

**COMMISSION ON POLICE PRACTICES**

**Wednesday, December 10, 2025**

**4:30pm**

**EXECUTIVE STANDING COMMITTEE AGENDA**

**Procopio Towers  
525 B St., 17<sup>th</sup> Floor, Suite 1725  
San Diego, CA 92101**

**The link to join the meeting by computer, tablet, or smartphone at 4:30pm is:**

[MICROSOFT TEAMS LINK](#)

Meeting ID: 235 953 886 100 1

Passcode: hg6jr9qG

*\*Downloading the latest version of Microsoft Teams is required.*

The Commission on Police Practices (Commission) meetings will be conducted pursuant to the provisions of California Government Code Section 54953 (a), as amended by Assembly Bill 2249.

The Commission Standing Committee meetings will be in person and the meeting will be open for in-person testimony. Additionally, we are continuing to provide alternatives to in-person attendance for participating in our meetings. In lieu of in-person attendance, members of the public may also participate via telephone/Teams.

- I. CALL TO ORDER/WELCOME (Chair Ada Rodriguez)
- II. ROLL CALL (Executive Assistant Alina Conde)
- III. APPROVAL OF THE MINUTES OF THE NOVEMBER 12, 2025 EXECUTIVE COMMITTEE MEETING

NON-AGENDA PUBLIC COMMENT

NON-AGENDA COMMENTS FROM THE CHAIR (ADA RODRIGUEZ) AND INTERIM EXECUTIVE DIRECTOR (BART MIESFELD)

- IV. NEW BUSINESS
  - A. Revisions to the Communication Protocol Draft (Commissioner Case)
  - B. Ad Hoc Case Review Process (1<sup>st</sup> Vice Chair Benitez)  
Updated Case Review Statistics (Olga Golub)

V. STANDING COMMITTEE REPORTS

A. Rules Committee – Committee Chair Benitez

B. Community Outreach Committee – Director of Outreach & Internship Program Obeid

Ad Hoc Outreach Budget Committee

C. Training and Continuing Education Committee – Commissioner Mulmat

D. Policy Committee – Committee Chair Robinson

E. Recruitment Committee – Commissioner Case

VI. AD HOC COMMITTEE REPORT

Ad Hoc Personnel Committee – Committee Chair Mulmat

VII. NEXT MEETING – WEDNESDAY, JANUARY 28, 2025

VIII. ADJOURNMENT

**Materials Provided:**

- Minutes of November 12, 2025 Executive Committee Meeting
- Communication Protocol Draft
- Ad Hoc Case Review Process – Report and Meeting Minutes

**In-Person Public Comment on an Agenda Item:** If you wish to address the CPP Standing Committee on an item on today's agenda, please complete and submit a speaker slip before the Committee hears the agenda item. You will be called at the time the item is heard. Each speaker must file a speaker slip with the CPP staff at the meeting at which the speaker wishes to speak indicating which item they wish to speak on. Speaker slips may not be turned in prior to the day of the meeting or after completion of in-person testimony. In-person public comment will conclude before virtual testimony begins. Each speaker who wishes to address the Committee must state who they are representing if they represent an organization or another person.

For discussion and information items each speaker may speak for up to three (3) minutes, subject to the Committee Chair's determination of the time available for meeting management purposes, in addition to any time ceded by other members of the public who are present at the meeting and have submitted a speaker slip ceding their time. These speaker slips should be submitted together at one time to the designated CPP staff. The Committee Chair may also limit organized group presentations of five or more people to 15 minutes or less.

**In-Person Public Comment on Matters Not on the Agenda:** You may address the Standing Committee on any matter not listed on today's agenda. Please complete and submit a speaker slip. However, California's open meeting laws do not permit the Standing Committee to discuss or take any action on the matter at today's meeting. At its discretion, the Standing Committee may add the item to a future meeting agenda or refer the matter to the CPP. Public comments are limited to three minutes per speaker. At the discretion of the Committee Chair, if a large number of people wish to speak on the same item, comments may be limited to a

set period of time per item to appropriately manage the meeting and ensure the Standing Committee has time to consider all the agenda items. A member of the public may only provide one comment per agenda item. In-person public comment on items not on the agenda will conclude before virtual testimony begins.

