

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
MINUTES
Meeting of April 12, 2023

**Montgomery-Gibbs Executive Airport,
3750 John J. Montgomery Drive, San Diego, CA 92123**

- 1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**
Chair Reid called the meeting to order at 3:00 p.m.

- 2. ROLL CALL**
A quorum was present.

MEMBERS PRESENT:	MEMBERS ABSENT:
Chair Tom Reid Clairemont Community	Mike Ogilvie Tierrasanta Community Council
Tom Ricotta Brown Field Aviation Lessee	Buzz Gibbs Kearny Mesa Community
Rich Martindell Special Expertise	J.H. Aldrich Montgomery Field Aviation Lessee
David Gordon Special Expertise	
Ron Lee Brown Field Aviation User Group	
Gary List Brown Field Aviation User Group	
Vice-Chair Chuck McGill Montgomery Gibbs Aviation User Group	
Richard Ram Serra Mesa Community	
Joel Ryan* FAA Air Traffic Control Tower	

*Mr. Ryan is the non-voting member representing the FAA Control Tower at Montgomery -Gibbs Executive Airport (MYF).

STAFF PRESENT:
Jorge Rubio, David Reed, Charles Broadbent, Thurman Hodges, Frank Santana, Debbie Shauger, Enza Charles, Andrea Berlanga, Andy Schwartz, Reece Cabanas, Latesha Newell

- 3. NON-AGENDA PUBLIC COMMENT**
Sandra Stahl affiliated with Clean Earth for Kids raises concern about the development of the unleaded fuel tank at MYF and requested that staff work on making this project their priority.

- 4. APPROVAL OF MINUTES**
Mr. Ram provided correction regarding his attendance of March 8th AAC meeting. Vice-Chair

McGill made a motion to approve minutes with stated correction. Mr. Ricotta seconded the motion. Mr. Martindell abstained. Motion passes.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

A. Review and Approval of the Airports Advisory Committee Bylaws

Vice-Chair McGill suggested amending the bylaws on the last bullet point at the bottom of page one, remove the verbiage "when requested". Mr. Ricotta made a motion to approve the Bylaws as amended. Mr. Gordon seconded the motion. Motion passes.

7. INFORMATIONAL ITEMS

A. City of San Diego Fire Department Air Hangar and Apron Project- Draft Environmental Assessment- Public Review Period Announcement

Mr. James Botica from the City's Department of Engineering and Capital Projects (ECP) presented on the Air Hangar and Apron Project. ECP is currently working on a Federal environmental assessment through the Federal Aviation Administration (FAA) for the Federal National Environmental Protection Act process. ECP has drafted an Environmental Assessment (EA) for public review and comment. The draft of the EA will be available for public review at the MYF Terminal, the Serra Mesa-Kearny Mesa Library, and City's project page sometime in May.

Chair Reid asked when the construction is projected to begin.

Mr. Botica advised that a construction start date is not determined yet as ECP needs to obtain the permits and determine city funding.

B. Staff Reports

Real Estate, Lease Administration – Ms. Enza Charles, Program Manager

- Staff are continually working with the City Attorney's Office (CAO) on the possession of the ABRE leasehold at Brown Field Municipal Airport (SDM).
- City Facilities Department completed much-needed roof repairs at the SDM terminal.
- Staff are reviewing the Memorandum of Understanding (MOU) between City and Customs Border and Protection (CBP) to provide permanent facilities for the continuing inspection operations at SDM.
- Staff is working with CAO regarding the Sheraton 4 Points Hotel and speaking with a potential buyer for an assignment of the leasehold.
- There are currently 2 tie-downs available at City Hangars West (lot 8A).
- Staff continue to work on a Request for Proposal for services of a Property Management Company to manage the three office buildings and the retail center.
- Staff are working on an MOU for Development Services department to take suites at 8525 Gibbs.
- The refurbishment at the retail center is mostly complete and new signs are being installed this week.
- Staff are holding interviews to fill vacancies.

Montgomery - Gibbs Executive Airport (MYF) –Mr. Charles Broadbent, MYF Airport Manager

- There were over 22,000 operations in March.
- Gate # 9 has been repaired. Gate #1 is non-operable as a new gate operator and access

- control system is being installed.
- The parking meters for parking payments were installed at MYF and SDM but are not yet programmed.
- The purchase order for the asphalt repair in the Marigold area is being processed and is pending a start date.

Mr. Gordon raised concern about the MYF sweeper as there were large rocks not cleared from the ramps.

Mr. Broadbent advised that staff have a contingency plan in place to ensure that ramps are cleared as best as possible. The new asphalt will also help.

Brown Field Municipal Airport (SDM) – Mr. Andy Schwartz, SDM Airport Manager

- SDM had 7,181 Operations in March
- SDM south perimeter fence has been repaired.
- Gate #4 operation is erratic due to wire damage, the loop detector needs replacing.
- Runway 8L Precision Approach Path Indicator (PAPIs) are back in service.
- Uninterrupted Power System for airfield lighting is malfunctioning and staff is working on getting repairs made.
- Airfield Beacon returned to service.
- Staff is currently interviewing for the positions of Grounds Maintenance Worker II and Heavy Equipment Operator I.
- Staff are currently working on fixing potholes, caused by the rain, on Pogo Row.

Airport Management - Jorge Rubio, Deputy Director

- ECP is looking to build the unleaded fuel tank as soon as possible but project is expected to be built by November 2025
- Staff are working on not only UL94 but also on GAMI's unleaded fuel. The FAA has approved for GAMI's high octane fuel to be used all general aviation fleet, but the fuel is not yet in production, and it would require aircraft owners to purchase a Supplemental Type Certificate. Fuel is expected to start being produced in the coming months at a refinery in Texas.
- BFAV and Ramp 5 item that was presented to this body in February was approved by Council on March 21, 2023.
- The Corporate Helicopters development is undergoing preliminary review by staff.
- The kickoff meeting for the design of RWY 8R-26 L took place on March 9, 2023.
- Staff are working on leases for Sorbi and Miramar College and will be presented to the AAC within the next two months and to Council around July.
- CALDART- Local Disaster Air Lift Team will conduct a statewide exercise to improve California's disaster resilience in the face of earthquakes, floods, mudslides, and other events which may impair regional surface transportation.
- Staff also participated in the City's Career Fair at Balboa Park on March 22, 2023, and it was a great turnout. There are two pending offers for interns. They will be paid by a grant under the City's Employ and Empower Program.
- Chase Michael Franzen will be replacing Buzz Gibbs as an AAC member.
- Mr. Dave Gordon, Ron Lee, and Tom Reid are being processed for re-appointment. Dr. Donald Chick's application representing Tierra Santa is also being processed for appointment.
- Mr. Rubio thanked Enza Charles who is retiring from the City as a Program Manager for the

Airport Management. She has given 15 plus years of service to the City and aviation.

C. Air Traffic Control Tower Report

Joel Ryan advised that he had nothing new to report.

D. Other Reports

None

8. COMMITTEE COMMENTS

9. ADJOURNMENT

The meeting adjourned at 3:43pm. Next meeting will be May 10, 2023

Respectfully submitted,

Andrea Berlanga
Administrative Aide 1