



AIRPORTS ADVISORY COMMITTEE

Meeting Notice and Agenda

Wednesday, July 9, 2025, at 3:00 p.m.
Location: Terminal Montgomery – Gibbs Executive Airport
3750 John J. Montgomery Drive, San Diego, CA 92123

Chair: Peter Doft | Vice Chair: David Gordon

Committee Members: Gary List, Shawn Ellis, Ron Lee, Donald Chick, Chase M. Franzen, Rob M. Hixson, Melissa Johnston, Richard Ram, Cindy Scott, Jason Ponchetti, and non-voting member Joel Ryan.

Committee Liaison: Jorge Rubio, A.A.E.

Public Participation Instructions:

Members of the public may participate and provide comment in person, via telephone, the virtual platform, using the [webform](#) or e-mail submission as follows:

In Person Testimony:

If you wish to address the Committee on an item on today's agenda, please complete and submit a speaker form before the Committee hears the agenda item. You will be called at the time the item is heard.

If you wish to address the Committee during non-agenda public comment, please complete and submit a speaker form. However, California's open meeting laws do not permit the Committee to discuss or take any action on the matter at today's meeting. At its discretion, the Committee may add the item to a future meeting agenda or refer the matter to staff or committee. Individuals' comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

Joining the Webinar and Offering Phone-in Testimony

The Airports Advisory Committee meetings will continue to offer the public a virtual participation option using the Zoom Webinar platform. Members of the public can offer public comment on agenda items or during Non-Agenda Public Comment by accessing the meeting online using a desktop computer, laptop, tablet, or Smartphone, or by calling into the meeting using a Smartphone, cellular phone, or land line.

The link to join the Meeting Webinar by computer, tablet, or Smartphone is:

<https://sandiego.zoomgov.com/j/1611181309>

To join by telephone:

Dial 833 568 8864

When prompted, input **Webinar ID: 161 118 1309**

How to Speak to A Particular Item or During Non-Agenda Public Comment Via Virtual Platform:

When the Chair introduces the item you would like to comment on (or indicates it is time for Non-Agenda Public Comment), raise your hand by either tapping the "Raise Your Hand" button on your computer, tablet, or Smartphone, or by dialing *9 on your phone. You will be taken in the order in which you raised your hand. You may only speak once on a particular item.

When the Committee Liaison indicates it is your turn to speak, unmute your phone by tapping the Unmute button on your computer, tablet or Smartphone, or dial *6 on your phone.

If you are speaking on Non-Agenda Public Comment, please note that California's open meeting laws do not permit the Committee to discuss or take any action on the matter at today's meeting. At its discretion, the Committee may add the item to a future meeting agenda or refer the matter to staff, Subcommittee, or Ad-Hoc Committee. Individuals' comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

Written Comment through Webform:

Comment on Agenda Items may be submitted using the [webform](#) indicating the agenda item number for which you wish to submit your comment. Comments received by the start of the meeting will be distributed to the Committee Members and posted online with the meeting materials. All webform comments are limited to 200 words. Comments received after the start of the meeting but before the item is called will be submitted into the written record for the relevant item.

REQUESTS FOR ACCESSIBILITY MODIFICATIONS OR ACCOMMODATIONS

This information will be made available in alternative formats upon request, as required by the Americans with Disabilities Act (ADA), by contacting Giancarlo Vargas at 858-573-1405 or giancarlo.vargas@san-diego.gov. Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for alternatives to observing meetings and offering public comment as noted above, may be made by contacting Giancarlo Vargas at 858-573-1405 or giancarlo.vargas@san-diego.gov. Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services, or interpreters, require different lead times, ranging from five business days to two weeks. Please keep this in mind and provide as much advance notice as possible in order to ensure availability. The City is committed to resolving accessibility requests swiftly in order to maximize accessibility.

- 1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. NON-AGENDA PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES**
 - A.** June 11, 2025
- 5. UNFINISHED BUSINESS – None**
- 6. NEW BUSINESS**
 - A.** Adoption of Brown Field Airport Master Plan and Environmental Impact Report
- 7. INFORMATIONAL ITEMS**
 - A.** Proposed Street Parking Configuration at Montgomery – Gibbs Executive Airport
 - B.** Informational Update on the Airports Fiscal Year 2026 User Fees Effective July 1, 2025
 - C.** Staff Reports
 - D.** Other Reports
 - Monthly Airport Operations Reports – June 2025
 - Monthly Noise Management Report – June 2025
 - Airports Projects Status Report – July 2025
- 8. COMMITTEE COMMENTS**
- 9. ADJOURNMENT**

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
Draft MINUTES
Meeting of June 11, 2025
Montgomery-Gibbs Executive Airport
3750 John J. Montgomery Drive, San Diego, CA 92123

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

- Chair Doft called the meeting to order at 3:01 p.m.
- Following the Pledge of Allegiance, Chair Doft asked all members and attendees to remain standing for a moment of silence in honor of those who lost their lives in the tragic aircraft accident on May 22, 2025.
- Chief of Airports, Jorge Rubio, also took a moment to acknowledge the incident, offering heartfelt sympathies and condolences to the victims, their families, and the military community of the Murphy Canyon neighborhood.

2. ROLL CALL

A quorum was present.

MEMBERS PRESENT:

MEMBERS ABSENT:

Chair Peter S. Doft Special Expertise Representative	Richard Ram* Serra Mesa Community
Vice Chair David Gordon Special Expertise	Rob M. Hixson* Otay Mesa Representative
Ron Lee Brown Field Aviation User Group	Shawn Ellis* Montgomery-Gibbs Aviation User Group Representative
Donald Chick Tierrasanta Representative	Joel Ryan* FAA Air Traffic Control Tower
Gary List Brown Field Aviation User Group	
Cindy Scott Navajo Community Representative	
Chase Franzen Kearny Mesa Representative	
Jason Ponchetti Brown Field Aviation Lessees Representative	
Melissa Johnston Montgomery-Gibbs Aviation Lessees Representative	

* Absent

STAFF PRESENT:

Jorge Rubio, David Reed, Debbie Shauger, Charles Broadbent, Jennifer Bearse, Thurman Hodges, Latesha Newell, Cheryl Mossa, Hannah Sax, and Giancarlo Vargas.