Speakers may not allocate their time to other speakers. If there are eight or more speakers on a single issue, the maximum time for the issue will be 16 minutes. The order of speaking generally will be determined on a first-come, first-served basis. A member of the public may only provide one non-agenda comment per agenda.

We welcome all viewpoints and encourage open participation. However, to ensure everyone has a chance to be heard and that we can complete our work, we ask that speakers respect time limits and refrain from disruptive behavior. Continued disruption after warning may result in removal as permitted under state law.

**Virtual Platform Public Comment to a Particular Item or Matters Not on the Agenda:** When the item you would like to comment on is introduced (or it is indicated that it is time for Non-Agenda Public Comment), raise your hand by tapping on the “Raise Your Hand” button on your computer or tablet. To raise your hand in a Microsoft Teams meeting on your smartphone (iOS or Android), tap the three-dot menu, then select the "Raise Hand" option. You will be taken in the order in which you raised your hand. You may only speak once on a particular item. When it is indicated that it is your turn to speak, click the unmute prompt that will appear on your computer, tablet or Smartphone.

**Written Comment through Webform:** Comment on agenda items and non-agenda public comment may also be submitted using the [webform](#). If using the webform, indicate the agenda item number you wish to submit a comment for. All webform comments are limited to 400 words. On the [webform](#), members of the public should select Commission on Police Practices (even if the public comment is for a Commission on Police Practices Committee meeting).

The public may attend a meeting when scheduled by following the attendee meeting link provided above. To view a meeting archive video, click [here](#). Video footage of each Commission meeting is posted online [here](#) within 72 hours of the conclusion of the meeting.

Comments received no later than 8 am the day of the meeting will be distributed to the Commission on Police Practices. Comments received after the deadline described above but before the item is called will be submitted into the written record for the relevant item.

**Written Materials:** You may alternatively submit via U.S. Mail to Attn: Office of the Commission on Police Practices, 525 B Street, Suite 1725, San Diego, CA 92101. Materials submitted via U.S. Mail must be received the business day prior to the meeting to be distributed to the Standing Committee.

If you attach any documents to your comment, they will be distributed to the Standing Committee in accordance with the deadlines described above.

### **Late-Arriving Materials**

This paragraph relates to those documents received after the agenda is publicly noticed and during the 72 hours prior to the start of, or during, the meeting. Pursuant to the Brown Act, (California Government Code Section 54957.5(b)) late-arriving documents, related to the Commission on Police Practices' ("CPP") meeting agenda items, which are distributed to the legislative body prior to and/or during the CPP meeting are available for public review by appointment in the Office of the CPP located at Procopio Towers, 525 B Street, Suite 1725, San Diego, CA 92101. Appointments for public review may be made by calling (619) 533-5304 and coordinating with CPP staff before visiting the office. Late-arriving documents may also be obtained by email request to CPP staff at [commissiononpolicepractices@sandiego.gov](mailto:commissiononpolicepractices@sandiego.gov). Late-arriving materials received prior to the CPP meeting will also be available for review, at the CPP public meeting, by making a verbal request of CPP staff located in the CPP meeting. Late-arriving materials received during the CPP meeting will be available for reviewing the following workday at the CPP offices noted above or by email request to CPP staff.

**Access for People with Disabilities:** As required by the Americans with Disabilities Act (ADA), requests for agenda information to be made available in alternative formats, and any requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for alternatives to observing meetings and offering public comment as noted above, may be made by contacting the Commission at (619) 236-6296 or [commissiononpolicepractices@sandiego.gov](mailto:commissiononpolicepractices@sandiego.gov).

Requests for disability-related modifications or accommodation required to facilitate meeting participation, including requests for auxiliary aids, services, or interpreters require different lead times, ranging from five business days to two weeks. Please keep this in mind and provide as much advance notice as possible to ensure availability. The city is committed to resolving accessibility requests swiftly.

**Commission on Police Practices**

**COMMISSION ON POLICE PRACTICES  
EXECUTIVE STANDING COMMITTEE MEETING  
MINUTES**

**Wednesday, November 12, 2025  
4:30pm-6:00pm**

**Procopio Towers  
17<sup>th</sup> Floor, Suite 1725  
San Diego, CA 92101**

Click <https://youtu.be/Gh6c9lLLzU> to view this meeting on YouTube.

**CPP Committee Members Present:**

Chair Ada Rodriguez  
1<sup>st</sup> Vice Chair Bonnie Benitez  
2<sup>nd</sup> Vice Chair Clovis Honoré  
Alec Beyer  
Doug Case  
Darlanne Mulmat  
Imani Robinson

**Excused:**

None

**Absent:**

None

**CPP Staff Present:**

Jon’Nae McFarland, Complaint Coordinator/Administrative Aide  
Ethan Waterman, CPP Investigator

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- I. CALL TO ORDER/WELCOME: Chair Rodriguez called the meeting to order at 4:30pm.
- II. ROLL CALL: Complaint Coordinator/Administrative Aide McFarland conducted the roll call for the Commission and established quorum.
- III. APPROVAL OF THE MINUTES OF SEPTEMBER 24, 2025 EXECUTIVE COMMITTEE MEETING  
**MOTION:** 1<sup>st</sup> Vice Chair Benitez moved to accept the amended September 24<sup>th</sup>, 2025 Executive Standing Committee Meeting Minutes. 2<sup>nd</sup> Vice Chair Honoré seconded the motion. The vote passed 5-0-1.  
Yeas: Benitez, Beyer, Case, Honoré, and Robinson  
Nays: None  
Abstention: Mulmat

NON-AGENDA PUBLIC COMMENT - None

NON AGENDA COMMENTS FROM CHAIR RODRIGUEZ (*Timestamp 1:58*)

- **CPP/POST Meeting Update:** Shared insights from a late October meeting with POST staff and Executive Director, discussing the process of handling police complaints and the use of ARC 43 software for submitting reports.
- Emphasized the importance of tracking individual Officer misconduct and the limitations of POST in addressing systemic agency corruption.
- **Complaints Tracking:** Highlighted the need for better communication and tracking of complaints, including the expiration of complaints and patterns of officer misconduct.
- **OneDrive:** Mentioned technical issues with laptops and advised saving documents to OneDrive to avoid data loss.

NON AGENDA COMMENTS FROM INTERIM EXECUTIVE DIRECTOR MIESFELD- None

IV. NEW BUSINESS

A. 2025 Semi-Annual Report (CPP Investigator Waterman) (*Timestamp 10:42*)

- The report is required by municipal code 26.1114 and includes 11 categories of information.
- The process began in May, with collaboration from staff and commissioners to gather data from January to June 2025.
- The report aims to be clear and easy to read, with feedback invited for future improvements.
- Specific concerns were raised about communication with Internal Affairs (IA) and the need to document efforts to get responses from IA.
- Suggestions were made to include unfilled staff positions in the report and to clarify the source of data for complaints.
- The report will be updated with the edits discussed and sent to the full Commission for a vote.
- The final version will be presented to the Mayor's office and City Council, with a potential presentation to the Public Safety Committee.

**Motion:** 1st Vice Chair Benitez moved to accept the 2025 Semi- Annual Report with the amendments. Commissioner Case seconded the motion. The vote passed. 6-0-0

Yeas: Benitez, Beyer, Case, Honoré, Mulmat, and Robinson

Nays: None

Abstained: None

B. Communication Protocol Draft (Commissioner Case) (*Timestamp 38:24*)

- The draft outlines communication protocols between the Commission and various entities, including the Police Department, City Attorney, Mayor, City Council, and other city offices.
- Key points include:
  - Official communications with the Chief of Police should be sent from the Chair via the Executive Director.
  - Questions to Internal Affairs should be submitted by the CPP investigator, with meetings arranged if issues are not clarified.
  - General inquiries to the Police Department should go through the IA/ CPP liaison.
  - Formal requests for information must come from the Chair or Executive Director.
  - Communication with the City Attorney should go through the General Counsel or Executive Director.
  - Commissioners can have informal conversations with City Council members but must clarify they are speaking on their own behalf.
  - Routine communication with CPP staff is allowed, but assigning tasks to staff must go through the Executive Director.
  - Concerns were raised about the restrictive nature of the draft, the exclusion of Commissioners from certain communications, and the capacity of staff to handle all communications.

**Motion:** Commissioner Beyer moved to hold off on voting on the Communication Protocol Draft and form an Ad- Hoc Committee. 2<sup>nd</sup> Vice Chair Honoré seconded the motion. The vote did not pass. 3-4-0.

