

CONSOLIDATED PLAN ADVISORY BOARD (CPAB) MINUTES

Wednesday, August 13, 2025

1200 3rd Avenue, 14th Floor, San Diego, CA 92101

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
 Judith Eisenberg, Council District 1 Dr. Abena Bradford, Council District 3 Lauren Garces, Council District 5 Nick Gulino, Council District 7 Victoria Barba, Council District 8 	 VACANT, Council District 2 VACANT, Council District 4 VACANT, Council District 6 VACANT, Council District 9

STAFF PRESENT	ATTENDANCE
 Christie Marcella, Deputy Director Michele Marano, Assistant Deputy Director Angela Nazareno-Clark, HUD Program Manager Melissa Villalpando, Community Development Coordinator Nadine Hassoun, Community Development Specialist Lisa Fune, Community Development Specialist Nancy Luevano, Community Development Project Manager Ashley Gain, Community Development Project Manager Emma Mattingly, Community Development Project Manager Arden Martinez, Community Development Project Manager Manager 	8 members of the public joined the meeting.

Date Prepared: 8/14/25 Motion/Second by: Garces/Eisenberg Revisions to Draft: n/a Final Approval: 9/10/25 Vote: 5 votes in favor, 0 opposed, abstentions, (5-0) Revisions: n/a



Agenda

Item 1: Call to Order and Roll Call

Meeting was called to order at 10:00 a.m. with Chair Dr. Bradford and Members Garces, Gulino, Barba and Eisenberg.

Item 2: Board Member Announcements

a. Chair Bradford commended the EDD staff and Board Members for their devoted service and support.

Item 3: Staff Announcements

- a. Ms. Mattingly provided an update on the FY 2026 Agreement Execution process. She reported that eight (8) agreements are in the final approval stage, awaiting signatures from department leadership or the City Attorney's office for full execution. Additionally, two (2) agreements are undergoing final review by the subrecipient before being forwarded to the department leadership and the City attorney's office for approval. Lastly, there are thirteen (13) agreements that are pending submission of required documents, such as insurance certifications, board authorization and/or budget negotiations, before they are advanced to the approval stage. Ms. Mattingly noted that a final update on the status of all FY 2026 agreements will be presented at the next CPAB meeting in September.
- b. Ms. Luevano shared that the City of San Diego's Economic Development Department released the next Bridge to Home Notice of Funding Availability (NOFA), Round 6. To apply, real estate developers must first be approved as a Qualified Affordable Housing Developer through the Request of Qualifications (RFQ) process. Developers must submit their RFQ materials no later than September 12, 2025, at 5:00 p.m., at least two weeks before the NOFA deadline. Forms and instructions are available at the Affordable Housing Developers webpage, https://www.sandiego.gov/economic-development/bridge-to-home. Qualification RFQ process as Qualified Affordable Housing developers to be eligible to apply for funding. Developers may submit their RFQ documents to Christie Marcella, Deputy Director of Economic Development Department, at marcella@sandiego.gov. The deadline to submit your RFQ response documents is September 12, 2025, at 5:00 pm.
- c. Ms. Luevano mentioned that the City of San Diego's Economic Development Department announced the availability of Capacity Building Grants for nonprofit organizations that support small businesses in under-resourced communities within the city. The grants are intended to fund non-personnel activities, such as business workshops, placemaking efforts (e.g., community banners and events) and development or update of workforce resource directories aimed at enhancing nonprofit impact and promoting inclusive economic growth. The two informational workshops will be held via Microsoft Teams on Wednesday, August 6, 2025, from 10:00 am 11:00 am and Tuesday, August 12, 2025, from 2:00 pm 3:00 p.m. Nonprofits are encouraged to attend and may register at https://www.sandiego.gov/capacity-building-grant. For additional information, contact Alex Southard at ASouthard@sandiego.gov or Viridiana Quintana at VQuintana@sandiego.gov to schedule a one-on-one technical assistance. The grant application deadline is Friday, September 5, 20025, at 5:00 p.m.