3. NON-AGENDA PUBLIC COMMENT

None

4. APPROVAL OF MINUTES

A. Minutes from the May 14, 2025 meeting.

Member Lee made a motion to approve the minutes as written. Vice Chair Gordon seconded the motion. Member List and member Johnston abstained. Motion passed.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

None

7. INFORMATIONAL ITEMS

A. Staff Reports

Chief of Airports - Jorge Rubio, A.A.E.

- The Vehicle Gate 5 operator will be installed on 6/12 to bring the gate fully operational.
- Staff has been working with the Federal Aviation Administration (FAA) since March 2025 on the Surface Awareness Initiative (SAI). The SAI is a \$26 million investment from the FAA to improve the Air Traffic Controller situational awareness on the runway at airports throughout the US. This is expected to be installed withing the next few months.
- There will be several items that will be discussed at the next Airports Advisory Committee, including the Brown Field Master Plan, and several leases.
- Staff is working on the preparation of the office buildings in the business park for the move of over 400 employees. There will be an expected partial move in September 2025.

Montgomery - Gibbs Executive Airport (MYF) – Mr. Charles Broadbent, MYF Airport Manager

- MYF had over 33,000 operations in May of 2025.
- The gate operator for gate 5 at Executive Airpark is scheduled for replacement on 6/13/2025.
- A conditional offer for the vacant Utility Worker II, and Airport Operations Assistant classifications were accepted. Candidates are going through background checks.
- Powerland is conducting a full mow and spray to maintain safety, and infield areas.
- Save the date for the Runway Safety Action Team (RSAT) meeting July 15, 2025, 10am– 12pm the meeting will be held virtually. An invite was sent to users. Reach out to cbroadbent@sandiego.gov if you did not get the zoom invite.

Brown Field Municipal Airport (SDM) – Mr. Andrew Schwartz, SDM Airport Manager

- SDM had 7,713 operations in May and is negligible 0% for this month compared to last year. Total count (Calendar/YTD) 36,395 operations are down 1% compared to the count for the same time last year 36,609.
- Precision Approach Path Indicator's (PAPI) were calibrated per a pilot report on 6-1-2025.
- The 5010 (Master Record) Airport Inspection is scheduled for the week of the 16th of June.
- Soil testing is complete at Pogo Row lots 7310 & 7335.
- Tire collection on site at 7310 & 7335 Pogo Row complete – yielded 3,700 tires on site.
- Hazmat clean-up on at junkyard site at 7310 & 7335 Pogo Row has one item remaining.

Airports Lease Administration – Jennifer Bearse, Program Manager

- Construction of Fixed Based Operator (FBO) with San Diego Airpark is underway. Staff will continue to have discussions on development of other parcels.
- Staff is working with the City Attorney's Office (CAO) on legal action against AERO-ABRE related to environmental remediation and underpayment of rent.
- Staff is working on a Lease with San Diego Airpark (SDA) and a Memorandum of Understanding (MOU) with Customs and Border Protection (CBP) to allow for CBP operations in FBO facilities.
- An MOU for San Diego Fire Station 43 at Brown Field is with the Fire Department for review and approval.
- Experimental Aircraft Association (EAA) to exercise option to extend the size of the leasehold. EAA to submit a permit application to Development Services Department (DSD) for construction of additional hangars.
- Staff is working with CBP on MOU for construction of new CBP facility at Brown Field.
- A lease with 94th Aero Squadron for short-term lease renewal for patio/outdoor space is with the CAO for review.
- New lease for San Diego Community College District (SDCCD) for construction of new hangar and facilities is underway. Draft Lease is being reviewed by Airports and CAO.
- Corporate Helicopters lease commenced March 8, 2025. The tenant is still working with DSD to process plans for the proposed development. Staff has submitted the Capital Expense Improvements (CAPEX) application to FAA for the National Environmental Policy Act (NEPA). Staff is also working with Corporate Helicopters on a lease amendment.
- Staff is working with Executive Airpark on draft lease amendment to remove triangular-shaped parcel. Draft is being reviewed by tenant.
- Staff is working with Crown Air on new, longer-term agreement for transit ramp parking and an amendment to their lease to provide for financing of the Executive Airpark leasehold. Draft lease is being reviewed by Airports.
- A new lease with Advanced Aircrafts.
- Staff is continuing to draft license agreements for Lot 8A hangars, along with the tiedowns at the terminal ramp and Lot 8A.
- A new lease for Alps Hospitality Group being reviewed by Alps and a consent to Sublease for a solar project at 8110 Aero Dr. Hotel. Negotiations are progress to finalize documents.
- Engineering and Capital Projects (E&CP) will be leasing all vacant spaces at 8525 Gibbs Dr. evaluating building systems and planning the building for occupancy which is estimated for late 2025.
- Transportation and E&CP will be expanding their footprint at 8575 Gibbs and taking the remainder of vacant space in that building. Evaluating building systems and planning the building for occupancy.
- Staff is working on a Request for Proposal (RFP) for Property Management Services for the retail and office buildings. RFP is to be released in July 2025 to qualified companies in the City's pool for Real Estate Services.
- A draft amendment and new lease for existing Lessee (Clown Market) to lease an additional 2,300 sq. ft. and relocate liquor store is being reviewed by CAO. Lessee is to retain existing space for separate ice cream and water business appraisal of the fair rental value for the retail center has been completed. Airports staff is reviewing it.

B. Other Reports
None

8. COMMITTEE COMMENTS

None

9. ADJOURNMENT

The meeting adjourned at 3:37 p.m. Next meeting will be July 9, 2025.

Respectfully submitted,

Giancarlo Vargas

Administrative Aide 1

DRAFT

July 9, 2025

Airports Advisory Committee
3750 John J. Montgomery Drive
San Diego, CA 92123

Subject: Adoption of Brown Field Airport Master Plan and Environmental Impact Report

Overview:

Staff recommends City Council approval of the Brown Field Municipal Airport (SDM) Master Plan, a 20-year development roadmap that outlines phased airside and landside improvements, infrastructure upgrades, historic preservation strategies, and a robust redevelopment framework. This plan ensures continued compliance with Federal Aviation Administration design standards, improves airport safety and capacity, and enables significant economic development while respecting the airport's historic character and community setting.