Yeas: Honoré, Beyer, Robinson

Nays: Rodriguez, Benitez, Case, Mulmat

Abstained: None

C. Ad Hoc Case Review Process (Ad Hoc Case Review Committee Chair Alec Beyer) – Tabled

V. STANDING COMMITTEE REPORTS

A. Rules Committee - Tabled

B. Community Outreach Committee – Tabled

Ad Hoc Outreach Budget Committee– Tabled

C. Training and Continuing Education Committee - Tabled

D. Policy Committee - Tabled

E. Recruitment Committee - Tabled

VI. AD HOC COMMITTEE REPORTS

Ad Hoc Personnel Committee - Tabled

VII. NEXT MEETING – Wednesday, December 10, 2025

VIII. ADJOURNMENT: The meeting adjourned at 6:00pm.

**DRAFT – VERSION 3**  
**December 4, 2020**

**Commission on Police Practices**  
**Protocol for Commissioner Communication**  
**with the San Diego Police Department, Mayor, City Council,**  
**City Attorney, Other City Officials, and CPP Staff**

This communication procedure serves as the essential framework for how the Commission on Police Practices (CPP) interacts with external entities, including the San Diego Police Department (SDPD), the City Council, and other City officials. The overarching purpose of this protocol is to ensure that the CPP communicates effectively and consistently, preserving the integrity and authority of the commission as an institution. It is a critical reminder that all CPP communications are as the commission as a whole, not individuals. When communicating with the Chief of Police or City Officials regarding policy or official reports, the message must reflect the consensus or formal position that the commission votes on. Consequently, formal correspondence must be sent by authorized parties, such as the Chair via the Executive Director, or the Chair and/or Executive Director for City Council matters.

Crucially, this procedure does not take the voice of an individual commissioner; instead, it formalizes the channels through which your voice and necessary inquiries can be made transparently. Individual commissioners bring issues to the commission for consideration and debate. Furthermore, commissioners remain empowered to conduct routine research and gather information by contacting the SDPD Community Liaison Manager for general inquiries, policy questions, and statistical requests, without requiring prior authorization. This protocol simply mandates that when speaking externally on official matters, the focus is on the unified, deliberated voice of the commission, ensuring clarity and consistency in our sensitive work.

This procedure also covers communication with CPP staff, respecting the Executive Director's role in staff management while enabling commissioners to seek information.

**I. Communication with the Chief of Police (Formal, Policy, and Institutional Voice)**

This category covers official positions, policy direction, and formal requests, which require the unified authority of the CPP.

<b>Action/Purpose</b>	<b>Authorized Communicator</b>	<b>Individual Commissioner Contribution/Role</b>	<b>Oversight/Documentation</b>
<b>Official Written Correspondence</b> (CPP position, policy changes, requests for documents/records)	Chair via the Executive Director.	Individual commissioners submit input or suggested content to the Chair and Executive Director for inclusion in the final, official correspondence.	Copies of the correspondence should be emailed to all Commissioners (unless confidential case information is included).

<b>Correspondence regarding Policy or Procedural Matters</b>	Chair and/or Executive Director.	Individual commissioners raise policy issues during CPP meetings, leading to formal correspondence being initiated by leadership.	The Chair or Executive Director should copy the Assistant Chief for Planning and Intelligence and the SDPD Community Liaison Manager on the correspondence.
<b>Scheduled Leadership Meetings (Bimonthly)</b>	CPP Chair, Vice Chair for Policy, Vice Chair for External Affairs and Executive Director and designated staff.	Individual commissioners can submit specific questions or topics to the Executive Director/Chair prior to the meeting.	The Chair must provide a summary of the meeting to the full Commission at its next Regular Meeting.

## II. Individual Commissioner General Inquiries and Routine Requests to SDPD

This category ensures individual commissioners have the ability to conduct necessary research and fact-finding without undermining the official communication structure.