Item 4: Action: Approval of July 9, 2025, Meeting Minutes

a. Member Gulino moved to approve, with Member Barba seconding. Passed unanimously (5-0) with Members Bradford, Garces, and Eisenberg.

Item 5: Non-Agenda Public Comments None

Item 6: Action: Chair and Vice Chair Election

- 1) Ms. Nadine Hassoun expressed appreciation to Dr. Abena Bradford for her dedicated service as Chair of the CPAB for the past two years. Hassoun highlighted that Dr. Bradford's leadership and contributions have been invaluable assets to the Board.
 - a. Member Garces moved to nominate Member Gulino. Member Eisenberg seconded the motion, which passed unanimously (5-0) with Members Bradford, Barba and Gulino.
 - b. Member Eisenberg moved to nominate Dr. Bradford as Vice Chair. Member Gulino seconded the motion, which passed unanimously (5-0) with Members Garces, Barba and Bradford.

Item 7: Action: FY 2027 Scoring Criteria

Ms. Luevano and Ms. Gain presented. (Final Scoring Criteria documents and PowerPoint slides are attached to the meeting minutes)

- 1) Members of the Board and Staff Comments:
 - a. Member Gulino praised EDD staff for the revised Scoring Criteria, which simplifies the scoring of the CDBG applications. Additionally, Gulino suggested renaming Section 1 from "Organization History" to "Organization Experience" and requested clarification on the Client Characteristics section of the Scoring Criteria.
 - Staff Response: Gain explained that applicants estimate in the Client Characteristics section how many clients will meet CDBG eligibility, noting that Public Services requires at least 51% of CDBG-eligible clients to reside in San Diego.

Gulino expressed concern that the threshold of 51% seemed low.

- Staff Response: Villalpando clarified that Public Services requires 51% eligibility; however, CED and NCIP require 100% of the clients to be Low-to-Moderate (LMI) under CDBG guidelines. Villalpando also noted that the application questions for CED and NCIP are adjusted to reflect the difference in eligibility.
- b. Member Bradford noted that CPAB members may choose to assign higher scores to organizations serving a greater proportion of CDBG-eligible clients (exceeding the 51% threshold) rather than awarding full points to those serving a smaller number, such as 80 eligible individuals annually.
 - Staff Response: Gain shared that if nonprofits focus solely on serving CDBG-eligible clients, they could unintentionally exclude serving clients who need services but do not meet the requirements.



- c. Marano proposed revising Question 1 of the Client Characteristics section to include: "Provide a description of how the population will be served." She emphasized the importance of applicants explaining their methods for collecting demographic data, specifying the documentation used (e.g., intake forms), and reporting the number of unduplicated low—and moderate-income (LMI) individuals served. Additionally, Marano noted a redundancy between Questions 1 and 3 in this section and recommended consolidating or clarifying the language to avoid overlap.
- d. Member Eisenberg asked for the total number of points assigned in the Scoring Criteria and noted a formatting inconsistency in the categories section.
 - Staff Response: Gain confirmed that the total points were 100. Gain mentioned that the formatting was a typo and will be changed to the following:
 - 1) Organization Experience
 - 2) Project Activities
 - 3) Client Characteristics
 - 4) Project Impact
 - 5) Budget
 - 6) Project Eligibility
- e. Member Gulino questioned the removal of the term "pending" from the San Diego Promise Zone, MOU question.
 - Staff Response: Gain explained that the San Diego Promise Zone designation is set to end on September 30, 2026, leaving limited time for organizations to initiate a new MOU with the City. As a result, only organizations with an existing MOU will be awarded a point. Additionally, Gain clarified that this question is directed toward organizations that are currently engaged with the Promise Zone and are actively participating in its initiatives.
- f. Gulino asked about the removal of Section 6b: Project Eligibility & Performance Indicators from the previous year Scoring Criteria.
 - Staff Response: Gain explained that in previous years, staff applied point deductions ranging from 0 to 2.5 for organizations that failed to meet their contractual obligations. These deductions were based on issues such as missing Monthly Performance Reports (MPR) and Request for Reimbursement (RFR) reports, falling short on project goals or serving fewer clients than proposed. Gain noted that this scoring component was removed to ensure fairness since organizations that completed their projects and submitted closeout reports on time were sometimes penalized, while, in contrast, projects that did not complete or submit a closeout report were not penalized, as no data was available for evaluation.
- g. Member Eisenberg inquired about organizations that did not qualify during the Request for Qualification (RFQ) phase.
 - Staff Response: Villalpando explained that most nonprofits that did not advance past the RFQ phase lacked an updated audited financial statement or had incomplete applications.



