



BOARD OF LIBRARY COMMISSIONERS

Meeting Notice and Agenda

WEDNESDAY, June 5, 2024

In-Person Meeting, 12:30 p.m.

Location: 330 Park Blvd. Central Library, Mary Hollis Clark, Ground Floor

Commissioners: Pat Bevelyn, Sarah Moga-Alemany, Dr. Wendy Ranck-Buhr, Linda Sotelo, Scott Walter

Chair: Wendy Urushima-Conn

Public Comment

Public Comment on an Agenda Item: If you wish to address the Board on an item for today's agenda, please complete and submit a speaker form before the Board hears the agenda item. You will be called at the time the item is heard.

Public Comment on Matters Not on the Agenda: You may address the Board on any matter not listed on today's agenda. Please complete and submit a speaker form. However, California's open meeting laws do not permit the Board to discuss or take any action on the matter at today's meeting. At its discretion, the Board may add the item to a future meeting agenda or refer the matter to staff or committee. Individuals' comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

Item 1: Call to Order

Item 2: Approval of Minutes of May 1, 2024 Meeting

Item 3: Requests for Continuance

Item 4: Non-Agenda Public Comment

Item 5: Friends of the Library Report

Item 6: Library Foundation Report

Item 7: e3CivicHigh Update, Brett Taylor, CEO

Item 8: Report on Library Construction Projects

Item 9: Library Director Report

Item 10: Agenda Items

- a. ACTION ITEM: Approve AB 817 - City of San Diego Letter of Support
- b. Program Spotlight: Accessibility Resources and Programming – Jason Rogers, Jessica Buck
- c. Adult Programming Update: Oscar Gittemeier, Program Manager
- d. Youth Programming Update: Ady Huertas, Program Manager

Item 11: Commissioner Comment

Item 12: Other Business

Item 13: Adjournment

NEXT MEETING: July 3, 2024/ Mary Hollis Clark, Ground Floor

REQUESTS FOR ACCESSIBILITY MODIFICATIONS OR ACCOMMODATIONS

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BOARD OF LIBRARY COMMISSIONERS

Meeting Minutes

WEDNESDAY, May 1, 2024

12:30 PM

Serra Mesa-kearny Mesa Branch Library

9005 Aero Dr, San Diego, CA 92123

Attendance

Commissioners:

Present: Wendy Urushima-Conn, Sarah Moga-Aleman, Pat Bevelyn, Scott Walter

Absent: Linda Sotelo, Dr. Wendy Ranck-Buhr

Staff: Misty Jones – Director, Jennifer Jenkins - Deputy Director, Bob Cronk, Deputy Director, Raul Gudino, Deputy Director, Curtis Williams – Program Manager, Tricia Nool - Executive Assistant

Library Foundation: Patrick Stewart, Natalie Ganz

Friends of the Library: Pat Wilson

e3 CivicHigh:

Presenters: Timothy Donlon, Rachel Kuyper – Library Staff

Oscar Gittemeier, Program Manager

Ady Huertas, Program Manager

Item 1: Call to Order

Meeting was called to order by Commissioner Urushima-Conn at 12:34 pm. Their last meeting was on February 7, 2024.

The Board welcomed the new commissioner, Scott Walter, Dean of the San Diego State University.

Item 2: Approval of Minutes

The February 7, 2024, minutes was approved unanimously

Item 3: Requests for Continuance

Item 4: Non-Agenda Public Comment

Paul Coogan, Chair of the Normal Heights Community Planning Group.

Brokering public/private partnership for new library in Normal Heights as per Library Masterplan.

Item 5: Friends of the Library Report – Pat Wilson, President

It's been a busy several months for the Friends.

Thanks in large part to a generous donation from La Playa Books, our monthly book sales continue to exceed revenue projections, and donations have once again picked up as we move into Spring. Our next sale will be May 18th and 19th at our University Heights offices. Please stop by!

FSDPL is getting more connected locally and statewide. We have begun collaborating with the Library Friends of San Diego County, with a presentation by County Friends at our March Presidents' Advisory Council meeting and a reciprocal presentation by FSDPL at the County Friends' meeting in April. We hope to be able to leverage ideas and advocacy from both groups to raise awareness and support for libraries throughout the region. In furtherance of this goal, FSDPL President Pat Wilson will be speaking on a California Library Association panel on May 8th about Friends and Foundation advocacy.

FSDPL will also be sending members to the Serving with a Purpose conference on May 22nd. We look forward to meeting other California library Friends and advocates.

Unsurprisingly, the Mayor's proposed FY25 budget is not good news for the Library Department. Friends are being strongly encouraged to make their voices heard at the budget hearings on May 1st (evening public comment session for the Budget Committee), May 3rd (the department presentation to the Budget Committee), and May 8th (evening public comment session for the Council). We hope to have a robust physical presence in Council chambers on the 3rd and 8th.