<b>Action/Purpose</b>	<b>Authorized Communicator</b>	<b>Individual Commissioner Contribution/Role</b>	<b>Oversight/Documentation</b>
<b>General Inquiries and Routine Requests</b> (e.g., questions about policies, procedures, ride-along requests, statistical requests)	Any Commissioner.	This is the primary channel for commissioners seeking specific, non-policy-directive information necessary for their duties. No prior authorization is required.	The commissioner should contact the SDPD Community Liaison Manager (CL Manager) who may connect them with the appropriate Department personnel. The Chair and Executive Director should be copied on all correspondence to keep them informed.
<b>Committee-Specific Matters</b> (e.g., Training, Policy)	Committee Chairs.	The Committee Chair or designated Committee member, contacts SDPD staff matters that the committee is actively working on.	The Chair and Executive Director should be copied on the correspondence.
<b>Requests for official records</b>	Chair, Executive Director, or other	Individual commissioners needing official records must submit their request through one of these authorized parties to	Submitted to the Chief of Police or SDPD staff, as appropriate.

	appropriate staff.	ensure legality and adherence to procedure.	
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### III. Communication with Internal Affairs Staff

This category details the specific communication channels and required procedures used by the CPP staff when engaging with IA regarding specific cases. This structured approach ensures that questions raised by Commissioners, either from the Case Review Group deliberations or as a question resulting from a closed meeting are routed and documented appropriately. If the case review process changes in the future, this section will be updated accordingly,

Action/Purpose	Authorized Communicator	Contribution/Role	Oversight/Documentation
<b>Submitting questions for IA (Case Review)</b>	CPP Investigator assigned to the Review Group, via the Chief Investigator	Seeking specific clarifications or answers regarding a case. Review Group members can submit questions.	Questions must be submitted using the question form, copying the Chief Investigator.
<b>Initiating Verbal Conversation (e.g., telephone/Zoom meeting, or in-person meeting if necessary)</b>	Assigned Investigator	Initiated when issues are not clarified in IA's written responses, or when complexity/urgency suggests verbal conversation is more efficient.  Staff attendees may include the Chief Investigator, the assigned investigator, and the Executive Director and/or General Counsel, as needed.  Review Group members can participate upon request.	Investigator reaches out to the IA CPP Liaison. The meeting is scheduled with the IA Lieutenant who supervised the investigation or the Investigating Sergeant.
<b>General Correspondence regarding Internal Affairs issues</b>	Chair/Executive Director or Chief Investigator	N/A	Should be copied to the IA Captain and IA CPP Liaison.

<b>Post-Closed Session Follow-up Meeting</b>	CPP Chief Investigator and CPP participants (including Chair, Vice Chair for Policy, and Vice Chair for External Affairs, and investigators).	To resolve questions and issues that arose during the Commission's case review discussions. Commissioners may submit agenda items to the CPP Chief Investigator.	The agenda is prepared by the CPP Chief Investigator and submitted in advance to the Cabinet, IA Captain, and CPP Liaison. The IA CPP Liaison must be copied on all correspondence regarding case reviews. A verbal summary is presented at the next CPP closed session.
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#### IV. Communication with City Officials (Mayor, City Council, City Attorney)

This category focuses on official representation of the CPP to City leadership.

<b>Action/Purpose</b>	<b>Authorized Communicator</b>	<b>Individual Commissioner Contribution/Role</b>	<b>Oversight/Documentation</b>
<b>City Attorney</b>	General Counsel or Executive Director.	Individual commissioners needing legal guidance route their questions through the Executive Director for official engagement.	All official communication must go through the General Counsel or Executive Director.
<b>Official Communications with Mayor/City Council</b>	Chair and/or Executive Director.	<p>Individual commissioners provide input to the Chair/ED for inclusion in official reports (e.g., biennial report).</p> <p>If meetings are scheduled to update individual City Council members, Commissioners appointed as district-designated members should be invited to attend meetings with their respective Councilmember.</p> <p>For meetings with the City Council Public Safety Committee, the CPP Vice Chair for External Affairs and the Vice Chair for Policy may</p>	Appropriate mayoral staff (e.g., City Council Liaison/Advisor for Public Safety), the Chief of Police, and SDPD staff (e.g., Community Liaison Manager, Assistant Chief for Planning and Intelligence) should be copied on correspondence with the Mayor.

		be invited to be part of the presentation,	
<b>Informal Conversations or Public Testimony</b>	Any Commissioner.	Commissioners may have informal conversations with the Mayor or Councilmembers. If testifying at a public hearing, the commissioner should state that they are representing themselves and not the Commission (unless designated by the Chair).	N/A

#### V. Internal Communication with CPP Staff

This procedure respects the Executive Director's role in staff management while enabling commissioners to seek information.