- h. Fune clarified that methodology is used to estimate a project's outcomes and LMI individuals as required by HUD. In addition, the methodology and systems in place are reviewed during a project's audit process.
- i. Member Bradford shared that while reviewing the applications, she focuses on the methodology of systems in place of a nonprofit organization, which helps her assess whether the organization is capable and/or has the capacity to successfully carry out a project.

j. Gain reviewed the FY27 Scoring Criteria changes:

- i. Project Activities: Question 1: Point reduction of 3 points, totaling 15 points.
- ii. <u>Project Activities</u>: Add Question 2 "Applicant explains the systems used to monitor and track program process and outcomes relative to the project's goals" (5 points).
- iii. <u>Client Characteristics:</u> Add a sentence to end of Question #1: "Provide a description of how the projects will document income eligibility if not using Presumed Low to Moderate-Income."
- iv. <u>Client Characteristics:</u> Add a point to Question 3; "Applicant indicates the number of unduplicated City of San Diego individuals to be served by the project. The response specifies the number of individuals to be served specifically with CDBG funds and, among those, the anticipated number of LMI individuals at or below 80% of AMI. (5 points)
- v. <u>Project Impact:</u> Remove "Applicant explains the systems used to monitor and track program progress and outcomes relative to the project's goals."

Action: Motion to approve FY 2027 Scoring Criteria with the above modifications.

Moved to approve by Member Eisenberg, with Member Gulino seconding. Passed unanimously (5-0) with Members Bradford, Garces, and Barba.

Item 7: Other Items

- a. Member Gulino raised several points for future consideration. Gulino expressed an interest in clarifying the appropriate circumstances under which CPAB board members may present to the City Council, suggesting the need for guidance or a policy discussion. Additionally, Gulino requested a future agenda item focused on institutional memory, including a historical overview of changes implemented by CPAB over time. Lastly, Gulino asked for a detailed breakdown of the administrative costs associated with staff management of CDBG grants. Specifically, an evaluation of grant administration efficiency by comparing costs tied to different funding levels, e.g., comparing a \$100,000 grant versus a \$50,000 grant.
- b. Nazareno-Clark shared that the City Council established a cap of \$50,000 for CDBG awards in approximately 2012. This decision was informed by an assessment of contract management in relation to the staff hours required for the oversight and administration of the grants.
- c. Member Eisenberg expressed support for Member Gulino's proposal to develop a historical overview of changes implemented by CPAB. Once created, Eisenberg suggested that the outline be placed on the CPAB webpage for public reference.
- d. Member Garces suggested exploring the possibility of implementing a funding cap for CDBG grants based on a percentage of the budget to ensure proportionality and sustainability.



e. Meeting Adjourned at 11:10 a.m.

NEXT SCHEDULED MEETING September 10, 2025



Draft Fiscal Year 2027 CDBG Scoring Criteria

Economic Development

Consolidated Plan Advisory Board August 2025

Agenda





- CDBG Award Categories
- Overview of the Revised **Draft FY 2027 Scoring Criteria**



Scoring Criteria

- Council Policy 700-02, Item 18 states the following:
 - 18. The CPAB shall annually review and approve a set of criteria to be used by the CPAB for scoring CDBG competitively-awarded funding applications, including, but not limited to, an evaluation of past performance and regulatory compliance (if applicable), how the proposed project will address areas of the City identified to have the highest levels of need, eligibility of proposed expenditures and budget, and the amount or percentage of leveraged funding contributed to the proposed project.



