

Skilled and Trained Workforce Certification Form

Month: _____ Year: 2023

In accordance with Public Utilities Code section 132354.7 and Public Contract Code sections 2600-2602, _____ (the "Prime Contractor") certifies that all the workers performing work in an apprenticeable occupation utilized on the project known as _____ (the "Project") during the monthly reporting period are either skilled journeypersons or apprentices in an apprenticeship program approved by the Chief of the Division of Apprenticeship Standards of the California Department of Industrial Relations (the "Chief").

"Skilled Journeyperson" means a worker who either:

- (1) Graduated from an apprenticeship program for the applicable occupation that was approved by the Chief or apprenticeship program located outside California and approved for federal purposes, pursuant to the apprenticeship regulations adopted by the Federal Secretary of Labor.
- (2) Has at least as many hours of on-the-job experience in the applicable occupation as would be required to graduate from an apprenticeship program that is approved by the Chief.

In addition, the Prime Contractor certifies that it has met the requirements of Public Contract Code 2601(d), subject to certain exceptions set forth therein, that the required percentage of the skilled journeypersons or skilled journeyperson hours employed to perform work on the Project by the Prime Contractor and all subcontractors are graduates of an apprenticeship program for the applicable apprenticeable occupation.

A graduate of an apprenticeship program means either of the following:

- (1) An individual that has been issued a certificate of completion under the authority of the California Apprenticeship Council for completing an apprenticeship program approved by the Chief pursuant to Section 3075 of the Labor Code, or
- (2) An individual that has completed an apprenticeship program located outside California and approved for federal purposes pursuant to the apprenticeship regulations adopted by the federal Secretary of Labor.

I declare, under penalty of perjury under the laws of the State of California, that the foregoing is true and correct. I certify that the attached Skilled and Trained Workforce Monthly Compliance Reports are complete and accurate.

Full Name: _____

Title: _____

Signature:  _____

Date Signed: _____

Please upload the completed form to LCPTTracker monthly.

Skilled and Trained Workforce Monthly Compliance Report

DIRECTIONS: This form is required to be submitted by the Prime for all contractors regardless of tier by the 10th of the following month for work performed corresponding to this reporting period. Items with a red asterisk (*) indicate a required field.

*Project Title:	
*Project Number:	
*Prime Contractor:	
*Subcontractor:	
*Contact Name:	
*Contact Number:	
	Month
	Year
*Work Month & Year:	

*Exemptions:	The contractor or subcontractor need not meet the apprenticeship graduation requirements if either (1) is true, or (2)(A) and (2)(B) are both true:	*Please select (True/False)	Exempt or non-exempt?
	(1) The contractor or subcontractor employed skilled journeypersons to perform fewer than 10 hours of work on the project during the reporting period?		Exempt if (1) is "True"
	(2)(A) The subcontractor was not a listed subcontractor under Section 4104 or a substitute for a listed contractor.		Exempt if both (2)(A) and (2)(B) are "True"
	(2)(B) The subcontractor does not exceed one-half of 1 percent of the price of the prime contract.		

***Report:** Please fill out the following report for all apprenticeable occupations utilized in this reporting period.

SKILLED JOURNEYPerson (SJ) REPORT							
*Apprenticeable Occupation	*Required minimum SJ: Apprentice Graduate % (see 2 nd page attachment)	Number of Skilled Journeypersons (SJ) employed by the contractor to perform work on the project		SJ ratio between the number of SJ: Apprentice Graduates to SJ: On-The-Job Experience Workers	Number of hours worked by SJ employed by the contractor to perform work on the project		SJ ratio of hours worked by SJ: Apprentice Graduates compared with SJ: On-The-Job Experience Workers
		*SJ: Apprentice Graduate	*SJ: On-The-Job Experience		*SJ: Apprentice Graduate	*SJ: On-The-Job Experience	
EXAMPLE Laborer	40%	7	3	70%	30	70	30%

Terms	Definitions
Apprentice	Defined in Labor Code 3077
Skilled Journeyperson: Apprentice Graduate	Defined in Public Contracts Code 2601 (e) (1)
Skilled Journeyperson: On-The-Job-Experience	Defined in Public Contracts Code 2601 (e) (2)

November 29, 2023

To Whom It May Concern,

In September 2023 on the Pure Water Program (PWP) - Central Area Small Scale Facility project, Filanc Construction did not meet the Apprentice Graduation ratios required for the classifications of Carpenter and Laborer. This was largely due to starting work late in the month, and due to the project starting up.