<b>Action/Purpose</b>	<b>Authorized Communicator</b>	<b>Individual Commissioner Contribution/Role</b>	<b>Oversight/Documentation</b>
<b>Routine Discussion and Requests</b>	Commissioners are welcome to discuss CPP matters with staff and make routine requests within the staff member's scope of duties.	Commissioners rely on this channel for administrative support and general information.	All Commissioner email correspondence with staff must be copied to the staff member's supervisor (refer to organizational chart) and the Executive Director.
<b>Task Assignment</b>	Executive Director only.	Commissioners are not authorized to assign tasks to staff (including consultants and interns). They can contact the Executive Director to make a request.	N/A
<b>Complex Legal Requests</b> (e.g., official legal opinions, complex analysis)	Executive Director.	Commissioners must route questions requiring complex legal analysis or requests for official legal	Note: The General Counsel will notify a Commissioner if an inquiry qualifies as a complex legal issue, requiring research time.

		opinions through the Executive Director.	
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## VI. General Mandates for All Commissioner Communications

All commissioners must adhere to the following rules, which ensure communications are professional, legal, and auditable:

1. Commissioners must use their **sandiego.gov email for CPP correspondence.**
2. All commission communication must comply with the **City of San Diego Code of Conduct for Boards and Commissions.**
3. All Commissioner communication is **subject to California Public Record Act** requests.
4. Commissioners should only call staff **during business hours unless explicitly coordinated or scheduled call or if the matter is urgent.**

The adherence to this Commissioner Communication Protocol is fundamental to the efficacy and credibility of the Commission on Police Practices in carrying out its sensitive duties. By centralizing official correspondence with the Chief of Police, the Mayor, and the City Council through the Chair and/or Executive Director, we guarantee that our external communication reflects the deliberate, unified position of the entire commission.

While individual commissioners are empowered to pursue information essential to their roles—such as contacting the SDPD Community Liaison Manager for general inquiries and routine requests without requiring prior authorization—it remains critical that the Chair and Executive Director be copied on all correspondence to maintain transparency and consistency across the body. Furthermore, when commissioners choose to testify at a public hearing, they must state they are representing themselves and not the Commission, unless explicitly designated to do so.

Ultimately, successful communication requires that all commissioners recognize the profound public nature of our work: all CPP correspondence must utilize the official sandiego.gov email and is subject to California Public Record Act requests. By operating through clear channels and maintaining transparency, this procedure ensures that the collective authority of the Commission is preserved, allowing us to effectively fulfill our mandate.

**From:** [Conde, Alina](#)  
**To:** [Conde, Alina](#)  
**Subject:** FW: Ad Hoc Case Review Committee decision  
**Date:** Friday, September 19, 2025 11:56:22 AM

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**From:** Conde, Alina [REDACTED]  
**Sent:** Wednesday, September 10, 2025 10:45 PM  
**Cc:** Miesfeld, Bart [REDACTED]  
**Subject:** FW: Ad Hoc Case Review Committee decision

*Good evening Cabinet members,*

*I hope this message finds you well. Please take a moment to review the email below from Ad Hoc Case Review Committee Chair Alec Beyer regarding the conclusion of the committee's work on the revision of the Case Review Process.*

*Thank you in advance for your attention to this matter.*

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**From:** Beyer, Alec [REDACTED]  
**Sent:** Tuesday, September 9, 2025 10:17 PM  
**To:** Conde, Alina [REDACTED]  
**Subject:** Ad Hoc Case Review Committee decision

Good morning, Executive Assistant Conde,

When you get a chance, no rush, please send the following from Ad Hoc Case Review Committee Chair Alec Beyer to the Cabinet, cc'd to General Counsel:

The Ad Hoc Case Review Committee has concluded its work on the revision of the Case Review Process.

Our recommendation to the Commission for the process is as follows:

- Every Commissioner (excluding the Commission Chair) is to be assigned to a Case Review Group;
- Every Case Review Group will include a named investigator;
- The named Investigator from each Group has responsibility for the basic work-up of the report (unless a Commissioner volunteers to assume that task);
- As part of the report-preparation process, each Case Review Group will meet (remotely or in-person at the Group's discretion) to discuss and vote on each case assigned to that Group;
- All Commissioners (excluding the Commission Chair) are to participate in the case review process;
- "Participation" means attending the Group's report-preparation meeting, and

possessing sufficient knowledge of the case to cast an informed vote at that meeting;

- Commissioners are expected to participate in at least four (4) case reviews annually;
- The basic case work-up is to be prepared and sent to the Case Review Group no later than five (5) calendar days before the Case Review Group meeting;
- No later than five (5) calendar days before the case is to be reviewed by the full Commission in Closed Session, the review group is to provide the full Commission with a list of case materials (documents, and/or recordings and/or BWC excerpts) for review;
- Staff is to track Commissioner participation by the Case Review endorsement, dissent or comment at the end of each report.

