



Celebrate • Promote • Foster • Enhance • Create Chollas Valley Community Planning Group – SPECIAL BOARD MEETING is inviting you to an -IN-PERSON Meeting

Time: Monday, Dec 11, 2023 5:30-7:30pm in the Music Room at Valencia Park/ Malcolm X Library, 5148 Market St, San Diego, CA 92114 *Meetings will continue Dec. 4 and Dec 11, Dec 18, 2023 until new Bylaws completed* for the Chollas Valley Community Planning Group – Alta Vista, Broadway Heights, Chollas View, Emerald Hills, Encanto, Lincoln Park, O'Farrell, and Valencia Park communities

ByLaws Committee: Sally Smull, Robert Campbell, Andrea Hetheru, Marry Young, Michael Westmoreland, Russell Steppe Attendance: Rob Campbell- out of the country

Agenda Setting/modifications (Note: items may be addressed out of listed order and time) **Unfinished business** shall be tabled and placed on the agenda for the following meeting.

A. Call to Order, Welcome, Roll Call (2 minutes)

B. Housekeeping: Please SILENCE or Turn off your phone. Thank you. Please be courteous to all.

Wait until called upon to speak, and *only speak when given the microphone*. CVCPG Officers, and Board Members will ask questions first during communications, then General Members, then the Public. *Hopefully, your question will be answered before you speak*. Attendance will be taken to confirm that a QUORUM has been attained. No decisions can be made without a quorum present. **C. Adoption of the Agenda** (2 minutes) $1^{st}/2^{nd}/4$ approved # abstained

D. Non-Agenda Communication from the Public: Our community planning group meeting allows for a public comment period at the beginning of our meeting for items *not on the agenda*, but that are within the scope of the group. (Brown Act section 54954.3(a)) Community planning group members may respond by asking a question to clarify, and also may schedule the item for a future agenda. *However, no discussion, debate, or action may be taken on such items.(Brown Act section 59454.2). (Limit 1-2 minutes)* **E.Info item: Bylaws Committee Progress & Next Steps (Sally Smull)**

(hopefully- Action item on December 18, 2023 CVCPG MEETING at 6:00pmat Malcolm X Library, Music Room for city of San Diego Planning Department application.)

Current Bylaws CVCPG 2018: <u>https://www.sandiego.gov/sites/default/files/chollasvalleybylaws_0.pdf</u> F. Brown Act Revisions as of 2023: <u>https://www.calcities.org/news/post/2022/12/15/brown-act-changes-are-coming-to-cities-in-2023.-here-is-what-to-expect</u>

Legislative Report- Dec 2023 League of California Cities: <u>https://www.calcities.org/docs/default-</u> source/advocacy/2023-leg-briefing-book-working-final.pdf From: <u>www.calcities.org/advocacy</u>

G. 16 Board members- 8 Neighborhood Representatives, 5 At-Large, 1 Business, 1 student, 1 School member- teacher/staff/PTA/PTO

 Do Neighborhood Reps have responsibility to share info with their communities/organizations/local councils? Time line? Should At-Large Reps be recommended to attend other organization meetings & report back several times a year? (SD Black Arts & Culture District, Jacobs Center, Lincoln High Cluster, Business District, Non-profits like Urban Collaborative, GroundworkSD, Chollas Creek Coalition, Central Region Leadership Team- HSSA)

H. Any non-voting members assigned?

- I. Elections Procedures will be most time consuming.
- J. Outreach, Community Participation and Representation Plan- Big expectations from us. (see below)

K. Ethical Standards – use old bylaws Ground Rules (behavioral expectations) plus new 600-24 rules. (Andrea Hetheru)

- L. Take ownership of their own official documents and records-Five years. (Website draft; <u>chollasvalleycommunityplanning.com</u>)
- M. We are expected to go by our Old Bylaws, and not CP 600-24 until our New Bylaws are approved in the Spring of 2024. New Terms election in March 2024 Three Year Terms.
- N. Election Committee formation- Outreach Dec, Jan, Feb. Applications due by Feb 26, 2024 meeting

O. Demographic Surveys passed out at Dec. 11 meeting and reviewed and tallied for Dec 18 meeting

The City may, and each recognized CPG must, gather certain demographic data of existing and new CPG voting members and the community at large, at the time of elections or other regular periods, to measure inclusion and diversity on the CPG. The CPG shall compare this data with the demographics of the community at large as may be available from the City or other agencies, such as https://datasurfer.sandag.org/ and submit to the City as part of its annual report. *Participation in any survey of demographic data will be voluntary and must be conducted in a manner to ensure the privacy of responses and respondents. The CPG may not request this information as part of an application with personal identifying information. The demographic data gathered should include age range, nature of relationship to community (homeowner, renter, or business owner), duration of relationship to community, ethnicity, race, gender, professional background or expertise, and length of service or involvement with the CPG. The City may assist with outreach efforts to broaden the scope of diversity and inclusion in participation on CPGs. Collect demographic data of existing and new Planning Group voting members and the community at large and submit to the City as part of its annual report. The City Planning Department will share templates for the provision of these required rports.*

• P. Update individual governing bylaws and create new advisory documents such as <u>Ethical Standards</u> and Q Community Participation and Representation Plan. – 500 Words allowed

R. How will your Planning Group fairly represent all members of your community?

- Please explain how your Planning Group's member composition is representative of the diverse interests in your community. (Maximum 500 Words). You may paste in text from another document here.
 - Make tentative changes in red, share at Dec 11 CVCPG SPECIAL BOARD Meeting-Bylaws Committee
 - FINAL Vote on CVCPG Bylaws will be at Board MEETING on Mon Dec 18, 2023, if necessary, extended time.

• If get approval for extension from the Planning Dept.-

- Meeting Rooms authorized Jan 22 Full Board meeting- music room (guests by Zoom) 5:30pm
 - Jan 29 in Seminar Room- Committee Meeting, 5:30pm
 - Feb 5 Music Room- Committee Meeting 5:30pm
 - Feb 26 Music Room Full Board Meeting (guests by Zoom) 5:30pm
- We will use the ALTERNATIVE OPTION for MEMBER COMPOSITION from Application Page:
- https://survey123.arcgis.com/share/7e73507cfdb04004b59c0917ec03738b?portalUrl=https://webmaps.sandie go.gov/portal

S. Housing Action Package 2.0 Discussion before City Council vote on Dec 12, 2pm session. Public Comment for Request for CVCPG extension of Bylaws Deadline.

- T.Unfinished business shall be tabled and placed on the agenda for the following meeting.
- U. Meeting Adjournment 1st/ 2nd/ #approved

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- Upcoming CVCPG Bylaws meetings /other committee meetings 1/29/24, 2/5/24, 3/24/24/
- Upcoming full CVCPG meetings, 12/18 1/22/243, 2/26/24 , 3/18/24 , 4/15/24 LOCATION May Change to allow for longer meetings
- Agendas and meeting minutes can be found at <u>https://www.sandiego.gov/planning/community/profiles/encanto/agendas</u>. This Public Notice and Agenda is posted at the Valencia Park/Malcolm X Branch Library, located at: 5148 Market St, San Diego, CA 92114 at least 72 hours in advance of the meeting date. In addition, Agendas are posted on the CVCPG Facebook Page. <u>https://www.facebook.com/CVCPG/ and Nextdoor.</u>

• For further information regarding agenda items, meeting or to request a membership application please contact the Chair, Sally Smull at <u>ChollasValleyCPG@gmail.com</u> *Leave a Voicemail for* Chair, Sally Smull: 619-354-0558