

General Services



Description

The Department of General Services provides City departments with comprehensive fleet and facilities management services, largely by providing a dependable fleet of over 5,000 motive vehicles and equipment and maintaining approximately 1,600 buildings and City facilities. For 2024, the Fleet Operations Division was ranked in the top 50 by Government Fleets Top 50 Leading Fleets Awards, 51st in the Top 100 Best Fleets in the Americas, and 26th in the NAFA Green Fleet Awards, Best Policies and Procedures NAFA Green Fleet. The Facilities Services Division provides a variety of maintenance, repair, modernization, and improvements to City facilities and for all asset owning departments including General Fund, with the focus on customer service. The Department provides the core services listed below in support of the city and overall City operations.

- Repair and Maintenance of over 5,000 Motive Vehicles and Equipment
- Acquisition and Disposition Services for Motive Vehicles and Equipment
- Fuel System Management
- Telematics System Management
- 24 Hour Fuel Availability/Delivery
- 24 Hour Maintenance and Monitoring of 15 Fueling Locations
- 24 Hour Road Call Services
- Maintenance of 19 Car/Truck Wash Facilities
- Maintenance of a Citywide Rental Fleet, exceeding 100 motive vehicles and equipment Citywide
- Citywide Driver/Operator Training
- Citywide Metal Fabrication & Welding Services
- Asset Management, Maintenance and Repair Tracking, and Lifecycle Analysis
- Repair and Maintenance of approximately 1,600 City Facilities
- 24 Hour Emergency Facilities Response
- Support to Homelessness Shelter efforts
- Plumbing, electrical, HVAC, carpentry, roofing, locksmith, painting, and plastering services

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- Custodial services at the City Administration Building, City Operations Building and the Central Library
- Capital Improvements planning and repairs
- Elevator maintenance and repairs management
- Building fire alarm and suppression system repairs Management
- Support to the City's Climate Action Plan

In Fiscal Year 2025, the Energy Division within the Sustainability and Mobility Department merged into General Services. The Energy Division leads the efforts for decarbonization and electrification of municipal buildings, such as libraries, recreation centers and pools, city offices, and police and fire stations. Through the development of plans, policies, and programs, this Division works with city departments and private sector partners to reach the goal of zero emissions municipal facilities and the rapid expansion of EV charging infrastructure across all communities. The division also manages all city energy accounts with San Diego Community Power and San Diego Gas & Electric (SDG&E), which includes overseeing energy budgets and monitoring, billing and payments, tracking citywide energy usage, and analyzing rates and opportunities for future reductions. The Energy Division is also responsible for the administrative oversight of the SDG&E franchise as well as the assessment of public power feasibility.

The vision is:

An award-winning department recognized for excellent customer service, safety, dependability, and sustainability.

The mission is:

To offer comprehensive fleet, facility, and energy management services through environmentally sustainable, safe, and dependable solutions.

Goals and Objectives

Goal 1: Provide quality, safe, equitable, and reliable fleet and facility services efficiently and economically

- Reliable and economical fleet and facility services are accessible for all departments.
- Prioritize facility improvements in Communities of Concern.
- Develop and maintain current and new shelters accessible to the City's unsheltered population.
- Implement an Enterprise Asset Management System to monitor and improve fleet and facility repairs and maintenance schedules to ensure access to safe, reliable and cost-efficient city assets.
- Continue to develop a trained and certified team of professionals.
- Promote professional certifications throughout all levels of the organization.

Goal 2: Advance a Green Fleet and Sustainable Building program

- City facilities generate zero emissions, reducing greenhouse gas levels, enhancing air quality and promoting sustainability within the city-limits.
- City's Fleet is made up of all electric vehicles, including the electric vehicle infrastructure to maintain those vehicles as outlined in the Strategic Plan and Climate Action Plan.
- Install and prioritize Electrical Vehicle infrastructure to support the City's fleet in Communities of Concern.

Budget Equity Impact Statement

Equity Highlights
<i>Examples from the current fiscal year.</i> <ul style="list-style-type: none">• Projects completed in Communities of Concern: Roof replacement and repainting at Montgomery Waller Recreation Center, complete restoration and ZEMBOP upgrades at Memorial Senior Center, pool heater replacement at Colina del Sol pool, complete repaints of Southcrest and Colonial Solomon Recreation Centers• Electrical Vehicles & Infrastructure: 91 electrical vehicles in operation, 46 electrical vehicles on order• Completion of Fleet Electrification Plans
Budget Equity Lens Summary
Ongoing Operations <i>Is there an opportunity to adjust the department's ongoing operations to mitigate the impacts of existing or potential disparities?</i> No Facilities Services and Fleet Operations divisions continue to focus on core functions and balancing priorities with limited resources. Where the opportunity exists, known disparities are factored into operational decisions.
Budget Adjustment(s) <i>Do the requests impact existing or potential disparities?</i> Yes The proposed reductions of a position and non-personnel budgets will decrease the ability to address disparities by reducing our ability to perform timely repairs and maintenance on projects in Communities of Concern for Facilities Services.

General Services

Key Performance Indicators

Performance Indicator	Definition	Baseline	FY2025 Performance	Goal
Facilities Preventative Maintenance ¹	Percentage of preventative maintenance compared to the total maintenance activities	12.5%	18.8%	70.0%
Time to complete medium priority Facilities work orders	Average number of days to complete a request for medium priority (routine) repairs	41	30	30
Availability of Priority 1 Vehicles	Percentage of active Priority 1 vehicles that are currently available for use, and not currently out of service for repairs or maintenance	88.51%	81.62%	90.00%
Fleet Electrification ²	Percentage of Fleet vehicles powered or supplemented by a stored or outside electric source (EV)	3.29%	5.07%	90.00%
Fleet Greenhouse Gas Reduction	Greenhouse Gas reduction from municipal vehicles (metric tons)	15,389	17,892	19,788

1. The overall goal of 70% is a result of incremental yearly goals starting in Fiscal Year 2024 and ending in Fiscal Year 2028. Assumptions include access to available resources, having an updated maintenance schedule in SAP, and developing an efficient strategy to support the Preventative Maintenance program.
2. The overall goal is 90.0% with 100% of light duty vehicles and 75% of medium duty and heavy duty vehicles being electric by Fiscal Year 2035 per the City's Climate Action Plan.

