

Fee Schedule for Grading/Public Right-of-Way Permits and Mapping Actions

INFORMATION BULLETIN

502

November 2025

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I. When Fees are Paid

The fees associated with Grading/Right-of-Way Permits and Mapping actions may be collected during different points of the permitting process: at project submittal, during the review, at permit issuance and during the inspection. There are also enhanced/optional services for which fees are collected. The following sections of this fee bulletin describe what fees are collected and when in the process they are collected.

The Development Services Department (DSD) offers [online payments](#) for your convenience. Payment may also be made in person by cash, check, debit card, or Visa or Mastercard credit cards. Checks shall be in the exact amount, drawn on U.S. banks, and made payable to the "City Treasurer." Please review the system-generated invoice for actual values prior to issuing any payment to DSD.

 **Plan check fees and some administrative fees are non-refundable.** For additional refund information, see the Refund Policy noted within the [Refund Application Form DS-721](#).

II. Plan Review Fees

A. Encroachment Maintenance Removal Agreement (Standalone)

The fee is charged upon submittal when there is an existing encroachment.

Encroachment Agreement (only).....\$1,317.05

B. Private Grading

The following fees are required when proposing to obtain a grading permit on private property where building construction is proposed. Private grading involves grading review, so plan check fees are due at the time of project submittal. These fees are verified during project review and updated accordingly per [IB 559](#) **PDF**.

- Private Grading (Up to 5 sheets) \$10,129.57
- Increment Rate (Per sheet over 5) \$823.16

C. Sidewalk Cafe Fee

This fee is charged upon the submittal of a sidewalk cafe with only free-standing tables and chairs within four feet, six inches of the building façade.

Sidewalk Café-ROW Permit (P).....\$1,729.20

This fee is charged upon permit issuance of a sidewalk cafe:

- DSD ROW, Minor.....\$2,470.49
- Increment Rate (For 2 sheets).....\$1,852.95
- Increment Rate (Per sheet over 3)\$1,235.30

D. Grading Permit and/or Right of Way

- Fee Table 502A below lists the plan check fees for Grading and Right-of-Way Permits (other than minor)
- Table 502B, located below, also lists the plan check fees for Mapping Actions.
- Plan check fees are due at the time of project submittal and are calculated based on the requested approval type (s).
- The fees are verified during project review and updated as appropriate.
- Project changes made during staff review may result in additional plan check fees that must be paid prior to subsequent reviews or project approval.

An additional hourly fee will be assessed for projects whose comments have not been completely addressed by the third review cycle.

III. Inspection Fees/Deposits

Inspections of Public Right-of-Way Permits and most Grading Permits are inspected by the Telecom and Utility Division (TUD) - Field Inspection Team (FIT). Inspection fees/deposits are collected during permit issuance.

A. Inspection Fees

An inspection fee may be charged instead of an inspection deposit for standard public improvements constructed by the [Regional Standard Drawings](#) and shown on a construction plan, such as, but not limited to, the installation, replacement, or removal of driveways, sidewalks, curb and gutter, curb ramps, sidewalk underdrains, curb outlets, excavations of underground utilities, and street paving restoration. This fee includes the pre-construction meeting, mark-out, internal/external coordination, construction stormwater Best Management Practices (BMP), traffic control, demolition, excavations, form, installation, concrete pour, restoration, and final/close-out. *Services conducted by Engineering and Capital Projects (E&CP) are charged separately and shown below in [Other Fees, Section H](#).*

DSD ROW, Minor (I)

- Perimeter of the restoration (0 to 300 LF) \$2,470.49 total.
- Perimeter of the restoration (301 to 750 LF) \$4,323.44 total.
- Perimeter of the restoration (751 LF and above) Add \$1,235.30 to each additional 750 LF above Item II.
- Wet utility (Lateral/Service) (I)..... \$1,317.05 each.

B. Inspection Fees Examples

 View an [example of calculating the Inspection Fees](#) **PDF** (Perimeter of the Restoration).