Thank you.

Alec Beyer

Commissioner, District 2

City of San Diego, Commission on Police Practices

Email: 

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**From:** [Conde, Alina](#)  
**Cc:** [Beyer, Alec](#); [Miesfeld, Bart](#)  
**Subject:** CPP Ad Hoc Case Review Committee Meeting Minutes  
**Date:** Wednesday, September 17, 2025 7:03:00 AM  
**Attachments:** [9.9.25 Ad Hoc Case Review Committee Minutes.pdf](#)

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Good morning Ad Hoc Case Review Committee,

I hope this email finds you all well. I wanted to reach out and share the meeting minutes from our September 9th meeting. Since the Ad Hoc Committee has now completed its work, these minutes provide a comprehensive record of discussions and any follow-up tasks that may be necessary in the future.

If you have any questions or concerns about the minutes or need any further information, please do not hesitate to let me know. I'm here to assist in any way I can.

Thank you in advance for your time and attention to this matter. Looking forward to your feedback.

Warm regards,

**Alina A. Conde**

Executive Assistant

Office of the Commission on Police Practices

Procopio Towers, 17<sup>th</sup> Floor – Suite 1725

525 B Street

San Diego, CA 92101

Work Cell: [REDACTED]

Email: [REDACTED]

CPP Website: <https://www.sandiego.gov/cpp>

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*"To Effectively Serve and Support Our Communities" -City of San Diego Strategic Plan Mission*

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**Commission on Police Practices**

**COMMISSION ON POLICE PRACTICES  
AD HOC CASE REVIEW COMMITTEE MEETING  
MINUTES**

**Tuesday, September 9, 2025  
4:00pm-5:30pm**

**Procopio Towers  
17<sup>th</sup> Floor, Suite 1725  
San Diego, CA 92101**

**CPP Committee Members Present:**

Chair Alec Beyer  
1<sup>st</sup> Vice Chair Bonnie Benitez  
David Burton  
Doug Case (arrived at 4:07pm)  
Stephen Chatzky  
Darlanne Mulmat

**Excused:**

Elizabeth Inpyn

**Absent:**

None

**CPP Staff Present:**

Chief Investigator Olga Golub  
Investigator Ethan Waterman  
Investigator Ching-Yun Li

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- I. CALL TO ORDER/WELCOME: Chair Alec Beyer called the meeting to order at 4:05pm.
- II. ROLL CALL: Chief Investigator Olga Golub conducted the roll call for the Commission and established quorum.
- III. APPROVAL OF THE MINUTES OF THE AGUSUT 25, 2025 AD HOC CASE REVIEW COMMITTEE MEETING  
**Motion:** Commissioner Darlance Mulmat moved to approve the meeting minutes of the August 25, 2025 Ad Hoc Case Review Committee meeting. 1<sup>ST</sup> Vice Chair Bonnie Benitez seconded the motion. The motion passed 4-0-0.  
Yeas: Beyer, Benitez, Burton, Mulmat  
Nays: None  
Abstention: Chatzky
- IV. NON-AGENDA PUBLIC COMMENT - None
- V. AGREED ITEMS –  
**Commissioner Participation:** Defined as attending review group meetings and reviewing materials beforehand.  
**Tracking Participation:** Participation will be tracked by endorsement, dissent, or comment on case reviews.  
**Annual Case Participation:** Each Commissioner is to participate in at least four cases annually.  
**Use of BWC Excerpts:** The use of Body-Worn Camera (BWC) excerpts is at the discretion of the review group.  
**Presentation Method:** No changes to the current method of presentations; presenters will continue as they have been. Investigators will present highlights and unique aspects of cases during Commission meetings instead of reading the entire report.  
**Case Workup:** Investigators will handle the basic case workup.  
**Timeline for Case Review Materials:** Case review materials should be prepared five days before the review group meeting, and the completed review group report should be available five days before the closed session.  
These items were agreed upon to improve the efficiency and effectiveness of the case review process.  
FOLLOW UP TASKS:  
**Commissioner Participation Tracking:** Conduct research to understand the reasons behind the lack of Commissioner endorsements and participation.  
**Commissioner Participation Tracking:** Track Commissioner participation to ensure records are kept for review.  
**Training Module Development:** Develop a training module for new Commissioners focusing on controversial cases and common issues in case reviews.  
**Case Review Participation:** Ensure each Commissioner participates in at least four cases annually.  
**Case Review Participation:** Exempt the Chair from the requirement to participate in at least four cases annually.
- VI. DISCUSSION ITEMS (Commissioner Alec Beyer)
  - A. Definition of ‘Commissioner participation’