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Department Summary

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
FTE Positions (Budgeted)	405.75	410.75	438.00	27.25
Personnel Expenditures	\$ 44,448,664	\$ 48,993,340	\$ 59,219,693	\$ 10,226,353
Non-Personnel Expenditures	120,671,958	128,511,222	170,383,784	41,872,562
Total Department Expenditures	\$ 165,120,622	\$ 177,504,562	\$ 229,603,477	\$ 52,098,915
Total Department Revenue	\$ 142,432,029	\$ 151,955,164	\$ 170,337,046	\$ 18,381,882

General Fund

Department Expenditures

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
Facilities	\$ 26,242,611	\$ 24,817,282	\$ 28,490,490	\$ 3,673,208
Facilities Services	586,400	(102,406)	638,121	740,527
Total	\$ 26,829,011	\$ 24,714,876	\$ 29,128,611	\$ 4,413,735

Department Personnel

	FY2024 Budget	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
Facilities	179.50	185.50	183.50	(2.00)
Facilities Services	1.00	0.00	1.00	1.00
Total	180.50	185.50	184.50	(1.00)

Significant Budget Adjustments

	FTE	Expenditures	Revenue
One-Time Additions and Annualizations	0.00	\$ 3,046,145	\$ -
Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2025.			
Salary and Benefit Adjustments	0.00	1,738,083	-
Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.			
SDG&E Biannual Independent Performance Audit	0.00	114,000	-
Addition of one-time non-personnel expenditures for the biannual independent performance audit of SDG&E.			
Reduction of Refuse Disposal Fees	0.00	(1,527)	-
Reduction of refuse disposal fees which will provide a discount to City forces.			
Support for Information Technology	0.00	(5,549)	-
Adjustment to expenditure allocations according to an annual review of information technology funding requirements.			

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Significant Budget Adjustments

	FTE	Expenditures	Revenue
Non-Discretionary Adjustment	0.00	(132,642)	-
Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			
Operational Efficiency	(1.00)	(169,775)	-
Reduction of 1.00 Program Coordinator due to operational efficiencies.			
Vehicle Usage Reduction	0.00	(175,000)	-
Reduction of non-personnel expenditures associated with vehicle usage and fuel.			
Total	(1.00)	\$ 4,413,735	\$ -

Expenditures by Category

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
PERSONNEL				
Personnel Cost	\$ 11,103,231	\$ 12,884,260	\$ 13,713,895	\$ 829,635
Fringe Benefits	6,787,871	7,174,224	7,913,147	738,923
PERSONNEL SUBTOTAL	17,891,102	20,058,484	21,627,042	1,568,558
NON-PERSONNEL				
Supplies	\$ 2,553,474	\$ 470,421	\$ 1,909,027	\$ 1,438,606
Contracts & Services	4,793,952	2,561,680	4,317,701	1,756,021
<i>External Contracts & Services</i>	<i>2,585,587</i>	<i>578,352</i>	<i>2,247,898</i>	<i>1,669,546</i>
<i>Internal Contracts & Services</i>	<i>2,208,365</i>	<i>1,983,328</i>	<i>2,069,803</i>	<i>86,475</i>
Information Technology	611,620	676,316	641,192	(35,124)
Energy and Utilities	515,737	564,056	458,412	(105,644)
Other	2,964	5,000	1,600	(3,400)
Capital Expenditures	49,601	-	-	-
Debt	410,562	378,919	173,637	(205,282)
NON-PERSONNEL SUBTOTAL	8,937,909	4,656,392	7,501,569	2,845,177
Total	\$ 26,829,011	\$ 24,714,876	\$ 29,128,611	\$ 4,413,735

Revenues by Category

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
Charges for Services	\$ 3,958,894	\$ 4,571,718	\$ 4,271,718	(300,000)
Other Revenue	5,731	-	-	-
Transfers In	-	-	300,000	300,000
Total	\$ 3,964,625	\$ 4,571,718	\$ 4,571,718	\$ -

Personnel Expenditures

Job Number	Job Title / Wages	FY2024 Budget	FY2025 Budget	FY2026 Adopted	Salary Range	Total
FTE, Salaries, and Wages						
20000011	Account Clerk	2.00	2.00	2.00	\$ 49,620 - 59,689	\$ 114,784
20000012	Administrative Aide 1	1.00	1.00	1.00	58,356 - 70,259	69,507
20000024	Administrative Aide 2	1.00	1.00	2.00	67,180 - 80,983	136,385

