



BOARD OF LIBRARY COMMISSIONERS

Meeting Minutes

WEDNESDAY, October 4, 2023

Mary Hollis Clark Conference Center, 12:30 PM

San Diego Central Library @ Joan A Irwin Jacobs Common

330 Park Blvd., San Diego, CA 92101

Attendance

Commissioners:

Present: Wendy Urushima-Conn, Sarah Moga-Alemany, Dr. Wendy Ranck-Buhr, Pat Bevelyn

Absent: Shawna Hook-Held, Linda Sotelo, Ben Moraga

Staff: Misty Jones – Director, Jennifer Jenkins - Deputy Director, Raul Gudiño - Deputy Director, Oscar Gittemeier - Program Manager, Curtis Williams – Program Manager, Ady Huertas – Program Manager, Tricia Nool - Executive Assistant

Library Foundation: Natalie Ganz, Chief Philanthropy and Engagement Officer

Friends of the Library:

e3 CivicHigh: Brett Taylor, CEO

Presenters: Christina Wainwright, Peggy Goings, Sarah Banks

Public: Jan Hintzman, Susan Grant, Bonnie Domingos

Item 1: Call to Order

Meeting was called to order by Commissioner Urushima-Conn at 12:34 pm. Their last meeting was on September 13, 2023.

Item 2: Approval of Minutes

The September 13, 2023 minutes was approved unanimously

Item 3: Requests for Continuance

Item 4: Non-Agenda Public Comment

Jan Hintzman, President of Friends of College-Rolando Library

Item 5: Friends of the Library Report - Pat Wilson, President

Four Friends from San Ysidro were recently recognized by Assemblymember David Alvarez for their time and dedication that they've invested supporting the Friends chapter and the branch. The San Ysidro Friends are constantly engaging with their community and supporting the branch in so many ways; it's great to see their efforts rewarded.

The Friends of the Malcom X Library will be having a "Diamond Nights" fundraiser on October 13 from 6:30pm – 9pm. Appetizers, artistic expressions, and a silent auction will be part of the fun – contact info@friendsofmalcomxlibrary.org for tickets or more information.

The Scripps Ranch Friends of the Library is celebrating the 30th anniversary of the Scripps Miramar Ranch Library with not one, but two events – the first was a free community celebration on September 30th, and the second is a "Country Celebration Under the Stars" event for adults to be held on October 7th from 5:30-8:30pm. Contact president@srfol.org for tickets.

City Council FY25 initial budget priority memos were due on September 27th – the Libraries Transform SD coalition issued an Action Alert with a corresponding webform to make commenting on our priorities virtually effortless, and this information was sent out to FSDPL chapters. The Friends look forward to being active advocates for Library budget priorities in the upcoming months.

The Friends will again run a small Get Out the Vote campaign at the 15 branches in County Supervisory District 4 for the special election coming up in November. We hope for a robust turnout in this off-year race.

Book sales continue to be well-attended. Our next book sale at our University Heights offices will be October 21-22. Thanks to City Maintenance for all their work on the UH space!

Item 6: Library Foundation Report – Natalie Ganz, Chief Philanthropy and Engagement Officer

The Library Foundation SD is thrilled to be the library's partner in launching the Books Unbanned program and to lead the philanthropic effort that has enabled SDPL to join the national coalition of participating library systems.

The Library Foundation SD has been working with library staff to identify and understand library needs, so that we can match them with philanthropic funding. Most recently, we were able to secure a \$25,000 grant from US Bank to support the adult high school program after working with Kristina Garcia to explore the needs of this program. Kristina also made an enthusiastic and heartfelt presentation about this program at the last meeting of the Foundation's Board of Trustees.

The Library Foundation SD expresses our thanks to Wendy Urushima-Conn and the Board of Library Commissioners for providing a public forum for updates and presentations about the Library Master Plan, which is going to be brought before our elected representatives for approval soon. We appreciate the Commission's support in sharing about the project with the public and the resulting increased opportunity for community engagement.

Item 7: e3CivicHigh Update Report - Brett Taylor, CEO

e3 Civic High has partnered with the Central Library Pauline Foster Teen Center for the e3 Civic High/ Central Library 10th Anniversary Showcase. The event will be held on October 11th from 4:00 pm- 6:00 pm and will be a celebration of the e3/Central Library partnership as well as an opportunity to showcase the library's resources to the e3 community.

Current e3 Civic High scholars and families, alumni, prospective scholars and families, community leaders, library and e3 Civic High staff, and library/community partners are all invited to attend. There will be food, prizes, tours of the library and of the school, and other exciting opportunities. Please RSVP using the QR code on the attached flier.

