



THE CITY OF SAN DIEGO

Report to the Historical Resources Board

DATE ISSUED: August 14, 2025 REPORT NO. HRB-25-039

HEARING DATE: August 28, 2025

SUBJECT: **ITEM #6 – Composition of the HRB Subcommittees**

DESCRIPTION: Consider ratifying one new appointment to the Archaeology and Tribal Cultural Resources Subcommittee.

STAFF RECOMMENDATION

Ratify the appointments to the Policy, Design Assistance, and Archeological and Tribal Cultural Resources Subcommittees consistent with the assignments made by the Policy Subcommittee.

BACKGROUND

The Board's adopted procedures guide the appointment of members and chairs of subcommittees. Section III. E. states: "*Membership on the standing subcommittees shall strive to match expertise and interests to the extent possible, but shall also strive to allow maximum participation by Board members. The minimum number of Board members appointed to any standing subcommittee shall be three, and the maximum shall be five. Appointments to the standing subcommittees, including chair appointments, shall be made once a year, or as vacancies occur, by the Policy Subcommittee, and ratified by a majority vote of the Board at the next available Board meeting. The Chair of the Board, as appointed by the Mayor or Board, is automatically the Chair of the Policy Subcommittee.*"

The last time the HRB made Subcommittee appointments was in March 2025 following the appointment of new HRB members. The recent Mayoral appointment of a new Boardmember in June 2025 and vacancies on subcommittees necessitate new subcommittee appointments.

ANALYSIS

A minimum of three and maximum of five HRB members can be appointed to a subcommittee. Because six Board members constitute a quorum of the HRB, any HRB member attending a meeting of a Subcommittee comprised of five members would be precluded from participation in the meeting, although could attend the meeting and observe. However, any Board member can raise an issue to the Chair of any subcommittee and ask that it be put on the agenda for discussion. Attendance and participation by the requesting Board member is not necessary.

In determining appropriate appointments to the Subcommittees at their July 14, 2025, meeting, the Policy Subcommittee considered the interest of the Boardmembers as well as the requirements of the Board's procedures. The following Subcommittee assignments were proposed by the Policy Subcommittee:

Policy

Kristi Byers (Subcommittee Chair)
Rammy Cortez
Carla Farley
Melissa Sofia
Melanie Woods

Design Assistance


Rammy Cortez (Subcommittee Chair)
Kristi Byers
Eva Friedberg
David McCullough
Michael Provence

Archaeological and Tribal Cultural Resources

Michael Taylor (Subcommittee Chair)
Lisa Cumper
Joy Miller
Michael Provence
Melissa Sofia

CONCLUSION

Staff recommends that the Board ratify the appointments to the Policy, Design Assistance, and Archeological and Tribal Cultural Resources Subcommittees consistent with the assignments made by the Policy Subcommittee.



Suzanne Segur
Senior Planner/ HRB Liaison
City Planning Department

SS/ss