

Department of City Planning

Planning for Complete Streets

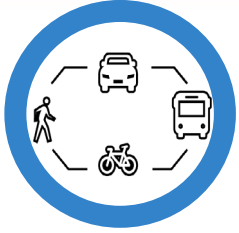
November 5, 2025
Mobility Board

Our Divisions:

Mobility Planning Highlights:

- Mobility Master Plan
- Community Plan Mobility Elements
- Street Design Manual
- Bike Master Plan
- Streets For All
- Coordination with Peer Agencies
- Mobility Policy

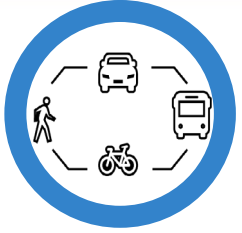




Complete Streets Policy – Guiding Principles

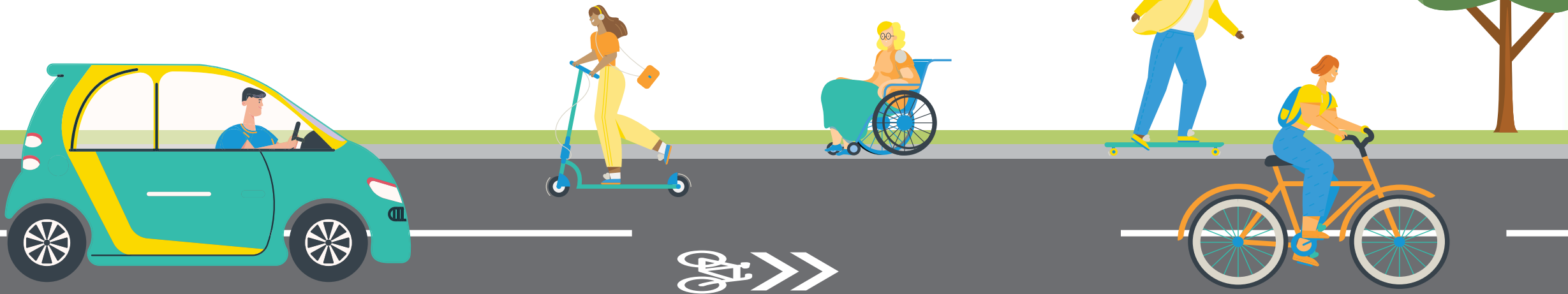
- Serve all users and modes
- Create connected multimodal networks
- Implement Vision Zero goals
- Promote accessibility
- Produce equitable outcomes
- Support emergency responsiveness and goods movement
- Environmental considerations

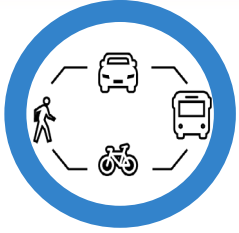




Complete Streets Policy Implementation (Policy 900-23)

- Design for multimodal connectivity
- Integrate Complete Streets in plans and processes
- Actively seek funding and bundle multimodal improvements
- Establish the Governance group





Governance Group

- Provides strategic guidance and oversight of mobility policy
- Application of the Complete Streets Policy



CITY PLANNING



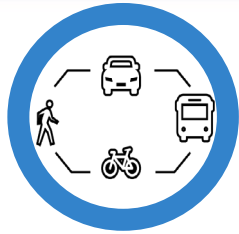
TRANSPORTATION



ENGINEERING &
CAPITAL PROJECTS



DEVELOPMENT SERVICES



Complete Streets Checklist

Complete Streets Checklist Guide

Why We Need This Checklist

The [Complete Streets Checklist](#) is a tool designed to document how Complete Streets elements are incorporated into City projects and other work within the public right-of-way. It supports implementation of the [City's Complete Streets Policy](#) by outlining existing conditions and identifying opportunities, trade-offs, and recommendations for multimodal, equitable, sustainable design.

Who This Checklist is For

This manual provides guidance for City staff on how to coordinate and effectively use the checklist. The checklist process involves three primary user roles:

- Project Submitter** – Typically the project manager from the department leading or implementing the project. The submitter is responsible for completing the majority of the Complete Streets checklist and is encouraged to do so early in the project development process.
- Project Reviewer(s)** – Staff from various departments who review the submitted checklist to ensure alignment with citywide and departmental goals, policies, and plans. Reviewers provide feedback, confirm Complete Streets opportunities, and offer input to strengthen project outcomes.
- Administrators** – City Planning staff who oversee the coordination between submitters and reviewers. Administrators resolve flagged issues or inconsistencies, consult with the Governance Group as needed, and communicate Governance Group project direction and guidance back to staff. They are also responsible for maintaining the checklist portal and assisting users throughout the process.