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RFP Categories for FY 2027

Public Services

Community and
Economic Development
- Microenterprise
Technical Assistance

Nonprofit Capital Improvement Projects - Facilities



4

RFP Budget for FY 2027 (tentative)

Category	Estimated Budget
Public Services	\$1,232,800
Community & Economic Development	\$ 1,095,800
Nonprofit Capital Improvement Projects	\$2,739,600



Scoring Criteria Recommended Revisions

Overview of the Revised FY 2027 Scoring Criteria

- Consolidation of questions
- Heavier point allocations
- Addition of long-term impact section



7

Scoring Criteria Recommended Revisions

Section 1: Organization History (Previously, Organization Capacity)

- Applicant demonstrates experience providing services to LMI individuals, or presumed LMI, CDBG-eligible populations, such as abused children, battered spouses, elderly persons, severely disabled adults, homeless individuals, illiterate adults, persons living with AIDS, or migrant farm workers. (6 points)
- Applicant provides proof of positive impact through testimonial(s) or success story that highlights the organization's impact in serving LMI individuals. (3 points)



8

Section 1: Organization History (Previously, Organization Capacity)

Applicant demonstrates experience in successfully implementing projects of a similar scope and comparable complexity to the one proposed. If no directly comparable experience is provided, the applicant provides an explanation of why the organization is currently positioned to successfully undertake the proposed project. The response reflects an understanding of project management and organizational capacity to comply with CDBG requirements. (7 points)





9

Scoring Criteria Recommended Revisions

Section 2: Project Activities (Previously, Project Characteristics)

- Applicant provides a comprehensive and organized description of all proposed services. Applicant includes quantity and duration of the service, method of delivery, and details of whether the activity will be administered in a group setting or on an individual basis. (18 points → 15 points)
- Applicant describes how the project will be implemented and completed within the required 12-month timeline with specific milestones and estimated expenditures per month/quarter. (3 points)



Section 2: Project Activities (*Previously, Project Characteristics*)

- Applicant provides cost per beneficiary amount based on the CDBG funds requested and the projected number of clients served with CDBG funds. Applicant explains how the cost reflects the depth and quality of services and relates to the overall impact of the project. Costs are consistent with the proposed budget section and follow the RFP Handbook guides on identifying eligible costs. (10 points)
- Applicant provides an explanation and justification for the total amount of CDBG funds requested in relation to the services provided and any fees charged. Information provided is consistent with the proposed budget section. (7 points)



11

11

Scoring Criteria Recommended Revisions

<u>Section 2: Project Activities</u> (Previously, Project Characteristics)

 Applicant selects whether the proposed project will result in either the continuation of an existing service, the substantial expansion of an existing service or the provision of a new service. (1 point)

Total points: 39



Section 3: Client Characteristics (*Previously, Project Characteristics*)

- Applicant provides a description of the population(s) to be served, demonstrating eligibility under HUD's Low and Moderate-Income Clientele (LMC) guidelines. The response identifies whether the project will serve a Presumed LMI population (as defined by HUD) or will document income eligibility through direct benefit to Low-Income Persons based on family size and income. (5 points)
- Applicant describes the specific critical need(s) that the project will address and provides a justification for why existing resources are insufficient to meet those needs. (6 points)



13

Scoring Criteria Recommended Revisions

Section 3: Client Characteristics (Previously, Project Characteristics)

- Applicant indicates the number of unduplicated City of San Diego individuals to be served by the project. The response specifies the number of individuals to be served specifically with CDBG funds and, among those, the anticipated number of LMI individuals at or below 80% of AMI. (4 points → 5 points)
- Applicant describes the methodology used to estimate overall project results, anticipated CDBG-specific outcomes, and the number of LMI individuals to be served. (4 points)



Total points: 19

14

Section 4: Project Impact (Previously, Project Benefits)

- Applicant identifies the long-term impact goals of the project/activity and provides strategies for measuring that impact. (5 points)
- Applicant explains the systems used to monitor and track program progress and outcomes relative to the project's goals. (3 points) Move to section 3
- The applicant's office(s) providing project services are located in the Opportunity Zone or Promise Zone. (1 point)



