



**SAN YSIDRO BUSINESS IMPROVEMENT DISTRICT ADVISORY COMMITTEE
TO THE CITY OF SAN DIEGO'S SMALL BUSINESS ADVISORY BOARD**

WORKING MEETING MINUTES

Wednesday, May 28, 2025 9:00AM to 10:30AM

Location: 663 E San Ysidro Blvd, San Ysidro, CA 92173

Advisory Committee Members to Date: Carol Kang, Donna Deberry, Jilette Yousif, Jose Alfredo Ripa, Jose Sahagun, Marni Levy Wilton, Miguel Aguirre, Silvana Alaniz, Sunny Lee, and Vicky Sharma.

Call to Order and Introductions

Gustavo Bidart, Economic and Community Development Manager, Civic Community Partners

- Meeting was called to order at 9:08 AM.

Attendance

Advisory Committee Members: Carol Kang, Joe Yousif, Jose Alfredo Ripa, Marni Levy Wilton, Miguel Aguirre, and Vicky Sharma.

City Staff:

Giancarlo Lopez-Duran, Council Representative, Office of Councilmember Vivian Moreno

Elizabeth Studebaker, Assistant Deputy Director, Economic Development Department

Alex Southard, Small Business Engagement Specialist, Economic Development Department

Viridiana Quintana, Small Business Support Specialist, Economic Development Department

Members of the Public:

Alicia Jimenez

Andres Ripa

Carlos Javier Mejia

Francisco Bates

Fred Sobke

Fred A Sobke Jr

Gustavo Bidart

Israel Barron

Javier Ackerman

Kevin Davis

Norman Jester

Stefano Monzon

Non-Agenda Public Comment

Public comment may be made on any non-agenda topic in the committee's area of responsibility.

The Chair will call on those who wish to give public comment. (*Public comments are limited to 2 minutes per speaker.*)

- Elizabeth Studebaker shared a clean up was conducted along Camino de la Plaza.
- Miguel Aguirre acknowledged Gina Escamilla and her memorial that recently took place.

1. April Meeting Minutes

Gustavo Bidart, Economic and Community Development Manager, Civic Community Partners

- With a motion from Marni Levy Wilton and a second from Jilette Yousif, the group voted to approve the April 23, 2025 meeting minutes.
 - Yes: Carol Kang, Jilette Yousif, Jose Alfredo Ripa, Marni Levy Wilton, Miguel Aguirre, and Vicky Sharma.
 - Abstain: None.
 - Absent: Donna Deberry, Jose Sahagun, Silvana Alaniz, and Sunny Lee.

2. Nonprofit Formation Discussion

Gustavo Bidart, Economic and Community Development Manager, Civic Community Partners

- Gustavo Bidart led the continued discussion regarding nonprofit formation documentation.
- The group reviewed the Articles of Incorporation, initial board of directors list, and the draft bylaws.

- Kevin Davis shared that the Articles of Incorporation have been drafted. Gustavo Bidart on behalf of Civic was listed as the fiscal agent for the interim.
- Kevin can sign the document as one person needs to file/incorporate. Kevin can resign as the incorporator once the board of directors is appointed.
- The appointment of initial board lists the current advisory committee members – 9 members total.
- The group reviewed the draft bylaws and discussed the membership, associate members, election process, and more. The group will continue reviewing at the next meeting.

3. **Adjournment**

Gustavo Bidart, Economic and Community Development Manager, Civic Community Partners

- Meeting was adjourned at 10:25 AM.

*Unfinished business shall be tabled and placed on the agenda for the next committee meeting.

THIS INFORMATION IS AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST. To request an alternative format or to request a sign language or oral interpreter for the meeting, please contact Economic Development Department at least five (5) working days before the meeting at (619) 236-6700 to ensure availability.