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Personnel Expenditures

Job Number	Job Title / Wages	FY2024 Budget	FY2025 Budget	FY2026 Adopted	Salary Range	Total
20000242	Apprentice 2-Electrician (5 Yr)	2.00	2.00	0.00	81,015 - 95,320	-
20001140	Assistant Department Director	1.00	1.00	1.00	98,302 - 372,372	243,931
20000119	Associate Management Analyst	3.00	3.00	2.00	85,285 - 103,085	170,570
20000201	Building Maintenance Supervisor	10.00	10.00	10.00	102,277 - 123,724	1,172,899
20000205	Building Service Supervisor	2.00	2.00	2.00	65,454 - 79,148	157,109
20000224	Building Service Technician	20.00	20.00	20.00	47,218 - 56,216	1,067,961
20000202	Building Supervisor	4.00	4.00	4.00	56,893 - 68,294	258,118
20000234	Carpenter	15.00	15.00	15.00	67,922 - 81,267	1,171,660
20000235	Carpenter Supervisor	2.00	2.00	2.00	77,641 - 93,978	169,739
20000617	Construction Estimator	1.00	1.00	1.00	76,091 - 92,056	90,215
20000354	Custodian 2	17.50	17.50	17.50	43,115 - 51,286	838,168
20000355	Custodian 3	1.00	1.00	1.00	47,167 - 55,853	55,853
20001168	Deputy Director	1.00	1.00	1.00	78,886 - 290,057	217,199
20000408	Electrician	13.00	14.00	16.00	83,030 - 99,662	1,500,512
20000413	Electrician Supervisor	1.00	1.00	1.00	95,588 - 115,557	113,246
20000500	Heating, Ventilation, and Air Conditioning Supervisor	2.00	2.00	2.00	105,349 - 127,421	254,842
20000833	HVACR Technician	15.00	16.00	16.00	91,559 - 109,870	1,678,190
20000293	Information Systems Analyst 3	1.00	1.00	1.00	95,463 - 115,381	115,381
20000613	Locksmith	2.00	2.00	2.00	62,659 - 74,911	125,318
20000667	Painter	19.00	19.00	19.00	58,946 - 70,849	1,297,642
20000668	Painter Supervisor	2.00	2.00	2.00	67,791 - 81,944	162,249
20000680	Payroll Specialist 2	1.00	1.00	1.00	57,330 - 69,255	57,330
20000709	Plasterer	3.00	3.00	3.00	64,472 - 77,270	220,168
20000711	Plumber	12.00	13.00	13.00	77,139 - 92,602	1,168,914
20000713	Plumber Supervisor	1.00	1.00	1.00	88,823 - 107,365	105,754
20001234	Program Coordinator	1.00	2.00	1.00	36,364 - 218,225	159,658
20001222	Program Manager	1.00	1.00	1.00	78,886 - 290,057	184,207
20000761	Project Officer 1	3.00	3.00	3.00	111,012 - 134,025	376,381
20000763	Project Officer 2	0.00	1.00	1.00	127,936 - 154,642	154,642
20000842	Roofer	8.00	8.00	8.00	61,982 - 74,256	571,379
20000841	Roofing Supervisor	1.00	1.00	1.00	71,155 - 86,115	84,393
20000847	Safety Officer	1.00	1.00	1.00	89,186 - 107,744	105,589
20000222	Senior Building Maintenance Supervisor	1.00	1.00	1.00	110,052 - 133,137	133,137
20000966	Senior HVACR Technician	7.00	7.00	7.00	96,103 - 115,355	804,025
20000826	Senior Locksmith	1.00	1.00	1.00	65,826 - 78,777	78,777
20000970	Supervising Management Analyst	1.00	1.00	1.00	100,377 - 121,605	121,605
	Budgeted Personnel Expenditure Savings					(2,109,850)
	Electrician Cert Pay					25,674
	Night Shift Pay					5,128
	Overtime Budgeted					151,754
	Standby Pay					28,496

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Personnel Expenditures

Job Number	Job Title / Wages	FY2024 Budget	FY2025 Budget	FY2026 Adopted	Salary Range	Total
	Termination Pay Annual Leave					33,095
	Vacation Pay In Lieu					72,161
FTE, Salaries, and Wages Subtotal		180.50	185.50	184.50	\$	13,713,895

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
Fringe Benefits				
Employee Offset Savings	\$ 23,259	\$ 25,526	\$ 27,629	\$ 2,103
Flexible Benefits	1,939,705	2,119,460	2,095,903	(23,557)
Long-Term Disability	44,415	46,310	67,917	21,607
Medicare	166,831	186,283	195,126	8,843
Other Post-Employment Benefits	670,705	662,080	623,016	(39,064)
Retiree Medical Trust	21,085	25,120	26,253	1,133
Retirement 401 Plan	79,549	94,345	100,514	6,169
Retirement ADC	2,950,187	3,158,337	3,877,983	719,646
Retirement DROP	12,785	14,507	9,709	(4,798)
Risk Management Administration	199,881	221,760	254,898	33,138
Supplemental Pension Savings Plan	192,895	216,598	206,155	(10,443)
Unemployment Insurance	12,257	13,180	12,723	(457)
Workers' Compensation	474,318	390,718	415,321	24,603
Fringe Benefits Subtotal	\$ 6,787,871	\$ 7,174,224	\$ 7,913,147	\$ 738,923
Total Personnel Expenditures	\$ 21,627,042			

Fleet Operations Operating Fund

Department Expenditures

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
Fleet Administration	\$ 20,430,152	\$ 25,002,248	\$ 19,853,129	\$ (5,149,119)
Fleet Maintenance	45,870,196	45,663,682	49,200,603	3,536,921
Vehicle Acquisition	496,946	542,896	1,090,770	547,874
Total	\$ 66,797,294	\$ 71,208,826	\$ 70,144,502	\$ (1,064,324)

Department Personnel

	FY2024 Budget	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
Fleet Administration	40.00	40.00	38.00	(2.00)
Fleet Maintenance	179.25	179.25	185.00	5.75
Vehicle Acquisition	6.00	6.00	9.00	3.00
Total	225.25	225.25	232.00	6.75

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Significant Budget Adjustments