15

15

Scoring Criteria Recommended Revisions

Section 4: Project Impact (Previously, Project Benefits)

- Organization has a confirmed MOU with the City of San Diego regarding the Promise Zone. (1 point)
- Applicant indicates service delivery will occur to clients residing in the Opportunity Zone or Promise Zone. (2 points)
- Organization has confirmed participation with the City of San Diego regarding the NPA. One point for confirmed participation. (1 point)



Total points: 13

Section 5: Budget

- Applicant identifies alternative future sources of funding to support the proposed project and demonstrates that the project will not rely on CDBG funds for program sustainability. (6 points)
- Budget lists all other funding sources secured for the project, certifies submission of proof of funding source if awarded, and the % of funds leveraged (calculated by other secured funding/total project costs) is:

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0% - 5% = 0 points 41% - 60% = 3 points
6% - 20% = 1 point 61% - 80% = 4 points
21% - 40% = 2 points 81% - 100% = 5 points
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Total points: 11

17

The City of SAN DIEGO

17

Scoring Criteria Recommended

Section 6: Project Eligibility

Revisions

- The Scope of Work and Budget, in its entirety, demonstrates compliance with CDBG eligibility requirements. (1 point)
- The Scope of Work and Budget demonstrates compliance with the National Objective and other HUD and City requirements. (1 point)

Total points: 2



18

Removed:

Section 6b: Project Eligibility & Performance Indicators
 Organizations will no longer be evaluated based on the
 applicant agency on projects previously funded by the City of
 San Diego under the CDBG program (previously, a deduction
 of 0 to -2.5 was applied)



19

19



CONSOLIDATED PLAN ADVISORY BOARD					
	FY 2027 CDBG APPLICATION SCORING CRITERIA				
	CATEGORY: Public Services				
Section	Question	Scoring Criteria	Point Allocation		
Organization History	Describe your organization's experience in providing services to low and moderate-income (LMI) residents or presumed low and moderate-income CDBG beneficiaries. Presumed LMI clientele includes abused children, battered spouses, elderly persons, severely disabled adults, homeless persons, illiterate adults, persons living with AIDS and migrant farm workers. Describe a specific success story or successful past outcome that highlights your organization's work serving LMI	Applicant demonstrates experience providing services to low- and moderate-income (LMI) individuals or presumed LMI CDBG-eligible populations, such as abused children, battered spouses, elderly persons, severely disabled adults, homeless individuals, illiterate adults, persons living with AIDS, or migrant farm workers. Applicant provides proof of positive impact through testimonial(s) or success story that highlights the	3		
1. Organiz	Describe your organization's experience in successfully implementing projects of similar scope and comparable complexity to the project you are proposing. If your organization has not completed a project of comparable complexity, please describe why your organization is now positioned to undertake the proposed project.	organization's impact in serving LMI individuals. Applicant demonstrates experience in successfully implementing projects of a similar scope and comparable complexity to the one proposed. If no directly comparable experience is provided, the applicant provides an explanation of why the organization is currently positioned to successfully undertake the proposed project. The response reflects an understanding of	7		

	Enter a one-sentence description of your proposed project. This response must be limited to 250 characters.	project management and organizational capacity to comply with CDBG requirements. Informational question (no points) Total Points for Section 1:	0
S	Provide a listing and clear description of the services to be provided. For every activity, detail the quantity and duration of each service listed; and the method of delivery (including details on if the service provided will be on an individual basis or in a group setting).	Applicant provides a comprehensive and organized description of all proposed services. Applicant includes quantity and duration of the service, method of delivery, and details of if the activity will be administered in a group setting or individual basis.	16 18
Project Activities	Describe how the project will be completed within the required 12-month timeline with appropriate milestones and estimated expenditures per month/quarter.	Applicant describes how the project will be implemented and completed within the required 12-month timeline with specific milestones and estimated expenditures per month/quarter.	3
rė	Determine a cost per beneficiary amount based on CDBG funds requested and projected number of clients served with CDBG funds. Give details on how the cost per beneficiary amount is warranted given the depth of services to be provided and the overall impact of the project.	Applicant provides a cost per beneficiary amount based on the CDBG funds requested and the projected number of clients served with CDBG funds. Applicant explains how the cost reflects the depth and quality of services and relates to the overall impact of the project. Costs are consistent with the proposed budget	10

