

## **COMMISSION ON POLICE PRACTICES**

### **RULES STANDING COMMITTEE AGENDA**

**Wednesday, July 9, 2025**

**4:30pm-6:00pm**

**Procopio Towers  
525 B St.  
17<sup>th</sup> Floor, Suite 1725  
San Diego, CA 92101**

The Commission on Police Practices (Commission) meetings will be conducted pursuant to the provisions of California Government Code Section 54953 (a), as amended by Assembly Bill 2249.

The Commission business meetings will be in person and the meeting will be open for in-person testimony. Additionally, we are continuing to provide alternatives to in-person attendance for participating in our meetings. In lieu of in-person attendance, members of the public may also participate via telephone/Zoom.

**The link to join the meeting by computer, tablet, or smartphone at 4:30pm is:**

<https://sandiego.zoomgov.com/j/1617084540>

**161 708 4540**

**In-Person Public Comment on an Agenda Item:** If you wish to address the CPP Standing Committee on an item on today's agenda, please complete and submit a speaker slip before the Committee hears the agenda item. You will be called at the time the item is heard. Each speaker must file a speaker slip with the CPP staff at the meeting at which the speaker wishes to speak indicating which item they wish to speak on. Speaker slips may not be turned in prior to the day of the meeting or after completion of in-person testimony. In-person public comment will conclude before virtual testimony begins. Each speaker who wishes to address the Commission must state who they are representing if they represent an organization or another person.

For discussion and information items each speaker may speak up to three (3) minutes, subject to the Committee Chair's determination of the time available for meeting management purposes, in addition to any time ceded by other members of the public who are present at the meeting and have submitted a speaker slip ceding their time. These speaker slips should be submitted together at one time to the designated CPP staff. The Committee Chair may also limit organized group

presentations of five or more people to 15 minutes or less.

**In-Person Public Comment on Matters Not on the Agenda:** You may address the Standing Committee on any matter not listed on today's agenda. Please complete and submit a speaker slip. However, California's open meeting laws do not permit the Standing Committee to discuss or take any action on the matter at today's meeting. At its discretion, the Standing Committee may add the item to a future meeting agenda or refer the matter to the CPP. Public comments are limited to three minutes per speaker. At the discretion of the Committee Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item to appropriately manage the meeting and ensure the Standing Committee has time to consider all the agenda items. A member of the public may only provide one comment per agenda item. In-person public comment on items not on the agenda will conclude before virtual testimony begins.

**Virtual Platform Public Comment to a Particular Item or Matters Not on the Agenda:** When the Committee Chair introduces the item you would like to comment on (or indicates it is time for Non-Agenda Public Comment), raise your hand by either tapping the "Raise Your Hand" button on your computer, tablet, or Smartphone, or by dialing \*9 on your phone. You will be taken in the order in which you raised your hand. You may only speak once on a particular item. When the Committee Chair indicates it is your turn to speak, click the unmute prompt that will appear on your computer, tablet or Smartphone, or dial \*6 on your phone.

**Written Comment through Webform:** Comment on agenda items and non-agenda public comment may also be submitted using the [webform](#). If using the webform, indicate the agenda item number you wish to submit a comment for. All webform comments are limited to 200 words. On the [webform](#), members of the public should select Commission on Police Practices (even if the public comment is for a Commission on Police Practices Committee meeting).

The public may attend a meeting when scheduled by following the attendee meeting link provided above. To view a meeting archive video, click [here](#). Video footage of each Commission meeting is posted online [here](#) within 24-48 hours of the conclusion of the meeting.

Comments received no later than 11 am the day of the meeting will be distributed to the Commission on Police Practices. Comments received after the deadline described above but before the item is called will be submitted into the written record for the relevant item.

**Written Materials:** You may alternatively submit via U.S. Mail to Attn: Office of the Commission on Police Practices, 525 B Street, Suite 1725, San Diego, CA 92101. Materials submitted via U.S. Mail must be received the business day prior to the meeting to be distributed to the Standing Committee.

If you attach any documents to your comment, they will be distributed to the Standing Committee in accordance with the deadlines described above.

### **Late-Arriving Materials**

This paragraph relates to those documents received after the agenda is publicly noticed and during the 72 hours prior to the start of, or during, the meeting. Pursuant to the Brown Act, (California Government Code Section 54957.5(b)) late-arriving documents, related to the Commission on Police Practices' ("CPP") meeting agenda items, which are distributed to the legislative body prior to and/or during the CPP meeting are available for public review by appointment in the Office of the CPP located at Procopio Towers, 525 B Street, Suite 1725, San Diego, CA 92101. Appointments for public review may be made by calling (619) 533-5304 and coordinating with CPP staff before visiting the office. Late-arriving documents may also be obtained by email request to CPP staff at [commissiononpolicepractices@sandiego.gov](mailto:commissiononpolicepractices@sandiego.gov). Late-arriving materials received prior to the CPP meeting will also be available for review, at the CPP public meeting, by making a verbal request of CPP staff located in the CPP meeting. Late-arriving materials received during the CPP meeting will be available for review the following workday at the CPP offices noted above or by email request to CPP staff.