	FTE	Expenditures	Revenue
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	(0.25) \$	3,529,408 \$	-
Support for Measure B Addition of 5.00 FTE positions and non-personnel expenditures to support solid waste collections.	5.00	656,482	-
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	315,215	-
Support for Vehicle Acquisitions Addition of 3.00 FTE positions to support the acquisition of vehicles citywide.	3.00	236,297	-
Support for Information Technology Adjustment to expenditure allocations according to an annual review of information technology funding requirements.	0.00	38,937	-
Reduction of Vehicle Electrification Program Manager Reduction of 1.00 Program Manager associated with the Vehicle Electrification Program.	(1.00)	(222,676)	-
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2025.	0.00	(286,637)	(3,309,379)
Reduction of Fuel Expenses Adjustment of non-personnel expenditures and associated revenue to reflect revised gasoline and motor fuel costs.	0.00	(5,331,350)	(5,289,686)
Measure B Cost of Service Study Alignment Addition of usage fee revenue to support the repair and maintenance of solid waste collection vehicles.	0.00	-	1,812,831
Revised Usage Fees Adjustment to reflect revised usage fee projections.	0.00	-	1,775,860
Total	6.75 \$	(1,064,324) \$	(5,010,374)

Expenditures by Category

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
PERSONNEL				
Personnel Cost	\$ 16,601,745	\$ 18,165,691	\$ 21,150,608	2,984,917
Fringe Benefits	9,955,817	10,769,165	11,983,759	1,214,594
PERSONNEL SUBTOTAL	26,557,562	28,934,856	33,134,367	4,199,511
NON-PERSONNEL				
Supplies	\$ 17,841,268	\$ 15,937,556	\$ 16,057,252	119,696
Contracts & Services	5,604,780	5,506,126	5,561,367	55,241

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Expenditures by Category

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
<i>External Contracts & Services</i>	4,069,149	4,479,132	3,665,989	(813,143)
<i>Internal Contracts & Services</i>	1,535,631	1,026,994	1,895,378	868,384
Information Technology	2,060,639	2,516,469	2,299,898	(216,571)
Energy and Utilities	14,620,494	18,253,819	12,806,725	(5,447,094)
Other	4,856	5,000	4,893	(107)
Capital Expenditures	107,695	55,000	280,000	225,000
NON-PERSONNEL SUBTOTAL	40,239,732	42,273,970	37,010,135	(5,263,835)
Total	\$ 66,797,294	\$ 71,208,826	\$ 70,144,502	\$ (1,064,324)

Revenues by Category

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
Charges for Services	\$ 68,302,558	\$ 74,972,195	\$ 69,861,821	\$ (5,110,374)
Other Revenue	29,227	40,000	40,000	-
Rev from Money and Prop	110,466	-	100,000	100,000
Total	\$ 68,442,251	\$ 75,012,195	\$ 70,001,821	\$ (5,010,374)

Personnel Expenditures

Job Number	Job Title / Wages	FY2024 Budget	FY2025 Budget	FY2026 Adopted	Salary Range	Total
FTE, Salaries, and Wages						
20000011	Account Clerk	2.00	2.00	2.00	\$ 49,620 - 59,689	\$ 119,378
20000024	Administrative Aide 2	1.00	2.00	1.00	67,180 - 80,983	80,983
20000254	Apprentice 2-Fleet Technician	1.00	1.00	0.00	68,434 - 86,679	-
20000443	Assistant Fleet Technician	27.00	28.00	29.00	65,792 - 78,396	2,129,329
20000119	Associate Management Analyst	2.00	2.00	3.00	85,285 - 103,085	274,774
21000754	Auto Parts Stock Clerk	1.00	9.00	9.00	43,003 - 51,936	435,430
20000193	Body and Fender Mechanic	5.00	5.00	5.00	67,704 - 81,179	398,408
20001101	Department Director	1.00	1.00	1.00	98,302 - 372,372	275,118
20001168	Deputy Director	1.00	1.00	1.00	78,886 - 290,057	222,768
20000426	Equipment Operator 1	0.00	1.00	1.00	56,107 - 67,202	56,107
20000430	Equipment Operator 2	1.00	1.00	1.00	65,869 - 78,777	76,136
20000438	Equipment Painter	2.00	2.00	2.00	67,704 - 81,179	162,358
20000433	Equipment Trainer	3.00	3.00	3.00	68,075 - 82,293	235,250
21000191	Fleet Attendant	2.00	1.00	1.00	45,362 - 53,923	53,923
20000774	Fleet Manager	5.00	5.00	5.00	124,182 - 150,412	763,527
20000183	Fleet Parts Buyer	6.00	5.00	6.00	63,860 - 77,357	449,565
20000182	Fleet Parts Buyer Supervisor	1.00	1.00	1.00	79,067 - 96,170	94,858
20000062	Fleet Repair Supervisor	10.00	10.00	10.00	107,990 - 130,734	1,286,950
21000195	Fleet Team Leader	11.00	11.00	12.00	89,902 - 110,341	1,271,115
20000420	Fleet Technician	89.25	89.25	92.00	79,694 - 95,588	8,528,317
20000293	Information Systems Analyst 3	1.00	1.00	1.00	95,463 - 115,381	115,381
20000618	Machinist	1.00	1.00	1.00	70,412 - 84,324	84,324
20000439	Master Fleet Technician	16.00	16.00	17.00	85,806 - 102,752	1,656,368
20000620	Metal Fabrication Services Supervisor	1.00	1.00	1.00	96,148 - 116,430	108,243