**Attending Review Group Meetings:** Commissioners are expected to attend the meetings of their assigned review groups.

**Reviewing Case Materials:** Commissioners should review the case materials provided before the meetings to be prepared for discussions.

**Tracking Participation:** Participation will be tracked through endorsements, dissents, or comments on the case reports.

These elements ensure that Commissioners are actively involved in the case review process and contribute to the discussions and decisions.

B. Statute of Limitations/proper calculation of case review deadlines

**Statute of Limitations:** The Police Officer's Bill of Rights imposes a one-year statute of limitations for disciplining an officer from the time of the misconduct. However, the California Supreme Court's 2023 decision in the Garcia case clarified that the one-year clock starts ticking only when an authorized agency finds misconduct.

**Calculation of Deadlines:**

- If Internal Affairs (IA) finds misconduct, the one-year clock starts from that finding.
- If the review group finds additional misconduct not identified by IA, the clock starts from the review group's finding.

This means that deadlines for case reviews should be calculated based on when the misconduct is officially recognized by the relevant authority, not necessarily from the date of the incident or complaint.

C. Basic Case Review Workup – Commissioners or staff or combination of the two  
The basic case review workup will be prepared by the professional staff, as agreed upon during the meeting. This decision was made to ensure efficiency and maintain the quality of the reports. However, Commissioners will still be involved in the process by attending review group meetings and reviewing the materials beforehand.

D. Number of Case Reviews each Commissioner expected to “participate in” annually  
Each Commissioner is expected to participate in at least four case reviews annually. This includes attending review group meetings and reviewing the case materials beforehand.

E. Case workup and presentation timeline

**Case Workup:** The basic case workup should be prepared and ready five days before the review group meeting. This allows Commissioners sufficient time to review the materials before the meeting.

**Presentation to Full Commission:** The completed review group report, should be sent to the full Commission at least five days before the closed session meeting. This ensures that all Commissioners have adequate time to review the report and any selected body-worn camera (BWC) footage.

F. Commissioner meeting with IA report preparer – Commissioners are expected to meet with the investigator assigned to the case prior to the review group meeting. This meeting is intended to discuss the case, review the report prepared by the investigator, and ensure that all relevant materials, such as body-worn camera (BWC) footage, have been reviewed. The goal is to ensure that Commissioners are well-prepared for the review group meeting and can participate effectively in the case review process.

1. Case presentation to full Commission Technology Permitting – Excerpts of BWC and/or documents shown - During the case presentation to the full Commission, excerpts of body-worn camera (BWC) footage and/or documents

may be shown if technology permits. This is at the discretion of the review group, which can recommend the use of such excerpts if they believe it is necessary for understanding the case. The aim is to highlight critical aspects of the case that are better understood through visual or documentary evidence.

2. Commissioners to be given time at Closed Session to read case review report – It was suggested that Commissioners be given time during closed sessions to read case review reports instead of having investigators read the reports to them. This approach is intended to make better use of the meeting time, as it was noted that reading the entire report aloud takes significantly longer than allowing Commissioners to read it themselves.
3. Presenters to highlight unique or remarkable aspects of the case, but not to read the report to the full Commission
4. Staff to track Commissioner ‘Participation’ in Case Review Groups – The CPP Investigators will ensure the tracking of commissioner participation.

VII. Next Meeting – The Committee has concluded its work. There will be no scheduled meeting until further notice.

VIII. ADJOURNMENT: The meeting adjourned at 6:00pm.