The annual McAllister Scholarship grant decisions will be made the first week of May. There were 17 applicants, which is a fantastic response. Up to 4 scholarships will be awarded this year. As part of National Library, Library Workers' Day was April 9th. Many chapters celebrated their branch staff with catered lunches or staff-facing improvements. FSDPL has also contributed \$25,000 to the Library Match to be used to help send library staff to the upcoming ALA conference that will be here in San Diego at the end of June.

We were pleased to reach an agreement with the Library Foundation to accept an accelerated repayment of the balance of the \$100,000 loan that the Friends had made to help establish the Library Shop. The Shop, and especially manager Scott Ehrig-Burgess, are invaluable partners in raising awareness about the Library and its value to San Diego, and we celebrate its success. Friends chapters will again be participating in the Summer Reading Program by accepting vouchers for one free adult book at their book stores from adults who complete the challenge. The Kensington-Normal Heights Friends' annual essay contest was once again a success – 81

participants from several local schools competed, and 27 awards (gift cards to local bookstore The Book Catapult) were awarded. There have been inquiries from other local schools about getting involved in the program as well.

The San Carlos Friends continue their work to get their new library under way, and have been part of community meetings with architects and artists. They are also looking forward to this year's Robotics contest on May 18th.

The Paradise Hills Friends will do their 3rd annual Ladybug Release on May 4th after Storytime. Finally, the Annual Meeting of the Friends of the San Diego Public Library will be on the morning of Saturday June 8th in the Shiley Events Suite at the Central Library. Officer elections will be held, and volunteers will be honored.

Item 6: Library Foundation Report – Patrick Stewart, CEO

The Libraries Transform alliance, which you all are a part of, is very important to understand. We are unhappy with the proposed budget. You've probably heard me screaming a lot at the UT and radio and anybody else who let me. What we've done is we've created an opportunity at the request of our City Council. They want to see library support to show up. They want to see you show up and they want to hear your voice and they want to hear you tell them why libraries are important and what these cuts ultimately mean to your individual communities. The mayor has appointed you to the Commission and this is the perfect opportunity to let the mayor to let the City Council know that the budget as proposed is unacceptable. It relies on private philanthropy to fill in the gaps, yet it removes the incentive. The carrot for private philanthropy to support, so they have to say they have suggested lessening the match by \$300,000, but also lessening the programming budget by 62 1/2%. This is really unacceptable and the way that we can make our voices heard is the Commission to join the friends, join the foundation and I think we have 30 some odd people RSVP for Friday morning and roughly the same for next Wednesday evening. Friday morning, the department will be presenting their budget along with the other two programs, the Neighborhood Services Branch. That's 9:00 AM – 12 Noon at the City Administration Building, 202 C St. and then the same place next Wednesday evening at 6:00 PM. It is a general opportunity for the public to comment on the budget. That's advocacy.

Last month, we had the opportunity to host the nationally recognized poets, authors, scholars getting together for a four-day event at the library and to partner with UCSD parking market celebrating Robert Frost Sesquicentennial, 150th birthday. This is a really great opportunity to showcase not only a partnership with UCSD, but the Robert Frost Society is now housed at the San Diego Public Library. So, it was a really great opportunity to bring everyone together around that. And then on April 11th, the foundation posted what seems to be an annual event. At this point, a library champions event where we got an opportunity to recognize all of you and some particular people for supporting the library. District 7 Councilmember Raul Campillo and his staff will recognize his legislative champions largely because of their support of the San Carlos project. Pat Wilson was recognized as advocacy champion of the year. Mel Katz was recognized as the Jim Dawe Library champion of the year, and then we also paid special tribute to the lovely

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Judith Harris, a former board chair of Library Foundation and was one of the key figures instrumental in getting central built.

Item 7: e3CivicHigh Update Report - Brett Taylor, CEO

No Updates

Item 8: Report on Library Construction Projects

The Pacific Highlands Ranch Branch Library:

The new library building's construction is ongoing, and bi-weekly progress meetings are being held on time. The facility's exterior site work is almost complete, including the courtyard's artwork tiles installation, the general contractor with their subcontractors, are busy installing the interior finishes, the building has electrical power and SDG&E meter is about to be released. The work is progressing per schedule and budget, expected to be fully completed in July of 2024, and the Library Dept. may need to start planning for its opening, possibly ribbon cutting event.

The Scripps Miramar Ranch Library Parking Lot Expansion:

The library new east side parking Phase 1 construction is complete and projected to open to the public on the week of April 22 2024, construction work will then start at Phase 2A - north side parking and canyon expansion, progress meetings are being held on time, the design team is working with the general contractor, responding to existing site conditions RFI's, materials submittal, and reviewing the general contractor's large retaining walls differed approved submittals. The team is also working with San Diego County Water Authority to get their adjacent easement encroachment permits and joint use agreement approvals.

