



COUNCILMEMBER KENT LEE

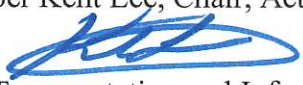
City of San Diego

Sixth District

MEMORANDUM

DATE: February 21, 2023

TO: Honorable Council President Sean Elo-Rivera
Honorable Members of the Active Transportation and Infrastructure Committee

FROM: Councilmember Kent Lee, Chair, Active Transportation and Infrastructure Committee


SUBJECT: 2023 Active Transportation and Infrastructure Committee Work Plan

It is an honor to serve as Chair of the Active Transportation and Infrastructure Committee (ATI), and I look forward to working together to build a stronger, more resilient San Diego.

San Diegans are focused on building a livable city where every community has access to clean water, reliable streets, inviting public spaces, and quality bicycle and pedestrian pathways. However, many aging San Diegan communities are suffering from years of underinvestment, resulting in an infrastructure backlog that continues to grow annually. The most recent Five-Year Capital Infrastructure Planning Outlook revealed a funding gap that exceeds \$5.1 billion.

Despite a historic infrastructure budget in Fiscal Year 2023 and recently approved streamlining and efficiency measures, significant work remains to ensure the City can effectively and efficiently maintain and rebuild aging infrastructure.

Active Transportation and Infrastructure Work Plan

February 21, 2023

Page 2

The work plan as prepared is not exhaustive or binding, and I welcome continued input from members of the committee and the public, as we work together to build a stronger, more resilient San Diego.

Committee Scope

ATI is charged with overseeing the City's essential Capital Improvement Program (CIP). Per the permanent rules of City Council as outlined in the municipal code, the Committee will review and provide oversight on policy items related to:

- Capital Improvement Process Improvements
- ADA CIP Projects
- Infrastructure Financing
- Infrastructure Condition Assessment and Monitoring
- Neighborhood Input on Infrastructure Needs and Priorities
- Stormwater Infrastructure
- Public Facilities Financing Plans
- Development Impact Fees
- Facilities Benefit Assessments
- Wastewater Infrastructure
- Water Infrastructure
- City Facilities
- Park Infrastructure
- Multi-Year Capital Improvement Program Plan
- Transportation Infrastructure
- Transportation Planning
- Transit Services, Parking
- Community Parking Districts
- Municipal Airports
- Walkability
- Bicycle Programs

About the 2023 Work Plan

These mission, vision, and values statements convey the purpose, direction, and underlying values driving the work of the Active Transportation and Infrastructure Committee for 2023.

These statements were developed by drawing on the Council Committee priorities shared at the January 25, 2023, committee hearing, and committee members' priority memorandums received by District 6, and responses collected from the public via the community input survey.

Mission

Bringing safe, sustainable, reliable infrastructure to San Diego neighborhoods to build livable, healthy, and thriving communities through data-driven approaches, accountability, and innovation.

Vision

San Diego is a City where all of its residents have access to quality and well-funded transportation and mobility options, reliable drinking water, clean beaches, vibrant public spaces and libraries, and infrastructure that enhances safety, environmental resiliency, and quality of life.

Values

Equitable Investments
Equal Opportunity Contracting
Climate Action
Transparency

Data-Driven Decision Making
Innovation
Efficiency
Stewardship of Taxpayer Funds

Committee Goals

As described in each of my colleagues' Fiscal Year 2023 committee priorities, below are goals of the ATI committee to work towards this year:

- Advance policies that support equity, transparency, and prioritize investments in historically marginalized communities.
- Support smart growth projects and policies that align needed infrastructure, transportation, and facility investments desperately needed in aging communities anticipating housing growth to mitigate urban sprawl, decrease congestion, and create more sustainable communities.
- Advocate for continued efforts to improve the effectiveness and efficiency of CIP project delivery to ensure projects are delivered on time, on budget, and are responsive to community needs.
- Focus on improving the effectiveness of the Equal Opportunity Contracting program to ensure diversity in the City's hiring and contracting processes.

Strategic Priorities

The work of the committee will be guided by four strategic priorities.

1. Climate Action
2. Mobility, Transportation, and Affordable Housing
3. Citywide Infrastructure Needs
4. Capital Improvement Program Planning and Oversight

Work Plan Development

Thank you to my committee colleagues for submitting annual priorities as part of the development of the 2023 ATI Work Plan. In consideration of committee member priorities for 2023, the committee will focus on the following areas:

Climate Action Implementation

Emissions from transportation account for more than half of all greenhouse gas emissions in San Diego. To meet the ambitious goals of the Climate Action Plan (CAP), the committee will focus on infrastructure investments and actions that support mode shift through mobility, land-use actions, and policies. Additionally, transitioning our energy system away from fossil fuels and toward clean and renewable sources is key to reducing the City's GHG emissions and supporting a more sustainable future. To help reach this goal the committee will review the City's suite of programs and policies to help achieve the electric vehicle adoption goals and municipal building decarbonization envisioned by the CAP. To help support the City in meeting its climate goals, the committee will:

- Receive an update on the City's proposed Quick Build infrastructure program, including methodology for project prioritization and implementation.
- Receive a report on the status of the Transportation Department's Safe and Sustainable Transportation for All Ages and Abilities Team (STAT) program.
- Receive a status report on the Mobility Master Plan and roadmap and priorities necessary to achieve CAP's legally binding mode share goals.
- Discuss City efforts to expand its network of electric vehicle charging stations, including available funding, grant opportunities, and collaboration with other public agencies. This effort should include the completion of an Electric Vehicle Charging Plan as called for within strategy 2 of the Climate Action Plan. This plan must identify locations throughout the City with special focus on underserved communities to ensure an adequate and equitable distribution of charging stations.
- Review potential amendments to the San Diego Municipal Code regarding hours of business operation in commercial-neighborhood zones to ensure operation of public electric vehicle charging stations.
- Discuss and review the City's Municipal Energy Strategy and opportunities to execute renewable energy project agreements for City facilities.

Transportation, Mobility, and Affordable Housing

Quality transportation assets are critical to creating safe, walkable, and sustainable communities. The committee will review progress on Mobility Master Plan development, Vision Zero Strategic Plan, Americans with Disabilities Act (ACT) program, and other policies aimed at improving universal access, mobility, parking circulation, and design principles. Additionally, while the majority of housing issues are heard at Land Use and Housing Committee (LU&H), the committee will monitor progress towards long-term financing strategies and maintenance of City-owned shelter, day-centers, and other homeless and housing related infrastructure assets. As part of this work, the committee will:

- Focus on implementing the Vision Zero Strategic Plan, recently completed on December 4th, 2020, to ensure pedestrian and bicycle safety. As part of this effort, the Committee will review progress on the plan's five-year outlook and strategies, including, hearing an overview of roundabouts planned, education initiatives, and analysis on quick build improvements to high injury networks.
- Recommend adoption of a citywide Complete Streets policy and Complete Streets Design Guidelines to provide safe street design guidance for walking and biking facilities on a variety of street types - considering factors such as vehicular speeds and volumes, street width, transit routes, and surrounding land uses.
- Analyze and discuss potential amendments to City Council Policy 100-18 Community Parking District to allow parking meter revenue to be used for bicycle and pedestrian safety infrastructure improvements.
- Update Development Services Department's Manual of Administrative Practices for Utility Installations in the Public Right-of-Way to be consistent with the Complete Streets Policy recognizing the increased emphasis on walkability and neighborhood aesthetics.
- Consider implementation of a proposed community parking district in Pacific Beach and the local collector service between the beach and Mid-Coast trolley to increase transit ridership.
- Review the City's employee commuter benefit program, including cost and usage data, and discuss operational changes that can expand use and coordination of benefits.
- Receive a comprehensive report on projects relating to ADA Compliance and Accessibility regarding funding, capital improvements, addressing ADA complaints, curb ramp design, pedestrian crossing signals, service animals, traffic calming, public restroom design, sidewalks, and disabled parking access.

Capital Improvement Program Planning, Oversight, and Financing

The committee will advance policies that work to improve long-term project planning and delivery, increase transparency and diversity, and implement reforms that will lead to more projects being done quicker and more efficiently. As part of this work, the committee will:

- Ensure contracts prioritize Equal Opportunity Contracting and workforce diversification.
- Monitor and review the status of major City contracts to ensure compliance with existing Equal Opportunity Contracting requirements.
- Review existing practices to ensure adherence to industry best practices and ensure public works contracts are meeting the City's diversity in contracting goals.
- Receive a comprehensive review of the City's capital infrastructure project deficit, including the backlog of yet-to-be-built infrastructure and facilities identified in community public facility finance plans, and identify long-term financing strategies.

- Review of the efficacy of current Enhanced Infrastructure Financing Districts (EIFD) and feasibility of developing additional EIFDs, especially in historically under-invested communities.
- Receive an update from City staff on the status of the recently adopted *Parks Master Plan – Parks for all of Us* Citywide Development Impact Fee to monitor the programs implementation.
- The Committee will work with the Office of Government Affairs and asset managing departments to identify new and innovative ways to fund City infrastructure. This includes, but is not limited to, grant opportunities recently made available from the State and Federal Government, new infrastructure financing opportunities, and public private partnerships.
- Discuss efforts to enhance and improve community outreach and engagement before and during city infrastructure projects. Consider adoption of a City Council Policy on customer services to ensure effective communication strategies on City public works projects.
- Monitor recently approved streamlining measures and assess additional opportunities to improve the efficiency and effectiveness of the City's infrastructure project delivery systems.
- Continue to monitor implementation of recently amended Council Policy 800-14 on CIP prioritization. Special attention should be given to the effectiveness of its equity goals. "Structurally Excluded Community" was a term codified in the new policy to support the prioritization of CIP projects in historically underserved communities. The Committee will request a report to monitor the success of this new equity strategy.

