**Template Community-based Organization Application**

**[Project Name] Public Outreach & Engagement**

**Section 1: Organization’s Profile**

Name of organization:

Type of organization (select all that apply):

401c3 Non-profit

Community-based organization

Grassroots advocacy group

Mission of your organization:

Year organization was founded:

Organization’s annual budget:

Number of staff members:

Number of staff members that would participate in this project:

Languages spoken fluently by members of your organization (select all that apply):

English

Spanish

Chinese Mandarin

Tagalog

Arabic

Somali

Korean

Vietnamese

Swahili

Burmese

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Link to organization’s website (optional):

Link to social media channel (optional):

**Section 2: Project Interest**

Do you have experience working directly in [project area(s)/topic(s)]? (select all that apply)

[Option 1]

[Option 2]

[Option 3]

[Option X]

What are the techniques your organization currently uses to conduct inclusive public engagement and what techniques might you utilize to engage community members in [project area]? (500 words max)

What types of education methods has your organization used in the past to engage with community members and what methods might you utilize in [project area]? (500 words max)

Why do you want to support [project name] and how does this work align with your organization’s mission? (500 words max)

**Section 3: Project Budget. Please calculate your budget for your project between [minimum and maximum costs]**

Total payroll costs:

Costs for traveling:

Cost of materials for engagement activities:

Overhead:

Other costs (please specify):

Total:

**Section 4: Contact Information**

Contact person’s full name:

Email:

Phone number:

Where did you hear about this application?

Search engine (Google, Yahoo, etc.)

[Option 2]

[Option 3]

[Option X]

Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section 5: Project Manager Information**

Project Manager:

Complete name:

Years of experience working on [project topic] projects:

Years working in San Diego:

List three projects this person has worked on: