



FRANCHISE COMPLIANCE REVIEW COMMITTEE MEETING MINUTES

Monday, December 8th, 2025 at 12:00 p.m.
Virtual and In-Person

Civic Center Plaza, 4th Floor Conference Room
1200 3rd Ave, San Diego, CA 92101

- I. Call to Order**
 - a. Meeting called to order at 12:10 p.m. by Chair Hooven
- II. Roll Call**
 - a. Present (in person): Members Satomi Rash-Zeigler, Cody Hooven, Corey Albright, Matt Brennan, Linda Lattimore
 - b. Absent: None
- III. Staff Announcements**
 - a. Megan Ong, the ECA Implementation Plan has been finalized and can be shared with this Committee. Similarly, the third iteration of the Administrative MOU is routing for signatures and will be shared with the Committee once it is executed. Finally, SDG&E will be presenting to City Council on December 15th on their annual rates presentation in fulfillment of their ECA requirement.
- IV. Non-Agenda Public Comment**
 - a. Public Comment:
 - i. None
- V. Approval of November 12th, 2025 Minutes**
 - a. Public Comment:
 - i. None
 - b. Member Albright moves to approve the minutes.
 - c. Member Lattimore seconds the motion.
 - d. The motion passed 5-0-0; November 12, 2025, minutes were approved.
- VI. Discussion Item: Franchise Compliance Review Committee Report Development and Next Steps**
 - a. Public Comment:
 - i. None
 - b. Chair Hooven, Member Albright, and Member Rash-Zeigler provided drafts of sections of the report.

- c. Committee Members discussed report structure, distributed sections of the report, and discussed the schedule for future meetings.
- d. Ahead of the next meeting, City Staff will post the updated consolidate draft report to the Committee's website.
- e. Ahead of the next meeting, all committee members will provide their feedback and recommendations for inclusion in the report.

VII. Adjournment

- a. The next meeting is scheduled for January 7th at 10am.
- b. Meeting was adjourned at 1:40 p.m.