



NORTH PARK PLANNING COMMITTEE (NPPC)

Draft Agenda: March 19, 2024, 6:30 p.m.

Meeting Location:

North Park Christian Fellowship 2901 N Park Way San Diego CA 92104

Virtual Meeting Via Zoom Platform

Register online at: <https://tinyurl.com/NPPCzoom>

Or Dial +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 Meeting ID: 987 0091 5525 Password ID: 150923

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I. Parliamentary Items (6:30-6:40 p.m.)

- A. Call to Order, Roll Call and Attendance Report
- B. Modifications to the NPPC Agenda
- C. Agenda: Adoption of December 5, 2023 Agenda
- D. Minutes: Adoption of October 17, 2023 Minutes
- E. Treasurer's Report

II. Non-Agenda Public Comment (6:40-6:55 p.m.)

Limited to Items not on Agenda; non-debatable. One-minute maximum, Chair can award more time as need but we have a very full agenda this week.

III. Announcements & Event Notices: Limited to One minute each. (6:55-7:05 p.m.)

IV. Elected Official & Planner Reports: Limited to 2 Min Max (7:05-7:20 p.m.)

- A. Welcome SD Board of Supervisors Dist. 3, (619) 531- 6065,
- B. Hon. Todd Gloria, Mayor of San Diego,
- C. Gonzalo Rocha-Vazquez. Toni Atkins, State Senate Dist. 39, 619-688-6700 Gonzola.Rocha-Vasquez@sen.ca.gov
- D. Logan Braydis, Hon. Stephen Whitburn, City Council Dist. 3, (619) 236-6633 LBraydis@sandiego.gov

- E. Jeffrey Ryan, Planning Department, (619)235-5221 JTRyan@sandiego.gov
- F. Zar Shain Head Librarian, NP Library (619) 533-3972 SDhain@sandiego.gov
- G. Jenny Hall SD Police Community Relations Officer, jmason@pd.sandiego.gov
- H. Lynn Elliott, Chair CPC Report

V. Consent Items (7:20-7:30 p.m.)

- A. Approve the conversion from 5 condominium units to a subdivision of 5 single family dwellings. We recommend that the developer create a shared maintenance agreement for the common sewer line and an agreement related to parking and traveling the shared driveway.

VI. Action/Informational Items (7:30-7:50 p.m.)

- A. Balboa Park Cultural Plan presentation presented by Peter Comisky

VI. Subcommittee Reports (7:40-7:50 p.m.)

- A. Urban Design & Project Review: Chair Mark Spitzer
- B. Public Facilities & Transportation: Chair Doug Schueler

VII. Liaison Reports (7:50-8:15 p.m.)

- A. Maintenance Assessment District: Patrick Garbani
- B. North Park Main Street: Patrick Garbani
- C. Balboa Park Committee: Howard Blackson
- D. Adams Avenue Business Association: Marty Graham
- E. El Cajon Boulevard Business Improvement Association: Lynn Elliott
- F. University Heights Community Association: Carmen Cooley-Graham

VIII. New Business (8:15-8:45 p.m.)

- A. Doug Schuler Chair of Election Ad Hoc Subcommittee-- Results of the NPPC Election

IX. Future NPPC Meeting Date:

Next meeting is Tuesday, April 16, 2024, 6:30 p.m.

X. Adjournment (8:45 p.m.)

****For more info on any project, enter the SD Development Services PTS number in "Project ID" at <https://opensd.sandiego.gov/Web/Maps/ApprovalsDiscretionary>**

To request an agenda in alternative format, a sign language, or oral interpreter, call (619) 236-6405.

Reference 1 – NPPC Onboarding Guide and Roles and Responsibilities

How NPPC Conducts Business

Parliamentary Items

A. Call to Order, Roll Call and Attendance Report

Chair calls the meeting to order

Secretary performs Roll Call and documents attendance in meeting minutes. Announces that the meeting has a quorum and can proceed

B. Modifications to the NPPC Agenda

Chair: Asks the Board if they would like to update or add an informational or action item to the agenda. If the Board would like to add an item to the agenda then the Board follows Robert's Rules cheat sheet below.

C. Agenda: Adoption of February 21, 2023 Agenda

Chair: Since there are no (or "nor further") corrections, the agenda is approved as circulated (or "as corrected").

D. Minutes: Approval of January 17, 2023 Minutes

Chair: Draft minutes have been sent to all members in advance and the actual reading of them aloud is omitted unless any member requests that they be read. Are there any corrections to the minutes? Since there are no corrections, the minutes are approved as circulated.

NOTE: A draft of the minutes circulated to members must be clearly marked as such. If for any reason there are minutes of other meetings in addition to the last meeting that have not yet been approved, they are taken up from earliest to latest. A formal motion to approve the minutes is not necessary. The only proper way to object to the approval of the minutes is to offer a correction to it. With or without a formal motion, the chair asks, "Are there any corrections to the minutes?" Corrections, when proposed, are usually handled by unanimous consent, but if any member objects to a proposed correction, a motion to Amend may be moved.

E. Treasurer's Report

F. Non-Agenda Public Comment

Chair: Are there any non-agenda public comments? Please limit comments to items not on Agenda; non-debatable. Two-minute maximum per comment and only one comment per community member,

Note: Chair can award more or less time as need.

G. Announcements & Event Notices: Limited to One minute each.

H. Elected Official & Planner Reports: Reports are limited to 2 Min Max (7:00-7:10 p.m.)

I. Consent Items

Consent items are motions made in subcommittee meetings. The issues have been discussed by the public and the subcommittee members and a resolution has been proposed. Anyone from the public or a Board Member may pull a consent item to have it further discussed.

J. Action / Informational Items (7:00-8:00 p.m.)

Informational / Action Item: Item is presented to the board and the community. After the presentation is finished, the Chair asks for public comment limited to 2 minutes and each community member can only speak once. Once public comment has concluded, the Board is given an opportunity to make a motion or ask questions to the presenter. Each Board member is allowed one question to the presenter. If a motion is made with a second, the Board then discusses the motion. Chair will end the discussion and ask the Secretary to take the motion to a vote. If a motion is not seconded, the chair will state that the motion is tabled. If no motions are seconded, the agenda item is complete with no motion passed and the chair moves on to the next agenda item.

Robert's Rules of Order Cheat Sheet

HOW TO INTRODUCE NEW BUSINESS — The Main Motion Process

- Member makes a **clearly worded motion to take action or a position.**
- "I move..."
- Motions recorded in minutes

- **Motion must be seconded.**
- "Second
- A second allows discussion to occur; it does not signify approval.
- A motion without a second does not move forward.

- **Chairman restates the motion.**
- "It is moved and seconded that..."
- Provides clarity

- **Discussion/debate occurs.**
- Maker of motion starts discussion.
- Amendments may be offered - return to step 1 to amend motion: "I move to amend the motion by..."

- "The question is on the adoption of the motion that..."
- Motion repeated word-for-word
- Chairman provides **voting directions:**
- "Those in favor of the motion, say aye";
- "Those opposed, say no"
- Chairman **announces the result of the vote:**
- "The ayes have it, and the motion is adopted" or
- "The noes have it, the motion is lost."
- Recorded in minutes

