



CITY OF SAN DIEGO - 1222 FIRST AVE., M.S. 501, SAN DIEGO, CA 92101

# PUBLIC NOTICE

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**Date: Nov. 9, 2021**

**Subject: Observed Holiday Office Closure Schedule**

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The City's Development Services Department (DSD) is announcing its 2021 holiday office closure schedule.

## **Holiday Office Closures**

All plan review, plan pick up, records review, inspection services, virtual counter appointments and the general phone line will be closed on the following dates:

- Veterans Day, Thursday, Nov. 11, 2021
- Thanksgiving Day, Thursday, Nov. 25, 2021
- Christmas Day, Observed on Friday, Dec. 24, 2021
- New Year's Day, Observed on Friday, Dec. 31, 2021

## **Limited Services During Holiday Period**

- **Friday, Nov. 26, 2021**

Plan pick up, records review services and the general phone line will be closed. Other services, including some virtual counter appointments, will continue during normal business hours.

- **Dec. 26, 2021, to Jan. 3, 2022**

Plan pick up, records review services and the general phone line will be closed. Please plan in advance for inspections, assistance with new project applications, reviews and approvals as staffing levels are reduced during the holidays.

## **Online Services Available 24/7**

All online permit application services will be available throughout the holiday season. Customers can continue using online services, including applying for permits, checking on project status, accessing the [Zoning and Parcel Informational Portal](#), [scheduling](#)

[inspections](#), [booking virtual over-the-counter appointments](#) or [requesting code enforcement investigations](#) -among other services- by visiting [sandiego.gov/DSD](http://sandiego.gov/DSD).

**What are the current processing times?**

You can now check on [permit processing timelines](#) for intake and issuing a permit.

**Email Updates**

Visit [sandiego.gov/dsd-email](http://sandiego.gov/dsd-email) to sign up to get the latest news and updates straight from DSD.