



ACCESSIBILITY ADVISORY BOARD

Meeting Minutes

WEDNESDAY, July 9, 2025

10:30 a.m. – 12:30 p.m.

Location: [Civic Center Plaza](#)
[1200 Third Ave](#)
[4th Floor Conference Room](#)
[San Diego, CA 92101](#)

Public Comment on an Agenda Item: If you wish to address the Board on an item for today's agenda, please complete and submit a speaker form before the Board hears the agenda item. You will be called at the time the item is heard.

Public Comment on Matters Not on the Agenda: You may address the Board on any matter not listed on today's agenda. Please complete and submit a speaker form. However, California's open meeting laws do not permit the Board to discuss or take any action on the matter at today's meeting. At its discretion, the Board may add the item to a future meeting agenda or refer the matter to staff or committee. Individuals' comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

Agenda

- Item 1: Call to Order and Roll Call
Present: Chair Roosen, Vice Chair Sieglen-Perry, Members Jackson, Landon, Koczur
Absent: Members Wolford and Pecora
- Item 2: Non-Agenda Public Comment
None

Item 3: Action: Approval of the draft minutes of June 11, 2025
Chair Roosen requested changing item four verbiage from “Councilmembers” to “board members” for the invitation. Member Landon motioned to approve, member Cooluris seconded; passed unanimously with members Wolford and Pecora absent.

Item 4: Information: Presentation of the New [Federal Rule for Accessibility of Web Content and Mobile Apps](#) (Ron Vazquez, Web Manager, IT Department, City of San Diego)
Web Manager Ron Vazquez presented on definitions and standards of WCAG and history of San Diego compliance. Mr. Vazquez stated that new www.sandiego.gov, built in 2015, meets WCAG 2.0 Level AA, that web compliance is ongoing, and compliance is part of IT governance to ensure all third-party apps are compliant. A Voluntary Product Accessibility Template (VPAT) is required for all third-party IT software and applications. WCAG 2.1 is new standard and this update covers mobile device usability.

New Federal regulations state municipality of our size must be compliant with WCAG 2.1 by April 24, 2026, discussed limited exemptions from regulations including archived web content and past social media posts.

Member Koczur asked how the City tests for compliance, if users with disabilities are used, Mr. Vazquez stated users are not used. Mr. Vazquez stated that reading level used is 8th grade, members stated that 5th grade is usually used.

Item 5: Information: Open and Unfunded Complaints (Thyme Curtis, Program Manager, ADA Compliance and Accessibility, Engineering and Capital Projects, City of San Diego)
Ms. Curtis discussed the status of ADA complaints.

Item 6: Ad Hoc Committee Updates & Reports

- a. Budget Ad Hoc Committee (Members: Roosen, Wolford, Koczur)
 - a. None
- b. Disability Advocates – Outreach & Recruit Ad Hoc Committee (Members: Wolford, Jackson, Koczur, and Roosen)
 - a. None
- c. Day with a Disability Ad Hoc Committee (Members: Landon, Roosen, Sieglan-Perry)
 - a. Confirmed for November 13 and 14
 - b. Invitations need to be sent, will discuss further at August retreat
- d. Accessible Transportation Advocacy (Members: Pecora, Koczur, Cooluris, and Jackson)

- a. None

Item 7: Chair Report

- a. Board Retreat is confirmed for August 11, 2025, at the North Clairemont Rec Center, 4421 Bannock Av, from 10:30 AM - 12:30 PM.
 - i. Focus on new fiscal year goals, ad hoc committees, and other development ideas.
 - ii. Board members are asked to prepare for ideas, more involved in providing information and analysis to Councilmembers and Mayor.

Item 8: City Liaison Report

- b. Leticia Zuno resignation
- c. Status of Federal Safe Streets for All (SS4A) Grant

Item 9: Old Business

Request for Liaison Curtis to provide Board with past goals spreadsheet

Item 10: Board Comments or Announcements

Item 11: Adjournment

Next Regular Meeting: September 10, 2025

The Accessibility Advisory Board is holding a Board Retreat August 11, 2025, at the North Clairemont Rec Center, 4421 Bannock Av, from 10:30 AM - 12:30 PM.

Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services, or interpreters may be requested by contacting Judit Havens at (619) 236-5979 or adacompliance@san Diego.gov. Please provide three business days' advance notice to ensure availability.