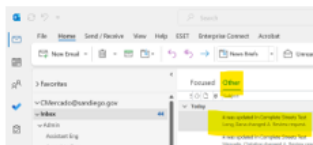
When to Fill Out the Checklist

All City projects within the public right-of-way (operational or capital) must use this checklist at the project intake stage. The checklist will provide valuable data for performance monitoring and reporting on Complete Streets Policy implementation.

What You Need to Know

The checklist can only be completed online through the Complete Streets application: [Complete Streets Checklist](#). Fields marked with an asterisk (*) are required.

Project Submitters can use the provided link to access a new checklist form to fill out and submit review requests to staff in other departments. Project Reviewers will receive an email notification when they are assigned to review a project's Complete Streets components. Administrators will also receive an email notification whenever a form is submitted or updated, allowing them to help facilitate and assist the review process. Please note that notification emails may sometimes appear in the "Other" inbox (see below).



Additionally, please also note that the checklist cannot be saved and resumed later; it must be completed and submitted in a single session.

Step-by-Step Guidance

The following pages provide examples and step-by-step guidance on how to complete the Complete Streets Checklist based on user role. They outline the fields to be filled out and indicate who is responsible for each section.

- Project Submitters:** Follow the details and instructions shown in **black**.
- Project Reviewers:** Follow the details and instructions shown in **orange**.
- Administrators:** Follow the details and instructions shown in **blue**.

Fields marked with an asterisk (*) are required.

SD Complete Streets Checklist

The intent of this checklist is to document Complete Streets elements in City projects and other projects within the public right-of-way. It provides an evaluation which aids in identifying access and mobility issues and opportunities within a defined project area. The checklist is one tool that the City employs in its integrated approach in Complete Streets considerations and Complete Streets Policy implementation.

Hi Marcelo, Christine, when you submit this form, the owner will see your name and email address. [Chimeradio@sandiego.gov](#)

Project Title (Include Project No. if available)

824135 Mission Blvd Overlay (TEST EXAMPLE)

Implementation Contact *

Marcelo, Christine → Enter a name or email address

Date *

10/14/2025

Department *

City Planning

Section *

Mobility Planning

Council District

District 1

Community Planning Area

Pacific Beach

Project title – Title of the project and include project ID/tracking number if available.

Implementation Contact – Project manager or point of contact.

Date – Date for when this form is submitted.

Department – Department implementing the project.

Section – Department section managing the project.

Council District – Council district the project is located in.

Community Planning Area – Community Planning Area where project is located

Project Type

Overlay

Project Extents

(please include street(s) and bike class designation)

Mission Blvd from Turquoise St to Loring St (B18140) and from Loring St to Chalcodony St (B24135). The potential bike designation could either be a bike lane or cycle track.

Project Description *

Enter a description for the project

Mission Blvd from Turquoise St to Loring St and Loring St to Chalcodony St are due for overlay around the same time with anticipated construction dates of August 2025. There is potential to incorporate bike facilities along Mission Blvd but the following options would require re-purposing the right-of-way and trade-offs: Option 1: Add bike lanes with no buffer, remove on-

Project Phase *

☒ Project Intake (Project initiation)

☐ Preliminary analysis and design (20%-30% design)

☐ Draft concepts through final design review and construction (30% design or more)

Implementation Considerations (Select all that apply)

☒ Consistent with regulations and standards

☒ Consistent with the draft consensus

Existing Conditions (Select all that apply)

☒ Other

If you selected 'Other' in the previous section, please describe the additional existing conditions to consider.

Meets fire access setback requirements.

Describe the consideration(s) selected, any anticipated tradeoffs to be evaluated, and include relevant existing conditions, community needs, adjacent projects, etc. as necessary.

Staff Recommendation: Option 2, which implements cycle tracks along both sides, parking removal on one side, reduction to two lanes with a center turn lane, and extension of the project beyond the current slurry study area (south to Grand or Garnet, if there is funding). It is important to note that bikes, e-bikes, and scooters are banned on the adjacent boardwalk, so

Project Type – Type of project effort.

Project Extents – Project limits include street names.

Project Description – Short description of the type of project and scope of work.

Project Phase – Toggle the current project phase.