Citywide Infrastructure Needs

As recently reported in the Fiscal Year 2023-2027 Five-year Capital Infrastructure Planning Outlook, the City is currently facing an infrastructure deficit of at least \$5 billion. The committee will work on identifying comprehensive policies addressing the City's ability to effectively finance, maintain, and operate its major infrastructure assets such as streets and roads, streetlights, sidewalks, parks, libraries, fire and police stations, stormwater assets, and other vital neighborhood infrastructure. As part of this work, the committee will:

- Take a comprehensive approach to updating existing asset data to ensure the City's long-term planning documents are effective tools for decision-making and transparent and equitable project prioritization. As part of this effort, the Committee will oversee the completion of a new Pavement Condition assessment which will assign an "Overall Condition Index" (OCI) to local roads and an update to 2016 Facility Condition Index (FCI) of General Fund facilities. These are objective methods for measuring street quality and facility conditions and are essential to developing long-term strategies to address the City's infrastructure backlog. In collaboration with the Office of

the Mayor and the Independent Budget Analyst, the committee will develop a multi-year strategy for addressing the infrastructure back log.

- The City of San Diego faces an enormous challenge in trying to meet its ongoing storm water needs. In 2018, a performance audit conducted by the City Auditor revealed that the City is significantly underfunding its stormwater infrastructure and water quality needs. The Committee will request an update from the Stormwater Department on the stormwater and water quality funding needs and financing strategies.
- Discuss storm water quality and adoption of a green infrastructure.
- Review strategies to accelerate the repair and replacement of streetlights.
- To ensure the City continues to improve its emergency response times, the Committee will discuss the current status of the Citygate report.

CC: Tyler Burch, City Council Committee Liaison
Jessica Lawrence, Director of Policy, Office of the Mayor
Matt Yagyagan, Deputy Director of Policy, Office of the Mayor
Adrian Granda, Director, Department of Government Affairs
Walt Bishop, Office of the Mayor, Deputy Director of Government Affairs
Vicky Joes, Chief of Staff, Council District 1
Henry Foster, Chief of Staff, Council District 4
Jamie Fox, Chief of Staff, Council District 5



**THE CITY OF SAN DIEGO
OFFICE OF COUNCIL PRESIDENT PRO TEM MONICA MONTGOMERY STEPPE
FOURTH COUNCIL DISTRICT**

M E M O R A N D U M

DATE: February 1, 2023

TO: Honorable City Council Committee on Budget and Government Efficiency

FROM: Council President pro Tem Monica Montgomery Steppe, Chair, Budget and Government Efficiency Committee

SUBJECT: 2023 Budget and Government Efficiency Committee Workplan

I am honored to serve as Chair of the Budget and Government Efficiency (B&GE) Committee for 2023. Protecting core City services and seeking innovative solutions to maintain a balanced budget will be my top priorities to ensure the overall fiscal health and sustainability of the City. Integrating an equity lens into budget proposals will help us reduce disparities and inefficiencies in historically underinvested communities. With that, I look forward to working with the Office of Race and Equity as they work to apply the Budget Equity Framework throughout all City departments. Additionally, I look forward to working with the Mayor, the Independent Budget Analyst (IBA), and Committee members this year to address the areas of responsibility of this Committee.

B U D G E T

Budget Equity

The Department of Race and Equity, Department of Finance, and Performance and Analytics Department (PANDA) have tasked each department to analyze its base budget and submit budget adjustments through an application of an Equity Lens. The Committee will be holding City departments accountable for their roles in the implementation of the new Budget Equity Framework. The aim is to operationalize and systematically integrate an Equity Lens into all budget proposals, adjustments, and requests. The City should provide the Committee with detailed reports on the implementation of budgeting with an Equity lens as well as provide a plan on how this effort will be leveraged in future fiscal year Adopted Budgets.

Annual Budget and Structural Budget Deficit

The Committee will provide ongoing legislative oversight of the annual budget to ensure that any new programs, services, and added positions are implemented as budgeted. This includes the use of overtime for all City departments. With the ongoing uncertainty regarding economic conditions, the City must ensure it balances both current needs and its financial position in the near future. The Committee will monitor the current five-year outlook as well as hold City Staff accountable to proactively work toward reducing the anticipated structural budget deficit.

Potential Revenue Sources

In 2022, Council President Elo Rivera issued a memo to the IBA requesting an analysis of revenue opportunities. In response to this request, the IBA Report 22-31, "[Response to Request for Analysis of Revenue Opportunities](#)" was released in November of 2022. This Committee should be briefed on this report and additional topics on revenue.

Additional reports for the Committee:

- Update on the City's strategy to compete for Inflation Reduction Act and Infrastructure Investment and Jobs Act Funding
- Update on the Corporate Partnership and Development Program
- Update on the usage of remaining state and federal COVID-19 Relief Funding

Maximizing State and Federal Funding

With a variety of significant funding needs across the City, it is critical that the City remains equipped to competitively seek and then maximize state and federal funding. This funding should allow the City to address homelessness and the need for affordable housing in addition to the significant infrastructure and transportation deficits, while also simultaneously addressing climate change. With the exhaustion of remaining ARPA funding as well as excess equity funds impacting our five-year outlook, this Committee will exercise its authority to increase the City's capacity to compete for state and federal funds that have both one-time as well as multi-year or even permanent opportunities.

Water Cost of Service Study and Proposed Rate Adjustment

To ensure the Public Utilities Department is able to provide San Diegans with clean, safe, and reliable water, the City must finalize the cost of service study reviewed by the B&GE Committee on December 8, 2022, to determine the revenue and rate structure required to provide customers with water and build needed water infrastructure in the coming years. The Committee should review the final cost of service study and associated rate adjustment proposal, including a projected timeline for when it will be considered by the City Council.

Proposition B

The City is currently in the process of unwinding Proposition B, a pension reform initiative approved by San Diego voters in 2012 but invalidated by the California Superior Court in early 2021. According to the [FY2023 First Quarter Budget Monitoring](#) report the estimated one-time cost to the City for unwinding Proposition B for current employees is \$142.0 million citywide, of which the General Fund is responsible for \$80.1 million. As a result, the Committee should monitor and review impacts to the General Fund with the unwinding of Proposition B.

Municipal Code to allow for Quarterly Budget Modifications

The City should adopt an ordinance to allow for potential quarterly amendments to the adopted General Fund Budget by the Mayor and the City Council. This proposed ordinance should be leveraged to effectively allocate or reallocate funds based on updated revenue and expenditure projections.

GOVERNMENT EFFICIENCY

Key Performance Indicators (KPIs)

KPIs are expected to assist the community and Council members in evaluating City services and enable the City to accurately quantify service levels for all departments. Additionally, as part of the implementation of the Budget Equity Framework, City departments are also tasked to identify “equity centered” KPIs for the FY24 Budget. The Committee should be briefed in advance by the Department of Race and Equity and PANDA on how KPIs have been re-imagined for the FY24 Budget. Additionally, the Office of the IBA should complete a comprehensive analysis of the usefulness and effectiveness of departmental KPIs as well as provide the Committee recommendations on how all City departments can better leverage KPIs to ensure optimal service delivery.

Strategic Human Capital Audit Implementation

In 2020 and 2021, the City Auditor released the following performance audits:

- Strategic Human Capital Management (20-011)
- Strategic Human Capital Management II: Employee Performance Management (21-006)

These audits evaluated how the City is monitoring and responding to important metrics related to its workforce and made recommendations regarding how the City could better manage its workforce. Some recommendations have been successfully implemented, however, per the City Auditor’s June 30, 2022 Audit Recommendation Follow-Up Report, multiple recommendations were listed as unfinished with target implementation dates set for August-December 2022. City staff should provide the Committee an update on progress made in implementing these audit recommendations and request that actionable items be brought forward to the Committee in 2023 for discussion.

Vacancies

Each year the City’s budget anticipates a certain amount of budgeted positions to remain vacant. As each fiscal year progresses, additional positions often remain unfilled. As the vacancy factor fluctuates throughout the year, the Committee should remain updated and begin discussing how best to utilize vacancy savings in advance of the FY23 mid-year and end-of-year budget updates. Additionally, over the last few years, the City has experienced an alarming number of persistently vacant positions in critical departments. This has resulted in the City relying on expensive outside contractors to perform the jobs that would otherwise be performed by City employees, overtime for public safety departments, and in delays to important projects. The Committee should request a holistic overview of vacant positions from staff that identifies vacant positions of most urgent need and strategies to fill those vacancies.

Additional reports for the Committee:

- Personnel Department Action Plan Update and the Working Group on the hiring strategy to cultivate a diverse workforce, timelines, and status regarding the existing vacancies and filling the new positions added from the FY 23 budget cycle
- Report from the Department of Finance on vacancies, ongoing cost on savings in the FY 24 budget, and impacts to service delivery due to the fluctuating staffing levels
- Report on how the Employ + Empower Internship Program is being used to fill vacancies

Equal Opportunity Contracting (EOC) Improvements/City of San Diego Disparity Study

The 2020 City of San Diego disparity study concluded that various groups of minority and woman-owned businesses showed substantial disparities in key sets of contracts and procurements awarded by the City. As a result, City Council supported the recommendations from City staff. The Committee should receive periodic updates on the implementation and impacts of the recommendations. In addition, the Committee should continue to work with City Staff and the City Attorney's Office to develop a race and gender-conscious program that meets the strict scrutiny standard of constitutional review to assist in mitigating disparities in City contracting.

