



CITY OF SAN DIEGO - 1222 FIRST AVE., M.S. 501, SAN DIEGO, CA 92101

PUBLIC NOTICE

Date: July 29, 2022

Subject: Temporary Suspension of In-Person Records Review Service

The in-person records review service on the second floor of the downtown Development Services Center will be temporarily suspended for the remainder of the day, and existing appointments will be rescheduled.

This service is anticipated to resume on Monday, August 2. The temporary suspension will allow for the effective placement of nuisance abatement treatments on the second floor.

Records Review Service Hours

Records review services are provided Monday through Thursday from 7 a.m. to 3:30 p.m. and Fridays from 10 a.m. to 3:30 p.m. These services are closed each day between 11:30 a.m. and 12:30 p.m.

Records Review Appointment Procedures

1. [Schedule your appointment.](#)
2. During records review service hours, arrive at the Development Services Center at the [City Operations Building](#).
3. Once inside, take the elevator to Records on the second floor and sign in with the receptionist.
4. If available, paper copies can be purchased. Cash is not accepted. However, accepted payment options include checks, money orders, debit cards and credit cards.

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