San Carlos Library:

The Request for Qualification (RFQ) of the Design-Builders has been finalized. Three (3) potential Design Builders have been qualified via the RFQ process. The next step is the Request for Proposal (RFP). However, with the recent Federal funding to be added and the sustainability electrification policy requirements, City staff (E&CP and Library) and the Architect, Domusstudio Architecture, are in the process of incorporating and finalizing the contract compliance requirements for the bid package. The RFP process is projected to be completed in the Summer, including selecting a Design-Builder for the project.

Ocean Beach Branch Library:

Anticipating receiving Geotechnical report first week of February to submit to DSD to complete all required documents needed for the Coastal Development Permit and CEQA Mitigated Negative Declaration (MND) process. The MND and Coastal permit is still estimated in the spring, but the NEPA process (which is a new requirement triggered from the Federal Grant Funding) is expected to be completed in summer.

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We do expect to have the bridging documents completed by next month, for the contract processing to start soon afterwards.

With the NEPA process completion a requirement for the grant funding allocation: Awarding design-build contractor and consultant process will begin Spring 2024. We expect the RFP to be put out in late summer 2024.

April Update: Geotechnical report and have submitted to DSD. Design team is addressing another round of comments and anticipate resubmittal by the end of the month. The MND and Coastal permit is still estimated in the late spring, and the NEPA is still expected to be completed this summer.

The NEPA process must be completed for the grant funding allocation: Awarding design=build contractor and consultant process will begin expected to begin in May/June and we expect the RFP to be out in late summer 2024. The Design team also has to ensure two City policy directions are incorporated into project: 1) Ensuring Project Labor Agreement (PLA) is part of Design/builder project requirements and 2) Power Purchase Agreement (PPA) will be utilized using Sustainability Department's consultant to design and install Photo-voltaic System, Battery Back-up system and Electric Charging system.

Oak Park Library:

The Request for Proposal (RFP) was issued in December 2023. The due date has been pushed mainly to the increase of the fixed contract amount. The new due date is May 15, 2024. The next step will be to review submittals, display concepts for community vote, conduct interviews and select a winner. The Bid & Award process is expected to be completed by Winter 2024 since the award will require a Council action due to the contract amount over \$30 million.

Old Logan Heights Library:

The 100% building rehabilitation design was received on April 17, 2024. The set was sent out for final City-wide plan check and also submitted to DSD for permitting. The Consultant is also in the process of substituting the Cost Estimator, Campbell Anderson due to unforeseen health-related issues affecting the sub-consultant. This situation has delayed the final engineering cost estimate with the 100% design set. The new estimate date for completing the cost estimate is end of May 2024. CEQA determination Notice of Exemption (NOE) is anticipated by end of April 2024. However, due to additional funding to be obtained from CDBG funding a NEPA determination must be completed for the grant funding allocation. PM team is working with Economic Development Services and Libraries Department to obtain the NEPA determination. Currently the action was taken to the Community and Neighborhood Services Committee and is scheduled to go to Council on April 22, 2024. The next steps will be to finalize the building permit with expected completion by Summer 2024 and begin the Bid & Award process for the construction as soon as funding is allocated.

Rancho Penasquitos Library Rehabilitation:

The project is currently at 90% design with an expected design completion in Summer 2024. The addition of a community patio to the scope of work, will trigger significant stormwater compliance requirements for the project as a whole due to the added impervious surface area. It is estimated that this will have a 3-month impact on the design schedule as well as budget impacts to be determined at the next cost estimate. Currently, the project construction is underfunded by approximately \$1.5M not including the addition of the above anticipated storm water improvements. Will reach out to Public Libraries Department and evaluate alternatives to mitigate these recent unanticipated impacts to the project. The project is still on track for award in FY25, pending resolution of stormwater compliance and funding.

Tierrasanta Branch Library:

Going through a roofing project and it's not only the roof, but it's also we're having a new drop seating put in on the interior. And then we're also getting a branch skylight. That branch has a couple of skylights, and they are huge and it's really nice to. To be able to know that the lighting is going to be a lot better in there, they're doing some water intrusion mitigation and then the lighting system control panel is also going to be upgraded. So that's big for the staff. And paid for the public too. Because, yeah, yeah, it's anticipated to open explodes on the 29th on Monday and we hope to have it back open.

Mira Mesa Branch Library:

Finally getting new carpet and it's a big deal because it's been so long, but also because it's such a large branch and there's some also water intrusion happening there. Getting the pit fixed before installing the new carpet.

Item 9: Library Director Report - Misty Jones, Library Director

ALA – The conference is in San Diego at the end of June. They'll be utilizing the Central Library, so it's a big, huge deal for us. I've actually been invited to do the welcoming at the opening ceremony for it.

Serving the Purpose Conference - Patrick Stewart and I and Skye Patrick, who is the director for the LA County Library, will be speaking on the books unbanned initiative.