Equal Employment Opportunity & Pay Equity

Each year, the City reaffirms its commitment to the principles of Equal Employment Opportunity and to working in an environment free of discrimination, harassment, and retaliation. The Committee should ensure that the principles of fair and equal treatment are understood, respected, and practiced throughout the organization. The City of San Diego has committed to paying employees equal wage rates for equal or substantially similar work, regardless of an employee's gender, race or ethnicity. The Committee should receive updates from City Staff and monitor any issues regarding Equal Employment Opportunity and Pay Equity, and review policies and procedures related to the selection and promotions of all classified employees.

Contracts and Outside Consultants

Each year the City utilizes contracts for various reasons, ranging from legal consultants to engineering services. In recent budgets, the City Council has approved a reduction in some outside contracts. The current 5-year outlook projects annual spending on outside contracts and services to grow from \$303.5M in FY2024 to \$351.4M by FY2028. In many cases, City departments must resort to using outside contracts due to having a large number of vacant positions, making it easier to hire outside contractors rather than hire new City employees. The Committee should receive a report regarding the status of spending on outside contracts, including categorization of the types of existing contracts, and review strategies to reduce reliance on outside contracts in areas where services can be provided by hiring additional City employees.

Equitable Deployment of Resources

Equity should rely on more than a geographical designation and this Committee must work to ensure that various communities who may not always have their voices represented (including students and seniors) — are heard. Additionally, the City should work to deliver the needed infrastructure, transportation, and facility investments desperately needed in aging communities that will anticipate growth and density soon. The Committee should be provided updates on how this would be implemented.

Public Safety Overtime

Public Safety overtime has consistently exceeded budget levels due to considerable recruitment and retention issues. The Committee will monitor public safety overtime as well as have the City explore all approaches for reducing overtime and maintaining appropriate staffing levels to enable better response times and improve overall service delivery.

Review City Insurance Requirements

The City should establish a working group that addresses contracting insurance requirements to encourage a more open contracting process that eases the undue burden and increases the opportunity for small businesses. Additionally, the Committee should also explore tools such as an Owner Controlled Insurance Program to provide opportunities for risk management and increased cost savings.

Performance Measures & Analytics

The utilization of data science and analytics is a core function of the Performance & Analytics department to create efficiencies and transition from reactive to predictive solutions. However, the IBA review of the FY 2023–FY2027 outlook, indicates that the approach in the City’s “Get It Done” application data does not determine or address the root causes of deficiencies. City staff should report to the Committee on the data-driven methods that inform its decision-making as it relates to service level targets.

I look forward to addressing these priorities and issues in the upcoming year. If you have any questions or need further assistance, please contact Tiffany Harrison, at (619) 236-6644.

MMS:th



COUNCILMEMBER JENNIFER CAMPBELL

Community and Neighborhood Services Committee Work Plan 2023

I am honored to share this year's Work Plan for the newly established Community and Neighborhood Services Committee.

I have incorporated priorities provided by the Committee Members. It is our goal to move forward with policies and initiatives that advance our communities and neighborhoods. This Work Plan will serve as a guiding document that will provide our Committee flexibility to integrate new ideas and topics throughout the coming year. I look forward to the great work ahead and will be dedicated to strengthening and empowering all who live, work and play in the City of San Diego.

Members of the Committee

Councilmember Jennifer Campbell, Chair
Council President Sean Elo-Rivera, Vice-Chair
Councilmember Stephen Whitburn
Councilmember Raul Campillo

Meeting Dates

January 12, <i>Adjourned</i>	July 27, 1:00 p.m.
February 16, 1:00 p.m.	August, <i>Adjourned</i>
March 16, 1:00 p.m.	September 07, 1:00 p.m.
April 20, 1:00 p.m.	October 05, 1:00 p.m.
May 25, 9:00 a.m.	November 02, 1:00 p.m.
June 29, 1:00 p.m.	December, <i>Adjourned</i>

* The legislative calendar is subject to change and special meetings may be called. The public will be notified in accordance with Brown Act noticing requirements when meetings are added or changed.

COMMUNITY AND NEIGHBORHOOD SERVICES COMMITTEE WORK PLAN 2023

Topic	Discussion Items
<p style="text-align: center;">Parks and Recreation- Neighborhood Parks & Recreation Programs</p>	<ul style="list-style-type: none"> ● Overview of the Parks and Recreation Department Organizational Structure <ul style="list-style-type: none"> - P&R operates and maintains a diverse and valued parks system that serves millions of residents and visitors each year. Information to the Committee will include an overview of the organizational structure of the Parks and Recreation Department. - Department staff will discuss areas of responsibilities such as, but not limited to: Regional Parks, Shoreline Parks, Recreation Centers, Dog Off-Leash Areas and Recreation Programs ● Update on the Parks Master Plan <ul style="list-style-type: none"> - Receive report on the City's current Needs Assessment - Receive report on the Opportunity Fund ● Report on the Age Friendly San Diego Initiative <ul style="list-style-type: none"> - Stay updated on policy goals that will support and enhance the well-being of San Diego's aging community ● Updates from Parks and Recreation community stakeholders and leaders <ul style="list-style-type: none"> - Request informational reports from the Park and Recreation Board, Mission Bay Park Committee, Balboa Park Committee and the San Diego Parks Foundation ● Report on the Come Play Outside Initiative <ul style="list-style-type: none"> - Receive an update on programs and events being offered at our recreation centers to children and their families

	<ul style="list-style-type: none"> • Report on Maintenance Assessment Districts from the Parks and Recreation and Economic Development Departments
Libraries	<ul style="list-style-type: none"> • Update on the Library Master Plan Phase II <ul style="list-style-type: none"> – Receive report on the long-range vision and strategy for San Diego Public Library facilities, technology, and program investment • Library's Deferred Maintenance Update <ul style="list-style-type: none"> – Receive update on the Library Donations Matching Fund and Library Improvement Fund as well as items needed and priorities for the maintenance backlog • Review of the City's Library Fines and Fees Process <ul style="list-style-type: none"> – Explore a policy that will improve the efficiency of the library fine process for late or missing books and materials • Updates on the latest Capital Improvement Projects <ul style="list-style-type: none"> – Libraries throughout the City are in much-needed of renovation and repair. Receive an update on new or remodeling building projects in communities such as Ocean Beach, Oak Park, San Carlos, North University City and City Heights. • Information on Library Materials Needs, Security Needs, Language Access, SD Access 4 All, Youth and Family Services and Literacy Programs
Child, Youth and Family Services	<ul style="list-style-type: none"> • Update on the Child and Youth Master Plan <ul style="list-style-type: none"> – Monitor the public input process and receive updates on the creation and implementation of the Child and Youth Master Plan

	<ul style="list-style-type: none"> - Discuss strategies and goals as it relates to child and youth services and programs - Track and monitor Measure H • Information on Cultivating a Care Friendly City <ul style="list-style-type: none"> - Childcare and early education challenges are spread throughout the City of San Diego in the form of scarcity and cost. Explore opportunities to increase and improve early education and childcare options that are safe and affordable. • Information on the Employ and Empower Program and updates from the Youth Commission
Code Enforcement	<ul style="list-style-type: none"> • Overview of Code Enforcement within the Development Services Department <ul style="list-style-type: none"> - Receive a report on organizational structure and code enforcement reporting processes - Explore opportunities to increase efficiencies for Code Enforcement Officers when responding to violations such as permitting and noise • Report from other departments involved with code enforcement
Veteran & Senior Services	<ul style="list-style-type: none"> • Review of City Policies and Programs that support the Senior and Military Veteran communities <ul style="list-style-type: none"> - Explore opportunities to expand services such as accessibility, transportation and meals for the aging community - Facilitate direct connection with San Diego's Veteran community - Hear from experts that currently provide support services to veterans and seniors on how the City of San Diego can be a continuing partner

<p>Special Events Permits</p>	<ul style="list-style-type: none"> ● Overview of the Special Events and Filming Office <ul style="list-style-type: none"> - Receive updates from city staff on the new online permit application process and permits fees - Receive updates from city staff on film production opportunities and partnerships - Review the Special Events Ordinance
<p>Volunteerism</p>	<ul style="list-style-type: none"> ● Information on volunteer opportunities offered by the City of San Diego <ul style="list-style-type: none"> - Receive report from the Human Resources Department on the City's Volunteer Program - Explore the use of volunteers, interns, and students throughout City Departments to support City operations



**THE CITY OF SAN DIEGO
OFFICE OF COUNCILMEMBER RAUL A. CAMPILLO
SEVENTH DISTRICT**

MEMORANDUM

DATE: January 30, 2023

TO: Honorable Members of the Economic Development & Intergovernmental Relations Committee

FROM: Councilmember Raul A. Campillo, Chair, Economic Development & Intergovernmental Relations Committee

SUBJECT: 2023 Economic Development & Intergovernmental Relations Committee Work Plan

As Chair of the City's Economic Development and Intergovernmental Relations Committee for a third year, I am committed to supporting and enhancing our local economy. Our City must be dedicated to supporting our local economy, including the many industries located in San Diego, and the multitude of local jobs these businesses create and provide for our residents. San Diego's economy is undeniably binational. The local economy is also not restricted by the boundaries of the national border it shares with Mexico, and our City must continue to strengthen its partnership with its neighbors to the South. Empowering our economy is essential. Further, I am committed to enhancing our relationships with various governmental agencies across San Diego. These relationships are essential as we advocate for the needs of our City, from grant funding to homelessness programing.

I appreciate the opportunity to share our 2023 Work Plan for the City of San Diego (City) Economic Development & Intergovernmental Relations Committee (Committee). The Work Plan is created to reflect the shared priorities of all four committee members, with significant input by my colleagues via their priority memos submitted to my office. While this Work Plan will guide the Committee agenda this year, it is not meant to be exhaustive, and I welcome the ideas of my colleagues on the Committee throughout the year.

