



CITY OF SAN DIEGO – 1222 FIRST AVE., SAN DIEGO, CA 92101

# PUBLIC NOTICE

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**Date: Feb. 12, 2021**

**Subject: Revamped Online Process for Select Permits Starting March 1**

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On Monday, March 1, the Development Services Department (DSD) will unveil a revamp of the online permit process for nine construction permit types. The revamp will make it intuitive, easier and faster for customers to apply for a permit online, check the permit status and conduct invoice payments. The new online permit updates are the first in a series DSD expects to release this year.

Some new online permitting features include streamlined application instructions, a new customer guide that provides step-by-step instructions on applying for an online permit and a new tool that verifies PDF files – uploaded as part of a permit application – meet requirements for plan review.

The new online permit types are:

- Fire Permits for alarms, kitchen hoods, suppression systems – except for single-family homes and duplexes – and underground fire services;
- Residential Rooftop-Mounted Solar Photovoltaic Permits;
- Demolition Permits;
- Standalone (without a building permit) Mechanical, Electrical and Plumbing (MEP) Permits that require plans per [Information Bulletin 103](#);
- Sign Permits to install or alter signs; and
- Construction Changes related to the above new permit types.

In response to the COVID-19 pandemic last year, DSD closed its doors to in-person services in March. On July 1, it launched online permitting and plan review for all new permit applications and projects, helping it issue 52,660 permits by the end of the year.

The revamped permitting process for the select permit types is among the latest enhancements to the City's permitting process to help reduce permitting processing times and are an integral part of #DigitalDSD, an initiative to modernize all DSD workplace systems and cost-effectively leverage technology to increase productivity and improve service delivery. Other #DigitalDSD services include all new permits being processed online, [virtual over-the-counter appointments](#), the launch

of an [online portal](#) to assist local businesses with outdoor expansion during the COVID-19 pandemic and [virtual inspections](#) for construction projects.

**COVID-19 Information**

Stay informed about COVID-19 by visiting the [City's COVID-19 Information page](#), the [Center for Disease Control website](#) and the [County of San Diego Health and Human Services](#) website.

**Email Updates**

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