



CITY OF SAN DIEGO – 1222 FIRST AVE., SAN DIEGO, CA 92101

# PUBLIC NOTICE

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**Date:** Dec. 13, 2021

**Subject:** DSD Online Permitting Upgrades to Discretionary Permit Applications

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On Monday, Dec. 20, 2021, the Development Services Department (DSD) will upgrade the online permit process for all [Discretionary Permit](#) application types, replacing the current online "hybrid submittal process" implemented in May 2020 to maintain permit services during the early days of the COVID-19 pandemic. The upgrade will make it more intuitive, easier and faster for customers to apply for new permits, review permit status in real-time, manage deposit accounts and make online payments.

## **Important! System Upgrade Timeline**

- **Dec. 17 - Last Day to Submit Discretionary Applications Under the Current System**  
To accommodate the critical update, Friday, Dec. 17, at 4 p.m., will be the last day to submit new Discretionary applications using the current hybrid submittal process.
- **Dec. 20 - New Online Permitting System Available for Discretionary Applications**  
DSD will resume accepting new applications for all Discretionary Permit types in the new online permit system on Monday, Dec. 20, at 7 a.m.

## **Customer Webinars: How to Apply for a Discretionary Permit Online**

DSD will host a webinar to familiarize customers with applying for a Discretionary Permit online, new program features, and helpful tips for using the new application. Each webinar will be hosted using Zoom. The webinars will be recorded and made available for viewing on the [DSD website](#).

## **Wednesday, Dec. 15, 2021**

- **Time:** 9 to 10 a.m.
- **Zoom Meeting ID:** 161 199 7783
- **Passcode:** 872412
- **Call in (audio only):** 833-568-8864
- **Join Zoom Meeting:**  
<https://sandiego.zoomgov.com/j/1611997783?pwd=azhYaVVoWW43Y2FLaUFsNU8zT1BEUT09&from=addon>

**#DigitalDSD**

This exciting update to the DSD process is among the latest enhancements to help reduce permitting processing times and is an integral part of #DigitalDSD, the initiative to modernize DSD workplace systems and leverage technology to improve service delivery. #DigitalDSD services include all new permits being processed online, [virtual over-the-counter appointments](#), an [online portal](#) to assist local businesses with outdoor expansion and [virtual inspections](#) for construction projects.

**Email Updates**

Visit [sandiego.gov/dsd-email](https://sandiego.gov/dsd-email) to sign up to get the latest news and updates straight from DSD.