



**Fiscal Year 2025/ Program Year 2024
CAPER**

Attachment 3: ESG SAGE Report



Submission Overview: ESG: CAPER

Report: CAPER Period: 7/1/2024 - 6/30/2025 Your user level here: Data Entry and Account Admin

Step 1: Dates

7/1/2024 to 6/30/2025

Step 2: Contact Information

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Suffix
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Step 4: Grant Information

Emergency Shelter Rehab/Conversion

Did you create additional shelter beds/units through an ESG-funded rehab project No
Did you create additional shelter beds/units through an ESG-funded conversion project No

Data Participation Information

Are there any funded projects, except HMIS or Admin, which are not listed on the Project, Links and Uploads form? This includes projects in the HMIS and from VSP No

Step 5: Project Outcomes

Project outcomes are required for all CAPERS where the program year start date is 1-1-2021 or later. This form replaces the narrative in CR-70 of the eCon Planning Suite.

From the Action Plan that covered ESG for this reporting period copy and paste or retype the information in Question 5 on screen AP-90: "Describe performance standards for evaluating ESG."

The City evaluates ESG-funded programs with an extensive monitoring process involving desk audits; on-site visits; frequent telephone contacts; written communication; and meetings. City staff ensures subrecipients abide by all applicable federal, state and local standards. The City provides technical assistance to increase efficiencies and augment performance. City staff looks for potential fraud, waste, mismanagement, and/or other potential abuse. Contract provisions are in place to allow for the suspension of funds, termination of the contract, and disallowance of reimbursement requests during the contract term based on performance deficiencies. Staff works with subrecipients to correct identified deficiencies, prior to imposing any sanctions. Subrecipients are required to submit fiscal reports based on contract terms. Governmental units and nonprofit organizations expending more than \$750,000 in federal funds during the given fiscal year are required to submit a copy of a Single Audit to adhere to OMB Circular A-133 requirements. A Single Audit is required for desk review, regardless of whether there were findings noted pertaining to CDBG funds, since it serves as a monitoring tool used to evaluate the fiscal accountability of subrecipients. Subrecipients expending CDBG funds are required to submit an Audited Financial Statement for desk review, if submission of a Single Audit is not applicable. For homelessness services contracts administered by SDHC, its Compliance Team performs a similar monitoring process by performing file reviews, site visits, desk audits, and interviews with program participants and program staff. An annual monitoring report is created to document contract compliance and any deficiencies requiring mitigation. A financial audit is also performed annually by SDHC's Fiscal Team to determine if funds are used according to state and federal regulations and local policies. Monthly submissions of requests for reimbursement for program expenses submitted by subrecipients undergo two levels of review by SDHC to determine eligibility of expenses and budget alignment. Contracts are aligned with the RTFH (CoC) performance standards. SDHC staff monitor outcomes on a monthly/quarterly basis to ensure outcomes are being met by subrecipients. Lastly, SDHC staff regularly contact subrecipients to evaluate program performance and areas requiring technical assistance.

Based on the information from the Action Plan response previously provided to HUD:

1. Briefly describe how you met the performance standards identified in A-90 this program year. *If they are not measurable as written type in N/A as the answer.*

Emergency Solutions Grants (ESG) funds were successfully used in FY 2025 to support shelter and rapid rehousing programs that leveraged CDBG, City General Fund, and other funding sources. These ESG funds provided shelter and permanent housing. In FY 2025, the Interim Shelter was operated by St. Vincent de Paul Village and provided 350 beds for single adults experiencing homelessness. The shelter operated 24 hours, seven (7) days a week, all year, and provided three meals daily, clean linens, laundry facilities, and 24-hour security. Clients had access to the many services at the St. Vincent de Paul Village campus designed to assist clients with accessing health care, mental health treatment, job readiness training, case management, and housing navigation. The Interim Shelter Program served 350 homeless individuals in FY 2025. Twenty-nine percent (29%) of clients who exited the program went to permanent housing. The Housing Commission also administers the City's ESG rapid rehousing (RRH) program, which targeted individuals and families experiencing homelessness. The program served 25 households, of which 23 had entered or sustained permanent housing. In FY 2025, none of the programs funded with ESG received an annual audit due to being assessed as "low-risk" and having received a full audit in FY 2024. However, site-based programs were subject to other compliance monitoring activities in FY 2025, such as a review of universal shelter policies and procedures and compliance with client feedback reporting requirements.

