



CITY OF SAN DIEGO – 1222 FIRST AVE., SAN DIEGO, CA 92101

PUBLIC NOTICE

Date: Sept. 25, 2020

Subject: Summary of Department Operational Changes

As the impact of the COVID-19 pandemic is continuously evolving, the Development Services Department (DSD) is adjusting how it provides essential City services to customers. DSD operational changes are fluid and updated as needed to help ensure the health, safety and well-being of customers and employees of essential businesses.

DSD sends process update [emails to subscribed customers](#) to keep stakeholders informed of the latest news, as significant operational changes are incorporated. An email recap will be sent at the end of the week if significant changes occur. Customers are encouraged to visit sandiego.gov/dsd-covid19 to keep updated on all of the latest changes. Here is a summary of this week's service changes:

- **Updated Information Bulletin:** [Information Bulletin 505](#), which describes DSD's appeal procedures for discretionary projects, now reflects current appeal procedures in DSD and the Office of the City Clerk. Note that both DSD and the Office of the City Clerk now allow appeals by email and have an in-person option via a drop safe. Noticing templates were also updated with this information and the new processes.
- **System Maintenance to OpenDSD:** Today, from 6 to 10 p.m., system maintenance will be conducted on OpenDSD. During the four-hour service outage, customers will be unable to apply for permits online. All other DSD online services will not be impacted. [Learn more.](#)
- **Guaranteed Second Opinion:** Did you know that if for any reason you disagree with a code interpretation, want some confirmation or need to voice a concern, you can just ask for a second opinion? [Learn more.](#)

COVID-19 Information

Stay informed about COVID-19 by visiting the [City's COVID-19 Information page](#), the [Center for Disease Control website](#) and the [County of San Diego Health and Human Services](#) website.

Email Updates

Visit sandiego.gov/dsd-email to keep up-to-date with DSD via email.