		section and follow the RFP Handbook	
		guides on identifying eligible costs.	
	Justify the total amount of CDBG funds	Applicant provides an explanation and	7
	requested in relation to the services	justification for the total amount of	
	provided and any fees charged. Please	CDBG funds requested in relation to	
	ensure this aligns with information	the services provided and any fees	
	presented in the Proposed Budget	charged. Information provided is	
	Section. Explain how each budget line	consistent with the proposed budget	
	item correlates to the proposed project.	section.	
	Select whether the proposed project	Applicant selects whether the proposed	1
	will result in either continuation of an	project will result in either the	
	existing service, provision of a new	continuation of an existing service, the	
	service or the substantial expansion of	substantial expansion of an existing	
	an existing service (choose one).	service or the provision of a new	
		service.	
		Total Points for Section 2:	39
	Describe the characteristics of the	Applicant provides a description of the	5
	Describe the characteristics of the	Applicant provides a description of the	5
	population(s) to be served. Public	population(s) to be served,	5
<u>8</u>			5
istics	population(s) to be served. Public	population(s) to be served,	3
teristics	population(s) to be served. Public Services projects must be considered a	population(s) to be served, demonstrating eligibility under HUD's	3
acteristics	population(s) to be served. Public Services projects must be considered a Low and Moderate-Income Limited	population(s) to be served, demonstrating eligibility under HUD's Low and Moderate-Income Clientele	3
naracteristics	population(s) to be served. Public Services projects must be considered a Low and Moderate-Income Limited Clientele Activity (LMC) by serving one	population(s) to be served, demonstrating eligibility under HUD's Low and Moderate-Income Clientele (LMC) guidelines. The response	3
t Characteristics	population(s) to be served. Public Services projects must be considered a Low and Moderate-Income Limited Clientele Activity (LMC) by serving one of the following:	population(s) to be served, demonstrating eligibility under HUD's Low and Moderate-Income Clientele (LMC) guidelines. The response identifies whether the project will serve	3
ent Characteristics	population(s) to be served. Public Services projects must be considered a Low and Moderate-Income Limited Clientele Activity (LMC) by serving one of the following: i) Presumed low-income	population(s) to be served, demonstrating eligibility under HUD's Low and Moderate-Income Clientele (LMC) guidelines. The response identifies whether the project will serve a Presumed LMI population (as defined	3
Client Characteristics	population(s) to be served. Public Services projects must be considered a Low and Moderate-Income Limited Clientele Activity (LMC) by serving one of the following: i) Presumed low-income clientele as defined by HUD	population(s) to be served, demonstrating eligibility under HUD's Low and Moderate-Income Clientele (LMC) guidelines. The response identifies whether the project will serve a Presumed LMI population (as defined by HUD) or will document income	3
	population(s) to be served. Public Services projects must be considered a Low and Moderate-Income Limited Clientele Activity (LMC) by serving one of the following: i) Presumed low-income clientele as defined by HUD (see the FY 2027 RFP	population(s) to be served, demonstrating eligibility under HUD's Low and Moderate-Income Clientele (LMC) guidelines. The response identifies whether the project will serve a Presumed LMI population (as defined by HUD) or will document income eligibility through direct benefit to Low-	3
b. Client Characteristics	population(s) to be served. Public Services projects must be considered a Low and Moderate-Income Limited Clientele Activity (LMC) by serving one of the following: i) Presumed low-income clientele as defined by HUD (see the FY 2027 RFP Handbook); or	population(s) to be served, demonstrating eligibility under HUD's Low and Moderate-Income Clientele (LMC) guidelines. The response identifies whether the project will serve a Presumed LMI population (as defined by HUD) or will document income eligibility through direct benefit to Low- Income Persons based on family size	3
	population(s) to be served. Public Services projects must be considered a Low and Moderate-Income Limited Clientele Activity (LMC) by serving one of the following: i) Presumed low-income clientele as defined by HUD (see the FY 2027 RFP Handbook); or ii) Direct Benefit to Low-Income	population(s) to be served, demonstrating eligibility under HUD's Low and Moderate-Income Clientele (LMC) guidelines. The response identifies whether the project will serve a Presumed LMI population (as defined by HUD) or will document income eligibility through direct benefit to Low- Income Persons based on family size	3

