



CITY OF SAN DIEGO – 1222 FIRST AVE., SAN DIEGO, CA 92101

PUBLIC NOTICE

Date: Aug. 18, 2023

Subject: Office and Phone Line Closures on Friday, Aug. 25

On Friday, Aug. 25, the Development Services Department (DSD) will hold a required department-wide training and meeting, impacting the services listed below. Most walk-in and phone services will be unavailable during the closure and will resume during the next regular business hours on Monday, Aug. 28. All online services will be available by visiting sandiego.gov/DSD.

Available Online Services During the Closure

Online services include applying for permits, making online payments, checking a project's status, accessing the Zoning and Parcel Informational Portal, scheduling inspections, booking virtual over-the-counter appointments or requesting Building and Land Use Enforcement investigations.

- **Cashier Services**

Appointment and walk-in Cashier Services will be closed. Customers are encouraged to make online payments by e-check or credit card. Walk-in drop-safe payments will be accepted on the first-floor lobby of the City Operations Building.

- **Records Services**

Appointments and walk-in Records services will be closed.

- **General Department Line: 619-446-5000**

The phone lines will be closed.

- **Ridgehaven General Office Inspection Line: 858-492-5070**

During the office and phone line closure, inspections may be scheduled using the automated phone service by calling 858-581-7111. Inspections can also be scheduled online, 24/7, through the online permitting portal for individuals listed as a point of contact on the permit. Ridgehaven staff will be available to address

inquiries between 7 and 11 a.m. All calls will be returned in the order received and may be returned in the next business day.

- **Building and Land Use Enforcement (BLUE) Line: 619-236-5500**

During the all-day closure, the BLUE line will be closed. [Requests for investigation](#) can be submitted easily online 24/7.

We thank you in advance for your cooperation and ask that you please plan accordingly.

Regular Downtown Service Hours to Resume Monday, Aug. 28

As a reminder, most DSD services are provided Monday through Thursday from 7 a.m. to 4 p.m. and Fridays from 10 a.m. to 4 p.m. All services are closed daily between 11:30 a.m. and 12:30 p.m.

Email Updates

Visit sandiego.gov/dsd-email to get the latest news and updates straight from DSD.