The Committee covers a wide range of important topics, including intergovernmental relations, interagency and bi-national agreements, international trade, foreign trade zones, San Diego Regional Airport Authority, Civic San Diego, Port District, educational partnerships, city-wide economic development programs and strategy, workforce development, commercial marketing districts, business improvement districts, Tourism Marketing District, San Diego Convention Center Corporation, incentive programs, regulatory relief, community development block grants, small business support, worker rights and protections, labor standards, job quality standards, arts and culture, and open data.

ECONOMIC DEVELOPMENT

Economic Development Strategy Update: During the annual budget process or Fiscal Year 23, the Council approved an allocation for the Economic Development Department to update the City's Economic Development Strategy. The Committee should work with the Economic Development Department and external stakeholders, including, but not limited to, economic development organizations, regional and ethnic chambers of commerce, labor organizations, and workforce development organizations, to update the City's Economic Development Strategy with recovery from the COVID-19 pandemic in mind.

2024 World Design Capital: The cities of San Diego and Tijuana submitted a first of its kind, joint bid to the World Design Organization and was recently awarded the 2024 World Design Capital designation, putting our binational region on the international stage. The Committee should receive regular updates on the progress of preparing for the events and programs throughout 2024 and assist in supporting the cities of San Diego and Tijuana in this effort.

Support Tourism Industry: Supporting businesses and workers will be critical to economic recovery. Supporting a safe return to events, group travel, business travel, and international travel for the San Diego Convention Center.

Access to Affordable, Quality Childcare: San Diego needs more childcare opportunities for working families to enable parents to enter, re-enter, or remain in the workforce and to support children's development. The lack of affordable, quality childcare can affect parents' ability to enter, remain or re-enter the workforce, causing negative economic impacts to the individual families, employers, and the community as a whole. Access to affordable, quality childcare will be a major focus of the Committee for the year, including the implementation of Measure H, which was approved by the voters in November of 2022.

Sidewalk Vending Ordinance: Last year, the Council considered and adopted a sidewalk vending ordinance that aimed to take into consideration creative ways to operate a business while balancing the needs of neighborhood. The Council directed City staff to provide an annual report to the Committee regarding implementing of these regulations, to ensure the policy is balanced for both vendors and our communities. Staff should provide an update to the Committee this year regarding sidewalk vending implementation.

Biotech and Life Science Industry: The Biotech and Life Science industries are a critical part of San Diego's innovation economy. The Committee should explore receiving a report from Biocom, the leader in accelerating the life science industry in California, regarding economic impacts of these industries in California. The Committee should also explore ways in which the City can be a partner, ensuring the Biotech and Life Science industries continue to flourish in San Diego.

Cannabis Equity: The City adopted its first Cannabis Equity Assessment in 2022, providing a foundation for the development of a future cannabis equity program for San Diego, identifying tools identifying tools such as offering technical support, regulatory compliance assistance, and help with securing the capital necessary to begin a business. Such tools could remedy barriers to licensure and employment in the regulated cannabis industry and aid the State in its goal to eliminate or reduce the illicit cannabis market by bringing more people into the legal marketplace for San Diego. The Committee should receive an update from the Cannabis Business Division regarding the state of Cannabis Equity in the City of San Diego.

Micro Loan Financing: The lack of access to capital is a serious issue for potential small business owners in underserved communities. Capital is critical in stabilizing a business's finances and building a company's capacity to grow. Non-predatory micro loan financing would provide the critical capital many small businesses need, allowing for both financial independence and a positive impact to the overall community. The City should explore the impact of micro loan financing on small businesses and encourage outreach to community members on education and opportunities for micro loans.

Arts and Culture: Arts and culture organizations provide quality jobs to San Diegans as well as recreational activities for tourists, and many have suffered immensely during the pandemic. The Committee should discuss how best to reprioritize arts and culture programs and utilize them as a tool to provide economic development and recovery throughout the city.

Marie Widman Memorial Park Public Safety Redesign and Enhancements for Black Arts & Culture: The designation of a formal Black Arts and Culture District will not only be a place to focus on the contributions, history, and culture of the Black community but it is also a tremendous opportunity to revitalize and energize Imperial Avenue, a major corridor located in District 4. Enhancements will increase usage of Marie Widman Park and activity along the corridor, spurring economic development and sustainability for an historically under-resourced community. Enhancement requests include, but are not limited to, upgrading the tot lot to meet state and federal requirements, repurpose of gymnasium for exhibits/events, hardscape/landscape, foot trails and gardens, park playground equipment upgrades, comfort station upgrades, lighting and electrical/wi-fi upgrades, outdoor amphitheater/stage, cross walk upgrades with specific design, streetscape and signage, bus shelter upgrades, and public artwork. The Committee should support any efforts to build the Black Arts & Culture District.

City of San Diego Hiring Program: The Committee should develop policies and programs that encourage career pathways to civil service for those who typically face barriers in gaining employment with the City. These actions will seek to explore innovative policies that create an improved pipeline to civil service careers for underserved communities.

Youth Employment and Workforce Development: The City needs to analyze, develop, and implement a means to monitor the progress and outcomes for opportunity youth. With a strong team, deep community connections, best-in class web-portal and IT solution, we have the foundation needed to dramatically expand the program this year to rival youth employment programs in other large cities. Additionally, we recommend in prioritizing the following programs:

- Connect2Careers
- Employ & Empower
- Hire A Youth Summer Programs
- Tech Hire opening the door for students interested in the technology field
- SDSU's Compact for Success program for guaranteed SDSU admission
- UCSD's CREATE School and District Partnerships to maximize educational opportunities for both students and teachers
- Youth Opportunity Passes to ensure youth have free access to public transportation resulting in increased access to jobs and extracurricular activities

Disparity Study Implementation: In July 2022, the Council voted to approve race- and gender-neutral measures proposed by the Purchasing and Contracting Department to address the disparities among woman- and minority-owned businesses demonstrated in the 2020 City of San Diego Disparity Study. In 2023, the Committee should receive an update regarding implementation of the adopted actions, including the formation of a subcommittee to determine current industry availability, the results of a job study to determine staffing needs in the Equal Opportunity Contracting (EOC) Program, expanded subcontracting goals, small business set asides, unbundling of larger City contracts, and the establishment of a technical and bonding assistance program. The Council District 4 and Council District 7 offices will also continue to work with City staff and the City Attorney's office on the development of a race- and gender-conscious program that meets the strict scrutiny standard of constitutional review.

Local Hire: Ensuring that the City is maximizing the utilization of its local workforce is critical to our economy and is a key component of the City's economic development efforts. Providing pathways to high-paying jobs for residents in underserved communities is a step toward expanding economic opportunities and directly impacts quality of life. In addition, providing local jobs is a crucial step towards providing a sustainable career pathway for those reentering society. With that, City staff should present to the Committee a report on local workforce utilization for City contracts. This includes, but is not limited to, construction, professional services, and goods and services contracts.

Worker Justice: In 2022, the Council included the following topics, worker Rights and protections, Labor Standards, and Job Quality Standards to the designated responsibilities of this Committee. The Committee should explore ways in which the City can be more supportive of its working residents and ensure labor standards such as proper pay and adequate safety conditions are met.

Storefront Improvement Program: The Storefront Improvement Program (SIP) helps revitalize and beautify our communities providing free professional design assistance and financial incentives to small business owners who wish to make a creative change to and improve the curb appeal of their storefronts. The Committee should explore ways to maintain and expand SIP, especially in areas of need.

SMALL BUSINESS SUPPORT

Small businesses are an essential part of the City's diverse neighborhoods and identity. San Diego's small businesses are the backbone of our regional economy, representing the majority of businesses and employing over half of our workforce. The City must actively engage and support these businesses that allow San Diego to thrive. In addition to the economic development priorities listed above, the Committee should:

- Review the City's efforts to expand small business funding opportunities, including the Business Finance Loan Program, Matching Grant/Rebate Programs, and others
- Explore opportunities to leverage available state and federal funding to support local businesses and entrepreneurs
- Regularly engage the Small Business Advisory Board to gather feedback on what the City can improve upon to help small businesses succeed
- Examine the City's 18 Business Improvement Districts (BIDs) and provide oversight as it relates to the budgets for each BID
- Review the City's efforts to provide Small Business Bonding Assistance Program and Technical Assistance
- Develop a policy to support micro-enterprise home kitchens
- Work with industry leaders to identify opportunities to encourage and incentivize entrepreneurship among our veterans in the community

INTERGOVERNMENTAL RELATIONS

Welcoming San Diego Strategic Plan Implementation: The Committee should work in partnership with Mayor Gloria's office to implement the Welcoming San Diego Strategic Plan on Immigrant and Refugee Integration 2019 – 2024 which is a comprehensive blueprint for the San Diego region to bridge newcomer and native-born communities toward shared prosperity and a common future.

State & Federal Lobbyists: The Committee should receive regular and timely legislative updates from City staff and lobbyists on the Committee's priorities in the 2022 State and Federal Legislative Platform. The Committee should also work with and receive updates from staff and lobbyists regarding the City's efforts to be competitive in securing grants and leverage other

governmental agencies to ensure San Diego is maximizing state and federal funding opportunities.

Port of San Diego: The Port of San Diego is a major city partner in developing the Blue Economy in San Diego. The Committee should advocate for new funding opportunities to encourage increased economic activity in the Port district. The Committee should request an update from the Port of San Diego on issues and projects it is working on cooperatively with the city.