will ad	the FY 2027 RFP Handbook) through documented family size and income. In the specific need(s) this project dress and include how other res are not available to meet needs.	Applicant describes the specific critical need(s) that the project will address, and provides a justification for why existing resources are insufficient to meet those needs.	6
City of assisted leverage i) Constitution of the constitution of t	e total number of unduplicated San Diego individuals to be ed by the entire project (including ged funds). Of total number listed above, the induplicated number to be served pecifically with CDBG funds. Of total number of unduplicated ndividuals to be served pecifically with CDBG funds listed necessary in the previous answer, the total number of LMI individuals inticipated to be served who are not or below 80% of AMI. Percentage of City of San Diego and individuals to be assisted by the project with CDBG funds. System calculation, no score.)	Applicant indicates the number of unduplicated City of San Diego individuals to be served by the project. The response specifies the number of individuals to be served specifically with CDBG funds and, among those, the anticipated number of LMI individuals at or below 80% of AMI.	4
detern	be the methodology used to nine the anticipated overall t results, anticipated CDBG	Applicant describes the methodology used to estimate overall project results, anticipated CDBG-specific outcomes,	4

	results, and the number of LMI individuals served by the project.	and the number of LMI individuals to be served.	
		Total Points for Section 3:	19
	Describe the long-term impact of your project/activity, as well as how your project will measure impact. Include measurable outcomes, outputs, goals and/or strategies.	Applicant identifies the long-term impact goals of the project/activity and provides strategies for measuring that impact.	5
	Explain any systems used to monitor and track program progress and outcomes against the project's goals.	Applicant explains the systems used to monitor and track program progress and outcomes relative to the project's goals.	3
Project Impact	Indicate whether your organization's office(s) providing project services is located in the Federally Designated Opportunity Zone or in the Promise Zone.	The applicant's office(s) providing project services are located in the Opportunity Zone or Promise Zone.	1 (CDD Staff Score)
j	Does your agency have a signed MOU with the City of San Diego regarding the San Diego Promise Zone dated on or before September 30, 2025?	Organization has a confirmed MOU with the City of San Diego regarding the Promise Zone.	1 (CDD Staff Score)
	Describe your agency's specific strategies to prioritize clients residing in the Federally Designated Opportunity Zone or in the Promise Zone.	Applicant indicates service delivery will occur to clients residing in the Opportunity Zone or Promise Zone.	2
	Did your agency participate in the FY 2025 Nonprofit Accelerator Program in partnership with the University of San Diego?	Organization has confirmed participation with the City of San Diego regarding the NPA. One point for confirmed participation.	1 (CDD Staff Score)

		Total Points for Section 4:	13
Budget	Identify alternative future sources of funding to support the proposed project. Demonstrate that the project will not rely on CDBG funds annually for program sustainability.	Applicant identifies alternative future sources of funding to support the proposed project and demonstrates that the project will not rely on CDBG funds for program sustainability.	6
d.	Budget lists all other funding sources sees submit proof of funding source if awards (calculated by other secured funding/tota 0% - 5% = 0 points 41% - 60% = 3 point 6% - 20% = 1 point 61% - 80% = 4 point	ed, and the percent of funds leveraged al project costs) is: cs s	5 (CDD Staff Score)
	21% - 40% = 2 points 81% - 100% = 5 points	Total Points for Section 5:	11
Project Eligibility	The Scope of Work and Budget, in its enti- CDBG eligibility requirements. The Scope of Work and Budget demonstr	rates compliance with the National	1 (CDD Staff Score) 1 (CDD Staff
Objective and other HUD and City requirements.			Score)
		Total Points for Section 6:	2