Item 10: Agenda Items

a. ACTION ITEM: Naming the Art Gallery after Judith Harris

Chair Wendy: move approval of the naming of the art gallery after Judith Harris. Judith was a force of nature even in her passing. She is still a force of nature and. She was a pleasure, a pleasure to know and work with. And you're right. You just didn't say no to Judith. Yeah. She could have been promoting a lot of things, but what she did for the library was just incomparable so I think it's really special.

Commissioner Pat: Second the motion

Commissioner Sarah: Aye

All Commissioners in favor.

- Judith served on the Library Foundation Board of Trustees from 2004 through 2014 and was Chair 2007-2010.
- Judith was always recognized for her style, grace and presence. She matched that style with a tenacious fighting spirit, strategic approach, and sense of humor.
- She believed in the library's ability to provide equal access to all. "'A Library is THE great equalizer. Everything being free for everyone,'" she said.
- At the Central Library groundbreaking, she told KPBS about the Library Foundation's efforts to move forward despite the obstacles and challenges the Foundation faced. "You shut the door in our face, we go in the window. You shut the window; we're going to go in the basement. You just can't stop this group."
- She was a loyal person and long-time friend of David Copley and was instrumental in communicating the vision for the library to her friend, who became the Central Library's first major donor.
- She was involved every step of the way in moving fundraising for the Central Library forward and put in the time to share her excitement for the project with her friends and contacts. She expertly leveraged relationships with civic leaders to keep the library momentum going and has been credited many times with being able to pull a "rabbit from the hat." That, coming from a story whose cast included Mel Katz, Judith, Darlene Shiley, and former Mayor Jerry Sanders.
- Her loyalty to friends, her fighting spirit, and her sense of humor are evident in the messages she chose for engraved bricks she purchased as part of the community campaign to build the Central Library. One purchased brick honors the marriage of Joan and Dr. Irwin Jacobs. Another brick she purchased in her and her husband Dr. Robert Singer's name.
- Library and Library Foundation staffed liked working with her, developing a special bond throughout the process of getting this library built.
- She was dedicated to animal rights and protection. She often traveled to Africa and was a trustee of the Dian Fossey Gorilla Fund International.
- She was, in all things and all ways, a giver...of her time, of her immense tenacity, and of her "I can do anything" spirit. With many early supporters, including Gus Magee, Katie Sullivan, Jim Dawe, and Mel Katz she ensured that San Diego would have a library worthy of her grand vision of our region.
- Last fall we celebrated 10 years of Central Library's opening, and we can only imagine how proud she would be of that milestone.

In honor of Judith, her support in all ways of the development of the New Central Library and library programs across San Diego, we request that the San Diego Public Library, the City of San Diego, and the Office of the Mayor formally and permanently recognize and name the art gallery here on the 9th floor the Judith Harris Gallery.

- b. Budget – Misty gave an update on what will be presented at the meeting on Friday, May 3, 2024. A lot of what we're seeing in the city is exorbitant increases in our contracts. The new janitorial contract was 78% increase over the previous contract. Landscaping was about 50%

increase over the previous. We just finished up the RFP process for security. We will have a new security contract in July and it is going to be about 50% increase as well. So that is a lot of what is driving then you've got just the structural deficit, stormwater and all of the things that are happening in the city. So, there is a lot of competing priorities for the city, and it's been a really difficult year. So, we again went line by line and really tried to look at what we could cut, we were tasked with a 2% cut and then we did have to come back and do some little additional cuts in order to try to mitigate the increases in contractual expenses. So, we really had to go strategically through and propose some things that we felt would be less impactful to services. So, a couple of things that we were able to do, we got a little bit smart. We consolidated some positions. We had a lot of halftime positions, so we took vacant half time positions, and we merged them together to make full time positions. It's also great for recruitment and retention, so we did that for a number of positions. So, we're holding a number of vacant about 10 1/2 full time equivalent, so that's about 16 positions that we're holding. These are mostly Library Assistant I positions which are the entry level positions. Those are the staff that that do the book drop, things like that. So, we probably will see some delays in books getting back on the shelf. But you know, we tried to mitigate that as much as possible and explain to staff that they may have to just pitch in. We're also holding some positions vacant, like our project assistant position, which is painful because that's the one that helps with all of the projects that we have going on a system wide programming position. We also are holding a couple of technology position that we're holding vacant, just not filling them next year.

The other is the public PC replacement. We were on a three-year schedule to replace all of our computers, so we're going to delay that for another year. Of course, we've talked about the window washing, so we just gave up the window washing budget because our window washing equipment is broken at central. We reduced system wide programming by 250,000. So, of the 400,000 we reduced 250,000 of that. We are going to use matching funds as much as possible to mitigate that it we probably will have to scale back on some of those programs, but we're going to use those matching funds to mitigate the donation match. As Patrick mentioned, there was a reduction of the match from 1.2 million to \$900,000.