Intergovernmental and Agency Updates: The Committee should also request updates from the following organizations and agencies throughout the year who are vital to the San Diego economy and ecosystem:

- Strategic Alliance- San Diego Ethnic Chambers of Commerce
- San Diego Airport Authority
- San Diego Convention Center
- San Diego Economic Development Corporation
- San Diego Regional Chamber of Commerce



THE CITY OF SAN DIEGO
Environment Committee

Councilmember Joe LaCava, Chair
Councilmember Marni von Wilpert, Vice Chair
Councilmember Jennifer Campbell
Councilmember Raul Campillo

2023 Environment Committee Work Plan

February 9, 2023

The 2023 Work Plan will be posted online at <https://www.sandiego.gov/council-committees>. The Committee will continue to provide periodic updates to the work plan and per San Diego Municipal Code §22.0101, Rule 6.1.3, the Committee will produce a year-end report.

Questions related to this work plan or the Committee should be addressed to Brian Elliott, Committee Consultant, at belliott@sandiego.gov.

Meeting Dates

Note: Additional meetings may be added to the legislative calendar. The public will be notified in accordance with Brown Act noticing requirements should meetings be added. Bold text denotes evening meeting.

January 19, 2023 at 1:00pm

February 9, 2023 at 1:00pm

March 9, 2023 at 1:00pm

April 20, 2023 at 6:00pm

May 25, 2023 at 1:00pm

June 22, 2023 at 1:00pm

July 20, 2023 at 1:00pm

September 14, 2023 at 1:00pm

October 12, 2023 at 1:00pm

November 9, 2023 at 1:00pm

Core Principles

- Advance ambitious climate goals.
- Lead with equity.
- Acknowledge past harm and need for environmental justice.
- Ensure transparency and promote inclusion.
- Ensure high quality job standards while expanding a skilled and trained workforce for a green economy.
- Partner with government agencies and community organizations to improve strategies and leverage resources.

Foundational Goals

To be achieved in line with the Committee's core principles

- Implement the City's updated Climate Action Plan.
- Implement the City's Climate Resilient SD Plan.
- Incorporate climate action across all City departments and objectives.
- Ensure a sustainable San Diego for future generations and incorporate youth in the process.

Priority Issues

Note: The City's Climate Equity Index will be applied to the below topics in line with the Core Principle to "lead with equity." The Committee will review and update the Climate Equity Index as necessary.

Climate Action Plan	Plan Implementation	<p>Implement the City's Climate Action Plan. This includes the CAP's six strategies:</p> <ol style="list-style-type: none"> 1. Decarbonization of the Built Environment 2. Access to Clean & Renewable Energy 3. Mobility & Land Use 4. Circular Economy & Clean Communities 5. Resilient Infrastructure and Healthy Ecosystems 6. Emerging Climate Actions <p>Establish and monitor benchmarks toward achieving CAP goals.</p> <p>Monitor and capitalize on funding and grant opportunities.</p>
	Climate Advisory Board	Receive annual update from the Climate Advisory Board. (Note: this new board is pending Council approval and board appointments.)

Climate Resilient SD Plan	Plan Implementation	Implement the City's Climate Resilient SD Plan.
	Resiliency Advisory Board	Receive annual update from the Resiliency Advisory Board. (Note: this new board is pending Council approval and board appointments.)

Energy/ Decarbonization	Building Electrification	Adopt building reach codes for all-electric appliances and infrastructure for new construction and a transition plan for existing buildings.
	San Diego Community Power	Update on progress towards renewable energy goals and development of the Community Power Plan.
	Municipal Energy Strategy	Monitor implementation of the Municipal Energy Strategy and expand renewable energy resources and battery storage on municipal facilities.
	Electric Vehicle Charging	Build out an electric vehicle charging network that increases citywide EV ownership, maximizes the use of publicly owned land, balances energy demand, and allows for charging when and where drivers need it; Amend the San Diego Municipal Code regarding hours of business operation in commercial-neighborhood zones to ensure operation of public electric vehicle charging stations.
	Small Engine Landscaping Equipment	Transition away from gas-powered small engine landscaping tools and replace with electric equipment, including pilot and trade-in programs.
	Public Power	Monitor the Public Power Feasibility Study and review development of a Public Power Task Force.
	Electric & Gas Franchise Agreements	Implement requirements of the electric and gas franchise agreements with San Diego Gas & Electric, including the Energy Cooperation Agreement, the Utility Undergrounding Program, and the Solar Equity Program; Receive update from the Franchise Compliance Review Committee; Monitor rate case filings and impacts to customer bills.

Water and Sustainability	Pure Water	Monitor Phase I construction and community outreach; and advance Phase II.
	Stormwater Infrastructure	Develop funding strategy to meet the needs of the City's under-resourced stormwater system; Evaluate infrastructure options to conserve stormwater.
	Dam Infrastructure	Receive update on dam conditions and repairs; Work with Active Transportation & Infrastructure Committee on monitoring dam facilities.
	Water Conservation	Develop implementation plan for municipal and commercial onsite water reuse. Explore feasibility of expanded use of waterless toilets and urinals.
	Public Utilities Department	Update customer service and billing practices to ensure reliable and efficient operations; Review the Proposition 218 cost-of-service process for water.

Circular Economy	SB 1383	Monitor rollout of SB 1383 and organic recycling adoption by customers.
	Measure B	Review next steps following the passage of Measure B.
	Zero Waste Plan	Monitor the City's Zero Waste Plan and update as necessary.
	Pollution Reduction	Monitor implementation and education of the City's Polystyrene and Single Use Plastics Reduction Ordinance; Reduce tobacco waste; Upgrade waste policies and facilities to prevent pollution at beaches and watersheds.

Environmental Justice	Indigenous Inclusion	Work with Indigenous Communities to promote and preserve their heritage and contributions; support traditional ecological knowledge for managing climate resilience; review opportunities for renewable energy projects and partnerships.
	Equity	Utilize the Climate Equity Index; Monitor projects funded through the Climate Equity Fund; Consider revisions to climate policies to ensure equitable climate action and distribution of city resources.
	Cross Border	Monitor federal and local actions to eliminate cross border pollution in the Tijuana River Valley; Review Otay Mesa East Port of Entry development and associated air quality improvements.
	Food Justice	Evaluate the nexus of environmental justice and food justice; Explore opportunities to improve access to healthy foods; Pursue food resiliency.

Natural Resources	Trees	Expand the urban tree canopy by updating the City's Five-Year Plan and Free Tree Program; Leverage funding of partner agencies/organizations.
	Wildfire Prevention and Brush Management	Review current practices and enhance fire prevention strategies.
	Open Space Preservation	Review annual report and performance audit of the Multiple Species Conservation Program; Conduct a Multiple Habitat Planning Area (MHPA) Needs Assessment; Initiate Trails Master Plan process; Review update on the San Diego River Park Master Plan and EIFD; Explore opportunities for increased management and protection of natural areas.
	Marine Protected Areas	Review policies to preserve and enhance Marine Protected Areas.
	Coastal Bluffs and Infrastructure	Review local coastal bluff erosion and resiliency implications.
	Expand Wetlands	Advance plans for the DeAnza Natural project; Monitor public and private preservation of wetlands.
	Wildlife Management	Balance safety, wild animal protection, and access in public lands.
	Biodiversity	Develop citywide, biodiversity policies that protect native species, preserve pollinators, and limit pesticide use.

Meeting Participation

Access

All City Council and committee meetings will be held in-person at Council Chambers and available to the public in-person or virtually via Zoom Webinar. Information for attending the meeting in-person, virtually or viewing the broadcast on CityTV can be found on the City Clerk's website and on each committee meeting agenda.

Non-agenda public comment

At each meeting, any member of the public can provide non-agenda public comment, which is held soon after the meeting begins. Non-agenda public comment is for offering remarks for any topic relevant to the Committee that is not being discussed as an agenda item. Speakers for non-agenda public comment will have 2 minutes to provide their remarks, although there will be no discussion among the committee members of the topics addressed during non-agenda public comment.

Public comment

Members of the public will have an opportunity to comment on each agenda item following staff presentations on the item. Depending on the number of speakers, each speaker will have 1-2 minutes to provide their remarks, which must be applicable to the item being heard. Following the conclusion of public comment, committee members will deliberate on the item. At the discretion of the chair, organized presentations can be arranged in advance. Instructions for providing public comment are included on the meeting agenda and are promulgated at the meeting.

Land Use & Housing Committee 2023 Work Plan

TOPIC	ACTION
Land Development Code	<p>Explore potential updates with DSD, the Planning Department and the City Clerk to how the city provides public access to the Land Development Code (LDC), including hyperlinks to LDC references and access to revisions to the LDC.</p> <p>Review implementing language for state legislation affecting city codes related to housing and land use within proposed Land Development Code updates for 2022 and 2023.</p> <p>Review the city’s existing density bonus programs for middle-income and low-income housing and discuss any needed updates to ensure each program’s success.</p>
Development Services Department	<p>Review existing permitting process in the Development Services Department (DSD) for the construction of new housing units and explore potential streamlining measures that facilitate the construction of more units faster, including identifying the budgetary resources required to address filling vacancies and upgrading information technology (IT) systems in DSD and other relevant departments.</p> <p>Receive report from DSD regarding the results of the Mayor’s executive order to process affordable housing projects within 30 days.</p>
Preserve and Protect Existing Affordable Housing Units	<p>Evaluate and review existing affordable housing units under lease with the city to determine if leases can be extended to preserve the affordability restrictions in place long-term.</p> <p>Receive an affordable housing preservation update from the San Diego Housing Commission (SDHC) and explore options to extend affordability restrictions and explore ways to increase relocation assistance for residents displaced by the conversion of an affordable property to market rate.</p> <p>Discuss policy options to adopt a Preservation Ordinance as recommended in 2020 Preserving Affordable Housing in the City of San Diego study.</p>
Affordable Housing Fund Annual Plan and Annual Report	<p>Receive Affordable Housing Fund Annual Plan and Affordable Housing Fund Annual Report from SDHC.</p>
Middle-Income Housing	<p>Discuss strategies to increase the construction of middle-income homes in the city, including requesting a review by city staff on how the complexity of the Land Development Code may slow down new middle-income housing projects.</p>