As the project progresses and the amount of available work increases, Filanc Construction will continue to monitor this goal and work towards the percentage requirement.

Sincerely,

Rebecca Turner

Labor Compliance Administrator

Skilled and Trained Workforce Monthly Compliance Report

DIRECTIONS: This form is required to be submitted by the Prime for all contractors regardless of tier by the 10th of the following month for work performed corresponding to this reporting period. Items with a red asterisk (*) indicate a required field.

*Project Title:	Pure Water Program Central Area Small-Scale Facility	
*Project Number:	DIR Project ID: 456891	
*Prime Contractor:	J.R. Filanc	
*Subcontractor:	AirX Utility Surveyors, Inc.	
*Contact Name:	Melanie Geiss	
*Contact Number:	760-936-6349	
*Work Month & Year:	Month	Year
	September	2023

*Exemptions:	The contractor or subcontractor need not meet the apprenticeship graduation requirements if either (1) is true, or (2)(A) and (2)(B) are both true:	*Please select (True/False)	Exempt or non-exempt?
	(1) The contractor or subcontractor employed skilled journeypersons to perform fewer than 10 hours of work on the project during the reporting period?	False	Exempt if (1) is "True"
	(2)(A) The subcontractor was not a listed subcontractor under Section 4104 or a substitute for a listed contractor.	True	Exempt if both (2)(A) and (2)(B) are "True"
	(2)(B) The subcontractor does not exceed one-half of 1 percent of the price of the prime contract.	True	

***Report:** Please fill out the following report for all apprenticeable occupations utilized in this reporting period.

SKILLED JOURNEYPEPERSON (SJ) REPORT							
*Apprenticeable Occupation	*Required minimum SJ: Apprentice Graduate % (see 2 nd page attachment)	Number of Skilled Journeypersons (SJ) employed by the contractor to perform work on the project		SJ ratio between the number of SJ: Apprentice Graduates to SJ: On-The-Job Experience Workers	Number of hours worked by SJ employed by the contractor to perform work on the project		SJ ratio of hours worked by SJ: Apprentice Graduates compared with SJ: On-The-Job Experience Workers
		*SJ: Apprentice Graduate	*SJ: On-The-Job Experience		*SJ: Apprentice Graduate	*SJ: On-The-Job Experience	
HDD Group IV	60%	0	3		0	18.5	0
EXAMPLE Laborer	40%	7	3	70%	30	70	30%

Terms	Definitions
Apprentice	Defined in Labor Code 3077
Skilled Journeyperson: Apprentice Graduate	Defined in Public Contracts Code 2601 (e) (1)
Skilled Journeyperson: On-The-Job-Experience	Defined in Public Contracts Code 2601 (e) (2)

Skilled and Trained Workforce Monthly Compliance Report

DIRECTIONS: This form is required to be submitted by the Prime for all contractors regardless of tier by the 10th of the following month for work performed corresponding to this reporting period. Items with a red asterisk (*) indicate a required field.