We did get we did get the security, the in-house security position, so that is great. So, we that was one thing that was recommended by the independent budget analyst was for us to bring a security position, a security supervisor position in-house.

We are not laying anyone off and we are not cutting any hours. We've been doing briefings for all the Council offices.

c. AB 817 - City of San Diego Letter of Support – moved to Action Item

Chair Wendy: if you would like to support this and also send a letter and we are happy to draft something for you and we can send it for your approval.

I would entertain a motion for the Commission to write a support.

Commissioner Pat: Second the motion

All in favor, passed unanimously.

- d. Program Spotlight: Community Engagement Committee Activities - Rachel Kuyper & Timothy Donlon – presented on book drive for the incarcerated population.
- e. Adult Programming Update: Oscar Gittemeier, Program Manager – presented on Bike Anywhere Day which is on May 16, Career Online and Gale Excel HS program, How-To Festival.
- f. Youth Programming Update: Ady Huertas, Program Manager – presented on Discover U program that we are rolling so that we can expand the offerings and expand the partnership that we have beyond just with UCSD.

Item 11: Commissioner Comment

Commissioner Pat: I have a quick request. I don't understand the libraries individual budgets in terms of if additional monies coming. Is there anyone who can do like a PowerPoint on it?

Misty: We'll do a Matching Funds presentation for new commissioners.

Item 12: Other Business

Next meeting is on June 5, 12:30 PM at the Mary Hollis Clark Conference Center, San Diego Central Library @ Joan A Irwin Jacobs Common, 330 Park Blvd., San Diego, CA 92101.

Item 13: Adjournment

Commissioner Wendy Urushima-Conn adjourned the meeting at 1:40 PM

**FRIENDS OF THE SAN DIEGO PUBLIC LIBRARY
REPORT FOR
SAN DIEGO PUBLIC LIBRARY COMMISSION
June 5, 2024**

The Annual Meeting of the Friends of the San Diego Public Library will be on the morning of Saturday June 8th in the Shiley Events Suite at the Central Library; Commissioners are cordially invited to attend. Details are on our website at <https://friendsofsdpl.org/AnnualMeeting2024.htm>.

The FSDPL Corporate office will donate a total of \$125,000 towards the Match this year, in addition to Match contributions from the member Chapters. \$25,000 of this was contributed to help staff attend the upcoming ALA Conference to be held in San Diego.

The Friends will be participating in the Adult Summer Reading Program by contributing vouchers for one free book from any Chapter book sale to all adults completing the program.

The Paradise Hills chapter has been awarded an ET Perry Centennial grant to allow it to buy umbrellas for its patio, facilitating more use of the space during the summer months.

Balboa chapter will be having a Summer Book sale on June 15th 10-2. The monthly FSDPL book sale is June 15-16 at our University Heights location. Donations have picked up again, so come see what's new!

Several chapters, including Malcolm X, Oak Park and Logan Heights, are collaborating on a 5K run event fundraiser. Oak Park is also working with Carver Elementary on an event involving an astronaut reading an astronomy-themed book to the students, and are raising money to buy books for the children.

Members of the Kensington-Normal Heights chapter handed out 300 monthly branch calendars along the parade route at the community Memorial Day parade, raising awareness of the branch programming (much of which is supported by the Friends).

Respectfully submitted,

Pat Wilson
President, Friends of the San Diego Public Library

Library Commission Foundation Report
June 5, 2024
Patrick Stewart, CEO

- Library Foundation advocacy efforts
- Inviting people to call/attend June 7th City Council meeting 9am
- Library Foundation to make advocacy efforts an even greater priority in FY25
- Attending IPLFC in Washington. Will present a panel that unpacks Foundation/communication efforts to support libraries.
- Will include a congressional visit with San Diego representatives
- Excited to announce a second library shop in the making at the old Mission Hills branch

**e3 CIVIC HIGH
REPORT FOR
SAN DIEGO PUBLIC LIBRARY COMMISSION
June 5, 2024**

e3 Civic High will be offering tours and a presentation for libraries from around the country on Saturday, June 29th from 3:30 to 5:00 pm during the ALA Conference and Exhibition. We are excited to showcase the unique partnership between e3 Civic High and the San Diego Central Public Library and hope it will inspire library leaders nationally to explore other opportunities to build public school and charter library partnerships and potential shared-space possibilities.

Respectfully submitted,

Brett Taylor
CEO, e3 Civic High

June 2024 CIP UPDATES:

The Pacific Highlands Ranch Branch Library:

The new library building's construction is near completion, bi-weekly progress meetings are being held on time, the facility's exterior site work is almost complete, its interior finishes are being installed, and the data cabling and computers equipment installation started. The work is progressing per schedule and budget, completion is planned in July of 2024. E&CP PIO Tyler Becker is working on updating the project's web page and social media posts, and the Library Dept. needs to work with him on planning the library opening, possibly ribbon cutting event.