Land Use & Housing Committee 2023 Work Plan

First Time Homebuyer Programs	<p>Finalize pilot program for a Middle-Income First Time Homebuyers Program that would provide assistance to San Diegans who make 80%-150% of the Area Median Income.</p> <p>Discuss long term funding opportunities for a permanent Middle-Income First Time Homebuyers program, such as development of a middle-income housing fund or issuance of general obligation bonds.</p> <p>Explore strategies to expand the existing low-income First Time Homebuyer Program and how to increase participation in communities of concern.</p>
Review Housing Inventory Report and Annual Housing Goals	<p>Receive status update on the city's Housing Inventory Report and review progress in meeting stated housing goals for the production of middle income, low income and permanent supportive housing units and the number of affordable units lost or preserved.</p> <p>Receive informational update on the Regional Housing Needs Assessment. Detail should be provided on number of commercial properties converted for housing and the number of modular homes built in the city.</p>
Single Room Occupancy Units	Explore ways to increase and incentivize development of and preservation efforts for existing Single Room Occupancy (SRO) units, including reviewing the number of SRO units lost/preserved, reduced permitting fees, and other streamlining measures.
Accessory Dwelling Units (ADU)	Monitor construction of ADUs, JADUs and tiny homes to assess effectiveness of the city's incentives to build these units. Explore potential reforms to current policies if needed and receive update from SDHC on its ADU program.
Modular Housing	Explore policies to facilitate the construction of modular housing in the city, including strategies to attract modular home manufacturers to locate production plants in the city.
Federal, State and Regional Agency Grant Funding for Housing Related Opportunities	Receive informational update from city staff, SDHC, and city lobbyists regarding available grant funding for the creation of permanent supportive housing, affordable, and middle-income units.
Underutilized Commercial Properties	Explore use of underutilized commercial properties for middle income and affordable housing production.
Housing Financing Strategies	Explore innovative housing financing strategies through tax credit allocations, incentive programs, bonding opportunities, potential new revenue streams and options to increase gap financing for affordable housing development in the City.

Land Use & Housing Committee 2023 Work Plan

	Receive SDHC and EDD updates on the performance of each affordable housing Notice of Funding Availability (NOFA) issued, awards and review potential for consolidation of these two separate NOFA programs.
Focused Discussion on IBA Report 22-30	Discuss IBA Report 22-30: Response to Request for Analysis on Improving Housing Affordability and explore recommendations.
Housing Stability Assistance Program	Receive update from SDHC regarding the Housing Stability Assistance Program, explore any needed amendments to the program and potential to expand the program.
Homelessness Solutions	<p>Explore strategies and opportunities to increase the number and types of shelter opportunities for people experiencing homelessness.</p> <p>Receive an update on progress made in the Community Action Plan on Homelessness and recommended updates to the plan.</p> <p>Receive regular progress reports from SDHC and the Homelessness Strategies and Solutions Dept. (HSSD) on the following: homelessness programs, shelter sites, efforts to build deeply affordable income restricted and permanent supportive housing units, ongoing efforts to increase funding- including grant applications (HHAP, Encampment Resolution Funding Grant Program and Homekey), proposed program changes, street outreach, Clean SD, Neighborhood Policing and ongoing budgetary needs.</p> <p>Receive an update from HSSD regarding use of FY23 homelessness outreach funding, including additional resources allocated in the FY23 budget for dedicated homeless outreach in in downtown and the urban core (Barrio Logan, Sherman Heights, Logan Heights, Grant Hill, Memorial and Stockton).</p> <p>Discuss additional state and federal legislation the city should pursue to increase housing and homelessness funding and programs.</p> <p>Receive an update on the Safe Parking and Safe Villages programs and locations.</p> <p>Receive report on coordination of services by public agencies and stakeholders on existing programs aimed at preventing and addressing homelessness for low-income seniors, those</p>

Land Use & Housing Committee 2023 Work Plan

	<p>with disabilities, LGBTQ+ families and youth, families with dependents and the safe discharge of homeless individuals by local hospitals.</p> <p>Explore options to decrease sidewalk camping in the city.</p>
Childcare Facilities	Explore regulatory reform and incentives to expand childcare facilities in support of San Diego families and youth, including the opportunity to site childcare facilities at city park and recreation facilities, where opportunities exist, per the voter approved Proposition H and incentives for private housing developers to include on-site child care services in proposed projects through SDHC/City NOFAs.
Real Estate Performance Audit Updates	<p>Receive update from Department of Real Estate and Airport Management regarding the implementation of recommendations from the City Auditor's Performance Audit of the City's Major Building Acquisition Process, including any items that require committee and City Council approval.</p> <p>Receive an update from Department of Real Estate and Airport Management on all city lease agreements, including status and compliance. This review should include discussion of the City Auditor's Performance Audit of City Leases and monitoring of implementing any recommendations.</p>
Community Plan Updates	Complete community plan updates on track to advance in 2023, including Hillcrest, College and University City.
Revisions to Council Policy 700-10, Disposition of City-Owned Real Property	Discuss revisions to Council Policy 700-10, "Disposition of City-Owned Real Property," in order to ensure that the use of surplus land for affordable housing is a primary consideration when the city considers selling property. Evaluate the housing capacity of city-owned residential property as part of the disposition process.
De Anza Cove Amendment to the Mission Bay Park Master Plan	Monitor and review the De Anza Cove Amendment to the Mission Bay Park Master Plan.
Eviction Prevention Program	Receive update from SDHC on the Eviction Prevention Program and explore any needed changes to ensure program services are available to all San Diegans who require them.
Civic Center Revitalization Project	Receive updates on progress of the Civic Center Revitalization Project.
Redevelopment of Midway/Sports Arena	Receive updates on the redevelopment of the Midway site and progress on Exclusive Negotiation Agreement performance milestones.



Councilmember Marni von Wilpert

City of San Diego • District 5

MEMORANDUM

DATE: February 10, 2023

TO: Honorable Council President Sean Elo-Rivera

FROM: Councilmember Marni von Wilpert, Chair, Public Safety Committee

SUBJECT: 2023 Public Safety Committee Work Plan

I am honored to serve as the Chair of the City Council's Public Safety Committee, and I am pleased to share our Committee's 2023 Work Plan. I look forward to working with my fellow PS&LN Committee members and the public to move towards our shared goals of protecting our communities from wildfires, ensuring our first responders have the tools they need to perform their crucial jobs, increasing public trust with police, ensuring community equity, and prioritizing government accountability in the year ahead.

In consideration of Committee Member priorities for 2023, the Public Safety Committee will focus on the following areas:

Public Safety Personnel

Fire-Rescue and Police Recruitment and Retention, and Diverse Workforce

Ensuring our Police, Firefighters, and Lifeguards have adequate staffing and resources is essential to decrease emergency response times and ensure that those who protect and serve us are properly staffed and have the resources they need to keep us safe. Having diversity in our public safety institutions that aligns with the diversity of our community is also essential. Our City must continue to intentionally focus on diversity in recruiting and outreach programs in creative ways, such as the Fire-Rescue Department's successful Girls Empowerment Camp and Woman's Fire Prep Academy. The PS&LN Committee will request regular updates from the Fire-Rescue and Police Department on their current efforts to improve recruitment, retention, and diversity.

This Committee should also request to receive reports from the Chief of Police and the Fire Chief to learn more about their respective departments' training efforts to address implicit bias within our workforce.

Intergenerational Staff Development

Many public safety departments are experiencing high levels of turnover due to generation gaps in staffing. Unfortunately, many senior staff members are retiring and taking decades of lived experience with them. While typical retention factors such as cost of living and pay are a concern, the consistent revolving door of leadership is an issue. The Committee will receive updates from public safety departments on how entry-level staff are being trained and prepared

for senior leadership roles and how squad-based trainings are being instituted within departments.

San Diego Regional Public Safety Training Institute Update

Part of reimagining public safety is recruiting, training, and providing ongoing development for a diverse workforce. The San Diego Regional Public Safety Training Institute (SDRPSTI) at San Diego Miramar College is accredited by California Commission on Peace Officer standards and Training (POST) to provide police academies. Providing support to fund additional academies could assist the city in producing more recruits and recovering from staffing deficits. Furthermore, Miramar College is supportive of trainings that uphold diversity and inclusion. The Committee will request an update from SDTRI on the current needs that they have and funding there are applying to produce more academies.

Mental Health Support for Our First Responders

Our first responders work in crisis situations on a daily basis and ensuring access to mental health support services is essential. The Committee will bring updates from the Fire-Rescue and Police Departments' Wellness Units to better understand the current mental health programs available to our Police, Firefighters, and Lifeguards and discuss ways to improve and enhance the services being provided.

Advanced Lifeguard Academy and Lifeguard Plan Update

In 2014, the Lifeguard Division presented a Five-Year Plan that covered the need for additional lifeguards and funding for vessel replacements. It's projected that the Lifeguard Division will experience a 25% of full-time staff retiring in the next three to four years. The Committee will receive updates from the Lifeguard Division on their current staffing and operational needs in the face of the significant attrition that they face in the coming years.

Police

Transition to Independent Commission on Police Practices

With the approval of Measure B on November 3, 2020, voters approved the dissolution of the existing Community Review Board on Police Practices (CRB) and the establishment of a new Commission on Police Practices (Commission). The Committee will hold discussions on CPP implementation actions and will receive informational updates related to the seating of new commissioners and transition to a fully operational CPP.

