

**City of San Diego**  
**Regional Park Improvement Fund Oversight Committee**  
**Meeting Minutes**  
**Thursday, February 20, 2025**

*“TO PROVIDE HEALTHY, SUSTAINABLE, AND ENRICHING ENVIRONMENTS FOR ALL”*

**Meeting Held by In Person and Teleconference:**

This meeting was held at Balboa Park Club – Ballroom and remotely using the Zoom Webinar platform and was streamed online. The public was invited to join the meeting by phone or computer, as well as invited to submit “Public Comments” in writing via a webform. The form was made available on the Parks and Recreation website at <https://www.sandiego.gov/park-and-recreation/general-info/boards>.

NOTE: Both verbal and written communication were used by Committee Members, City staff, and presenters during the meeting. City staff also used the screen-share function to allow viewers to view content shared by the speaker which included PowerPoint presentations and websites.

Before the meeting was called to order, City staff read instructions to the public regarding technical procedures for making live public comment during the webinar.

<b>Members Present</b>	<b>Members Absent</b>	<b>City Staff Present</b>
Nick Anastasopoulos Marcella Bothwell (Chair) Dr. Andrea Dooley Shaina Gross Daniele Laman Dr. Judith Munoz Evelyn Smith Allison Soares Agatha Wein	Martin Armstrong Rick Gulley (Vice-Chair)	Ryan Barbrick Benny Cartwright (Virtual) Karen Dennison (Virtual) Kyle Elser Patrick Hadley (Virtual) Matthew Helm Maricris Lumibao Louis Merlin Justin Nguyen Danielle Nourie-Burns Elvi Ricafort Gabriela Verendia

**CALL TO ORDER** – The meeting was called to order by Chair Bothwell at 3:17 p.m.

**APPROVAL OF THE MINUTES OF FEBRUARY 20, 2025**

**MOVED/SECONDED**

**Mr. Anastasopoulos/Dr. Dooley**

A motion was made by Mr. Anastasopoulos and seconded by Dr. Dooley to approve the Regional Park Improvement Fund Oversight Committee Meeting Minutes. The motion was approved 8-0-1 and passed with the following vote: Yea: Nick Anastasopoulos, Marcella Bothwell, Dr. Andrea Dooley, Shaina Gross, Daniele Laman, Dr. Judith Munoz, Evelyn Smith,

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and Agatha Wein. Recused: None. Abstained: Allison Soares. Absent: Martin Armstrong and Rick Gulley.

**NON-ADOPTION AGENDA PUBLIC COMMENT** – No non-adoption agenda public comment was submitted.

**CONSENT AGENDA** – No items were submitted for the consent agenda.

**REQUEST FOR CONTINUANCE** – No items were requested for continuance.

**COMMUNICATIONS** – No communications were submitted.

**DISCUSSION ITEMS:** None.

**101. Fiscal Year 2025 Regional Park Improvement Funds – Proposed Reallocation Recommendations**

Program Manager Ryan Barbrick presented the Fiscal Year 2025 Regional Park Improvement Funds – Proposed Reallocation Recommendations.

**MOVED/SECONDED**

**Dr. Munoz/Ms. Laman**

Dr Munoz moved to approve the staff recommendation and was seconded by Ms. Laman. The motion was approved 9-0-0 and passed with the following vote: Yea: Nick Anastasopoulos, Marcella Bothwell, Dr. Andrea Dooley, Shaina Gross, Daniele Laman, Dr. Judith Munoz, Evelyn Smith, Allison Soares, and Agatha Wein. Recused: None. Abstained: None. Absent: Martin Armstrong and Rick Gulley.

**Public Comment:** None.

**Board Comment:**

**Ms. Laman** asked if Ryan could include everything next time, she heard that one of the projects for cottages did not have enough money. Mr. Barbrick explained that we requested Engineering and Capital Projects Department for this information.

**INFORMATION ITEMS:**

**201. Fiscal Year 2023 Performance Audit of the Mission Bay and San Diego Regional Park Improvement Fund**

Assistant City Auditor Matthew Helm and Principal Performance Auditor Kyle Elser presented the Fiscal Year 2023 Performance Audit of the Mission Bay and San Diego Regional Park Improvement Fund.

**Public Comment:** None.

**Board Comment:**

**Dr. Judith Munoz** asked what the compliance procedures are in the case that the recommendations are not followed. Mr. Elser explained that there are no enforcement mechanisms, but every year they do an audit recommendation follow up report that lists all outstanding recommendations and progress being made. This report is presented to the

audit committee, and they bring involved Departments forward to ask what they're doing to implement things. Dr. Munoz also asked about SeaWorld funding and explained that in 2020, when rent was unpaid, the General Fund and Regional Park Improvement Fund received money, but Mission Bay Park Improvement Fund (MBIF) did not. She asked the auditor about when SeaWorld funding is received, what would be the difference would be for MBIF if it was retroactively applied back to 2020 or put into budget the year that is received. Dr. Munoz explained that MBPIF would have received more if retroactively applied. Mr. Elser explained that there has been a settlement with SeaWorld and he will be looking into this for the next audit cycle, so he should have more information following.

**Chair Marcella Bothwell** asked about lessees in Sail Bay and boats that were not being charged. Mr. Elser has a separate report covering this and offered to present it if desired. Mr. Helm explained that there are issues in the Boats Hotline Investigation having to do with resources, Parks and Recreation is stretched thin and having to make prioritization decisions which effect the timeline, and this was discussed at audit committee. Mr. Helm explained that Council can make budgetary decisions on audit items that are presented to them, and this year a number of City Councilmembers reference that there are a number of unimplemented recommendations that could save the City money via cost avoidance or gain additional revenues. The audit committee works with Departments to try to implement recommendations, but it is ultimately management's responsibility.

**Danielle Laman** asked about Appendix D and E. Appendix D includes a list of 20 different areas mapped out for Mission Bay and an additional 10 at the bottom of the list that were not numbered or included on the map. Ms. Laman would like to know where these additional 10 locations are. Appendix E talks about pier replacement without stating which pier and other items including stairs, which confused Ms. Laman. Per the recommendation of Chair Bothwell, Ms. Laman will address comments to Andy Field or Louis Merlin to give them a chance to make corrections to the reports before comments are brought forward.

**WORKSHOP ITEMS:** There were no workshop items.

**ADJOURNMENT** - The meeting was adjourned at 4:17 p.m.

Copies of the reports, attachments, PowerPoint presentations, and audio-video recordings can be found on the Parks and Recreation Department website at <http://www.sandiego.gov/parkandrecboard/reports>.

**Next Calendared Meeting: March 20, 2025 at 2:00 p.m.**

Submitted by,

Louis Merlin  
Deputy Director  
Parks and Recreation Department