AIRPORTS ADVISORY COMMITTEE RECOMMENDATION(S) TO CITY COUNCIL:

- A. Adopt a resolution adopting the Brown Field Municipal Airport Master Plan and Preferred Alternative.
- B. Adopt a resolution to certify the Program Environmental Impact Report (PEIR) for the Brown Field Municipal Airport Master Plan as drafted.

Discussion:

Brown Field Airport Master Plan Overview

Originally established in 1918 as East Field, Brown Field played a critical role in military pilot training during both World Wars. It was renamed after Commander Melville S. Brown, a naval aviator who perished in a crash in 1936. Following World War II, the airport transitioned to public use and was transferred to the City of San Diego in 1962 with the condition that it remain open for public aviation purposes.

Located in the Otay Mesa region of San Diego, Brown Field is one of the two airports owned and operated by the City of San Diego, over the last few decades SDM has evolved into a major general aviation reliever airport, hosting everything from PSA and Lufthansa airline pilot training to U.S. Customs Port of Entry operations, law enforcement aviation units, corporate flights, and military flights. Its proximity to the U.S.–Mexico border and substantial land availability make it uniquely suited to support regional and binational economic and transportation goals. Per the last economic benefit Study, SDM contributed 74 jobs with a total labor income of \$4.17 million and an industry output of \$10.4 million. Brown Field currently supports over 90,000 annual aircraft operations across two runways:

- Runway 8L/26R: 7,972 ft x 150 ft – accommodates larger general aviation aircraft and jets.
- Runway 8R/26L: 3,180 ft x 75 ft – serves smaller piston aircraft.

The airport features an FAA contract tower, multiple aircraft hangars, apron areas, and a vintage 1960s terminal building. SDM plays a vital role in domestic and international general aviation air traffic management and helps relieve congestion at San Diego International Airport while supporting recreational and business aviation, military operations, cross-border trade, and community-based aviation businesses and non-profits.

The Brown Field Master Plan was developed in alignment with FAA guidance and shaped by community and user input. Its key objectives are to:

- *Enhance airfield safety* and increase operational capacity.
- *Modernize aging infrastructure* to meet current aviation standards.
- *Accommodate future demand* for general and business aviation.
- *Support private redevelopment* through compatible land use planning.
- *Preserve historic airport structures* and protect the site's character.
- *Maintain FAA Airport Layout Plan (ALP) compliance* to ensure continued eligibility for federal funding.

As part of the master planning process, three development scenarios were evaluated to determine the most viable path forward:

Alternative 1: No Action (Status Quo)

Maintain existing facilities with only routine maintenance.

- Pros: No capital investment; no construction impacts.
- Cons: Fails to meet FAA standards; infrastructure deterioration; no growth capacity; ineligible for future FAA grants.

Alternative 2: Limited Improvements (Rehabilitation Only)

Rehabilitate runways, taxiways, and lighting; no terminal or development investment.

- Pros: Improves safety with modest funding.
- Cons: Does not accommodate growth or private investment; lacks commercial viability; excludes Customs upgrade.

Alternative 3: Full Build-Out (Preferred Alternative)

Comprehensive upgrades including runway and taxiway improvements, new FBO terminal with U.S. Customs General Aviation Inspection facilities, expanded aircraft parking, hangars, and support infrastructure, adaptive reuse of historic terminal, integration of private development.

- Pros: Meets FAA standards, supports growth, enables private investment, and preserves airport history.
- Cons: Highest cost and requires environmental clearances.

After detailed analysis, Alternative 3 was selected as the Preferred Alternative for its ability to meet long-term operational, financial, and community needs.

Public and User Outreach

Public engagement has been crucial during the master planning process. Starting in late 2017, the City has conducted extensive outreach including hosting public workshops and open houses for Airport Planning Advisory Committee (PAC) meetings as well as providing the public with an opportunity to comment on the Brown Field Airport Master Plan Program Environmental Impact Report (EIR) which ended on April 7, 2025.

This inclusive process allowed the City to gather input from airport users, tenants, neighbors, community organizations, and regional agencies. Public feedback directly influenced the selection of the Preferred Alternative and environmental priorities.

The Master Plan and associated development efforts will be financed through a combination of funding sources. These include FAA Airport Improvement Program (AIP) grants along with private investment such as San Diego Airpark, LLC. Additional support will come from Airport Enterprise Fund revenues and potential state and regional transportation grants. Importantly, approval of the updated Airport Layout Plan (ALP) is required to maintain the airport's eligibility for continued FAA funding.

In conclusion, the Brown Field Master Plan offers a range of significant benefits. It improves overall airport safety, ensures compliance with FAA design standards, and increases operational capacity to support future aviation needs. The plan is expected to attract substantial private investment, creating long-term jobs and stimulating local economic growth. By preserving the historic character of the airport, particularly with the historic airport terminal, it balances modernization with heritage conservation. Additionally, the airport's expanded role in cross-border aviation and logistics will support international connectivity and help reduce congestion at San Diego International Airport.

Copies of the Master Plan and PEIR's can be found on the Airports website here:

<https://www.sandiego.gov/staging/airports/planning/master-plan>

City Strategic Plan Goal(s)/Objective(s):

This action directly supports the City of San Diego Strategic Plan's *Priority Area: Advance Mobility & Infrastructure* by optimizing maintenance, repairs, and associated processes for airport infrastructure. Reducing repair, maintenance, and installation backlogs for runways, taxiway, aprons, airport roads, and other airport infrastructure.

Additionally, this action aligns with the *Priority Area: Foster Regional Prosperity* by strengthening the airport's role as a regional economic driver. It enhances infrastructure to support business, trade, and workforce development, while investing in international trade facilities, job readiness, and economic development programs that attract, retain, and grow businesses in the San Diego region.