Street Racing and Car Sideshow Enforcement Update

During the Covid-19 pandemic, illegal street racing and other illegal gatherings in which groups of drivers take over intersections, city streets, stretches of busy freeways and/or parking lots to perform tricks with their cars (aka "sideshows") significantly increased. In the fiscal year 2023 budget, the Council included additional funding for increased enforcement operations to address illegal street racing and car sideshows. The Committee will request an informational update on the current enforcement efforts and discuss future fund needs to prevent these dangerous activities.

Update from Racial Identity Profiling Advisory Board and Government Affairs on State Police Accountability Bills

The Racial Identity Profiling Act (RIPA) initiated a statewide board that seeks to eliminate racial and identity profiling and improve diversity and racial and identity sensitivity in law enforcement. The Committee will work with SDPD to bring forward progress reports to the Committee, including information about any racial bias complaints, the outcomes of such complaints, and any action taken by SDPD to mitigate racial biases. The Committee will also request an update from the RIPA Board on the 2023 RIPA Annual Report.

Monitoring of the Surveillance Ordinance and the Privacy Advisory Board

In 2022, the City Council approved the Surveillance Ordinance that established processes that encourage transparency, accountability, public deliberation, and establishes rules for the acquisition and use of surveillance technology. The Public Safety Committee will receive updates on the Privacy Advisory Board's findings, results, and efficacy of the technology governed by the surveillance ordinance.

Reduction of Social Service Contacts Conducted by San Diego Police Officers

The core message the City hears from community groups pushing for reform is that individuals want fewer unnecessary contacts from police officers, particularly in ways that reflect outdated thinking about criminal justice. Homelessness, drug addiction, mental health episodes, and interactions with youth require proper training and precise monitoring so that the appropriate response and solution are applied every time. A specific example of where the City sees success in this arena is the use of officers being staffed with clinicians to the PERT and Mobile Crisis Support Teams. SDPD will provide updates to the Public Safety Committee on the feasibility of expanding these programs to ultimately reduce the number of social service contacts conducted by law enforcement.

Neighborhood Policing Division Update

Since its establishment in 2018, the Neighborhood Policing Division (NPD) has been responsible for coordinating the Homeless Outreach Team using the Progressive Enforcement Model. The Public Safety Committee will receive an update on the progress of NPD and the potential to return these services to their respective divisions to ensure quick and equitable response times.

Update should also include the progressive enforcement model and the associated processes on how SDPD directs individuals living in their cars to safe-parking lots.

Emergency Medical System

Falck Accountability

Falck has struggled to meet their contract requirements as the EMS provider for the City of San Diego. One year after Falck took over the City of San Diego's Ambulance contract, they have neither met the minimum staffing hours on the road nor the minimum staffing levels outlined in their contract. This is unacceptable, and the Public Safety Committee must receive updates from SDFD and Falck on steps being taken to ensure proper ambulance coverage across the City, as well as exploring a possible breach of contract due to consistent failure to meet obligated minimums. Despite fines and many updates at committee, Falck has not been able to remedy the continual breach. The Committee will continue to work with the Fire-Rescue Department to closely monitor Falck's staffing levels, receive performance updates, and discuss alternative solutions being evaluated by the department.

Emergency Medical and Mental Health Services

To continuously improve on the services we provide to our communities, the Committee will hold discussions with our Fire-Rescue Department about new and changing healthcare models. These discussions should include, but not be limited to, evaluating the opportunities that community paramedicine provides, and identifying new and innovative ways to work with our County partners to improve the public's access to mental health services.

Regular Update from Psychiatric Emergency Response Teams (PERT) and Mobile Crisis Response Teams (MCRT)

Our region faces a significant gap in mental health resources. The Committee will request updates from the County of San Diego's Psychiatric Emergency Response Team and the newly established Mobile Crisis Response Teams, which provide emergency assessments and referrals for individuals experiencing behavioral health crises. The Committee will also hear updates from the City Attorney's Conservator and Treatment Unit.

Opioids/Fentanyl

Fentanyl Crisis

The proliferation of fentanyl has resulted in countless deaths and violence across San Diego. Last year, the County of San Diego convened a Fentanyl Policy Roundtable to exchange ideas and coordinate action within our region. On November 29, 2022, Mayor Todd Gloria issued an Executive Order to combat the Fentanyl Crisis in San Diego. The Committee will receive updates on City department's implementation of the Mayor's executive order and will hold discussions with governmental agencies, healthcare industry experts, and non-profit partners to discuss potential solutions, opportunities to coordinate efforts, and raise awareness of this deadly crisis.

Opioid Settlement

The collateral consequences of the opioid epidemic have devastated families and communities across our region. Low-income communities have been especially devastated due to a lack of resources and access to health services to address addiction. The Committee will work with the Office of Government Affairs, the City Attorney's office, and the Office of the Independent Budget Analyst to discuss options for expending the approximately \$30 million in Opioid settlement funding that the City will receive. These discussions will also consider opportunities to coordinate with the County on their \$100 million Opioid Settlement Framework approved by the County Board of Supervisors.

Naloxone Accessibility

Naloxone, sold under the brand name Narcan, is a nasal spray that can rapidly reverse an opioid overdose. We are in the middle of the worst opioid drug abuse crisis in American history and people across the City of San Diego are dying too often because of drug overdoses directly related to the fentanyl crisis. The Committee will work with the Mayor's office and departments to hold discussions about ways to increase access to Narcan at City facilities.

Narcotics Investigations Related to Unsheltered Populations

Evidence highly suggests that narcotics sales (methamphetamine, fentanyl, and heroin) are increasing among the unsheltered population throughout the City of San Diego. Further, the various shelters operated by the City and our various contractors does not appear to be immune from this problem. The Public Safety committee should receive an informational update from SDPD on how they intend to protect vulnerable population from the proliferation of drugs and predatory drug dealers in our community, and the necessary state and federal resources needed to protect them.

Wildfire and Brush Management

Wildfire Prevention and Resiliency

As climate change-driven wildfires worsen each year, the City must work to prevent wildfires and ensure our City is prepared if another big fire like the 2003 Cedar Fire or 2007 Witch Creek fire were to occur. The Committee will invite regular updates from our Fire-Rescue and Police Departments, and local Fire Safety Councils to ensure we are ready in case of a future emergency.

Citygate: Standards of Response Coverage Report Update:

The City of San Diego retained Citygate Associates, LLC to perform a Standards of Response Coverage review for the Fire-Rescue Department. This study included reviewing the adequacy of the current fire station resource deployment system, the risks to be protected, and the emergency incident outcomes desired by the community. The Committee will receive an update on the implementation of the recommendations made in the report.

Brush Management and Abatement: The City's brush management programs are essential public safety services that our residents rely on to protect their homes, businesses, and communities. It is imperative that proactive measures are taken to prevent future fires. The Committee will review current brush management policies and programs and discuss opportunities to equitably increase the maintenance and inspection of our open spaces, parks, and canyon land.

Gun Violence Prevention

Non-serialized "Ghost Gun" Enforcement Update: A "ghost gun" is a term for a homemade, personally manufactured, firearm that lacks commercial serial numbers and can easily become untraceable due to the lack of identifying markings. They contain the components of a nearly complete firearm and can be assembled at home, in minutes, into a fully functional weapon.

On June 11, 2021, the San Diego Police Department delivered a report detailing information gathered on "ghost guns," reporting a detailed an alarming 169% increase in the use of "ghost guns" since 2020 in San Diego. In response, the City enacted the E.N.U.F. Ordinance to prohibit the possession, purchase, sale, receipt, and transportation of non-serialized, unfinished frames and unfinished receivers, and non-serialized firearms within the City of San Diego. The City Council voted in favor of the E.N.U.F. Ordinance 8-1 on August 2, 2021. The committee should hear updates from SDPD and regional partners such as the US Attorney and the San Diego Sherriff's office on how enforcement of prohibited ghost guns is progressing.

No Shots Fired Youth Intervention Program: In 2021, the No Shots Fired Youth Intervention program was launched to enhance public safety, decrease recidivism, and provide meaningful social services. This program provides a policy solution that quells violence, promotes economic justice and improves community policing relationships. The program is made possible through collaboration between the Office of Mayor Todd Gloria, Council President pro Tem Montgomery Steppe, the San Diego Police Department, Shaphat Outreach, South Bay Community Services, Community Action Support Team, the Commission on Gang Prevention and Intervention, and other partner organizations. The Committee will request an informational update on the on this program and discuss opportunities to promote similar credible messenger programs that disrupt violence.

SD Nights Program

SD Nights is focused on providing services and programming for teens at risk of entering the juvenile justice system during the summer months when school and other structured activities may be unavailable. The City of San Diego's Teen Nite Program currently provides free activities and field trips for youth every Friday in the summer at 15 locations along with the City of San Diego Police Department. Expanding this initiative to include more community partners will allow the program to grow in scope. Furthermore, it will revamp the program from an afterschool program to a diversion program that will provide recreational and educational opportunities for at-risk youth at least 4 times a week during the summer. SD Nights would be based on a similar program that has been operational and successful in Los Angeles. The County of San Diego also has an SD Nights Program and has partnered with the city of San Diego on the Come Play Outside initiative. The Committee will receive updates from contributing departments on the plans for summer programming and other programming plans throughout the year for youth.

Supporting the City Attorney in Funding of the Gun Violence Restraining Order (GVRO) Program

In 2019, the State of California provided \$250,000 to operate the GVRO program, but funds have now depleted. To avoid cuts to the operations of the City Attorney's Office, the Public Safety Committee should ensure the City Attorney's Gun Violence Restraining Order program is fully funded and has the resources needed to continue operating the program.

Additional Priorities

Restorative Justice

The Public Safety Committee should continue to advocate for an increased emphasis and usage of restorative justice measures via cross-organization collaboration. The Public Safety Committee will receive updates from the City Attorney's Office (CAO) regarding their Community Justice Initiatives.