- Driveway replacement project, including street restoration, with a perimeter of the restoration within 300 LF = \$2,470.49
- Driveway, curb and gutter, sidewalk, ADA curb ramp, and street restoration, with the perimeter of the restoration of all proposed improvements spanning 301 to 750 LF = \$4,323.44
- Single-family development, including curb and gutter, sidewalk, driveway, ADA curb ramp, water service, sewer lateral, gas service and street restoration, with the perimeter of the restoration of all proposed improvements is within 300 LF = \$2,470.49 + \$1,317.05 + \$1,317.05 = \$6,421.64
- Mixed-use / multi-family development including curb and gutter, sidewalk, driveways, curb outlet, ADA curb ramps, 5 water services, 5 sewer laterals, 1 storm drain lateral, 1 gas service and street restoration, with the perimeter of the restoration of all proposed improvements is within 750 LF = \$4,323.44 + \$1,317.05 (x12 wet utilities) = \$20,128.04
- Telecom linear project with a perimeter of the restoration of all proposed improvements is within 300 LF = \$2,470.49
- Telecom project with a perimeter of the restoration of all proposed improvements spanning 301-750 LF = \$4,323.44
- Telecom project with a perimeter of the restoration of all proposed improvements spanning 751-1500 LF = \$4,323.44 + \$1,235.30 = \$5,558.74
- Telecom project with a perimeter of the restoration of all proposed improvements spanning 1501- 2250 LF = \$4,323.44 + \$1,235.30 + \$1,235.30 = \$6,794.04

Larger scoped projects may need to be converted to being submitted as a deposit account (See A. Inspection Deposits below).

A. Inspection Deposits

[Table 502D](#), located below, identifies the inspection deposit amount required at permit issuance. The inspection deposit is established from the approved construction cost estimate of the public right-of-way improvement work, grading, landscape and irrigation and drainage improvements being done. The estimate must be prepared by a registered civil engineer using the most current DSD - Unit Price List. In addition to the Unit Price List, a [Construction Cost Estimate Template](#) is provided for the industry's use.

Inspection deposits are placed into a trust fund account, which is drawn against to pay for the inspection of your project. The Financially Responsible Party (as identified on the Deposit Account/Financially Responsible Party form, [DS-3242](#) **PDF**) will receive a monthly deposit statement reflecting the charges made against the account. The Financially Responsible Party may receive invoices for additional deposits to maintain the subsequent minimum balance. The payment of this invoice will be required to continue inspections of your project. At the end of the project, any remaining funds will be returned to the Financially Responsible Party.

B. After Hours Inspections

Considering the location of the project site, after-hours inspections may be required. If needed, inspections may occur before 7 a.m. or after 4 p.m., Monday through Friday, and, in some instances, during the weekends. An approved [Traffic Control Permit](#) will provide the dates and times authorized for after-hours construction. Customers should provide 72 hours' advance notice when requesting an after-hours inspection. The city will respond to all requests within 24 hours or sooner.

All fees must be paid before scheduling an after-hours inspection. If customers have questions about scheduling after-hours inspections, contact TUD-FIT at 619-446-5242 or FIT_DSD@sandiego.gov.

C. Deferred As-Graded Geotechnical Report

The following fee is charged upon submittal of the Deferred As-Graded Geotechnical Report on Grading or Grading/Right-of-Way Permit.

- Six hours of DSD-Geology review time (Hourly Rate of \$164.87).....\$990.37

IV. Administrative Fees

The following fees are paid at the time of project submittal or permit issuance, as indicated below. These fees are in addition to the fees or deposits required for the plan review and inspection of the project.

A. General Plan Maintenance Fee

This fee is charged at project submittal for all projects that include a [Right-of-Way Permit](#). The General Plan Maintenance Fee provides funding for the maintenance of the City's General Plan and is collected on behalf of the Planning Department. It is non-refundable and is collected once per project. Projects that do not require plan review are not subject to the fee.

General Plan Maintenance Fee.....\$737

B. Mapping Fee

This fee is charged at project submittal when plans, drawings, maps, or other geographical documents are utilized for project review.

Mapping Fee.....\$11.34

C. Fee Collection – Other Agencies/Departments

This fee is charged at permit issuance for fees collected by the DSD for other departments/agencies (e.g., Planning Department General Plan Maintenance Fee, Engineering & Capital Projects Inspection Fees).

Fee Collection – Other Agency/Department.....\$15.95

D. Recording Fee for Mapping/Subdivision

This fee is charged upon submitting final mapping documents for recordation with the County Recorder.