



Date of Notice: June 19, 2024

# NOTICE OF RIGHT TO APPEAL ENVIRONMENTAL DETERMINATION

SPECIAL EVENTS DEPARTMENT

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**PROJECT NAME:** Special Event Permit - 2024 Esri User Conference Closing Party

**COMMUNITY PLAN AREA:** Balboa Park

**COUNCIL DISTRICT:** 3

**LOCATION:** El Prado, Casa del Prado Patio A and B, Bea Evenson Fountain, Plaza de Panama in Balboa Park

**PROJECT DESCRIPTION:** Special Event Permit (SEP) to allow a private conference party event use of City-owned property in Balboa Park on El Prado, Casa del Prado Patio A and B, Bea Evenson Fountain, Plaza de Panama, on July 18, 2024. This permit would allow the event to occur within the areas listed above and would allow for the temporary use of stages, entertainment, fenced-in-beer garden, alcohol, food vendor, onsite food preparation, bars, canopies, temporary structures, generators, fencing and/or barriers, trash/ recycling containers, tables, and chairs at the event. Alcohol would be served from 5:00 PM until 9:30 PM. Noise associated with the event activities and set-up/dismantling would occur from 7 PM on July 17, 2024, until 12 PM on July 19, 2024. Set-up would occur from 7 PM until 10 PM on July 17, 2024, and from 7 AM until 5 PM on July 18, 2024. The event would occur from 5 PM until 10 PM on July 18, 2024. And dismantling would occur from 10 PM until 11:55 PM on July 18, 2024, and on July 19, 2024, from 7 AM to 12 PM. Entertainment would occur, and sound amplification would occur from 3 PM until 10 PM.

A road closure would occur with this event and would include Village Place between Old Globe Way and El Prado from 3 PM until 11:30 PM on July 13, 2024.

Twenty-one (21) parking spaces in the Casa de Balboa parking lot would be unavailable for public use from 12 AM on July 17, 2024, until 5 PM on July 19, 2024. On July 18, 2024, from 7 AM until 11:45 PM, four (3) parking spaces in the Pepper Grove parking lot, and three (3) parking spaces in the Botanical Building parking lot, would be unavailable for public use. Park Boulevard bike lane would be blocked for the shuttle loading zone from 4:30 PM until 10:30 PM on July 18, 2024.

**ENTITY CONSIDERING PROJECT APPROVAL:** City of San Diego

**ENVIRONMENTAL DETERMINATION:** Categorically exempt from CEQA pursuant to State CEQA Guidelines Section 15301 (Existing Facilities); Section 15304 (Minor Alterations to Land); Section 15311 (Accessory Structures).

**ENTITY MAKING ENVIRONMENTAL DETERMINATION:** City of San Diego Mayor-Appointed Designee

**STATEMENT SUPPORTING REASON FOR ENVIRONMENTAL DETERMINATION:** The City of San Diego conducted an environmental review that determined the project would not have the potential for causing a significant effect on the environment pursuant to State CEQA Guidelines Section(s): Section 15301 (Existing Facilities) which allows for the operation, repair, maintenance, permitting, leasing, licensing or minor alterations of existing public or private structures or facilities involving negligible or no expansion of use; Section 15304 (Minor Alterations to Land) which allows for minor, temporary use of land that has negligible or no permanent effects on the environment; Section 15311 (Accessory Structures) which allows for construction, or placement of minor structures accessory to existing commercial, industrial, or institutional facilities, including, but not limited to, temporary use items in publicly owned facilities or other facilities designated for public use; and where the exceptions listed in CEQA Guidelines Section 15300.2 would not apply in that no cumulative impacts were identified; no significant effects on the environment were identified; the project is not adjacent to a scenic highway; no historical resources would be affected by the action; and the project was not identified on a list of hazardous waste sites pursuant to Section 65962.5 of the Government Code.

**CITY CONTACT:**

McKinna Dartez Chrismer

**MAILING ADDRESS:**

1200 Third Avenue, Suite 1326, MS 56A  
San Diego, CA 92101

**EMAIL ADDRESS:**

[mdartez@sandiego.gov](mailto:mdartez@sandiego.gov)

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On June 19, 2024, the City of San Diego made the above-referenced environmental determination pursuant to the California Environmental Quality Act (CEQA). This determination is appealable to the City Council. If you have any questions about this determination, contact the City Contact listed above.

Applications to appeal CEQA determination to the City Council must be filed with the Office of the Clerk within 5 business days from the date of the posting of this Notice (**June 26, 2024**). Appeals to the City Clerk must be filed via email or in-person as follows:

1. Appeals filed via E-mail: The Environmental Determination Appeal Application Form [DS-3031](#) can be obtained at:  
<https://www.sandiego.gov/sites/default/files/legacy/developmentservices/pdf/industry/forms/ds3031.pdf>. Send the completed appeal form (including grounds for appeal and supporting documentation in pdf format) by email to [Hearings1@sandiego.gov](mailto:Hearings1@sandiego.gov) by 5:00p.m. on the last day of the appeal period; your email appeal will be acknowledged within 24 business hours. You must separately mail the appeal fee by check payable to the City Treasurer to: City Clerk/Appeal, MS 2A, 202 C Street, San Diego, CA 92101. The appeal filing fee must be United States Postal Service (USPS) postmarked) before or on the final date of the appeal.
2. Appeals filed In-Person: The Environmental Determination Appeal Application Form [DS-3031](#) can be obtained at:  
<https://www.sandiego.gov/sites/default/files/legacy/developmentservices/pdf/industry/forms/ds3031.pdf>. Bring the fully completed appeal application DS-3031 (including grounds for appeal and supporting documentation) to the City Administration Building— Public Information Counter (Open 8:00am to 5:00pm Monday through Friday excluding City approved holidays), 1st Floor Lobby, located at 202 C Street, San Diego, CA 92101, by 5:00pm on the last day of the appeal period. The completed appeal form shall include the required appeal fee, with a check payable

to: City Treasurer.

The appeal application can also be obtained from the City Clerk, 202 'C' Street, 1<sup>st</sup> Floor Lobby, San Diego, CA 92101. This information will be made available in alternative formats upon request.

**POSTED ON THE CITY'S CEQA WEBSITE**

**POSTED: June 19, 2024**

**REMOVED: \_\_\_\_\_**

**POSTED: McKinna Dartez Chrismer**