

Select Committee on San Diego Housing Commission Oversight and Reform 2022 Priorities and Work Plan

Item	Action
Housing Authority Oversight of Housing Commission Actions	Review Housing Authority’s oversight of Housing Commission actions.
Roles, Responsibilities, and Reporting Structure of President and CEO of the Housing Commission	<p>Work with stakeholders, SDHC, City Staff, and community, to clearly identify the role, responsibilities, and reporting structure of the position of President and CEO of the Housing Commission.</p> <p>Analyze the Housing Commission’s organizational structure that responds to the unique needs and priorities of the City of San Diego.</p> <p>Require the Executive Director to report to the Housing Authority periodically on issues of interest to the Housing Authority.</p> <p>Consider allowing a joint performance review by both the Board of Housing Commissioners and the Housing Authority.</p> <p>Based on recent developments, consider whether to evaluate Code amendment to outline experience and selection process for the position of Housing Commission CEO.</p>
Assess Housing Commission Responsibilities	Delineate responsibilities between City and Housing Commission related to relevant programs.
Define the Structure and Role of Legal Counsel	<p>This includes the consideration of legal representation of the Board of Commissioners, Housing Authority, and Housing Commission Staff.</p> <p>Consider additional legal counsel based on expertise.</p> <p>Ensure the Housing Authority is apprised of all litigation involving the Housing Commission.</p> <p>Review Commissioner indemnification.</p>
Define Qualifications for Board of Commissioners	Explore requirements for specific expertise in relevant disciplines such as: law, finance, real estate, housing policy, homelessness, government, etc.
Housing Commissioner Empowerment and Training	Explore creation of an onboarding manual which outlines Housing Commissioners’ roles, and responsibilities, and other relevant information.

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	Provide trainings on relevant laws, including the Brown Act, Public Records Act, Records Retention, and Conflict of Interest laws.
Closed Session Requirements and Joint Session Meetings	Update “Administrative Policies” to ensure items during Housing Commission closed session meetings are automatically shared with the Housing Authority.
Approval of Contracts and Property Acquisitions	For items within the Executive Director’s purview, define the extent to which the Board of Housing Commissioners is informed. Audit the contracting and real estate acquisition processes to ensure the Executive Director is compliant with best practices and applicable laws.
Housing Development Partners (HDP) Responsibilities and Accountability	Explore shifting selection of HDP Board of Directors to the Housing Authority. Update and clarify bylaws and/or Housing Commission policies of how and when HDP is selected by the Housing Commission for specific project funding and approvals. Consider annual reporting requirements to the Housing Authority.
Housing Authority Staff	Explore new role for a Housing Authority liaison or consultant, to work directly with Housing Commissioners.
Review Innovative Housing Policy Programs utilized by other large U.S. Cities	Discuss successful housing policies and programs being utilized by other agencies throughout the country.