



**SAN YSIDRO BUSINESS IMPROVEMENT DISTRICT ADVISORY COMMITTEE  
TO THE CITY OF SAN DIEGO'S SMALL BUSINESS ADVISORY BOARD**

**WORKING MEETING AGENDA**

**Wednesday, June 24, 2025 9:00AM to 10:30AM**  
**Location: 663 E San Ysidro Blvd, San Ysidro, CA 92173**

**Advisory Committee Members to Date:** Carol Kang, Donna Deberry, Jilette Yousif, Jose Alfredo Ripa, Jose Sahagun, Marni Levy Wilton, Miguel Aguirre, Norman Jester, Silvana Alaniz, Sunny Lee, and Vicky Sharma.

**Call to Order and Introductions**

Gustavo Bidart, Economic and Community Development Manager, Civic Community Partners

**Non-Agenda Public Comment**

Public comment may be made on any non-agenda topic in the committee's area of responsibility. The Chair will call on those who wish to give public comment. (*Public comments are limited to 2 minutes per speaker.*)

**1. May Meeting Minutes**

Gustavo Bidart, Economic and Community Development Manager, Civic Community Partners

**2. Nonprofit Formation Discussion**

*Continued discussion regarding nonprofit formation documentation.*

Gustavo Bidart, Economic and Community Development Manager, Civic Community Partners

**3. Adjournment**

Gustavo Bidart, Economic and Community Development Manager, Civic Community Partners

\*Unfinished business shall be tabled and placed on the agenda for the next committee meeting.

**THIS INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST.** To request an alternative format or to request a sign language or oral interpreter for the meeting, please contact Economic Development Department at least five (5) working days before the meeting at (619) 236-6700 to ensure availability.



**SAN YSIDRO BUSINESS IMPROVEMENT DISTRICT ADVISORY COMMITTEE  
TO THE CITY OF SAN DIEGO'S SMALL BUSINESS ADVISORY BOARD**

**WORKING MEETING MINUTES**

**Wednesday, May 28, 2025 9:00AM to 10:30AM**

**Location: 663 E San Ysidro Blvd, San Ysidro, CA 92173**

**Advisory Committee Members to Date:** Carol Kang, Donna Deberry, Jilette Yousif, Jose Alfredo Ripa, Jose Sahagun, Marni Levy Wilton, Miguel Aguirre, Silvana Alaniz, Sunny Lee, and Vicky Sharma.

**Call to Order and Introductions**

Gustavo Bidart, Economic and Community Development Manager, Civic Community Partners

- Meeting was called to order at 9:08 AM.

**Attendance**

**Advisory Committee Members:** Carol Kang, Joe Yousif, Jose Alfredo Ripa, Marni Levy Wilton, Miguel Aguirre, and Vicky Sharma.

**City Staff:**

Giancarlo Lopez-Duran, Council Representative, Office of Councilmember Vivian Moreno  
Elizabeth Studebaker, Assistant Deputy Director, Economic Development Department  
Alex Southard, Small Business Engagement Specialist, Economic Development Department  
Viridiana Quintana, Small Business Support Specialist, Economic Development Department

**Members of the Public:**

Alicia Jimenez	Gustavo Bidart
Andres Ripa	Israel Barron
Carlos Javier Mejia	Javier Ackerman
Francisco Bates	Kevin Davis
Fred Sobke	Norman Jester
Fred A Sobke Jr	Stefano Monzon

**Non-Agenda Public Comment**

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- Elizabeth Studebaker shared a clean up was conducted along Camino de la Plaza.
- Miguel Aguirre acknowledged Gina Escamilla and her memorial that recently took place.

**1. April Meeting Minutes**

Gustavo Bidart, Economic and Community Development Manager, Civic Community Partners

- With a motion from Marni Levy Wilton and a second from Jilette Yousif, the group voted to approve the April 23, 2025 meeting minutes.
  - Yes: Carol Kang, Jilette Yousif, Jose Alfredo Ripa, Marni Levy Wilton, Miguel Aguirre, and Vicky Sharma.
  - Abstain: None.
  - Absent: Donna Deberry, Jose Sahagun, Silvana Alaniz, and Sunny Lee.

**2. Nonprofit Formation Discussion**

Gustavo Bidart, Economic and Community Development Manager, Civic Community Partners

- Gustavo Bidart led the continued discussion regarding nonprofit formation documentation.
- The group reviewed the Articles of Incorporation, initial board of directors list, and the draft

bylaws.

- Kevin Davis shared that the Articles of Incorporation have been drafted. Gustavo Bidart on behalf of Civic was listed as the fiscal agent for the interim.
- Kevin can sign the document as one person needs to file/incorporate. Kevin can resign as the incorporator once the board of directors is appointed.
- The appointment of initial board lists the current advisory committee members – 9 members total.
- The group reviewed the draft bylaws and discussed the membership, associate members, election process, and more. The group will continue reviewing at the next meeting.

3. **Adjournment**

Gustavo Bidart, Economic and Community Development Manager, Civic Community Partners

- Meeting was adjourned at 10:25 AM.

\*Unfinished business shall be tabled and placed on the agenda for the next committee meeting.

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