

**CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
CIVIL SERVICE COMMISSION**

Thursday, May 2, 2024, at 12:00 p.m.
Civil Service Commission Room
Civic Center Plaza
1200 Third Avenue, Suite 300
San Diego, California 92101

- A. The closed session meeting of the Civil Service Commission was called to order by President Sunday Gover at 12:06 p.m. Also present were Commissioner Sam Merrill, Commissioner Will Moore, and Commissioner Trang Pham. Vice President Nicolaz Portillo was absent.

- B. The staff was represented by Interim Personnel Director David Dalager, Assistant Personnel Director Anne Lamén Aban, and Assistant to the Director Saba O'Neal. Serving as legal advisor to the Commission was Senior Deputy City Attorney David Karlin.



City of San Diego
Civil Service Commission

CLOSED SESSION MINUTES

Sunday Gover, President
Nicolaz Portillo, Vice President
Samuel Merrill, Commissioner
Will Moore, Commissioner
Trang Pham, Commissioner

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This information will be made available in alternative formats upon request, as required by the Americans with Disabilities Act (ADA), by contacting Robin Recendez at 619-236-6400 or personnel@sandiego.gov. Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for alternatives to observing meetings and offering public comment as noted above, may be made by contacting Robin Recendez at 619-236-6400 or personnel@sandiego.gov. Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services, or interpreters, require different lead times, ranging from five business days to two weeks. Please keep this in mind and provide as much advance notice as possible in order to ensure availability. The Civil Service Commission is committed to resolving accessibility requests swiftly in order to maximize accessibility.

CLOSED SESSION

The Commission met in Closed Session with the following agenda:

1. PUBLIC EMPLOYEE: Deliberation on disciplinary appeal pursuant to California Government Code Section 54957 – Erek Estrada – Motion to uphold the termination passed 3-1. Commissioner Merrill voting no. Vice President Nicolaz Portillo was not present.
2. PUBLIC EMPLOYEE: Deliberation on disciplinary appeal pursuant to California Government Code Section 54957 – Luis Ojeda - Motion to uphold the termination passed unanimously. Vice President Nicolaz Portillo was not present.
3. PUBLIC EMPLOYMENT – Appeal of employment disqualifications pursuant to California Government Code section 54957(b)(1):
Douglass L. Chancey III, appealing their conviction record disqualification for the position of Laborer. – Continued.

4. PUBLIC EMPLOYMENT – Appeal of employment disqualifications pursuant to California Government Code section 54957(b)(1):
Fernando D. Denogean, appealing their conviction record disqualification for the position of Grounds Maintenance Worker II. – Motion to deny the appeal passed 3-1.
Commissioner Merrill voting no. Vice President Nicolaz Portillo was not present.
5. PUBLIC EMPLOYMENT – Appeal of employment disqualifications pursuant to California Government Code section 54957(b)(1):
Cristian O. Ortiz, appealing their conviction record disqualification for the position of Laborer. – Withdrawn.

Publicly disclosed in Open Session at 1:07 p.m.

Sunday Gover, President

**CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
CIVIL SERVICE COMMISSION**

Thursday, May 2, 2024, at 1:00 p.m.
Civil Service Commission Room
Civic Center Plaza
1200 Third Ave, Suite 300
San Diego, California 92101

- A. The regular business meeting of the Civil Service Commission was called to order by President Sunday Gover at 1:07 p.m. Also present were Commissioner Sam Merrill, Commissioner Will Moore, and Commissioner Trang Pham. Vice President Nicolaz Portillo was absent.
- B. The staff was represented by Interim Personnel Director David Dalager, Assistant Personnel Director Anne Lamén Aban, and Assistant to the Director Saba O’Neal. Serving as legal advisor to the Commission was Senior Deputy City Attorney David Karlin.
- C. At 1:07 p.m., Saba O’Neal reported out the actions of closed session.



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Civil Service Commission

MINUTES

Sunday Gover, President
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ITEMS FOR ACTION

INTRODUCTION

ACTION TAKEN/PENDING

1. Roll Call.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under "Non-Agenda Public Comment."

CONSENT AGENDA (Items 2 through 15 can be approved with one motion.)

2. Approval of the minutes for the regular meeting and closed session meeting of April 4, 2024.

Commissioner Moore made a motion to approve Items 2 through 15.
Commissioner Pham seconded the motion.
Approved 4-0.
3. Approval of Exceptional Merit Increase for Carrie Ann Carranza, Golf Operations Assistant.
4. Approval of Exceptional Merit Increase for Christopher D. Miller, Code Compliance Officer.
5. Approval of Exceptional Merit Increase for Ravin S. Pacheco, Administrative Aide II.
6. Angela R. Linneman, City Attorney Investigator II, Office of the City Attorney, for a three-month special leave without pay ending June 11, 2024, with their job to be saved.
Hire Date: June 12, 2023
Reason: Medical.
Department Recommendation: Approval.
7. Diana Penaloza, Dispatcher II, Police Department, for a one-year special leave without pay ending May 7, 2025, with their name to be placed on the eligible list for Dispatcher II.
Hire Date: October 12, 2015
Reason: Personal.
Department Recommendation: Approval.
8. DaShawn A. Peterson, Utility Worker I, Transportation Department, for a two-month special leave without pay ending July 1, 2024, with their job to be saved.
Hire Date: April 20, 2019
Reason: Personal.
Department Recommendation: Approval.
9. Arthur Ray Sesma Jr., Cement Finisher, Transportation Department, for a three-month special leave without pay ending June 1, 2024, with their job to be saved.
Hire Date: January 11, 2010
Reason: Loss of Class C driver license.
Department Recommendation: Approval.