Fiscal Considerations:

The Brown Field Master Plan was developed as a guiding document to implement Airport's Division Airport Capital Improvement Plan (ACIP) for the Airport. The ACIP for the Brown Field Airport consists of \$18.9 million in projects that include rehabilitation and/or reconstruction of runways, taxiways, aprons, and other critical airport infrastructure over the next five years. These projects are expected to be funded by combination of FAA Airport Improvement Grants and the Airports Enterprise Fund. The Airport Improvement Grants cover 95% of eligible expenses and the remaining 5% of expenses of projects will be covered by the Airports Enterprise Fund.

Charter Section 225 Disclosure of Business Interests:

N/A, Internal City Document

Environmental Impact:

A Citywide Draft Program Environmental Impact Report (PEIR) has been prepared (SCH No. 2019029037) to evaluate the environmental impacts of the Brown Field Airport Master Plan. The analysis identifies potential feasible mitigation measures to reduce environmental impacts at the Airport in a manner that best achieves the City's climate goals outlined in the Climate Action Plan. The public comment period for the Draft PEIR closed on April 7, 2025, and a Final EIR is being prepared, including responses to comments received during the public comment period, and will be provided prior to City Council.

Climate Action Plan Implementation:

N/A – Does not have a connection to the CAP.

Equal Opportunity Contracting Information (if applicable):

N/A. Not a contract

Previous Council and/or Committee Actions:

This item will be heard at Committee prior to Council.

Planning Commission Action(s):

N/A

Key Stakeholders and Community Outreach Efforts:

The City conducted extensive outreach including hosting public workshops and open houses for Airport Planning Advisory Committee (PAC) meetings as well as providing the public with an opportunity to comment of the Brown Field Airport Master Plan Program Environmental Impact Report (EIR) which ended on April 7, 2025.

Sincerely,

Jorge Rubio, A.A.E.
Deputy Director, Chief of Airports



**Economic Development Department
Airports Division**

July 9, 2025

Airports Advisory Committee
3750 John J. Montgomery Drive
San Diego, CA 92123

Subject: Proposed Street Parking Configuration at Montgomery – Gibbs Executive Airport.

OVERVIEW:

The City of San Diego, through its Airports Enterprise Fund owns the street system within Montgomery–Gibbs Executive Airport. The Economic Development Department’s Airports Division, as the airport operator, intends to designate specific street parking areas to support the parking needs of tenants in the Airport Business Park.

DISCUSSION OF ITEM:

In 2019, the City recaptured several large office buildings and a retail center along Gibbs Drive from a previous tenant. Since then, the offices have been partially occupied. The Airports Division is now ready to fully lease the buildings located at 8525 and 8575 Gibbs Drive.

Full occupancy of these two buildings will require parking for approximately 493 vehicles; however, only 351 on-site parking spaces are currently available. While additional street parking exists along Glenn Curtiss Road, Gibbs Drive, and John J. Montgomery Drive, increased construction activity across the airport has made it more difficult for tenants to reliably find parking.

To address this shortfall and maintain compliance with federal financial sustainability requirements, the airport will begin designating street parking areas for exclusive use by airport tenants and users. Advance notice will be provided to all vehicles that the intended implementation effective date will be September 1, 2025.

Of the existing 229 street parking spaces, 146 will be allocated to support the tenants of 8525 and 8575 Gibbs Drive. The remaining 97 spaces will remain available for general airport users but will now be clearly marked for airport use only. It is worth noting that the Terminal Parking Lot has an additional 141 parking spaces available for general airport users.

A breakdown of the proposed parking configuration at Montgomery–Gibbs Executive Airport is attached.

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Airports Advisory Committee
July 9, 2025

If you have any questions or need further information, please contact me at 858-573-1441