2. Briefly describe what you did not meet and why. *If they are not measurable as written type in N/A as the answer.*

N/A

OR

3. If your standards were not written as measurable, provide a sample of what you will change them to in the future? *If they were measurable and you answered above type in N/A as the answer.*

N/A

Step 6: Financial Information

ESG Information from IDIS

As of 9/12/2025

FY	Grant Number	Current Authorized Amount	Funds Committed By Recipient	Funds Drawn	Balance Remaining	Obligation Date	Expenditu
2024	E24MC060542	\$1,023,627.00	\$1,023,627.00	\$961,196.94	\$62,430.06	9/23/2024	9/23/2026
2023	E23MC060542	\$1,045,371.00	\$1,045,371.00	\$1,045,371.00	\$0	9/14/2023	9/14/2025
2022	E22MC060542	\$1,048,961.00	\$1,048,961.00	\$1,048,961.00	\$0	9/16/2022	9/16/2024
2021	E21MC060542	\$1,047,275.00	\$1,047,275.00	\$1,047,274.44	\$.56	10/27/2021	10/27/2023
2020	E20MC060542	\$1,043,517.00	\$1,043,285.81	\$1,043,285.81	\$231.19	10/28/2020	10/28/2022
2019	E19MC060542	\$1,005,803.00	\$1,005,803.00	\$1,005,803.00	\$0	9/11/2019	9/11/2021
2018	E18MC060542	\$982,411.00	\$982,411.00	\$982,411.00	\$0	8/9/2018	8/9/2020
2017	E17MC060542	\$981,051.00	\$981,051.00	\$981,051.00	\$0	10/19/2017	10/19/2019
2016	E16MC060542	\$992,604.00	\$992,604.00	\$992,604.00	\$0	9/9/2016	9/9/2018
2015	E15MC060542	\$978,583.00	\$978,583.00	\$978,583.00	\$0	8/13/2015	8/13/2017
Total		\$11,850,242.00	\$11,850,010.81	\$11,787,580.19	\$62,661.81		

Expenditures	2024 Yes	2023 Yes	2022 Yes	2021 No	2020 No	2019 No	2018 No
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for	FY2022 Annual ESG Funds for				
Homelessness Prevention	Non-COVID	Non-COVID	Non-COVID				
Rental Assistance	0.00	0.00	0.00				
Relocation and Stabilization Services - Financial Assistance	0.00	0.00	0.00				
Relocation and Stabilization Services - Services	0.00	0.00	0.00				
Hazard Pay (unique activity)							
Landlord Incentives (unique activity)							
Volunteer Incentives (unique activity)							
Training (unique activity)							
Homeless Prevention Expenses	0.00	0.00	0.00				
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for	FY2022 Annual ESG Funds for				
Rapid Re-Housing	Non-COVID	Non-COVID	Non-COVID				
Rental Assistance	162,769.00	237,111.00	135,694.00				
Relocation and Stabilization Services - Financial Assistance	55,706.00	15,895.00	95,195.00				
Relocation and Stabilization Services - Services	111,902.00	126,982.00	122,207.00				
Hazard Pay (unique activity)							
Landlord Incentives (unique activity)							