10. Monzerrat Tavera Perez, Office Support Specialist, Police Department, for a one-year special leave without pay ending May 14, 2025, with their name to be placed on the eligible list for Office Support Specialist.
Hire Date: January 9, 2021
Reason: Military enlistment.
Department Recommendation: Approval.
11. Brent R. Duclos, Supervising Management Analyst, Department of Information Technology, for a leave of absence from the Classified Service effective August 7, 2023, while temporarily filling an unclassified position with their job to be saved. If selected for permanent appointment, this leave will be modified from job saved to name on eligible list.
12. Nicole N. McNeil, District Manager, Parks and Recreation Department, for a leave of absence from the Classified Service effective February 3, 2024, while filling an unclassified position with their name to be placed on the appropriate eligible list.
13. Request from the Interim Personnel Director to merge the current Legislative Recorder I eligible list (T11449) with the new Legislative Recorder I eligible list (T11858).
14. Request from the Interim Personnel Director to merge the current Legislative Recorder II eligible list (T11450) with the new Legislative Recorder II eligible list (T11859).
15. Request from the Interim Personnel Director to merge the current Senior Wastewater Plant Operator eligible list (T11313) with the new Senior Wastewater Plant Operator eligible list (T11856).

LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION

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| <p>16. Hanadi A. Arjan, Customer Services Representative, Public Utilities Department, for a six-month (second extension) special leave without pay ending September 19, 2024, with their job to be saved.
Hire Date: May 27, 2014
Reason: Childcare.
Department Recommendation: Modification to name on eligible list.</p> | <p>Commissioner Merrill made a motion to approve the request with modification to name on eligible list.
Commissioner Gover seconded the motion.
Approved 4-0.
Speaking for staff was Carissa Rosemore.
Speaking for the Public Utilities Department was Tracy Morales.
Speaking for MEA was Nick Wright.
Speaking was Hanadi A. Arjan.</p> |
| <p>17. Luis A. Carrillo, Parking Enforcement Officer I, Police Department, for a one-year special leave without pay ending April 11, 2025, with their job to be saved.
Hire Date: December 3, 2018
Reason: Outside employment.
Department Recommendation: Modification to name on eligible list.</p> | <p>Commissioner Moore made a motion to approve the request with modification to name on eligible list.
President Gover seconded the motion.
Approved 4-0.
Speaking for staff was Carissa Rosemore.</p> |
| <p>18. Angela M. Shelton, Recreation Center Director II, Parks and Recreation Department, for a one-year (second extension) special leave without pay ending March 21, 2025, with their name to be placed on the eligible lists for Recreation Center Director II, Recreation Center Director I, Assistant Recreation Center Director, Recreation Leader II, and Recreation Leader I.
Hire Date: March 19, 2015
Reason: Family care and maintain employment eligibility.
Department Recommendation: Approval.</p> | <p>Commissioner Moore made a motion to approve the request.
President Gover seconded the motion.
Approved 4-0.
Speaking for staff was Rachel McDonald-Hernandez.
Speaking for the Parks and Recreation Department was Louis Merlin.
Speaking was Angela M. Shelton.</p> |

POLICY ITEMS – DISCUSSION

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| <p>19. Staff recommendations on overtime eligibility for new classifications.</p> <p style="padding-left: 40px;"><u>Eligible for Premium Rate Overtime</u></p> <ol style="list-style-type: none"> 1) Associate Emergency Services Coordinator 2) Insurance Analyst I 3) Insurance Analyst II 4) Supervising Polygrapher <p style="padding-left: 40px;"><u>Not Eligible for Overtime</u></p> <ol style="list-style-type: none"> 1) Principal Planner | <p>Commissioner Moore made a motion to approve staff's recommendations.
Commissioner Merrill seconded the motion.
Approved 4-0.
Speaking for staff was Rachel McDonald-Hernández.
Speaking for MEA was Nick Wright.</p> |
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INFORMATIONAL ITEMS

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| 20. | Report on limited and restricted appointments and special shift differential positions for CY 2023. | Information item only.
Speaking for staff was Carissa Rosemore. |
| 21. | Request from Commissioner Moore for a report from the Interim Personnel Director. | Information item only. Personnel Department is in discussion with City Administration regarding MEA's concern related to the exemption of positions from the Classified Service. Resolutions for four recommendations were accepted by the Audit Committee. Conducted public outreach initiatives regarding how to apply for City employment and collaborated with departments on hiring fairs. Speaking for staff was David Dalager. |
| 22. | Request from Commissioner Moore inviting the Chief Operating Officer, or their designee, to address the Civil Service Commission. | No report. |

UNFINISHED BUSINESS

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| 23. | Requests from the Performance and Analytics Department to exempt two Program Coordinator positions from the Classified Service. | Commissioner Moore made a motion to approve the request.
Commissioner Merrill seconded the motion.
Approved 4-0.
Speaking for Staff was Rachel McDonald-Hernández. |
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NEW BUSINESS

ADJOURNMENT

At 1:07 p.m., the meeting commenced.

There being no further business, the meeting was adjourned at 1:41 p.m.

Sunday Gover, President