



ACCESSIBILITY ADVISORY BOARD

Meeting Minutes

WEDNESDAY, June 11, 2025

10:30 a.m. – 12:30 p.m.

Location: [Civic Center Plaza](#)
[1200 Third Ave](#)
[4th Floor Conference Room](#)
[San Diego, CA 92101](#)

Public Comment on an Agenda Item: If you wish to address the Board on an item for today's agenda, please complete and submit a speaker form before the Board hears the agenda item. You will be called at the time the item is heard.

Public Comment on Matters Not on the Agenda: You may address the Board on any matter not listed on today's agenda. Please complete and submit a speaker form. However, California's open meeting laws do not permit the Board to discuss or take any action on the matter at today's meeting. At its discretion, the Board may add the item to a future meeting agenda or refer the matter to staff or committee. Individuals' comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

Agenda

- Item 1: Call to Order and Roll Call
Present: Chair Roosen, Members Jackson, Cooluris, Percora, Wolford
Absent: Vice Chair Sieglen-Perry, Members Zuno, Landon, and Koczur
- Item 2: Non-Agenda Public Comment
None
- Item 3: Action: Approval of the draft minutes of May 14, 2025

Motion by Member Cooluris, second by Member Jackson, to approve minutes. Unanimously approved with Vice Chair Sieglen-Perry, Members Zuno, Landon, and Koczur absent.

Item 4: Discussion: Annual Work Plan and Potential Future Retreat (Chair Roosen)
Chair Roosen proposed a future retreat for creating the Accessibility Board's Work Plan for FY2026. He read the Accessibility Advisory Board's (AAB) bylaws regarding goals and work plan topics.

The proposed Retreat would be a Brown Act public meeting.

- In the past Thyme created the yearly reports of the Board work. Member Wolford asked if the ADA team could provide copies of previous annual reports that the board could use to create the new work plan for FY26.
- The City of Pasadena and The City of San Francisco have excellent work plans on their websites that the Board could use as a samples.
- The proposed date for the AAB Retreat is **Monday, August 11th**, which would work for everyone present at the meeting.
- Member Wolford asked for all members' input for this retreat; members who cannot attend should provide written feedback on the agenda items.
- Member Roosen asked if the Board could send a save-the-date to all Accessibility Advisory Board members.

Chair Roosen would like 4 or 5 Councilmembers in close contact to advocate for disability issues on behalf of the Board.

- Ms. Jackson stated she is in direct contact with District 4, Councilmember Forster. Ms. Jackson could coordinate with District 4 and possibly present the AAB Board's agenda items on their regularly scheduled meeting.
- Ms. Warner suggested the Board contact the local Planning Committees to find more disability advocates who could contact Councilmembers to raise awareness of disability issues in each district.
- Member Wolford asked the ADA team to provide a list of Transition Plan Projects and Open Complaints broken down per Council Districts to contact Councilmembers' offices.

Item 5: Discussion: Alternative Locations for future Accessibility Advisory Board meetings Throughout City (Mary Wolford)

- Member Wolford provided an overview of available offsite locations, stating that some the libraries might not be fully accessible. She

proposed the North Clairemont Recreation Center for AAB's retreat location.

- Member Wolford stated that Ms. Curtis constantly reminds all City departments that everything the City does has ADA consequences.
- Member Roosen agreed and stated that the Board's goal is to connect with other departments and decision-makers upfront, before the projects are completed, instead of mitigating problems at the end.

Item 6: Ad Hoc Committee Updates & Reports

- a. Budget Ad Hoc Committee (Members: Roosen, Wolford, Koczur, Zuno)
No update
- b. Disability Advocates – Outreach & Recruit Ad Hoc Committee (Members: Wolford, Jackson, Koczur, and Roosen)
No update
- c. Day with a Disability Ad Hoc Committee (Members: Landon, Roosen, Sieglen-Perry)
No update
- d. Accessible Transportation Advocacy (Members: Pecora, Koczur, Cooluris, and Jackson)
No update

Item 7: Chair Report

Chair Roosen shared the information that the U.S. Department of Energy (DOE) has announced it will issue a direct final rule eliminating Section 504 regulations for entities that receive funding from that federal agency.

- The Department of Energy is not engaging in the typical rulemaking procedure, so time is of the essence. The change will take effect July 15 unless "significant adverse comments" are received by Monday, June 16.
- To help facilitate public comment, Disability Rights California created a [submission form](#) that has template language and will submit your comment to [regulations.gov](https://www.regulations.gov). You can also submit directly through [regulations.gov](https://www.regulations.gov)

Item 8: City Liaison Report

- a. Ms. Warner provided an update of the Beach Wheelchair Program Press Conference held on June 5th at the Mission Beach Lifeguard Station. Council President LaCava and Councilmember Campbell funded a new Access Trax machine for wheelchair users to go onto the sand. It is available at the Mission Beach Lifeguard Station. Allows a manual wheelchair to be secured to the device with small "tank tracks" that easily maneuver on beach sand. If you use an electric wheelchair

and are able to transfer into a manual chair, the lifeguard station has manual wheelchairs to use during your outing. The City Parks and Recreation Department, Therapeutic Services applied for funding for additional machines at other lifeguard stations, each machine is \$7,000.

- b. Council voted on the Fiscal Year 26 budget on Tuesday, June 10. The revised budget includes funding for Alex's position.
 - Note: Liaison Curtis wishes to correct this statement. Council approved the position, but because Engineering and Capital Projects Department (of which the ADA Compliance and Accessibility Program is housed) is an enterprise fund, funding was not allocated for her position.
- c. The Trash Collection Fee has been approved by Council. The projected fee is up to \$44/month.

Item 9: Old Business

Item 10: Board Comments or Announcements

Item 11: Adjournment

Meeting adjourned at 12:00

After adjournment the board members thanked Ms. Warner for her many years of service at the City and at AAB Board meetings.

Next Meeting: July 9, 2025

Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services, or interpreters may be requested by contacting Judit Havens at (619) 236-5979 or adacompliance@sandiego.gov. Please provide three business days' advance notice to ensure availability.