Item 8: Report on Library Construction Projects - Raul Gudino, Deputy Director, Library Operations

The Pacific Highlands Ranch Branch Library:

The new library building's construction is ongoing, and bi-weekly progress meetings are being held on time. The building's envelope (exterior walls) insulations are being installed and its finishes installation (stucco and storefront system) are in progress too. The IT system PO was issued to order and install its materials and equipment.

The Scripps Miramar Ranch Library Parking Lot Expansion:

The Notice to Proceed was issued on September 18th, and the team is working with the general contractor on the work phasing to keep the library open during construction. The general contractor is working on engineering and permitting the retaining walls, per the contract.

Ocean Beach Branch Library:

The revised documents were submitted to DSD last month for the Coastal Development Permit and CEQA Mitigated Negative Declaration (MND) process. The Geotechnical consultant task was awarded this month to address the comments to help DSD with the environmental determination. These processes are ongoing and will be done by Winter 2024. The design team is continuing to update necessary documents with the coordination of multiple design disciplines to finalize the bridging documents. The bridging documents are scheduled to be completed Winter 2024. Awarding design-build contractor and consultant process will begin Winter 2024.

San Carlos Library:

City staff (E&CP and Library) continues to coordinate with the Architect, Domusstudio Architecture to update the bridging documents. City staff working on The revision includes

address the library program needs, incorporate new building codes and sustainability requirements.

The solicitation for artists and Request for Qualification (RFQ) Design Builder has been advertised; anticipate selection to be finalized in mid/late Fall of 2023.

Oak Park Branch Library:

Two qualified Design-Build firms applied to the RFQ and have been short-listed earlier this year. Engagement with the community, specifically the Friends of The Library, has been ongoing during the development of the RFP project program. Most recently, received comments from them on draft RFP and have begun editing the final draft in anticipation of issuing to the short-listed firms prior to end of calendar year 2023.

Old Logan Heights Library Building:

The design for the Repair and Restoration of the existing library is ongoing with 90% plans under development. Current cost estimates for the repair of the existing building have identified a funding need of an additional \$1.32M. These plans represent only the repair to the existing structure and not the future outfitting of the facility for the future operational use. Awaiting direction on the project scoping and programming for the future use of the facility.

Item 9: Library Director Report - Misty Jones, Library Director

Security

The Independent Budget Analyst recently issued a report on City security services. [Response to Request for Analysis of City Security Services](#) The report found that the current level of security services is inadequate to meet the Library needs. The report states that the Library needs guards with more experience and training rather than an increase in the number of guards. It recommended the Library conduct a formal security assessment and consider a hybrid model of both contract and in-house security. We will be meeting with a security firm next week to discuss and assessment and have been developing a job analysis for a security supervisor.

Banned Books Week

October 1-7 is Banned Book Week. Monday, we held an all day read-a-thon and started the event with Councilmember Von Wilpert issuing a proclamation declaring October 2 Freedom to Read Day in San Diego. Representatives from Assemblymember Boerner's office, SD Pride and SDUSD were in attendance as well as our partners from the Circuit consortium.

Unbanned Books

The Unbanned Books initiative officially launched on September 30. <https://www.sandiego.gov/public-library/booksunbanned>

Library Masterplan

This item will be heard at the October 5 Community and Neighborhood Services Committee. So

far, there have been 125 public comments received. These comments will be incorporated as appropriate after the CNS meeting.

Item 10: Agenda Items

- a. ACTION ITEM: Approve a Letter of Endorsement from Library Commissioners for Library Master Plan
Commissioner Urushima-Conn entertained a motion to approve the letter of endorsement from the Library Commissioners.
Moved by Commissioner Moga-Aleman. Second by Commissioner Bevelyn. Passed by unanimous vote.
- b. Adult Programming Spotlight Presentation: Bike Anywhere Day - Christina Wainwright and Peggy Goings
- c. Programming Updates: Current Gallery Show [Waiting Room](#) and upcoming October Gallery Show SD Art Prize - Sarah Banks
- d. Youth Programming Update: EDI Influence on San Diego Public Library Programs - Ady Huertas

Item 11: Commissioner Comment

Item 12: Other Business

Next meeting is on November 1, 2023, 12:30 PM at the Mary Hollis Clark Conference Center, San Diego Central Library @ Joan A Irwin Jacobs Common, 330 Park Blvd., San Diego, CA 92101.

Item 13: Adjournment

Commissioner Wendy Urushima-Conn adjourned the meeting at 1:28 PM