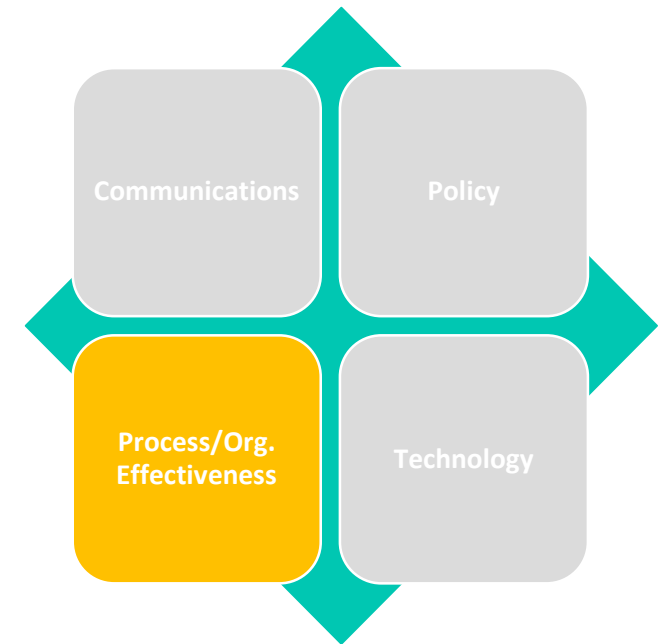
-117.147, 32.713 Degrees

Esri Community Maps Contributors, San Diego Unified Port District, SanGIS, BuildingFootprintUSA, Esri, HERE, Garmin, SafeGraph, II

SD DSD'S New Blue Print – Process/Org. Effectiveness

- **Purpose:** The Process/Organizational Effectiveness committee is focused on developing and implementing ideas that improve DSD's internal and external processes and streamline our core functions
- **Goal:** Generate new ideas that make DSD operations more effective and efficient
- **Benefits:** Improve our processes for both customers and staff
- **Highlights:**
 - Flexible schedules and telecommuting implemented to allow DSD to continue operations during pandemic
 - Cross-training staff across divisions to help assist customers in a more holistic approach

- 36 - Number of Ideas
- 14 - Ideas Implemented and in Progress

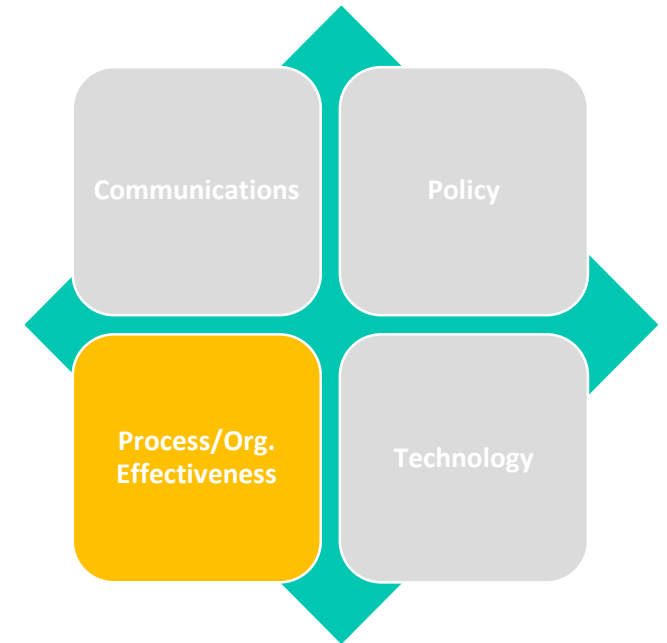




DSD'S New Blue Print – Technology

- **Purpose:** Leverage technology to improve customer experience and plan review process
- **Goal:** Generate new ideas that:
 - Identify opportunities for technological improvements
 - Create integration between various systems
 - Improve data management and reporting opportunities
- **Benefits:** Improve interaction and effectiveness between DSD and our customers using technology
- **Highlights:**
 - Large DSD Conference Rooms and all staff Desktops equipped for virtual meetings
 - Shared Drive created for DSD Code Enforcement and City Attorney to eliminate paper submittals
 - Completed pilot test for virtual field inspections
 - DSD customers can now review project updates and comments in OpenDSD

- 37 - Number of Ideas
- 23 - Ideas Implemented and in Progress





Questions ?

- **Questions**
- **Future Agenda Items**