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Personnel Expenditures

Job Number	Job Title / Wages	FY2024 Budget	FY2025 Budget	FY2026 Adopted	Salary Range	Total
20000644	Metal Fabrication Supervisor	2.00	2.00	2.00	83,634 - 101,118	184,752
20000445	Motive Service Technician	2.00	1.00	0.00	48,485 - 58,051	-
20000680	Payroll Specialist 2	1.00	1.00	1.00	57,330 - 69,255	66,543
20001234	Program Coordinator	1.00	0.00	0.00	36,364 - 218,225	-
20001222	Program Manager	2.00	3.00	2.00	78,886 - 290,057	368,679
20001042	Safety and Training Manager	1.00	1.00	1.00	102,819 - 124,600	124,600
20000847	Safety Officer	1.00	1.00	1.00	89,186 - 107,744	89,186
20000015	Senior Management Analyst	1.00	1.00	2.00	93,628 - 113,219	216,304
20000951	Stock Clerk (Terminal)	8.00	0.00	0.00	43,003 - 51,936	-
20000955	Storekeeper 1	4.00	4.00	4.00	49,533 - 59,405	236,731
20000970	Supervising Management Analyst	2.00	2.00	3.00	100,377 - 121,605	364,815
20001041	Training Supervisor	1.00	1.00	1.00	91,402 - 110,497	108,248
20001058	Welder	9.00	9.00	10.00	67,704 - 81,179	768,766
	ASE Cert					100,256
	ASE Master Cert					54,600
	Budgeted Personnel Expenditure Savings					(1,702,654)
	Class B					73,840
	Exceptional Performance Pay-Classified					3,000
	Night Shift Pay					203,390
	Other Certification Pays					10,345
	Overtime Budgeted					690,000
	Plant/Tank Vol Cert Pay					63,641
	Standby Pay					17,717
	Termination Pay Annual					81,728
	Leave					
	Vacation Pay In Lieu					132,951
	Welding Certification					14,560
FTE, Salaries, and Wages Subtotal		225.25	225.25	232.00		\$ 21,150,608

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
Fringe Benefits				
Employee Offset Savings	\$ 23,860	\$ 26,163	\$ 16,230	\$ (9,933)
Flexible Benefits	2,551,190	2,802,614	3,020,123	217,509
Insurance	1,355	-	-	-
Long-Term Disability	59,951	60,853	101,029	40,176
Medicare	226,546	251,084	308,385	57,301
Other Post-Employment Benefits	826,283	812,083	859,192	47,109
Retiree Medical Trust	26,381	27,227	37,411	10,184
Retirement 401 Plan	95,907	99,018	141,309	42,291
Retirement ADC	4,339,570	4,904,415	5,435,949	531,534
Retirement DROP	50,126	58,784	51,777	(7,007)
Risk Management Administration	245,234	272,003	351,526	79,523
Supplemental Pension Savings Plan	423,698	466,336	396,766	(69,570)
Unemployment Insurance	16,359	17,295	18,933	1,638

General Services

Personnel Expenditures

Job Number	Job Title / Wages	FY2024 Budget	FY2025 Budget	FY2026 Adopted	Salary Range	Total
	Workers' Compensation	1,069,359		971,290	1,245,129	273,839
	Fringe Benefits Subtotal	\$ 9,955,817	\$ 10,769,165	\$ 11,983,759	\$ 1,214,594	
	Total Personnel Expenditures			\$ 33,134,367		

Fleet Operations Replacement Fund

Department Expenditures

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
Fleet Maintenance	\$ 57,671	\$ -	\$ -	-
Vehicle Acquisition	71,436,646	81,580,860	122,716,585	41,135,725
Total	\$ 71,494,317	\$ 81,580,860	\$ 122,716,585	\$ 41,135,725

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Vehicle Acquisitions Addition of non-personnel expenditures to support the acquisition of various vehicles that support public utilities, transportation, and stormwater operations.	0.00	\$ 21,767,239	\$ -
Measure B Cost of Service Study Alignment Addition of non-personnel expenditures and revenue to support the purchase and replacement of vehicles to support solid waste collections.	0.00	17,343,255	13,990,614
Vehicle Replacement Acquisitions Addition of non-personnel expenditures to support the purchase of vehicle replacements based on the Vehicle Replacement Schedule.	0.00	1,041,341	-
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	983,890	-
Revised Fleet Assignment Fee Revenue Adjustment to reflect revised revenue projections associated with assignment fees for vehicle equipment.	0.00	-	2,540,221
One-Time Additions and Annualizations Adjustment to reflect one-time revenues and expenditures, and the annualization of revenues and expenditures, implemented in Fiscal Year 2025.	0.00	-	652,474
Total	0.00	\$ 41,135,725	\$ 17,183,309

Expenditures by Category

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
NON-PERSONNEL				
Supplies	\$ 1,544,804	\$ -	\$ -	-

General Services

Expenditures by Category

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
Contracts & Services	259,528	-	-	-
<i>External Contracts & Services</i>	5,643	-	-	-
<i>Internal Contracts & Services</i>	253,885	-	-	-
Capital Expenditures	52,822,590	64,652,363	104,804,198	40,151,835
Debt	16,867,396	16,928,497	17,912,387	983,890
NON-PERSONNEL SUBTOTAL	71,494,317	81,580,860	122,716,585	41,135,725
Total	\$ 71,494,317	\$ 81,580,860	\$ 122,716,585	\$ 41,135,725

Revenues by Category

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
Charges for Services	\$ 47,311,424	\$ 46,041,251	\$ 63,224,560	\$ 17,183,309
Other Revenue	22,713,730	26,330,000	26,330,000	-
Total	\$ 70,025,154	\$ 72,371,251	\$ 89,554,560	\$ 17,183,309

Energy Conservation Program Fund*

Department Expenditures

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
Fleet Administration	\$ -	\$ -	\$ 7,313,779	\$ 7,313,779
Total	\$ -	\$ -	\$ 7,313,779	\$ 7,313,779

Department Personnel

	FY2024 Budget	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
Fleet Administration	0.00	0.00	21.50	21.50
Total	0.00	0.00	21.50	21.50

*Beginning in Fiscal Year 2026, the Energy Conservation Fund was restructured from the Sustainability and Mobility Department to the General Services Department.