The Scripps Miramar Ranch Library Parking Lot Expansion:

The library new east side parking "Phase I" construction is complete and open to public use, "Phase II" construction work started, progress meetings are being held on time, the design team is working with the general contractor, responding to existing site conditions RFI's, Shop Drawings and Materials Submittal. The team is also working with San Diego County Water Authority to execute Encroachment Permit and Joint Use Agreement that will allow the City to install improvements within their easement.

San Carlos Library:

The Request for Qualification (RFQ) of the Design-Builders has been finalized. Three (3) potential Design Builders have been qualified via the RFQ process. The next step is the Request for Proposal (RFP). However, with the recent Federal funding to be added and the sustainability electrification policy requirements, City staff (E&CP and Library) and the Architect, Domusstudio Architecture, are in the process of incorporating and finalizing the contract compliance requirements for the bid package. The RFP process is projected to be completed in the Summer, including selecting a Design-Builder for the project.

Ocean Beach Branch Library:

Anticipating receiving Geotechnical report first week of February to submit to DSD to complete all required documents needed for the Coastal Development Permit and CEQA Mitigated Negative Declaration (MND) process. The MND and Coastal permit is still estimated in the spring, but the NEPA process (which is a new requirement triggered from the Federal Grant Funding) is expected to be completed in summer.

We do expect to have the bridging documents completed by next month, for the contract processing to start soon afterwards.

With the NEPA process completion a requirement for the grant funding allocation: Awarding design-build contractor and consultant process will begin Spring 2024. We expect the RFP to be put out in late summer 2024.

April Update: Geotechnical report and have submitted to DSD. Design team is addressing another round of comments and anticipate resubmittal by the end of the month. The MND and Coastal permit is still estimated in the late spring, and the NEPA is still expected to be completed this summer.

The NEPA process must be completed for the grant funding allocation: Awarding design=build contractor and consultant process will begin expected to begin in May/June and we expect the RFP to be out in late summer 2024. The Design team also has to ensure two City policy directions are incorporated into project: 1) Ensuring Project Labor Agreement (PLA) is part of Design/builder project requirements and 2) Power Purchase Agreement (PPA) will be utilized using Sustainability Department's consultant to design and install Photo-voltaic System, Battery Back-up system and Electric Charging system.

Oak Park Library:

The Request for Proposal (RFP) was issued in December 2023. The due date has been pushed mainly to the increase of the fixed contract amount and recent RFI's from the two D-B Firms. The new proposal due date is May 29, 2024, with a three-week Design Competition Period where the design concepts are on display at the current Oak Park Library as well as the Oak Park Project Website where the community can vote for their preferred build. The next step will be to review submittals and conduct interviews by the selection team (Members of The Friends of Oak Park Library represented), and select a winning proposal. The Bid & Award process is expected to be completed by Winter 2024 since the award will require a Council action due to the contract amount over \$30 million.

Old Logan Heights Library:

The 100% building rehabilitation design was received on April 17, 2024. The set was sent out for final City-wide plan check and also submitted to DSD for permitting. The 100% cost estimate has been delayed due to unforeseen health-related issues affecting the sub-consultant. The new estimate date for completing the cost estimate is end of May 2024 (next week) with presentation to the Mayor's Office and Council District 8 scheduled for the first week in June. CEQA determination Notice of Exemption (NOE) is anticipated by end of April 2024. However, due to additional funding to be obtained from CDBG funding a NEPA determination must be completed for the grant funding allocation. The supporting NEPA determination was completed earlier this month. The next steps will be to finalize the building permit with expected completion by Summer 2024 and begin the Bid & Award process for the construction as soon as funding is allocated.

Rancho Penasquitos Library Rehabilitation:

The project is currently at 90% design with an expected design completion in Summer 2024. The request for the addition of a community patio to the scope of work, was re-evaluated due to significant stormwater compliance requirements and will be pursued as a stand-alone project in the future. Currently, the project construction is underfunded by approximately \$1.5M. Will reach out to Public Libraries Department and evaluate alternatives to mitigate these recent unanticipated impacts to the project. The project is still on track for award in FY25, pending resolution funding shortfall.

June 5, 2024

The Honorable Blanca Pacheco
Member of the State Assembly
1021 O Street, #6240 Sacramento, CA 95814

Re: AB 817 (Pacheco): Support

Dear Assemblymember Pacheco:

On behalf of the Library Board of Commissioners for the City of San Diego I am writing in support of your measure, AB 817, which would provide a narrow exemption under the Brown Act for non-decision-making legislative bodies to participate in meetings via teleconferencing outside of a declared state of emergency without posting the physical location of members or requiring a quorum to be present at a meeting location.

