



PARKS AND RECREATION BOARD

Meeting Notice and Agenda

THURSDAY, October 16, 2025

In-Person Meeting, 2:00 p.m. – 5:00 p.m.

Location: Balboa Park Club – Ballroom

2135 Pan American Way

San Diego, CA 92101

BOARD MEETING ACCESS AND PUBLIC COMMENT

Parks and Recreation Board meetings will be held in-person and virtually via Zoom: For Board meeting access to participate in the meeting virtually, please visit the Parks and Recreation Board website at <https://www.sandiego.gov/parkandrecboard>.

In-Person Meetings are held at the Balboa Park Club – Ballroom at 2135 Pan American Way, San Diego, CA 92101. The location of the meeting may also be found above on the agenda. Agendas for regular meetings will be posted 72 hours in advance of the meeting. Agendas for special meetings will be posted 24 hours in advance of the special meeting.

In Person Public Comment

Each speaker must file a written request (speaker slip) at the meeting at which the speaker wishes to speak indicating which item they wish to speak on. Each speaker may speak up to three minutes, subject to the Chair's determination of the time available for meeting management purposes.

Virtual Public Comment

When the Chair introduces the item you would like to comment on (or indicates it is time for Non-Agenda Public Comment), raise your hand by either tapping the "Raise Your Hand" button on your computer, tablet, or Smartphone, or by dialing *9 on your phone. You will be taken in the order in which you raised your hand. You may only speak once on a particular item. When the Chair indicates it is your turn to speak, click the unmute prompt that will appear on your computer, tablet, or Smartphone, or dial *6 on your phone.

Written Comment through Webform

In lieu of in-person attendance, members of the public may submit their comments using a webform <https://www.sandiego.gov/boards-and-commissions/public-comment>. If using the webform, indicate the agenda item number you wish to submit a comment for. Instructions for word limitations and deadlines are noted on the webform. On the webform, members of the public should select Parks and Recreation Board.

BOARD MEMBERS: Please confirm your attendance at this meeting by emailing Elvi Ricafort at ericafort@sandiego.gov to determine if a quorum will be reached.

REQUESTS FOR ACCESSIBILITY MODIFICATIONS OR ACCOMMODATIONS

As required by the Americans with Disabilities Act (ADA), requests for agenda information to be made available in alternative formats, and any requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for alternatives to observing meetings and offering public comment as noted above, may be made by contacting Elvi Ricafort at ericafort@sandiego.gov

CALL TO ORDER

APPROVAL OF THE JUNE 26, 2025 MINUTES AND THE SEPTEMBER 25, 2025 MINUTES

NON-AGENDA PUBLIC COMMENT: This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board. Any person wishing to speak will have three minutes maximum to provide testimony depending on the volume of speakers for the day. If you would like to speak in person, please submit speaker slips to the City staff **prior** to the start of the meeting, or if using the online interface, please click on the raised hand icon on your screen.

COMMITTEE REPORTS:

- Balboa Park Committee
- Mission Bay Park Committee
- Mission Trails Regional Park Citizens' Advisory Committee
- San Diego Parks Foundation

CHAIRPERSON'S REPORT

BOARD MEMBER COMMENTS

DIRECTOR'S REPORT

REQUEST FOR CONTINUANCE: Board members may request an item on the agenda be continued and returned to staff by indicating the item number.

REQUEST FOR ITEMS TO BE PLACED ON CONSENT AGENDA:

The Chair may entertain a motion by any Board member to approve any agenda item as Consent when no [webforms](#) have been submitted or there is no live (in-person or on-line) Public Comment in favor or in opposition to the item. Items approved on Consent are approved in accordance with staff's recommendation as reflected on the agenda and described in the Staff Report to the Board, unless otherwise noted in the motion.

ADOPTION AGENDA, DISCUSSION ITEMS:

DISCUSSION ITEMS:

101. **Mission Heights Neighborhood Park Proposed General Development Plan
Amendment For Dog-Off Leash Area**
Presenter: Stephanie Green, Parks Designer, Parks and Recreation Department

102. Expansion of the Advanced Reservation Program

Presenter: John Howard, Deputy Director, Parks and Recreation Department

103. Naming of the Balboa Park Botanical Building Interior's West Wing Gardens

Presenters: Jackie Higgins, Vice President of Planning, Forever Balboa Park
Jon Richards, Deputy Director, Parks and Recreation Department

INFORMATION ITEMS:

201. 2025 Golf Division Business Plan Update

Presenter: John Howard, Deputy Director, Parks and Recreation Department

202. Parks and Recreation Equity Report 2025

Presenter: Salome Martinez, Program Manager, Parks and Recreation Department

203. Community Recreation Needs Assessment Updates

Presenter: Salome Martinez, Program Manager, Parks and Recreation Department

204. Informational Presentation on the Draft Citywide Inclusive Public Engagement Guide

Presenters: Kevin Borja, Senior Planner, City Planning Department
Vanessa Tang, Associate Planner, City Planning Department

WORKSHOP ITEMS: None

ADJOURNMENT - Next Calendared Meeting – Thursday, November 20, 2025

The Public Comment webform for **written** comments to be submitted in advance is available at <https://www.sandiego.gov/park-and-recreation/general-info/boards>.