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Sustainability and Mobility Department Restructure	21.00	\$ 6,917,025	\$ 6,533,889
Transfer of 21.00 FTE positions, non-personnel expenditures, and revenue from the Sustainability and Mobility Department to the General Services Department.			
Non-Discretionary Adjustment	0.00	429,871	-
Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.			

General Services

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Support for Information Technology Adjustment to expenditure allocations according to an annual review of information technology funding requirements.	0.00	127,361	-
Zero Emission Vehicle Fleet Addition Addition of consultant support to finalize development of the Fleet Electric Vehicle master plan and revenue from Energy Futures grant for off-grid EV charging resiliency planning.	0.00	50,000	174,000
Employ and Empower Program Support Addition of 0.50 Management Interns - Hourly and associated revenue to support the Employ and Empower Program.	0.50	26,963	26,978
Pay-In-Lieu of Annual Leave Adjustments to expenditures associated with projected compensation to employees in-lieu of the use of annual leave.	0.00	14,032	-
Energy Bill Payments Software Support Addition of energy billing software including integration of Fleet Electric Vehicle charging costs and payments.	0.00	8,000	-
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00	(259,473)	-
Public Electric Vehicle Charging Administration Revised revenue due to anticipated increase charged for administration of the Public EV charging contract.	0.00	-	27,000
Revised Non-Discretionary Revenue Adjustment to reflect revised revenue projections.	0.00	-	(552,920)
Total	21.50	\$ 7,313,779	\$ 6,208,947

Expenditures by Category

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
PERSONNEL				
Personnel Cost	\$ -	\$ -	\$ 2,952,403	\$ 2,952,403
Fringe Benefits	-	-	1,505,881	1,505,881
PERSONNEL SUBTOTAL	-	-	4,458,284	4,458,284
NON-PERSONNEL				
Supplies	\$ -	\$ -	\$ 4,937	\$ 4,937
Contracts & Services	-	-	2,605,597	2,605,597
<i>External Contracts & Services</i>	-	-	2,473,754	2,473,754
<i>Internal Contracts & Services</i>	-	-	131,843	131,843
Information Technology	-	-	233,361	233,361
Energy and Utilities	-	-	7,600	7,600
Other	-	-	4,000	4,000
NON-PERSONNEL SUBTOTAL	-	-	2,855,495	2,855,495
Total	\$ -	\$ -	\$ 7,313,779	\$ 7,313,779

General Services

Revenues by Category

		FY2024 Actual		FY2025 Budget		FY2026 Adopted		FY2025-2026 Change
Charges for Services	\$	-	\$	-	\$	6,034,947	\$	6,034,947
Rev from Other Agencies		-		-		174,000		174,000
Total	\$	-	\$	-	\$	6,208,947	\$	6,208,947

Personnel Expenditures

Job Number	Job Title / Wages	FY2024 Budget	FY2025 Budget	FY2026 Adopted	Salary Range			Total
FTE, Salaries, and Wages								
20000024	Administrative Aide 2	0.00	0.00	1.00	\$ 67,180 -	80,983 \$		77,917
20000070	Assistant Engineer-Civil	0.00	0.00	1.00	100,224 -	120,710		120,710
20000143	Associate Engineer-Civil	0.00	0.00	2.00	115,403 -	139,317		266,838
20000119	Associate Management Analyst	0.00	0.00	2.00	85,285 -	103,085		174,831
20001168	Deputy Director	0.00	0.00	1.00	78,886 -	290,057		232,169
20000924	Executive Assistant	0.00	0.00	1.00	67,398 -	81,551		81,551
90001073	Management Intern - Hourly	0.00	0.00	0.50	38,548 -	49,686		24,843
20001234	Program Coordinator	0.00	0.00	2.00	36,364 -	218,225		293,078
20001222	Program Manager	0.00	0.00	3.00	78,886 -	290,057		577,501
20000763	Project Officer 2	0.00	0.00	1.00	127,936 -	154,642		154,642
20000885	Senior Civil Engineer	0.00	0.00	2.00	132,962 -	160,742		315,858
20000904	Senior Electrical Engineer	0.00	0.00	1.00	132,962 -	160,742		157,130
20000015	Senior Management Analyst	0.00	0.00	3.00	93,628 -	113,219		320,066
20000970	Supervising Management Analyst	0.00	0.00	1.00	100,377 -	121,605		114,121
	Bilingual - Regular							2,912
	Budgeted Personnel							(275,000)
	Expenditure Savings							
	Infrastructure In-Training Pay							11,145
	Infrastructure Registration Pay							117,460
	Reg Pay For Engineers							110,116
	Vacation Pay In Lieu							74,515
FTE, Salaries, and Wages Subtotal		0.00	0.00	21.50	\$			2,952,403

		FY2024 Actual		FY2025 Budget		FY2026 Adopted		FY2025-2026 Change
Fringe Benefits								
Employee Offset Savings	\$	-	\$	-	\$	6,073	\$	6,073
Flexible Benefits		-		-		300,286		300,286
Long-Term Disability		-		-		14,761		14,761
Medicare		-		-		41,730		41,730
Other Post-Employment Benefits		-		-		85,512		85,512
Retiree Medical Trust		-		-		6,185		6,185
Retirement 401 Plan		-		-		20,321		20,321
Retirement ADC		-		-		892,326		892,326
Risk Management Administration		-		-		34,986		34,986
Supplemental Pension Savings Plan		-		-		81,177		81,177

General Services

Personnel Expenditures

Job Number	Job Title / Wages	FY2024 Budget	FY2025 Budget	FY2026 Adopted	Salary Range	Total
	Unemployment Insurance		-	-	2,767	2,767
	Workers' Compensation		-	-	19,757	19,757
Fringe Benefits Subtotal		\$	- \$	- \$	1,505,881	\$ 1,505,881
Total Personnel Expenditures					\$ 4,458,284	

Energy Independence Fund*

Department Expenditures

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
Fleet Administration	\$ -	\$ -	\$ 300,000	\$ 300,000
Total	\$ -	\$ -	\$ 300,000	\$ 300,000

*Beginning in Fiscal Year 2026, the Energy Independence Fund was restructured from the Sustainability and Mobility Department to the General Services Department.