The City of San Diego is a large and diverse city that enjoys input from its many residents through dozens of advisory bodies. Unfortunately, the City often experiences multiple vacancies on its advisory boards and commissions due to challenges associated with recruitment including participation time commitments, time and location of meetings, physical limitations, conflicts with childcare, and work obligations. The Library Board of Commissioners is not immune to these challenges.

During the pandemic, public health precautions allowed for remote participation during public meetings, which resulted in increased accessibility and resident participation. Individuals who could not previously meet the time, distance, or mandatory physical participation requirements were able to become more engaged, increasing the diversity of input and thought on several critical community proposals.

Diversification in civic participation at all levels requires careful consideration of different protected characteristics as well as socioeconomic status. The in-person requirement to participate in local governance bodies presents a disproportionate challenge for those with physical or economic limitations, including seniors, persons with disability, persons with inflexible work schedules, single parents, caretakers, economically marginalized groups, and those who live in rural areas and face prohibitive driving distances. Participation in local advisory bodies and appointed boards and commissions often serves as a pipeline to local elected office and opportunities for state and federal leadership positions.

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The Honorable Blanca Pacheco
June 5, 2024

AB 817 would help address these issues by giving local advisory bodies the same teleconferencing flexibilities that state advisory bodies currently enjoy, so that equity in opportunity to serve locally and representative diversity in leadership can be achieved.

Sincerely,

Wendy Urushima-Conn, Chair
Board of Library Commissioners

Incidents per Year (July 1st - June 30th)	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Total Number of Incidents	1,000	481	921	1,061	1,070
Average Number of Incidents per Month	83	40	77	88	89
Average Number of Incidents per Week	19	9	18	20	21

Incidents by Month	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
July	108	25	75	82	97
August	99	24	63	117	103
September	98	23	72	93	100
October	95	47	78	84	77
November	99	50	72	97	98
December	102	61	91	80	71
January	117	50	72	90	91
February	130	30	67	58	122
March	68	27	77	90	112
April	29	44	88	88	105
May	22	57	75	91	94
June	33	43	91	91	0

Incidents by Day	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Saturday	118	72	139	167	154
Sunday	54	5	6	15	32
Monday	167	101	161	147	169
Tuesday	159	100	162	181	177
Wednesday	174	64	163	196	198
Thursday	172	72	147	186	177
Friday	156	67	143	169	163

This summary only includes incidents that were submitted by Library staff to Incident Tracker. Does not include the Allstate security incidents.

Incidents by Primary Category	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Accident	99	34	64	73	88
Alarm Triggered	7	3	3	0	0
Alcohol-Related	60	13	23	45	24
Animals	19	1	14	17	11
Disorderly Conduct	314	157	361	342	369
Drug-Related	56	15	32	43	45
Drug Overdose	N/A	N/A	N/A	9	6
Naloxone Administered	N/A	N/A	N/A	3	1
Medical Emergency	33	9	29	34	54
Other	163	136	167	138	110

Physical Altercation	N/A	N/A	N/A	35	38
Suspension Violation	44	5	32	31	29
Theft	61	11	53	72	59
Threat	51	20	65	94	110
Trespassing	N/A	N/A	N/A	40	39
Vandalism	92	73	76	87	85

Note: Drug Overdose, Naloxone Administered, Physical Altercation, and Trespassing added as category in FY 2023

Number of Police Calls	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
911 Calls	31	44	95	105	114
Police Non-Emergency Calls	56	74	96	76	62
HOT/PERT Calls	6	9	21	13	13

Note: Started collecting the number of police calls made by library staff in FY 2020

This summary only includes incidents that were submitted by Library staff to Incident Tracker. Does not include the Allstate security incidents.

Incidents by Location	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	# of Guards	Overnight Rover
Allied Gardens/Benjamin Library	7	2	7	14	5		
Balboa Library	1	3	20	7	10		
Carmel Mountain Ranch Library	40	10	71	90	53	1	Yes
Carmel Valley Library	3	18	12	13	13	1	
Central Library	228	44	132	170	185	9	Yes
City Heights/Weingart Library	34	14	29	64	34	3	
City Heights Performance Annex	0	0	0	0	2		
Clairemont Library	10	2	1	5	17		Yes
College-Rolando Library	17	13	35	30	22	2	Yes
Kensington-Normal Heights Library	7	7	17	5	0		
La Jolla/Riford Library	4	1	4	28	4	1	
Linda Vista Library	6	7	7	7	7	1	Yes
Logan Heights Library	40	9	18	19	21	1	Yes
Mira Mesa Library	14	15	35	34	44	1	Yes
Mission Hills-Hillcrest/Knox Library	89	35	81	98	82	1	
Mission Valley Library	67	54	64	65	80	1	
Mountain View/Beckwourth Library	22	7	5	14	14	1	
North Clairemont Library	15	22	18	15	38	1	Yes
North Park Library	28	2	23	29	26	1	Yes
North University Community Library	3	1	6	23	38		
Oak Park Library	3	1	12	5	5	1	
Ocean Beach Library	21	10	13	42	43	1	Yes
Otay Mesa-Nestor Library	34	24	11	27	23	1	Yes
Pacific Beach/Taylor Library	73	26	44	55	85	2	Yes
Paradise Hills Library	3	2	1	6	5		Yes