- I. CALL TO ORDER/WELCOME (Committee Chair Bonnie Benitez)
- II. ROLL CALL (Executive Assistant Alina Conde)
- III. APPROVAL OF THE MINUTES OF THE May 27, 2025 RULES COMMITTEE MEETING
- IV. NON-AGENDA PUBLIC COMMENT (Executive Assistant Alina Conde)
- V. NEW BUSINESS (DISCUSSION/ACTION ITEMS)
  - A. Continued Review of Amendment of Commission on Police Practices (CPP) Bylaws
- VI. ADJOURNMENT

### **Materials Provided:**

- CPP Bylaws:  
<https://www.sandiego.gov/sites/default/files/2024-05/cpp-bylaws-030624.pdf>

**Access for People with Disabilities:** As required by the Americans with Disabilities Act (ADA), requests for agenda information to be made available in alternative formats, and any requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for alternatives to observing meetings and offering public comment as noted above, may be made by contacting the Commission at (619) 533-5304 or [commissiononpolicepractices@sandiego.gov](mailto:commissiononpolicepractices@sandiego.gov).

Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services, or

interpreters, require different lead times, ranging from five business days to two weeks. Please keep this in mind and provide as much advance notice as possible to ensure availability. The city is committed to resolving accessibility requests swiftly.

**Commission on Police Practices**

**COMMISSION ON POLICE PRACTICES  
RULES COMMITTEE MEETING  
MINUTES**

**Tuesday, May 27, 2025  
4:30pm-6:00pm**

**Procopio Towers  
17<sup>th</sup> Floor, Suite 1725  
San Diego, CA 92101**

Click [https://www.youtube.com/watch?v=vmaUXlZZ\\_Gc](https://www.youtube.com/watch?v=vmaUXlZZ_Gc) to view this meeting on YouTube.

**CPP Committee Members Present:**

Committee Chair Bonnie Benitez  
Doug Case  
Alec Beyer  
Dan Lawton

**Excused:**

None

**Absent:**

None

**CPP Staff Present:**

Aaron Burgess, Policy Manager

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- I. CALL TO ORDER/WELCOME: Chair Bonnie Benitez called the meeting to order at 4:30pm.
- II. ROLL CALL: Policy Manager Aaron Burgess conducted the roll call for the Committee and established quorum.
- III. NON-AGENDA PUBLIC COMMENT - None
- IV. APPROVAL OF THE MINUTES OF THE APRIL 25, 2025 RULES COMMITTEE MEETING  
**MOTION**: Commissioner Alec Beyer moved to approve the April 25, 2025 Rules Committee Meeting Minutes. Commissioner Dan Lawton seconded the motion. The vote passed 4-0-0.  
Yeas: Benitez, Beyer, Case, Lawton  
Nays: None  
Abstentions: None
- V. NEW BUSINESS
  - A. Continued Review of Amendment of Commission on Police Practices (CPP) Bylaws Edits **attached** to the meeting minutes.
- VI. ADJOURNMENT: The meeting adjourned at 6:08pm.

## **Section 2. Responsibilities**

Commissioners have the following responsibilities:

### **A. Meeting Attendance**

~~The substantive work of the Commission cannot be accomplished in the absence of a quorum. To accomplish the work of the Commission, Commissioners are expected to be in attendance and participate in meetings. Meeting attendance shall be in accordance with the Brown Act.~~ To accomplish the work of the Commission in compliance with all laws, codes and regulations, Commissioners must appear in person at regular and Standing Committee meetings.

Any Commissioner with an unexcused absence from at least three (3) consecutive meetings of the full Commission may be removed from the Commission per Article III, Section 3.B. of these bylaws.

Commissioners may request to be excused from a meeting by contacting the Chair and Executive Director no later than 12 noon on the day of the meeting. An excused absence can be granted by the Chair for the following reasons:

- (1) Illness or ~~health~~ incapacity
- (2) Out of Town
- (3) Work/School, but not on a regular basis
- (4) Religious observance
- (5) Extraordinary Circumstances

## **B. Case Review and Confidentiality**

1. Commissioners may be assigned by the Chair, or their designee, to review and evaluate complaints and investigations of misconduct by SDPD personnel. ~~in accordance with the current Operational Standing Rule for Case Review.~~
2. Commissioners ~~must~~ are required to sign a confidentiality agreement before reviewing confidential material.
3. Commissioners shall not take part in Closed Session meetings or case reviews without first signing a confidentiality agreement. ~~in order to participate in Closed Session meetings or review cases. Commissioners cannot take part in Closed Session meetings or review cases without signing the confidentiality agreement.~~

## **C. Committee Participation**

Commissioners are required to participate on at least one of the ~~standing~~ committees of the Commission.