Implementation

Considerations – Select all relevant considerations that apply to the project's Complete Streets features from dropdown list.

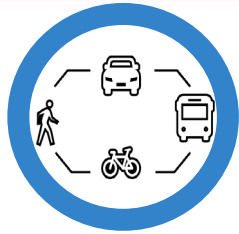
Existing Conditions – Select all relevant considerations as it relates to existing conditions from dropdown list.

Other Consideration – Describe other considerations not already provided that would be helpful for the Project Reviewer's awareness.

Describe consideration(s) selected from dropdown list in the **Implementation Considerations** and **Existing Conditions** sections.

Review all inputs from the Project Submitter and comments by the Project Reviewer. Tag or @ relevant staff for any follow-up.

Review the project data. Provide comments in the comment section.



Complete Streets Checklist

SD Complete Streets Checklist

The intent of this checklist is to document Complete Street elements in City projects and other projects within the public right-of-way. It provides an evaluation which aids in identifying access and mobility issues and opportunities within a defined project area. The checklist is one tool that the City employs in its integrated approach in Complete Streets considerations and Complete Streets Policy implementation.

Hi Mercado, Christine, when you submit this form, the owner will see your name and email address CMercado@sandiego.gov

Project Title (Include Project No. if available)

824135 Mission Blvd Overlay (TEST EXAMPLE)

Implementation Contact *

Mercado, Christine x Enter a name or email address

Date *

10/14/2025

Department *

City Planning

Section *

Mobility Planning

Council District

District 1

Community Planning Area

Pacific Beach

Project Type

Overlay

Project Description *

Enter a description for the project

Mission Blvd from Turquoise St to Loring St and Loring St to Chalcadony St are due for overlay around the same time with anticipated construction dates of August 2025. There is potential to incorporate bike facilities along Mission Blvd but the following options would require re-purposing the right-of-way and trade-offs: - Option 1: Add bike lanes with no buffer, remove on-

Project Phase *

- ☒ Project intake [Project initiation]
- ☐ Preliminary analysis and design [0%-30% design]
- ☐ Draft concepts through final design review and construction [60% design or more]

Implementation Considerations (Select all that apply)

Consistent with regulations and m... Consistent with the draft commun...

Existing Conditions (Select all that apply)

Other

If you selected 'Other' in the previous section, please describe the additional existing conditions to consider.

Meets fire access setback requirements.

Describe the consideration(s) selected, any anticipated tradeoffs to be evaluated, and include relevant existing conditions, community needs, adjacent projects, etc. as necessary.

Staff Recommendation: Option 2, which implements cycle tracks along both sides, parking removal on one side, reduction to two lanes with a center turn lane, and extension of the project beyond the current slurry study area (south to Grand or Garnet, if there is funding). It is important to note that bikes, e-bikes, and scooters are banned on the adjacent boardwalk, so

Describe the consideration(s) selected, any anticipated tradeoffs to be evaluated, and include relevant existing conditions, community needs, adjacent projects, etc. as necessary.

Staff Recommendation: Option 2, which implements cycle tracks along both sides, parking removal on one side, reduction to two lanes with a center turn lane, and extension of the project beyond the current slurry study area (south to Grand or Garnet, if there is funding). It is important to note that bikes, e-bikes, and scooters are banned on the adjacent boardwalk, so

In the sections that follow, please select all the new Complete Streets elements to be included with the project and any enhanced features when compared to existing conditions. *

(Select all that apply)

Bikeway Striping/Facilities Vehicle Lane Striping/Vehicle-Relat...

Pedestrian Striping/Facilities

Bikeway Striping/Bike Facilities

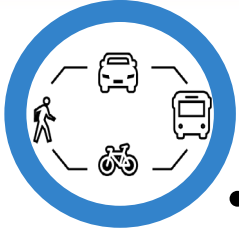
Class II - Bike Lane Class IV - Cycle Track

Vehicle Lane Striping/Vehicle-Related

Lane reduction

Transit Facilities

Miscellaneous Elements



Next Steps

- Annual Complete Streets Reporting and Presentation to Mobility Board
- City Planning Work Program & Budget
- Ongoing Mobility Planning Project Updates
 - Mobility Master Plan
 - Community Plan Mobility Elements
 - Street Design Manual
 - Bike Master Plan
 - Streets For All
 - Trails Master Plan and Park Planning
 - Balboa Park and Chollas Creek Watershed Master Plan