



**Minutes for the Meeting of  
Thursday, April 10, 2025**

**Item 1: Call to Order.**

The Commission Chair called the meeting to order at 5:07 p.m.

**Item 2: Roll Call.**

**Present** – Commission Chair Paul Cooper, and Commissioners Hon. Laura W. Halgren, Tom Lincoln, and Deval Zaveri

**Absent** – Vice Chair Jimmie Slack and Commissioners James Hauser and Caridad Sanchez

**Staff** – Executive Director Bryn Kirvin, General Counsel Christina Cameron, Investigative Program Manager Kristina Gagné, Legislative Program Manager Megan Curran, Education Program Manager Ryan O'Connor, and Program Manager of Administration and Training Victoria Velasquez

**Item 3: Approval of Commission Minutes of March 13, 2025.**

Motion:	Approve Minutes
Moved/Seconded:	Halgren/Lincoln
Vote:	Carried Unanimously
Absent:	Hauser/Sanchez/Slack

**Item 4: Non-Agenda Public Comment.**

None.

**Item 5: Commissioner Comment.**

The Commissioners welcomed the new Executive Director, Bryn Kirvin.

**Item 6: Executive Director Comment.**

Executive Director Kirvin discussed some of the budget concerns the City is facing for fiscal year 2026. However, she is optimistic about the impact on the Ethics Commission, given the size and nature of the budget and the budget language in the new Charter section 41.3. Ms. Kirvin will update the Commissioners once the Mayor's Proposed Budget is announced on April 15. The third quarter budget report for fiscal year 2025 showed a surplus.

Staff recently presented training to Councilmember Lee and his staff and Councilmember Elo-Rivera and his staff. Three more trainings will be provided to unclassified employees this year, one of which will occur in April. Staff is working on updating the online Ethics Ordinance training and several online manuals that will assist candidates and campaign committees.

**Item 7: Consideration and Adoption of Ethics Commission Meeting Calendar for Fiscal Year 2026.**

Motion:	Adopt Meeting Calendar with suggested changes
Moved/Seconded:	Lincoln/Halgren
Vote:	Carried Unanimously
Absent:	Hauser/Sanchez/Slack

**Item 8: Election of Ethics Commission Chair and Vice Chair for Fiscal Year 2026.**

Motion:	Re-appoint Paul Cooper as Commission Chair and Jimmie Slack as Vice Commission Chair
Moved/Seconded:	Halgren/Lincoln
Vote:	Carried Unanimously
Absent:	Hauser/Sanchez/Slack

**Item 9: Informational Item: Brown Act Training.**

Item continued to next meeting.

**Item 10: Informational Item: Enforcement Program Update.**

Investigative Program Manager Kristina Gagné presented the monthly Enforcement Program Report.

**Item 11: Discussion of Municipal Code Updating.**

The Commissioners discussed the staff's proposed timeline for developing recommendations for changes to the Municipal Code that will reflect the new Charter section 41.3.

**Item 12: Announcement of Closed Session Items / Adjourn to Closed Session.**

Commission Chair Cooper adjourned the meeting to closed session at 5:42 p.m. He stated the Commission would reconvene into open session following the conclusion of closed session to report any action taken during the closed session portion of the meeting.

**Reconvene to Open Session.**

Commission Chair Cooper called the meeting back into open session at approximately 6:05 p.m.

**Reporting Results of Closed Session Meeting of April 10, 2025.**

Ms. Cameron reported the results of the closed session meeting of April 10, 2025:

**Item 1: Conference with Legal Counsel – Anticipated Litigation.**

No reportable action.

**Item 2: Conference with Legal Counsel - Existing Litigation.**

**Case No. 2025-08 - Disclosure of Economic Interests**

No reportable action.

**Case No. 2025-09 - Disclosure of Economic Interests**

No reportable action.

**Case No. 2025-10 - Disclosure of Economic Interests**

No reportable action.

**Case No. 2025-11 – Disclosure of Economic Interests**

No reportable action.

**Case No. 2025-15 - Disclosure of Economic Interests**

No reportable action.

**Case No. 2025-16 – Filing Deadline for Quarterly Disclosure Report**

No reportable action.

**Case No. 2025-17 – Filing Deadline for Quarterly Disclosure Report**

No reportable action.

**Case No. 2025-18 – Future Employment**

No reportable action.

**Case No. 2025-19 – Future Employment**

No reportable action.

**Item 3: Conference with Legal Counsel – Existing Litigation.**

**Case No. 2024-22 – Campaign Ads – Mailers, Flyers, Door Hangers**

Motion:	Dismiss
Moved/Seconded:	Lincoln/Zaveri
Vote:	Carried Unanimously
Absent:	Hauser/Sanchez/Slack

**Item 4: Conference with Legal Counsel – Existing Litigation.**

**Case No. 2023-25 – Disclosure of Economic Interests**

Motion:	Dismiss
Moved/Seconded:	Lincoln/Halgren
Vote:	Carried Unanimously
Absent:	Hauser/Sanchez/Slack

The meeting concluded at 6:05 p.m.

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Paul Cooper, Chair  
Ethics Commission

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Victoria Velasquez, Program Manager  
Ethics Commission

***THIS INFORMATION WILL BE MADE AVAILABLE IN ALTERNATIVE FORMATS  
UPON REQUEST.***

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