Significant Budget Adjustments

	FTE	Expenditures	Revenue
Public Power Feasibility Study Addition of one-time contractual services to complete the Public Power Feasibility Study Phase 2 report.	0.00	\$ 300,000	\$ -
Sustainability and Mobility Department Restructure Transfer of revenue from the Sustainability and Mobility Department to the General Services Department.	0.00	-	2,244,359
Revised Franchise Fee Revenue Revised revenue projections related to San Diego Gas and Electric franchise agreement per R-314076.	0.00	-	139,561
Franchise Fee Revenue Adjustment Adjustment to reflect the one-time reduction of revenue to support the General Fund.	0.00	-	(2,383,920)
Total	0.00	\$ 300,000	\$ -

Expenditures by Category

	FY2024 Actual	FY2025 Budget	FY2026 Adopted	FY2025-2026 Change
NON-PERSONNEL				
Contracts & Services	\$ -	\$ -	\$ 300,000	\$ 300,000
<i>External Contracts & Services</i>	-	-	300,000	300,000
NON-PERSONNEL SUBTOTAL	-	-	300,000	300,000
Total	\$ -	\$ -	\$ 300,000	\$ 300,000

General Services

Revenue and Expense Statement (Non-General Fund)

Fleet Operations Operating Fund	FY2024 Actual	FY2025* Budget	FY2026** Adopted
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ (431,082)	\$ (814,756)	\$ 3,478,834
Continuing Appropriation - CIP	1,522,740	2,742,955	4,158,741
TOTAL BALANCE AND RESERVES	\$ 1,091,658	\$ 1,928,198	\$ 7,637,575
REVENUE			
Charges for Services	\$ 68,302,558	\$ 74,972,195	\$ 69,861,821
Other Revenue	29,227	40,000	40,000
Revenue from Use of Money and Property	110,466	-	100,000
TOTAL REVENUE	\$ 68,442,251	\$ 75,012,195	\$ 70,001,821
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 69,533,909	\$ 76,940,393	\$ 77,639,396
CAPITAL IMPROVEMENTS PROGRAM (CIP) EXPENSE			
CIP Expenditures	\$ 808,416	\$ 2,191,678	\$ -
TOTAL CIP EXPENSE	\$ 808,416	\$ 2,191,678	\$ -
OPERATING EXPENSE			
Personnel Expenses	\$ 16,601,745	\$ 18,165,691	\$ 21,150,608
Fringe Benefits	9,955,817	10,769,165	11,983,759
Supplies	17,841,268	15,937,556	16,057,252
Contracts & Services	5,604,780	5,506,126	5,561,367
Information Technology	2,060,639	2,516,469	2,299,898
Energy and Utilities	14,620,494	18,253,819	12,806,725
Other Expenses	4,856	5,000	4,893
Capital Expenditures	107,695	55,000	280,000
TOTAL OPERATING EXPENSE	\$ 66,797,294	\$ 71,208,826	\$ 70,144,502
EXPENDITURE OF PRIOR YEAR FUNDS			
CIP Expenditures	\$ -	\$ -	\$ 1,500,000
TOTAL EXPENDITURE OF PRIOR YEAR FUNDS	\$ -	\$ -	\$ 1,500,000
TOTAL EXPENSE	\$ 67,605,710	\$ 73,400,504	\$ 71,644,502
RESERVES			
Continuing Appropriation - CIP	\$ 2,742,955	\$ 2,742,955	\$ 2,658,741
TOTAL RESERVES	\$ 2,742,955	\$ 2,742,955	\$ 2,658,741
BALANCE	\$ (814,756)	\$ 796,934	\$ 3,336,153
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 69,533,909	\$ 76,940,393	\$ 77,639,396

* At the time of publication, audited financial statements for Fiscal Year 2025 were not available. Therefore, the Fiscal Year 2025 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2025 Adopted Budget, while the beginning Fiscal Year 2025 balance amount reflects the audited Fiscal Year 2024 ending balance.

** Fiscal Year 2026 Beginning Fund Balance reflects the projected Fiscal Year 2025 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2025.

General Services

Revenue and Expense Statement (Non-General Fund)

Fleet Operations Replacement Fund	FY2024 *** Actual	FY2025* Budget	FY2026** Adopted
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 33,455,444	\$ 947,259	\$ -
Pay-Go or Financing To Be Identified in Current / Future Fiscal Year(s)	-	8,262,350	33,162,025
Continuing Appropriation - Operating	93,990,467	125,029,124	147,920,781
TOTAL BALANCE AND RESERVES	\$ 127,445,912	\$ 134,238,733	\$ 181,082,806
REVENUE			
Charges for Services	\$ 47,311,424	\$ 46,041,251	\$ 63,224,560
Other Revenue	22,713,730	26,330,000	26,330,000
TOTAL REVENUE	\$ 70,025,154	\$ 72,371,251	\$ 89,554,560
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 197,471,066	\$ 206,609,984	\$ 270,637,366
OPERATING EXPENSE			
Supplies	\$ 1,545,071	\$ -	\$ -
Contracts & Services	259,627	-	-
Capital Expenditures	52,822,590	64,652,363	104,804,198
Debt Expenses	16,867,396	16,928,497	17,912,387
TOTAL OPERATING EXPENSE	\$ 71,494,683	\$ 81,580,860	\$ 122,716,585
EXPENDITURE OF PRIOR YEAR FUNDS			
Operating Expenditures	\$ 19,284,921	\$ -	\$ -
TOTAL EXPENDITURE OF PRIOR YEAR FUNDS	\$ 19,284,921	\$ -	\$ -
TOTAL EXPENSE	\$ 71,494,683	\$ 81,580,860	\$ 122,716,585
RESERVES			
Continuing Appropriation - Operating	\$ 125,029,124	\$ 125,029,124	\$ 147,920,781
TOTAL RESERVES	\$ 125,029,124	\$ 125,029,124	\$ 147,920,781
BALANCE	\$ 947,259	\$ -	\$ -
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 197,471,066	\$ 206,609,984	\$ 270,637,366

