

## CLASS SPECIFICATION

### SAN DIEGO CITY CIVIL SERVICE COMMISSION

#### ASSISTANT GOLF COURSE SUPERINTENDENT – 1483

NOTE: formerly Greenskeeper Supervisor

#### **DEFINITION:**

Under direction, to supervise the work of subordinates engaged in the care and maintenance of a golf course; and to perform related work.

#### **\* EXAMPLES OF DUTIES:**

- Supervises the planting, mowing, trimming, irrigation, pruning, and general maintenance of turf, fairways, greens, aprons, tees, lawns, flower beds, trees, shrubs, bunkers, and similar landscaped areas at a golf course;
- Programs schedules for irrigation systems;
- Inspects areas for proper maintenance and repair and directs corrective action where necessary;
- Inspects course conditions on a daily basis;
- Schedules and assigns work to subordinates;
- Instructs subordinates on proper safety procedures;
- Estimates labor and materials required;
- Requisitions and issues tools, equipment, and supplies;
- Manages fertilizer and chemical applications;
- Personally directs the more difficult and responsible golf course maintenance and tournament preparation functions;
- Maintains proper golf course etiquette, safety, and rules;
- Trains subordinates and rates their work performance;
- Ensures the proper use and care of equipment, tools, and supplies;
- Keeps records and prepares reports.

#### **MINIMUM QUALIFICATIONS:**

Please note: the minimum qualifications stated below are a guide for determining the education, training, experience, special skills, and/or license which may be required for employment in the class. These are re-evaluated each time the position is opened for recruitment. Please refer to the most recent Job Description for updated minimum qualifications: <https://www.governmentjobs.com/careers/sandiego/classspecs>.

One year of full-time paid greenskeeping experience at a golf course, **AND** two years of full-time paid grounds maintenance experience; **OR** two years of full-time paid greenskeeping experience at a golf course. A valid Qualified Applicator Certificate (QAC) in Landscape Maintenance issued from the State of California Department of Pesticide Regulation will be required. A valid California Class C Driver License is required.

- \* **EXAMPLES OF DUTIES** performed by employees in this class. The list may not include all required duties, nor are all listed tasks necessarily performed by everyone in this class.