## **D. Training**

Commissioners are required to pursue and complete trainings mandated by the Commission. ~~educational opportunities as determined by the Training and Continuing Education Committee.~~

## **E. Community Outreach**

Commissioners shall participate in community outreach activities. ~~as determined by the Community Outreach Committee.~~

Commissioners are authorized to speak in public about the activities and goals of the Commission. Commissioner public comments must comply with confidentiality and ethics requirements. ~~can speak in public about the role of the Commission to provide education for the community. Only the Commission Chair or their designee is the~~

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~~spokesperson for the Commission on issues that require public comment.~~

## **F. Ethical Conduct**

To promote public trust, integrity, and transparency, members are expected to adhere to the National Association for Civilian Oversight of Law Enforcement (NACOLE) Code of Ethics. The NACOLE Code of Ethics includes Personal Integrity, Independent and Thorough Oversight, Transparency and Confidentiality, Respectful and Unbiased Treatment, Outreach and Relationship with Stakeholders, Agency Self-examination and Commitment to Policy Review, and Primary Obligation to the Community. The complete NACOLE Code of Ethics is attached as Exhibit A of these bylaws.

Any actual or perceived conflict of interest during case review shall be avoided. Conflict of interest exists when a member has an outside financial interest or a personal relationship with someone involved in the case or has intimate knowledge of the facts of the case. Commissioners shall avoid any



situation where they have a conflict of interest by immediately notifying the Chair or Executive Director requesting either to be excused from review of the case or to have the case reassigned. Active involvement in other boards, committees or organizations could pose an actual or perceived conflict of interest with membership on the Commission. Commissioners shall disclose all potential conflicts to the Chair or Executive Director immediately. The complete Conflict of Interest Policy and Form is attached as Exhibit B of these bylaws.

### Section 3. Removal

#### A. Voluntary Resignation

Any Commissioner ~~may~~ voluntarily resign ~~by by submitting their sending a letter or email of notice of~~ resignation to the Commission Chair and the Executive Director. A Commissioner's written notice of resignation is required by the City Clerk and becomes a matter of public record. Once the ~~notice letter~~ has been received, the position shall be considered vacant.

#### B. Removal for Cause

(Clean up to match with ordinance)

Consistent with Section 26.1106 of the San Diego municipal code, a Commissioner may also be removed for cause.

The Executive Committee is authorized to investigate allegations against a commissioner. If the investigation confirms that cause for removal exists, the commissioner shall be invited to meet with the executive committee. The Executive Committee will transmit to the Commissioner a written invitation to meet with the Executive Committee. The written invitation shall include specific notice of the allegations supporting cause for removal and be sent via the City email address of record for the Commissioner with a redundant paper copy sent by the first class mail and provide no less than seven calendar days' notice of the meeting. The executive committee shall determine whether to proceed with removal after

1. The meeting is held, or
2. The invitation to the meeting is declined, or
3. No response to the invitation is received.

If the Executive Committee decides to proceed with removal, the matter will be placed on the next regular Commission Open Meeting agenda. The Commissioner will be afforded due process. The Commission will then vote on the question of whether the removal proceedings should continue. A two-thirds vote is required to cause the Commission to recommend to the City Council that the Commissioner be removed from the Commission. The affected shall not cast a vote in the matter.

~~including but not limited to for any of the following reasons: (1) misuse of position as a Commissioner; (2) misuse of police issued documents; (3) violation of state laws of confidentiality; (4) misconduct or conviction of a crime that impedes the member's ability to serve as an effective and impartial Commissioner; (5) unexcused absences from at least three consecutive~~

meetings; ~~(6)~~ or by failure to complete case review as assigned; ~~(76)~~ violation of the NACOLE Code of Ethics; or ~~(87)~~ an undisclosed conflict of interest. ¶

Upon receiving information that a Commissioner has engaged in behavior that may subject the member to the removal for cause action, the Cabinet shall investigate or arrange for an investigation of the situation. If after the investigation, it appears that cause exists for removal, the Commissioner shall ¶ be invited to meet with the Executive Director and the Cabinet. After that meeting, the Cabinet shall determine whether to proceed with removal ¶

#### ~~7~~ ¶

proceedings. If it is determined to proceed, the matter will be placed on the next regular Commission Open Meeting agenda. The Commissioner will have an opportunity to present a defense and answer questions. By a two thirds vote, ~~t~~The Commission may, by a two thirds vote of its members, may recommend to the City Council that the member be removed. ~~(citation)~~ The affected Commissioner shall not be entitled to cast a vote in the matter. A hearing by the City Council shall occur within sixty (60) days of the receipt of the recommendation.