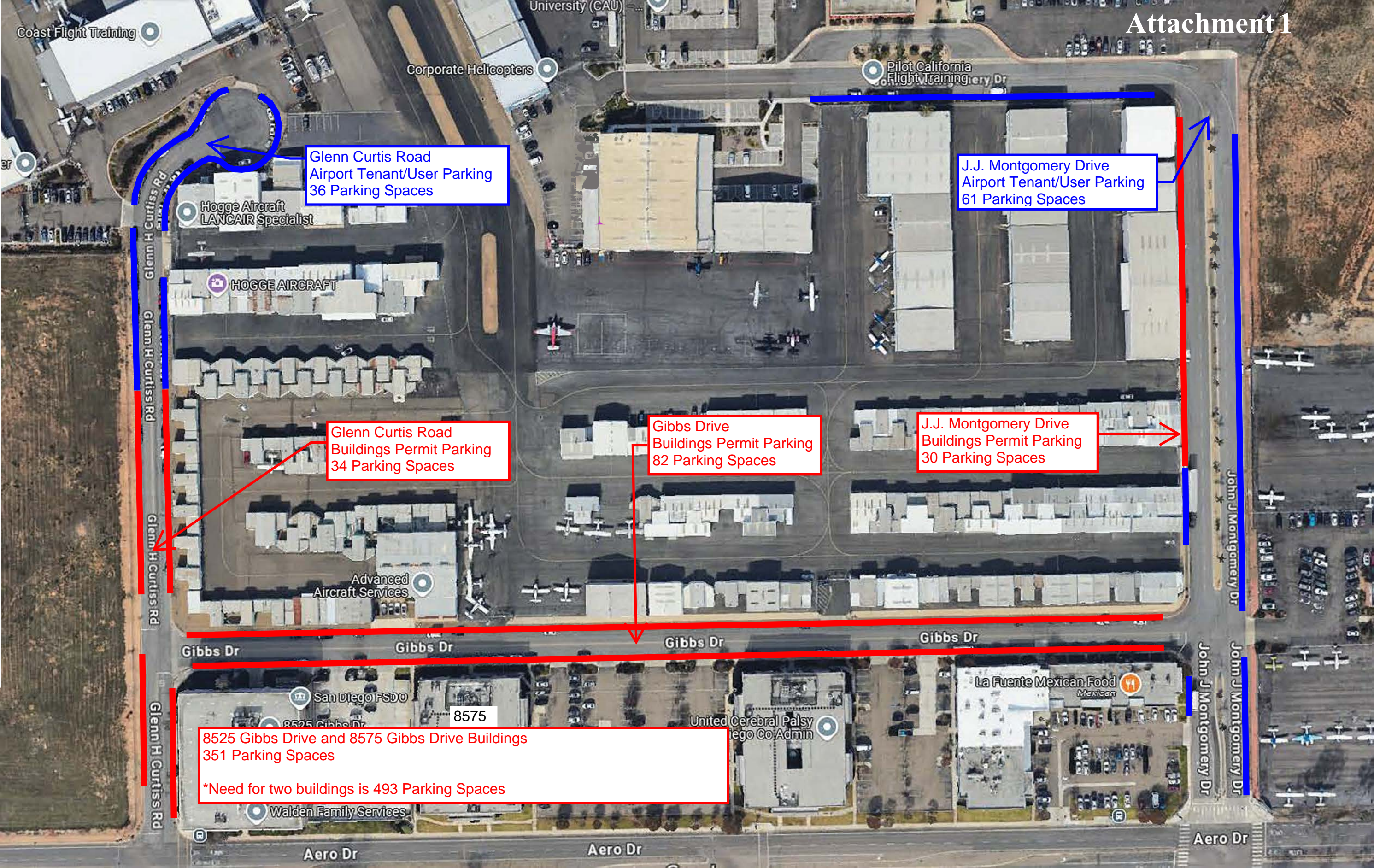
Sincerely,

Jorge Rubio, A.A.E.
Deputy Director, Chief of Airports

JR/dr

Attachments:

1. Proposed Permit Parking Configuration at Montgomery – Gibbs Executive Airport



Glenn Curtis Road
Airport Tenant/User Parking
36 Parking Spaces

J.J. Montgomery Drive
Airport Tenant/User Parking
61 Parking Spaces

Glenn Curtis Road
Buildings Permit Parking
34 Parking Spaces

Gibbs Drive
Buildings Permit Parking
82 Parking Spaces

J.J. Montgomery Drive
Buildings Permit Parking
30 Parking Spaces

8525 Gibbs Drive and 8575 Gibbs Drive Buildings
351 Parking Spaces

*Need for two buildings is 493 Parking Spaces



**Economic Development Department
Airports Division**

July 9, 2025

Airports Advisory Committee
3750 John J. Montgomery Drive
San Diego, CA 92123

Subject: Informational Update on the Airports Division Fiscal Year 2026 User Fees
Effective July 1, 2025

OVERVIEW:

On March 3, 2025, the San Diego City Council approved the Citywide Proposed Fiscal Year 2026 User Fees, which include the Proposed Airports User Fees initially presented to the Airports Advisory Committee on October 9, 2024. The Airport User Fees will be implemented in two phases: April 1, 2025 (Attachment 1) and July 1, 2025 (Attachment 2). The City Council's decision also allows for annual adjustments to the User Fees to accommodate increases in the City's service-related costs.

DISCUSSION OF ITEM:

Staff first presented the Proposed Airports User Fees for Fiscal Year 2026 to the Airports Advisory Committee on October 9, 2024. The presentation outlined the regulatory framework for a Comprehensive User Fee Study aimed at benchmarking airport fees with those of other airports within a 100-mile radius.

The User Fee Policy establishes three categories of fees:

1. **Category I (Full Recovery):** These fees cover 100% of the cost of providing a service.
2. **Category II (Partial Recovery):** These fees recover less than 100% of the cost. This applies when (a) collecting the fee is not cost-effective, (b) another government agency regulates the fee amount, or (c) the fee prioritizes public benefit over full cost recovery (e.g., recreational or senior citizen programs).
3. **Category III (Fines, Penalties, and Use of Government Property):** These are fines and penalties intended as deterrents rather than revenue sources (e.g., parking fines or public safety disturbance fines). The cost recovery percentage for these fees may vary and is based on department recommendations.

The Proposed User Fees were reviewed by the City's Budget and Efficiency Committee on February 5, 2025. The Committee voted to approve the Category II and III fees to take effect on April 1, 2025, and the Category I fees to take effect on July 1, 2025. The full list of the Fiscal Year 2026 Airports Proposed User Fees was subsequently presented to and approved by the City

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July 9, 2025

Council on March 3, 2025. For more details, please refer to the City Council Agenda Item 202 where the User Fees were approved: <https://www.sandiego.gov/citywide-agendas-minutes>

If you have any questions or need further information, please contact Hannah Sax, Airports Program Coordinator, at (858) 573-1423.

Sincerely,

Jorge Rubio, A.A.E.
Deputy Director, Chief of Airports

JR/jr

Attachments:

1. Airports User Fees, Effective April 1, 2025 (Category 2 and 3)
2. Airports User Fees, Effective July 1, 2025 (Category 1)



Montgomery-Gibbs Executive Airport and Brown Field Municipal Airport

User Fee Schedule

Effective April 1, 2025

OVERNIGHT AIRCRAFT PARKING FEES

Single Engine 12,500 lb. and Under. <i>Fee charged to single engine aircraft weighing 12,500 lb. and under, utilizing the City airports' ramps remaining overnight.</i>	\$11.00
Multi Engine 12,500 lb. and Under. <i>Fee charged to multi engine aircraft weighing 12,500 lb. and under, utilizing the City airports' ramps remaining overnight.</i>	\$13.00
Aircraft over 12,500 lb. <i>Fee charged to aircraft weighing over 12,500 lb. utilizing the City airports' ramps remaining overnight. Fee is per thousand pounds of Maximum Gross Take-off Weight (Rounded to the nearest thousand).</i>	\$1.17/1,000 lb.
Airships (SDM Only). <i>Fee charged to Airships mooring at Brown Field Municipal Airport overnight.</i>	\$72.44

AIRCRAFT LANDING FEES

Large Aircraft (over 12,500 lb.) <i>Landing Fee charged to non-based aircraft (Both Part 91 and 135). Fee is per thousand pounds of Maximum Gross Take Off Weight (Rounded to the nearest thousand).</i>	\$1.26/1,000 lb.
Small Aircraft (12,500 lb. and under). <i>Landing Fee charged to Non-scheduled commercial (Part 135) - non based aircraft weighing 12,500 lb. and under.</i>	\$12.57

MONTHLY HANGAR / TIEDOWN FEES

Single Engine 40'x35' T-Shape (up to 1,050 sq. Ft). <i>Monthly hangar/tiedown fee for Single Engine 40'x35' T-Shape (up to 1,050 sq. ft) space at City airports.</i>	\$143.96
Multi-Engine T-shape. <i>Monthly hangar/tiedown fee for Multi-Engine T shape space City airports.</i>	\$155.38
All Hangars/Tie-downs over 1,050 Sq. Ft. <i>Monthly hangar/tiedown fee for All Hangars Tie-downs over 1,050 Sq. Ft.</i>	\$0.15 per/Sq. Ft.