Cyber Security

The City of San Diego like many government organizations is a consistent target of cyber security attacks. The Department of Information Technology works diligently to protect our City and its residents from cyber-attacks 24-hours per day, seven days per week. The Committee will hold discussions with the Department of IT to raise awareness of the risks from cyber-attacks and promote safe use of technology in the City.

If you have any questions, please contact the Public Safety Committee Consultant, Justin Garver, at (619) 236-6655 or jgarver@sandiego.gov.



**COUNCIL PRESIDENT SEAN ELO-RIVERA
NINTH COUNCIL DISTRICT**

M E M O R A N D U M

DATE: February 6, 2023

TO: Honorable Members of the Rules Committee

FROM: Council President Sean Elo-Rivera, Chair, Rules Committee

SUBJECT: 2023 Rules Committee Work Plan

San Diegans expect and deserve a transparent, accessible, and effective government. The San Diego City Council Rules Committee is uniquely positioned to advance this vision, which is why I am excited to share our 2023 Work Plan as the chair of the Rules Committee. The Work Plan is based in part on your policy priorities, which were promulgated via memo in response to my call memo dated December 26, 2022. The public also played a role in shaping the Work Plan.

As per the municipal code, the Rules Committee's areas of responsibility are policy matters related to:

- Rules of Council
- City Charter
- Open government
- Elections and ballot measures
- Annexations
- Boards and commissions
- Communications
- Customer service
- Public outreach
- Matters initiated by individual Councilmembers as provided in Rule 7.1
- Committee composition and responsibilities

District 9 staff reviewed each submission from the committee members and public and grouped them by themes, which are represented in the Work Plan. It then aligned the public's priorities with those of the committee members to build a list of policy priorities. Not all priorities submitted by the public or committee members are reflected in the Work Plan, but the Work Plan is neither exhaustive nor binding. I welcome your and the public's feedback on its priorities throughout the year.

I deeply appreciate the San Diegans who participated in the process to develop the 2023 Work Plan. As discussed in the Work Plan, public participation is a core principle of this year's agenda and I invite all members of the public to engage with the Rules Committee at and before each meeting.

Attachments: (1) 2023 Rules Committee Work Plan

CC: Heather Ferbert, Chief Deputy City Attorney, Office of the City Attorney
Kathy Steinman, Deputy City Attorney, Office of the City Attorney
Jillian Kisse, Office of the Independent Budget Analyst
Matt Yagyagan, Deputy Director of Policy, Office of Mayor Todd Gloria
Ty Burch, Committee Manager, Council Administration Department

2023 Committee meeting information

Meeting Dates

Date	Time	Type
January 18	9:00 a.m.	Regular
February 22	9:00 a.m.	Regular
March 15	9:00 a.m.	Regular
April 19	9:00 a.m.	Regular
June 7	9:00 a.m.	Regular
July 26	9:00 a.m.	Regular
September 6	9:00 a.m.	Regular
October 4	9:00 a.m.	Regular
November 1	9:00 a.m.	Regular

Note: the legislative calendar is subject to change and special meetings may be called. The public will be notified in accordance with Brown Act noticing requirements when meetings are added or changed.

Meeting participation

Access

The public may participate in committee meetings either in person or via Zoom Webinar. Information for viewing, attending, and participating in meetings can be found on the [City Clerk's website](#) and on each committee meeting agenda.

Non-agenda public comment

At each meeting, any member of the public can provide non-agenda public comment, which is typically held soon after the meeting begins. Non-agenda public comment is an opportunity to offer remarks on any topic relevant to the Rules Committee that is not being discussed as an agenda item. Speakers for non-agenda public comment will have 2 minutes to provide their remarks, although there will be no discussion among the committee members of the topics addressed during non-agenda public comment.

Public comment

Members of the public have an opportunity to comment on each agenda item. Depending on the number of speakers, each speaker will typically have 1-2 minutes to provide their remarks, which must be applicable to the item being heard. Following the conclusion of public comment, committee members will deliberate on the item. Instructions for providing public comment are included on the meeting agenda and are promulgated at the meeting.

Guiding Values

Informing the Rules Committee's work and policy priorities is the following set of values.

Justice

San Diego's low-income communities and people of color have been disproportionately and negatively impacted by decades of racist and prejudiced government decisions. Justice represents the intentional and affirmative action to correct such inequities and ensure the input of San Diegans most impacted by a given policy is considered in the development of that policy. The Committee is dedicated to advancing justice.

Transparency

The Committee has a responsibility to be transparent and explain in layperson's terms the processes, policies, and decision making at the Committee. The public may not always agree with the outcomes, but the Committee is committed to increasing transparency and accountability. That starts with this Work Plan, in which the rationale for the goals and priorities are provided. Transparency must also guide the policies the Committee develops and weighs in on.

Democracy

Meaningful public participation is essential to building public trust and to developing and implementing impactful public policy. The Committee invites all members of the public to engage in Committee work. This can be through public comment at meetings to inform decision making and hold committee members accountable. It can also be through phone or email communication with committee members' staff or the committee consultant in between meetings.

Committee goals

Flowing from the committee's principles are desired outcomes, which were identified by grouping community and committee members' priorities by theme. Policies crafted and informed by the committee should result in improved quality of life for all San Diegans by:

- Advancing impactful public policy
- Improving access to City government
- Supporting Council committees and City boards and commissions
- Instilling transparency

Attachment 1 – 2023 Rules Committee Work Plan

2023 Work Plan summary

Month	Priorities
January	2022 priorities Council Policy 100-06
February	Council Policy 100-06 Boards and commissions – review
March	Council Policy 100-06
April	City Clerk operations update Ballot measures (if applicable)
June	Council Policy 100-02 Ballot measures (if applicable)
July	Communications Department Ballot measures (if applicable)
September	Get It Done Ballot measures (if applicable)
October	Equitable Public Engagement Guide Funds Commission Ballot measures (if applicable)
November	Boards and commissions – action Ballot measures (if applicable)

Note: this schedule is tentative and is subject to change.

2023 Rules Committee priorities

The policy priorities below are designed to achieve the Committee’s goals and align with its guiding values.

Advancing impactful public policy

Consideration of ballot measures – Council Policy 000-21

Per Council Policy 000-21, ballot proposals may be submitted to the office of the City Clerk by members of the public, Councilmembers, the Mayor, or mayoral departments, independent department directors, or a public agency. The City Clerk then transmits submitted proposals to the Rules Committee for the Committee’s consideration. While 2023 is not an election year in San Diego, ballot measures may be submitted to the Rules Committee at any time and the Committee will consider proposed measures as necessary.

Est. Completion Date: November 2023

Amendments Council Policy 100-06

Council Policy 100-06 governs the use of Community Projects, Programs, and Services (CPPS), which is a valuable resource for Council offices to make direct investments in the communities they represent. The Rules Committee will review the Council Policy and inform possible amendments to ensure CPPS is as transparent, effective, and efficient as possible.

Est. Completion Date: March 2023

Review Council Policy 100-02

Council Policy 100-02 provides provide guidelines for the City accepting gifts and donations in a responsible, transparent, and accountable manner and that which is consistent with the City's strategic goals. The Committee may wish to amend Council Policy 100-02 to improve public-private partnerships to invest in public infrastructure.

Est. Completion Date: September 2023

Improving access to City government

Receive update on Get It Done application

The City's Get It Done application can be used to report problems related to City assets, make appointments for Passport services, or to schedule Household Hazardous Waste Materials drop-off facility. The Committee seeks an update on the Get It Done program, to include system operations, performance data, and planned or needed service enhancements. An additional request from the Committee is receiving an update on the implementation of the recommendations put forth by the City Auditor in its Performance Audit of the City's Get It Done Application and Service Requests Management.

Est. Completion Date: September 2023

Receive update from the Office of the City Clerk

The City Clerk's office plays a crucial role in City government and is responsible for many programs and services that impact the City's accessibility. The Rules Committee requests the Office of the City Clerk provides an update on its operations, including translation services, records management and archives, and City Council meeting accessibility. This update should also address any planned or needed enhancements to public services.

Est. Completion Date: April 2023

Receive update from Communications Department

The City's Communications Department is responsible for many important public services, including CityTV, process public records requests, and sharing information with the public. The Committee requests the Communications Department provide an update on its operations. This update should address the pros and cons of centralizing the City's responses to public records act requests and how the City Council can best interface with the Department on public communications.

Est. Completion Date: July 2023

Receive update on the development of the Equitable Public Engagement Guide

The creation of an equitable public engagement plan was identified as an implementation action within the Parks Master Plan and Climate Resilient SD Plans adopted by City Council in 2021. The Rule Committee requests an update on the development of these key initiative.

Attachment 1 – 2023 Rules Committee Work Plan

Est. Completion Date: July 2023

Supporting Council committees and City boards and commissions

Review/update City boards and commissions

Per Municipal Code section SDMC section 26.0108(a), the Rules Committee shall hold a meeting at least once every two years in February dedicated to reviewing the structure of the City's boards and commissions created under the authority of the Charter and Municipal Code. The Council or standing committee shall consider proposing potential changes, if any, to the structure of specific City boards and commissions, including:

- (1) Reorganizing or consolidating existing boards and commissions;
- (2) Amending board or commission membership requirements;
- (3) Sunsetting boards or commissions that are obsolete or redundant; and
- (4) Proposing potential Charter amendments governing City boards and commissions, to be considered for submission to City voters on a future ballot.

Est Completion Date: November 2023

Instilling transparency

Receive Funds Commission semi-annual report

Per Council Policy 000-26, the City Treasurer provides regular reports to the Rules Committee on the City Funds that the Funds Commission supervises and controls.

Est. Completion Date: September 2023