Point Loma/Hervey Library	34	26	65	34	21	2	
Rancho Bernardo Library	5	11	10	5	12		
Rancho Peñasquitos Library	2	2	2	2	2		
San Carlos Library	7	2	7	14	8		Yes
San Ysidro Library	12	16	20	30	19	1	Yes
Scripps Miramar Ranch Library	17	1	7	5	5		
Serra Mesa-Kearny Mesa Library	9	8	9	15	31	1	Yes
Skyline Hills Library	14	11	30	14	19	1	Yes
Tierrasanta Library	3	3	11	4	10		
University Community Library	25	11	15	12	24		
University Heights Library	91	54	61	46	48	2	
Valencia Park/Malcolm X Library	12	7	18	15	11	1	Yes

This summary only includes incidents that were submitted by Library staff to Incident Tracker. Does not include the Allstate security incidents.

Total Department Incidents	April 2024	May 2024	% Change Prev Month
Total Number of Incidents	88	94	6%
Average Number of Incidents per Week	25	27	
Busiest Day / Most Incidents	Apr 25	May 18	
Number of Incidents on Busiest Day	8	8	

Incidents by Day	April 2024	May 2024	% Change Prev Month
Saturday	18	16	-13%
Sunday	3	4	25%
Monday	18	18	0%
Tuesday	10	10	0%
Wednesday	13	17	24%
Thursday	13	18	28%
Friday	13	11	-18%

Incidents by Category	April 2024	May 2024	% Change Prev Month
Accident	5	6	17%
Alarm Triggered	0	0	
Alcohol-Related	3	1	-200%
Animals	1	2	50%
Disorderly Conduct	34	30	-13%
Drug-Related	4	8	50%
Drug Overdose	0	1	100%
Naloxone Administered	0	0	
Medical Emergency	6	5	-20%
Other	11	13	15%
Physical Altercation	3	0	
Suspension Violation	3	5	40%
Theft	4	6	33%
Threat	8	5	-60%
Trespassing	3	5	40%
Vandalism	3	7	133%

Note: Drug Overdose, Naloxone Administered, Physical Altercation, and Trespassing added as category in FY 2023

Number of Police Calls	April 2024	May 2024	% Change Prev Month
911 Calls	11	6	-83%
Police Non-Emergency Calls	9	10	10%
HOT/PERT Calls	1	0	

Note: Started collecting the number of police calls made by library staff in FY 2020

Incidents by Location	April 2024	May 2024	% Change Prev Month	# of Guards	Overnight Rover
Allied Gardens/Benjamin Library	5	0			
Balboa Library	0	2	100%		
Carmel Mountain Ranch Library	6	6	0%	1	Yes
Carmel Valley Library	0	0		1	
Central Library	17	9	-89%	9	Yes
City Heights/Weingart Library	8	0		3	

City Heights Performance Annex	0	0			
Clairemont Library	0	1	100%		Yes
College-Rolando Library	2	1	-100%	2	Yes
Kensington-Normal Heights Library	0	0			
La Jolla/Riford Library	2	0		1	
Linda Vista Library	0	1	100%	1	Yes
Logan Heights Library	1	0		1	Yes
Mira Mesa Library	3	0		1	Yes
Mission Hills-Hillcrest/Knox Library	3	10	70%	1	
Mission Valley Library	7	9	22%	1	
Mountain View/Beckwourth Library	1	4	75%	1	
North Clairemont Library	3	2	-50%	1	Yes
North Park Library	1	2	50%	1	Yes
North University Community Library	5	2	-150%		
Oak Park Library	0	0		1	
Ocean Beach Library	4	4	0%	1	Yes
Otay Mesa-Nestor Library	0	8	100%	1	Yes
Pacific Beach/Taylor Library	5	14	64%	2	Yes
Paradise Hills Library	0	0			Yes
Point Loma/Hervey Library	2	4	50%	2	
Rancho Bernardo Library	0	0			
Rancho Peñasquitos Library	0	0			
San Carlos Library	1	0			Yes
San Ysidro Library	1	0		1	Yes
Scripps Miramar Ranch Library	0	1	100%		
Serra Mesa-Kearny Mesa Library	0	5	100%	1	Yes
Skyline Hills Library	0	1	100%	1	Yes
Tierrasanta Library	0	0			
University Community Library	3	2	-50%		
University Heights Library	5	2	-150%	2	
Valencia Park/Malcolm X Library	3	0		1	Yes

This report only includes incidents that were submitted by Library staff to Incident Tracker. Does not include the Allstate security incidents. The percentage change is from April 2024 to May 2024.