FUEL FLOWAGE FEES

Aviation Gas. <i>This fee is per gallon of aviation gas delivered through City airports.</i>	\$0.11/gal
Aviation Jet Fuel. <i>This fee is per gallon of Jet Fuel delivered through City airports.</i>	\$0.10/gal
Aviation Oils. <i>This fee is per gallon of Aviation Oil delivered through City airports.</i>	\$0.10/gal

COMMERCIAL OPERATING PERMIT FEES

Commercial Operating Permit. <i>Annual Fee for Short Term Commercial Operating Permits at City airports.</i>	\$468.98
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Montgomery-Gibbs Executive Airport and Brown Field Municipal Airport
User Fee Schedule Effective April 1, 2025

GATE ACCESS CARD FEES

Initial Card Issuance Fee. <i>Gate access card for MYF. Initial issuance cost. Access card remains property of City.</i>	\$20.00
Replacement Card Fee. <i>Replacement Fee for gate access card for MYF. Access card remains property of City.</i>	\$20.00
Card Reactivation After Violation. <i>Reactivation Fee assessed to users due to violation of Airports Rules and Regulations. Fee is assessed to deter potential repeat violation of Airports Rules and Regulations.</i>	\$100.00

AIRPORT CONFERENCE ROOM FEES

Conference Room Per Hour Fee. <i>Fee assessed for the use of the airports' conference rooms per hour. (All Conference Room fees must be paid in advance at the time of reservations. Reservations made over the phone must be paid for within 72 hours of the meeting date).</i>	\$25.00
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SPECIAL USE FEES

Special Use Fees. <i>Any operation requiring exclusive use of ramp, taxiway, runway; or any adjacent areas that would prohibit or restrict the normal public use or access to that area. Additional fees will be negotiated to recover labor and/or other costs provided by the City to ensure public safety. i.e. an all-day exclusive use of Runway 23 by movie film crews with Operations Assistant on site - \$1,000.00. Rates are subject to increases due to special handling or other requirements.</i>	Daily Minimum \$102.56
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OVERNIGHT VEHICLE PARKING FEES

Autos. <i>Overnight parking fee for autos at SDM. Fee is per night.</i>	\$6.00
Oversized Vehicles. <i>Overnight parking fee for oversized vehicles at SDM. Fee is per night.</i>	\$13.00
Auto at MYF <i>Overnight parking fee for autos at MYF. Fee is per night.</i>	\$10.00
Oversized Vehicles MYF <i>Overnight parking fee for oversized vehicles at MYF. Fee is per night.</i>	\$20.00

COPY MACHINE FEES

Fee per Copy. <i>Fee for copier use for non-City Personnel per copy.</i>	\$0.25
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LATE FEES

Administrative Charge Minimum <i>Administrative Charge for billing costs for non-payment of fees owed. Fee may be increased to cover actual costs of recovery.</i>	Minimum \$10.00
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These published User Fees have been approved by City Council.

For information regarding these user fees please contact Airport Operations at:

Montgomery – Gibbs Executive: (858) 573-1440 I Brown Field (619) 424-0455

3750 John J. Montgomery Drive MS 14,
San Diego, CA 92123

sandiego.gov/airports



Montgomery-Gibbs Executive Airport and Brown Field Municipal Airport

User Fee Schedule

Effective July 1, 2025

OVERNIGHT AIRCRAFT PARKING FEES

Single Engine 12,500 lb. and Under. <i>Fee charged to single engine aircraft weighing 12,500 lb. and under, utilizing the City airports' ramps remaining overnight.</i>	\$11.00
Multi Engine 12,500 lb. and Under. <i>Fee charged to multi engine aircraft weighing 12,500 lb. and under, utilizing the City airports' ramps remaining overnight.</i>	\$13.00
Aircraft over 12,500 lb. <i>Fee charged to aircraft weighing over 12,500 lb. utilizing the City airports' ramps remaining overnight. Fee is per thousand pounds of Maximum Gross Take-off Weight (Rounded to the nearest thousand).</i>	\$1.17/1,000 lb.
Airships (SDM Only). <i>Fee charged to Airships mooring at Brown Field Municipal Airport overnight.</i>	\$104.28

AIRCRAFT LANDING FEES

Large Aircraft (over 12,500 lb.) <i>Landing Fee charged to non-based aircraft (Both Part 91 and 135). Fee is per thousand pounds of Maximum Gross Take Off Weight (Rounded to the nearest thousand).</i>	\$1.26/1,000 lb.
Small Aircraft (12,500 lb. and under). <i>Landing Fee charged to Non-scheduled commercial (Part 135) - non based aircraft weighing 12,500 lb. and under.</i>	\$12.57

MONTHLY HANGAR / TIEDOWN FEES

Single Engine 40'x35' T-Shape (up to 1,050 sq. Ft). <i>Monthly hangar/tiedown fee for Single Engine 40'x35' T-Shape (up to 1,050 sq. ft) space at City airports.</i>	\$143.96
Multi-Engine T-shape. <i>Monthly hangar/tiedown fee for Multi-Engine T shape space City airports.</i>	\$155.38
All Hangars/Tie-downs over 1,050 Sq. Ft. <i>Monthly hangar/tiedown fee for All Hangars Tie-downs over 1,050 Sq. Ft.</i>	\$0.15 per/Sq.Ft.