*Project Title:	Pure Water Program (PWP) Central Area Small-Scale Facility	
*Project Number:	K-23-2119-DBB-3-C DIR # 456891	
*Prime Contractor:	J.R. Filanc Construction Company, Inc.	
*Subcontractor:	Land Surveying Consultants, Inc. JN 1628	
*Contact Name:	Arlene Brewer	
*Contact Number:	760-738-8804	
*Work Month & Year:	Month	Year
	09	2023

*Exemptions:	The contractor or subcontractor need not meet the apprenticeship graduation requirements if either (1) is true, or (2)(A) and (2)(B) are both true:	*Please select (True/False)	Exempt or non-exempt?
	(1) The contractor or subcontractor employed skilled journeypersons to perform fewer than 10 hours of work on the project during the reporting period?	True	Exempt if (1) is "True"
	(2)(A) The subcontractor was not a listed subcontractor under Section 4104 or a substitute for a listed contractor.	True	Exempt if both (2)(A) and (2)(B) are "True"
	(2)(B) The subcontractor does not exceed one-half of 1 percent of the price of the prime contract.	True	

*Report: Please fill out the following report for all apprenticeable occupations utilized in this reporting period.

SKILLED JOURNEYPerson (SJ) REPORT							
*Apprenticeable Occupation	*Required minimum SJ: Apprentice Graduate % (see 2 nd page attachment)	Number of Skilled Journeypersons (SJ) employed by the contractor to perform work on the project		SJ ratio between the number of SJ: Apprentice Graduates to SJ: On-The-Job Experience Workers	Number of hours worked by SJ employed by the contractor to perform work on the project		SJ ratio of hours worked by SJ: Apprentice Graduates compared with SJ: On-The-Job Experience Workers
		*SJ: Apprentice Graduate	*SJ: On-The-Job Experience		*SJ: Apprentice Graduate	*SJ: On-The-Job Experience	
EXAMPLE Laborer	40%	7	3	70%	30	70	30%

Terms	Definitions
Apprentice	Defined in Labor Code 3077
Skilled Journeyperson: Apprentice Graduate	Defined in Public Contracts Code 2601 (e) (1)
Skilled Journeyperson: On-The-Job-Experience	Defined in Public Contracts Code 2601 (e) (2)

Skilled and Trained Workforce Monthly Compliance Report

DIRECTIONS: This form is required to be submitted by the Prime for all contractors regardless of tier by the 10th of the following month for work performed corresponding to this reporting period. Items with a red asterisk (*) indicate a required field.

*Project Title:	
*Project Number:	
*Prime Contractor:	
*Subcontractor:	
*Contact Name:	
*Contact Number:	
	Month
	Year
*Work Month & Year:	

*Exemptions:	The contractor or subcontractor need not meet the apprenticeship graduation requirements if either (1) is true, or (2)(A) and (2)(B) are both true:	*Please select (True/False)	Exempt or non-exempt?
	(1) The contractor or subcontractor employed skilled journeypersons to perform fewer than 10 hours of work on the project during the reporting period?		Exempt if (1) is "True"
	(2)(A) The subcontractor was not a listed subcontractor under Section 4104 or a substitute for a listed contractor.		Exempt if both (2)(A) and (2)(B) are "True"
	(2)(B) The subcontractor does not exceed one-half of 1 percent of the price of the prime contract.		

***Report:** Please fill out the following report for all apprenticeable occupations utilized in this reporting period.

SKILLED JOURNEYPerson (SJ) REPORT							
*Apprenticeable Occupation	*Required minimum SJ: Apprentice Graduate % (see 2 nd page attachment)	Number of Skilled Journeypersons (SJ) employed by the contractor to perform work on the project		SJ ratio between the number of SJ: Apprentice Graduates to SJ: On-The-Job Experience Workers	Number of hours worked by SJ employed by the contractor to perform work on the project		SJ ratio of hours worked by SJ: Apprentice Graduates compared with SJ: On-The-Job Experience Workers
		*SJ: Apprentice Graduate	*SJ: On-The-Job Experience		*SJ: Apprentice Graduate	*SJ: On-The-Job Experience	
EXAMPLE Laborer	40%	7	3	70%	30	70	30%

Terms	Definitions
Apprentice	Defined in Labor Code 3077
Skilled Journeyperson: Apprentice Graduate	Defined in Public Contracts Code 2601 (e) (1)
Skilled Journeyperson: On-The-Job-Experience	Defined in Public Contracts Code 2601 (e) (2)