* At the time of publication, audited financial statements for Fiscal Year 2025 were not available. Therefore, the Fiscal Year 2025 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2025 Adopted Budget, while the beginning Fiscal Year 2025 balance amount reflects the audited Fiscal Year 2024 ending balance.

** Fiscal Year 2026 Beginning Fund Balance reflects the projected Fiscal Year 2025 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2025.

***The FY 2024 Actual column includes accounting adjustments to accurately reflect fund balance and, therefore, may not directly reflect the data included in the department tables.

General Services

Revenue and Expense Statement (Non-General Fund)

Energy Conservation Program Fund***	FY2024 Actual	FY2025* Budget	FY2026** Adopted
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 2,434,900	\$ 2,069,977	\$ 1,204,996
Continuing Appropriation - CIP	45,610	45,610	45,610
TOTAL BALANCE AND RESERVES	\$ 2,480,510	\$ 2,115,587	\$ 1,250,606
REVENUE			
Charges for Services	\$ 5,452,665	\$ 6,557,190	\$ 6,034,947
Other Revenue	446	-	-
Revenue from Other Agencies	-	-	174,000
Revenue from Use of Money and Property	89,355	-	-
TOTAL REVENUE	\$ 5,542,467	\$ 6,557,190	\$ 6,208,947
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 8,022,977	\$ 8,672,777	\$ 7,459,553
OPERATING EXPENSE			
Personnel Expenses	\$ 3,143,737	\$ 3,650,298	\$ 2,952,403
Fringe Benefits	1,493,066	1,584,422	1,505,881
Supplies	5,142	4,352	4,937
Contracts & Services	971,253	2,594,512	2,605,597
Information Technology	285,808	280,347	233,361
Energy and Utilities	4,583	7,600	7,600
Other Expenses	3,800	4,000	4,000
TOTAL OPERATING EXPENSE	\$ 5,907,390	\$ 8,125,531	\$ 7,313,779
EXPENDITURE OF PRIOR YEAR FUNDS			
CIP Expenditures	\$ -	\$ -	\$ 45,610
TOTAL EXPENDITURE OF PRIOR YEAR FUNDS	\$ -	\$ -	\$ 45,610
TOTAL EXPENSE	\$ 5,907,390	\$ 8,125,531	\$ 7,359,389
RESERVES			
Continuing Appropriation - CIP	\$ 45,610	\$ 45,610	\$ -
TOTAL RESERVES	\$ 45,610	\$ 45,610	\$ -
BALANCE	\$ 2,069,977	\$ 501,636	\$ 100,164
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 8,022,977	\$ 8,672,777	\$ 7,459,553

* At the time of publication, audited financial statements for Fiscal Year 2025 were not available. Therefore, the Fiscal Year 2025 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2025 Adopted Budget, while the beginning Fiscal Year 2025 balance amount reflects the audited Fiscal Year 2024 ending balance.

** Fiscal Year 2026 Beginning Fund Balance reflects the projected Fiscal Year 2025 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2025.

*** Beginning in Fiscal Year 2026, the Energy Conservation Fund was restructured from the Sustainability and Mobility Department to the General Services Department.

General Services

Revenue and Expense Statement (Non-General Fund)

Energy Independence Fund***	FY2024 Actual	FY2025* Budget	FY2026** Adopted
BEGINNING BALANCE AND RESERVES			
Balance from Prior Year	\$ 2,208,442	\$ 3,957,368	\$ 389,670
TOTAL BALANCE AND RESERVES	\$ 2,208,442	\$ 3,957,368	\$ 389,670
REVENUE			
Other Local Taxes	\$ 2,241,960	\$ -	\$ -
Revenue from Use of Money and Property	124,760	-	-
TOTAL REVENUE	\$ 2,366,720	\$ -	\$ -
TOTAL BALANCE, RESERVES, AND REVENUE	\$ 4,575,162	\$ 3,957,368	\$ 389,670
OPERATING EXPENSE			
Contracts & Services	\$ 617,794	\$ 500,000	\$ 300,000
Transfers Out	-	3,202,801	-
TOTAL OPERATING EXPENSE	\$ 617,794	\$ 3,702,801	\$ 300,000
TOTAL EXPENSE	\$ 617,794	\$ 3,702,801	\$ 300,000
BALANCE	\$ 3,957,368	\$ 254,567	\$ 89,670
TOTAL BALANCE, RESERVES, AND EXPENSE	\$ 4,575,162	\$ 3,957,368	\$ 389,670

* At the time of publication, audited financial statements for Fiscal Year 2025 were not available. Therefore, the Fiscal Year 2025 column reflects final budgeted revenue and expense amounts from the Fiscal Year 2025 Adopted Budget, while the beginning Fiscal Year 2025 balance amount reflects the audited Fiscal Year 2024 ending balance.

** Fiscal Year 2026 Beginning Fund Balance reflects the projected Fiscal Year 2025 Ending Fund Balance based on updated Revenue and Expenditures projections for Fiscal Year 2025.

*** Beginning in Fiscal Year 2026, the Energy Independence Fund was restructured from the Sustainability and Mobility Department to the General Services Department.