FUEL FLOWAGE FEES

Aviation Gas. <i>This fee is per gallon of aviation gas delivered through City airports.</i>	\$0.11/gal
Aviation Jet Fuel. <i>This fee is per gallon of Jet Fuel delivered through City airports.</i>	\$0.13/gal
Aviation Oils. <i>This fee is per gallon of Aviation Oil delivered through City airports.</i>	\$0.11/gal

COMMERCIAL OPERATING PERMIT FEES

Commercial Operating Permit. <i>Annual Fee for Short Term Commercial Operating Permits at City airports.</i>	\$507.36
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Montgomery-Gibbs Executive Airport and Brown Field Municipal Airport
User Fee Schedule Effective July 1, 2025

GATE ACCESS CARD FEES

<u>Initial Card Issuance Fee.</u> <i>Gate access card for MYF. Initial issuance cost. Access card remains property of City.</i>	\$30.00
<u>Replacement Card Fee.</u> <i>Replacement Fee for gate access card for MYF. Access card remains property of City.</i>	\$30.00
<u>Card Reactivation After Violation.</u> <i>Reactivation Fee assessed to users due to violation of Airports Rules and Regulations. Fee is assessed to deter potential repeat violation of Airports Rules and Regulations.</i>	\$200.00

AIRPORT CONFERENCE ROOM FEES

<u>Conference Room Per Hour Fee.</u> <i>Fee assessed for the use of the airports' conference rooms per hour. (All Conference Room fees must be paid in advance at the time of reservations. Reservations made over the phone must be paid for within 72 hours of the meeting date).</i>	\$25.00
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SPECIAL USE FEES

<u>Special Use Fees.</u> <i>Any operation requiring exclusive use of ramp, taxiway, runway; or any adjacent areas that would prohibit or restrict the normal public use or access to that area. Additional fees will be negotiated to recover labor and/or other costs provided by the City to ensure public safety. i.e. an all-day exclusive use of Runway 23 by movie film crews with Operations Assistant on site - \$1,000.00. Rates are subject to increases due to special handling or other requirements.</i>	Daily Minimum \$116.93
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OVERNIGHT VEHICLE PARKING FEES

<u>Overnight Vehicle Parking: Auto at MYF.</u> <i>Overnight parking fee for autos. Fee is per night.</i>	\$10.00
<u>Overnight Vehicle Parking: Oversized Vehicles MYF.</u> <i>Overnight parking fee for oversized vehicles. Fee is per night.</i>	\$20.00
<u>Overnight Vehicle Parking: Auto at SDM.</u> <i>Overnight parking fee for autos at City airports. Fee is per night.</i>	\$18.00
<u>Overnight Vehicle Parking: Oversized Vehicles SDM.</u> <i>Overnight parking fee for oversized vehicles. Fee is per night.</i>	\$36.00

COPY MACHINE FEES

<u>Fee per Copy.</u> <i>Fee for copier use for non-City Personnel per copy.</i>	\$0.25
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LATE FEES

<u>Administrative Charge Minimum.</u> <i>Administrative Charge for billing costs for non-payment of fees owed. Fee may be increased to cover actual costs of recovery.</i>	Minimum \$11.20
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Montgomery-Gibbs Executive Airport and Brown Field Municipal Airport
User Fee Schedule Effective July 1, 2025

HANGAR WAITING LIST FEES (NON-REFUNDABLE)

<u>Privately Owned Hangar Waiting List Fee.</u> <i>Waiting List Fee.</i>	\$300.00
<u>City Owned Hangar Waiting List Fee.</u> <i>Waiting List Fee.</i>	\$300.00
<u>City Owned Tie-Down Waiting List Fee.</u> <i>Waiting List Fee</i>	\$136.00

These published User Fees have been approved by City Council.

For information regarding these user fees please contact:

Montgomery – Gibbs Executive Airport Airport Operations:	(858) 573-1440
Brown Field Municipal Airport Airport Operations:	(619) 424-0455

Monthly Airport Operations Report

June 2025



MONTGOMERY-GIBBS EXECUTIVE AIRPORT

Flight Operations (Month)	Jun-25	Jun-24	% Diff
	29,588	30,432	-2.8%

Based A/C	458
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Flight Operations (CY)	2025 YTD	2024 YTD	% Diff
	186,558	184,865	0.9%

Flight Operations (FY)	FY25 YTD	FY24 YTD	% Diff
	387,499	359,476	7.8%

Unleaded AvGas (UL94 Gal)*	Available	Sold Jun-25	Sold FY25 YTD
	555	20	45.70

Total Operations 10-Year History	
2024	385,806
2023	321,830
2022	307,188
2021	292,805
2020	276,208
2019	253,090
2018	226,588
2017	207,103
2016	200,676
2015	216,295

Operations Office Revenue	FY25 YTD	FY24 YTD	% Diff
Landing Fees	\$31,578.09	\$18,247.16	73.1%
Transient A/C Parking	\$23,170.00	\$16,133.00	43.6%
Monthly A/C Parking	\$502,902.81	\$478,997.85	5.0%
Vehicle Parking	\$3,820.00	\$3,953.00	-3.4%
Conference Room	\$3,050.00	\$2,820.00	8.2%
Other	\$7,040.30	\$7,595.92	-7.3%
Total	\$571,561.20	\$527,746.93	8.3%

* Prices for AvGas and UL94 may vary. For up to date price information visit: <https://www.airnav.com/airport/KMYF>

BROWN FIELD AIRPORT

Flight Operations (Month)	Jun-25	Jun-24	% Diff
	6,826	8,722	-21.7%

Based A/C	157
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Flight Operations (CY)	2025 YTD	2024 YTD	% Diff
	43,221	45,331	-4.7%

Flight Operations (FY)	FY25 YTD	FY24 YTD	% Diff
	91,415	91,729	-0.3%

Total Operations 10-Year History	
2024	93,525
2023	92,255
2022	94,925
2021	106,001
2020	100,462
2019	86,358
2018	78,916
2017	77,355
2016	86,027
2015	93,529

Operations Office Revenue	FY25 YTD	FY24 YTD	% Diff
Landing Fees	\$129,322.00	\$112,681.00	14.8%
Transient A/C Parking	\$8,841.00	\$5,408.00	63.5%
Vehicle Parking	\$57,511.00	\$35,813.00	60.6%
Other	\$769.00	\$310.00	0.0%
Total	\$196,443.00	\$154,212.00	27.4%



Economic Development Department

Monthly Noise Management Report- June 2025

Montgomery Gibbs Executive Airport

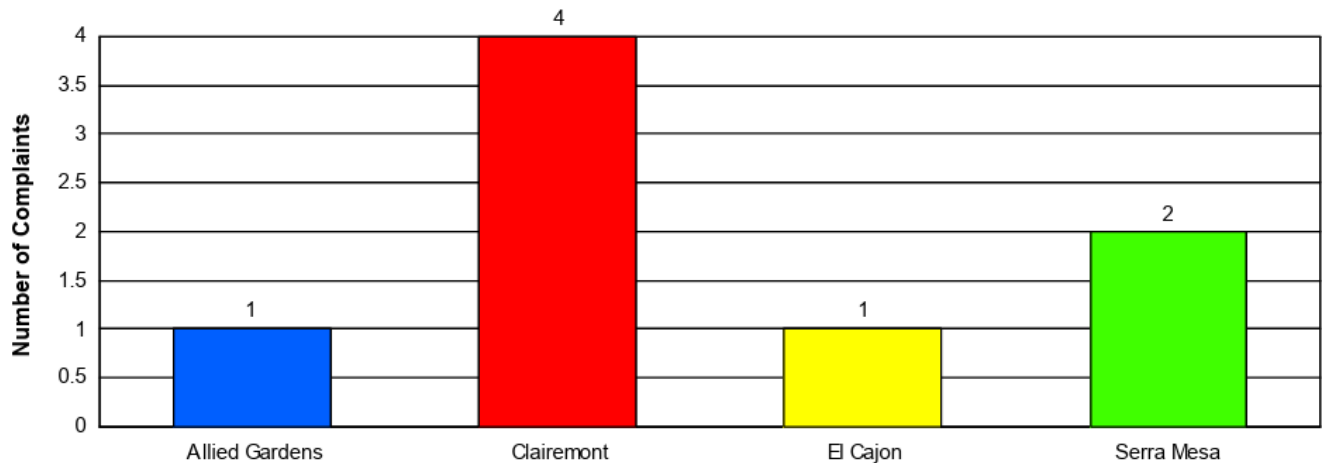
Noise Abatement Violations*

Day: 0

Night: 0

Total of Fine Amount for the Month: \$0

Community Complaint Totals



Total Number of Complaints: 8

Community Complaint Details

Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Allied Gardens	1	1	1
Clairemont	3	4	20
El Cajon	1	1	3
Serra Mesa	1	2	4
Totals:	6	8	28

*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990

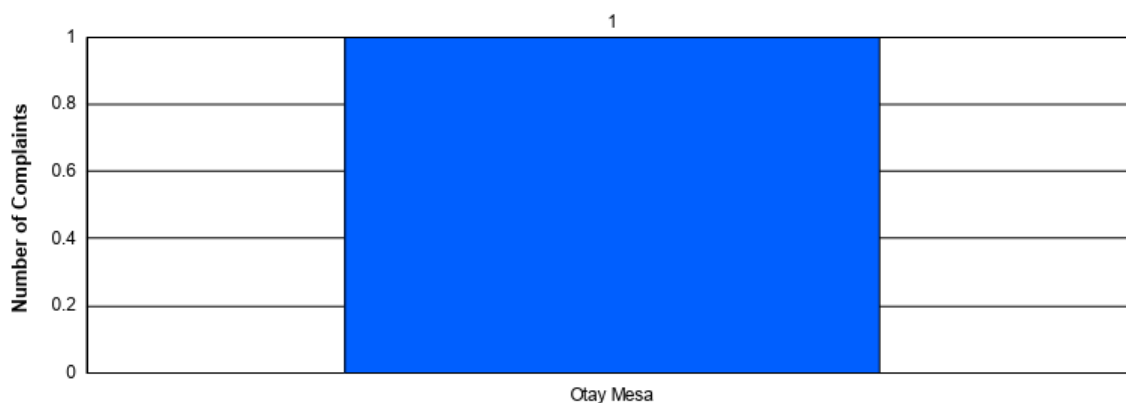


Economic Development Department

Monthly Noise Management Report- June 2025

Brown Field Municipal Airport

Community Complaint Totals:



Total Number of Complaints: 1

Community Complaint Details:

Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Otay Mesa	1	1	2
Totals:	1	1	2

*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990

Projects Progress Update

July 2025

Montgomery-Gibbs Executive Airport (MYF)

- Airports Master Plans
 - Weekly Meetings with Consultant and City Planning Department to streamline Environmental Impact Report updates.
 - Brown Field's Draft Environmental Impact Report comment period ended April 7, 2025
- MYF Terminal Parking Lot East Rehabilitation
 - 100% Design received; project is subject to shelter competition, expected to be out to bid by mid July
- Spiders Lot Pavement Rehabilitation
 - 100% Design received. On hold.
- MYF Terminal Apron Rehabilitation
 - Submitted FAA grant application
- Air Center MYF (Corporate Helicopters)
 - Working with Tenant on FAA Environmental documents

Brown Field Airport (SDM)

- Taxiway Golf, Taxiway Bravo Rehab, Taxiway Charlie (G1) Rehab Realign, Pavement Removal Project
 - Completed 90% Design. Submitted FAA Grant application
- Airport Terminal Roof Replacement
 - Project kick off meeting held 9-16-2024
 - Engineering and Capital Projects Department Quick Build Team is obtaining permit for the guard shack removal
- San Diego Airpark Project
 - Construction Activities on Phase 1 continue.
 - Conducting Phase 2 environmental work on Phase 2 parcels
- Access Control System
 - Working with City and FAA on procurement, Mayoral Action completed
- Customs and Border Protection General Aviation Inspections Facility
 - Proposed New Facility would be within new FBO building terminal.