

FORM
DS-3190
June 2025

Product Submittal Form: For items not listed in the Approved Material List

Section I: General Information

Submittal Date:	Permit (PMT) Number:
Internal Order (I.O.) Number:	Drawing Number:
Location/Intersection where the Product will be used:	
List name, type of product to be used (include manufacturer product details, submittal):	
Explain why the product listed in the AML cannot be used:	

Section II: Product Reference Governance

Specify reference sections of standards that apply/govern this product. Include reference specification number(s) and attach any relevant reference page(s)

Whitebook:	Greenbook:
ASTM:	AWWA:
UL:	Caltrans Standards (Plans/Specifications):
Independent Certified Laboratory Test Provided? <input type="checkbox"/> N/A <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, provide the name of the Laboratory:	

Has this product been used on City of San Diego products for this type of application?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, list the project name and relevant project numbers (e.g. PTS, PMT, PRJ):			
Has this product been used at other municipalities for similar projects?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, provide the municipality name and the municipality's AML, the municipality's AML (highlight the proposed product)			

Section III: Engineer of Record	
Print Name (First & Last):	Company Name:
Email:	Title:
Signature:	Mobile Number:

EOR Acknowledgement

By signing the document above, I confirm I have reviewed, understand, and agree to all disclosures applicable to City policies and requirements as it pertains to the Product Submittal Form.

Visit [our web site](#).

Upon request, this information is available in alternative formats for persons with disabilities.

DS-3190 (06-25)

Section IV: Review Status (to be filled out by the City of San Diego)

☐ No Exception Taken
☐ Rejected

☐ Supply as Noted

Comment From AMD or RE:

Section V: City Response (to be filled out by AMD and DSD RE)

City AMD Name:

AMD Engineer Name and Title (Print):

AMD Signature:

Date:

DSD Resident Engineer:

Date:

Important: Requirements and Disclosures for Product Submittal Form

Before completing the application, please review the following requirements and disclosures carefully:

1. Submittal Information

The Product Submittal Form is to be submitted after the pre-construction meeting or as needed with DSD's Resident Engineer (RE). Do not submit this form and relevant submittals to your plan reviewer. Applicants must provide all relevant documents to the RE in a timely manner to support their proposal in order to fully review the product. Incomplete submissions may delay the RE/AMD's review. The submittal alone does not guarantee approval for the proposed product.

2. Review and Approval

The review process may take up to twenty working days. The Product Submittal Form and its contents will also be reviewed by the AMD. The final form will be emailed to the applicant (e.g., for future reference). If an email has not been received, contact your assigned RE.

Visit [our web site](#).

Upon request, this information is available in alternative formats for persons with disabilities.

DS-3190 (06-25)