



City Heights Performance Annex Ancillary Service Rates

Ancillary fees associated with City Heights Performance Annex rentals are set to reflect the City of San Diego's cost recovery policy.

After-Hours Rates

Ancillary fees will apply for events that take place outside City Heights Library open hours.

- Library and custodial staffing – After-hours staffing will be required at a rate of \$40/hour per Library and custodial staff person. Staffing levels will be determined depending on the complexity or type of event.
- Security is required for events outside City Heights Library open hours at the prevailing Library rate of \$33/hour per security guard. One security guard for every 0-100 attendees is required at the event. If alcohol is being served at the event, one additional guard will be required regardless of the number of attendees and number of guards already assigned.

Special Events staff will work with prospective renters to calculate the total costs associated with after-hours staffing needed.

Lighting/Sound/Projection Needs

Depending on the complexity of your lighting/sound/projection needs for your event, you may be required to use the library's lighting/sound/projection technician at the current market prevailing rate. It is strictly prohibited for unauthorized persons (clients or attendees) to operate or alter the sound and lighting equipment. For more details contact that Special Events Staff.

Contact Us

If you have questions about any ancillary charges, please contact Special Events Staff at centralevents@sandiego.gov.