

PUBLIC NOTICE

Date: Aug. 29, 2023

Subject: Webinar on Online Permitting for Professional Certification for Office Tenant Improvement Projects – Aug. 31, 2023, at 9 a.m.

On Thursday, Aug. 31, at 9 a.m., the Development Services Department (DSD) will host a webinar to help customers apply for Professional Certification Office Tenant Improvement projects.

This webinar will explain the new Professional Certification Office Tenant Improvement program, which allows design professionals to certify their plans for office tenant improvements that meet certain criteria with no-plan review required for qualified projects up to 20,000 square feet.

This new program will make obtaining a permit for office tenant improvement projects faster and easier by allowing design professionals to bypass plan review by certifying that the proposed design meets all codes and standards so permits for an office tenant improvement project can be issued the same day.

The interactive Zoom webinar will be facilitated by senior DSD staff, include a live demonstration and be recorded for viewing online 24/7.

- **Thursday, Aug. 31 (9 – 10 a.m.)**
- [Join Zoom meeting](#)
- Meeting ID: 161 930 1075
- Passcode: yB2Tz0

Starting Sept. 1, customers will be able to submit professionally certified office tenant improvement applications, upload plans and specifications and receive a permit through DSD's online permitting portal. Customers will be required to schedule an online appointment with DSD staff after the application.

#DigitalDSD

The new online features for Building and Land Use enforcement and construction noise applications are among the latest enhancements to the City's permitting process to help reduce permitting processing times and provide enhanced service to customers. It is an integral part of #DigitalDSD, an initiative to modernize all DSD workplace systems and cost-effectively leverage technology to increase productivity and improve service delivery.

What are the current processing times?

You can now check on [permit processing timeline](#) for intake and issuing a permit.

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