Volunteer Incentives (<i>unique activity</i>)			
Training (<i>unique activity</i>)			
RRH Expenses	330,377.00	379,988.00	353,096.00
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for	FY2022 Annual ESG Funds for
Emergency Shelter	Non-COVID	Non-COVID	Non-COVID
Essential Services	0.00	0.00	0.00
Operations	533,252.00	627,223.00	884,312.00
Renovation	0.00	0.00	0.00
Major Rehab	0.00	0.00	0.00
Conversion	0.00	0.00	0.00
Hazard Pay (<i>unique activity</i>)			
Volunteer Incentives (<i>unique activity</i>)			
Training (<i>unique activity</i>)			
Emergency Shelter Expenses	533,252.00	627,223.00	884,312.00
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for	FY2022 Annual ESG Funds for
Temporary Emergency Shelter	Non-COVID	Non-COVID	Non-COVID
Essential Services			
Operations			
Leasing existing real property or temporary structures			
Acquisition			
Renovation			
Hazard Pay (<i>unique activity</i>)			
Volunteer Incentives (<i>unique activity</i>)			
Training (<i>unique activity</i>)			
Other Shelter Costs			
Temporary Emergency Shelter Expenses			
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for	FY2022 Annual ESG Funds for
Street Outreach	Non-COVID	Non-COVID	Non-COVID
Essential Services	0.00	0.00	0.00
Hazard Pay (<i>unique activity</i>)	0.00	0.00	0.00
Volunteer Incentives (<i>unique activity</i>)	0.00	0.00	0.00
Training (<i>unique activity</i>)	0.00	0.00	0.00
Handwashing Stations/Portable Bathrooms (<i>unique activity</i>)	0.00	0.00	0.00
Street Outreach Expenses	0.00	0.00	0.00
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for	FY2022 Annual ESG Funds for

Other ESG Expenditures	Non-COVID	Non-COVID	Non-COVID
Cell Phones - for persons in CoC/YHDP funded projects (<i>unique activity</i>)			
Coordinated Entry COVID Enhancements (<i>unique activity</i>)			
Training (<i>unique activity</i>)			
Vaccine Incentives (<i>unique activity</i>)			
HMIS	0.00	0.00	0.00
Administration	61,418.00	62,722.00	62,938.00
Other Expenses	61,418.00	62,722.00	62,938.00
	FY2024 Annual ESG Funds for	FY2023 Annual ESG Funds for	FY2022 Annual ESG Funds for
	Non-COVID	Non-COVID	Non-COVID
Total Expenditures	925,047.00	1,069,933.00	1,300,346.00
Match	1,164,666.00	3,119,396.00	2,731,324.00
Total ESG expenditures plus match	2,089,713.00	4,189,329.00	4,031,670.00

Total expenditures plus match for all years

Step 7: Sources of Match

	FY2024	FY2023	FY2022	FY2021	FY2020	FY2019	FY2018	FY2017	FY2016	FY2015
Total regular ESG plus COVID expenditures brought forward	\$925,047.00	\$1,069,933.00	\$1,300,346.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total ESG used for COVID brought forward	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total ESG used for regular expenses which requires a match	\$925,047.00	\$1,069,933.00	\$1,300,346.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Match numbers from financial form	\$1,164,666.00	\$3,119,396.00	\$2,731,324.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Match Percentage	125.90%	291.55%	210.04%	0%	0%	0%	0%	0%	0%	0%

Match Source	FY2024	FY2023	FY2022	FY2021	FY2020	FY2019	FY2018	FY2017	FY2016	FY2015
Other Non-ESG HUD Funds	0.00	245,477.00	245,477.00							
Other Federal Funds	0.00	0.00	0.00							
State Government	0.00	0.00	0.00							
Local Government	1,164,666.00	2,873,919.00	2,485,847.00							
Private Funds	0.00	0.00	0.00							
Other	0.00	0.00	0.00							
Fees	0.00	0.00	0.00							
Program Income	0.00	0.00	0.00							
Total Cash Match	1,164,666.00	3,119,396.00	2,731,324.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Non Cash Match										
Total Match	1,164,666.00	3,119,396.00	2,731,324.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Step 8: Program Income

Program income is the income received by the recipient or subrecipient directly generated by a grant supported activity. Program income is defined in 2 CFR §200.307. More information is also available in the ESG CAPER Guidebook in the resources tab above.

Did the recipient earn program income from any ESG project during the program year?

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